

**Human Resource Letter No. 12-05**  
**General Increase**

A general pay increase of 3% was approved for all employees in the Fiscal Year 2012 – 2013 Appropriation Act. The pay increase was to be paid on July 1, 2012. However, due to the delay in the approval of the Appropriation Act, that deadline was not met. The pay increase will be retroactive and included in your pay check on July 16, 2012. Your paycheck on July 16, 2012 will reflect the increase for two pay periods. Your paycheck on August 1, 2012 will reflect your new rate of pay.

You will be receiving a Human Resource Action Notification indicating your new rate of pay. Please sign and return this form to me by **Tuesday, July 17, 2012**.

Should you have any questions, please contact me at 803-737-5671 or [cbfloyd@wcc.sc.gov](mailto:cbfloyd@wcc.sc.gov).

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