

**SC Workers' Compensation  
Claims Administration Workshop  
May 20, 2016**

**AGENDA**

- 9:00 – 9:30 a.m.**            **Registration**
- 9:30 – 9:45 a.m.**            **Welcome & Overview**
- 9:45 – 12:00 p.m.**            **General Session**  
Using an actual case study, Commission staff members will guide the participants through the step-by-step process using the actual forms and documents to timely file a claim with accurate information and the correct procedures to adjudicate a claim through informal conference, hearing and appeals process. The session will feature a mock informal conference by Commission staff.
- 11:00 – 11:15 a.m.*  
*Morning Break*
- IT staff will be available throughout the day to sign up users for eCase, answer questions and provide one-on-one support.
- 12:00 – 12:45 p.m.**            **Lunch (Provided)**  
*Wachovia Rooms I, II, III*  
Use this opportunity to network and get to know your peers and other professionals in the workers' compensation field.
- 12:45 – 2:30 p.m.**            **Concurrent Sessions**
- Concurrent Session I - Claims Administration**  
*Wachovia Rooms I, II, III*  
Participate in a small group discussion and question and answer session with Sonji Spann, Claims Department Director, and her staff as they review the "how to" of properly completing and filing the Commission forms in an accurate and timely fashion. Discussion will also include electronic data reporting using the IAIABC Claims EDI Release 3.0 standard for the electronic transfer of First Report of Injury (FROI) and Subsequent Report of Injury (SROI) information.
- Concurrent Session II - Judicial**  
*Auditorium*  
Amy Bracy, Judicial Department Director, and her staff will conduct a small group discussion and question and answer session explaining the Commission's judicial proceedings, requirements of adjudicating a claim through the mediation, and hearing and appeals process. Discussion will also include enhancements to the Commission's electronic processes and procedures including eCase, Upload, and electronic filing.
- 2:30 – 3:30 p.m.**            **Discussion with Commission Chairman Scott Beck and his  
Administrative Assistant Shawnee Debruhl**
- 3:30 p.m.**                      **Adjourn**