

## A G E N D A

### SOUTH CAROLINA WORKERS' COMPENSATION COMMISSION

1333 Main Street, 5<sup>th</sup> Floor  
Columbia, South Carolina 29201

**February 21, 2012 – 10:30 a.m.**

Commission Hearing Room A

*This meeting agenda was posted prior to the meeting and proper advance notice was made to all concerned parties in compliance with requirements in the Freedom of Information Act.*

1. APPROVAL OF AGENDA OF BUSINESS MEETING of February 21, 2012 *CHAIRMAN BECK*
2. APPROVAL OF MINUTES OF BUSINESS MEETING of January 17, 2012 (Tab 1) *CHAIRMAN BECK*
3. GENERAL ANNOUNCEMENTS *MR. CANNON*
4. APPLICATIONS FOR APPROVAL TO SELF-INSURE (Tab 2) *MR. SMITH*
5. DEPARTMENT DIRECTORS' REPORTS  

Administration – Financial Report (Tab 3)	<i>MS. GANTT</i>
Human Resources (Tab 4)	<i>MS. FLOYD</i>
Information Services (Tab 5)	<i>MS. HARTMAN</i>
Insurance & Medical Services (Tab 6)	<i>MR. DUFFIELD</i>
Claims (Tab 7)	<i>MR. LINE</i>
Judicial (Tab 8)	<i>MS. CROCKER</i>
6. EXECUTIVE DIRECTOR'S REPORT (Tab 9) *MR. CANNON*
7. OLD BUSINESS *CHAIRMAN BECK*
  - A. Medical Services Provider Manual Update (10) *MR. DUFFIELD*
  - B. Proposed Regulation Change to 67-706 Oral Argument (11) *MR. CANNON*
8. NEW BUSINESS *CHAIRMAN BECK*
  - A. Date for Strategic Planning Session (12) *MR. CANNON*
9. EXECUTIVE SESSION *CHAIRMAN BECK*
  - A. Personnel Matter (13)
10. ADJOURNMENT *CHAIRMAN BECK*

## Table of Contents

<b>1</b>	<b>Minutes</b>
<b>2</b>	<b>Self-Insurance</b>
<b>3</b>	<b>Administration</b>
<b>4</b>	<b>Human Resources</b>
<b>5</b>	<b>Information Services</b>
<b>6</b>	<b>Insurance &amp; Medical Services</b>
<b>7</b>	<b>Claims</b>
<b>8</b>	<b>Judicial</b>
<b>9</b>	<b>Executive Director's Report</b>
<b>10</b>	<b>Medical Services Provider Manual Update</b>
<b>11</b>	<b>Proposed Regulation Change to 67-706 Oral Argument</b>
<b>12</b>	<b>Date for Strategic Planning Session</b>
<b>13</b>	<b>Executive Session</b>

THE  
SOUTH CAROLINA WORKERS' COMPENSATION COMMISSION  
BUSINESS MEETING

**Tuesday, January 17, 2012**

A Business Meeting of the South Carolina Workers' Compensation Commission was held in Hearing Room A of the Workers' Compensation Commission on Tuesday, January 17, 2012 at 10:30 a.m. The meeting agenda was posted prior to the meeting and proper advance notice was made to all concerned parties in compliance with requirements in the Freedom of Information Act. The following Commissioners were present:

T. SCOTT BECK, INTERIM CHAIRMAN  
SUSAN S. BARDEN, VICE CHAIR  
GENE MCCASKILL, COMMISSIONER  
G. BRYAN LYNDON, COMMISSIONER  
ANDREA C. ROCHE, COMMISSIONER  
AVERY B. WILKERSON, JR., COMMISSIONER  
DERRICK L. WILLIAMS, COMMISSIONER

Present also were Gary M. Cannon, Executive Director, Virginia Crocker, Judicial Director; Diana Gantt, Accounting/Fiscal Manager; Greg Line, Claims Director; Grant Duffield, Insurance and Medical Services Director; Betsy Hartman, DSIT; Amanda Underhill, Senior Application Analyst; W.C. Smith, Self-Insurance Director; Wayne Ducote, Coverage Director, Garry Smith, Compliance Director; and Keith Roberts, Law Clerk. Visitors present were: Laura Cahue, Ph.D., SC Hispanic Leadership Council; Ashley Hunter, McKay Law Firm; Belinda Ellison, SC Bar; Clara Smith, Injured Workers' Advocates; and Mrs. J. Kupo.

Chairman Beck called the meeting to order at 10:30 a.m.

Chairman Beck welcomed new Commissioner Gene McCaskill, the Governor's appointment to replace former Commissioner David Huffstetler who resigned the Commission effective November 17, 2011. Commissioner Gene McCaskill joined the Commission on January 3, 2012.

**AGENDA**

Commissioner Roche moved that the agenda be approved. Commissioner Williams seconded the motion, and the motion was approved.

**APPROVAL OF MINUTES – BUSINESS MEETING OF DECEMBER 19, 2011**

Commissioner Lyndon moved that the minutes of the Business Meeting of December 19, 2011 be approved. Commissioner Williams seconded the motion, and the motion was approved.

**GENERAL ANNOUNCEMENTS**

Mr. Cannon announced that Document 4188, Regulation 67-1302 Maximum Allowable Payments to Medical Practitioners, was referred to the House and Senate January 10, 2012.

## **APPLICATIONS FOR APPROVAL TO SELF-INSURE**

Self-insurance applications were presented by W.C. Smith, Self-Insurance Director. Eleven prospective members of two (2) funds were presented to the Commission for approval. The applications were:

### **SC Automobile Dealers SIF**

Baker Cadillac, LLC  
Dave Edwards Hyundai, Inc.  
Midlands Automotive, LLC dba Carolina Chrysler Dodge Jeep Ram  
Orangeburg Automotive  
Orangeburg Nissan

### **SC Home Builders SIF**

Bruce Tice dba Tile Concrete Company  
Energy Logic, LLC  
Hanco of SC, Inc.  
Oslin Construction, Inc.  
Robert Carlisle dba Carlisle Sons & Associates  
Westbury Construction, Inc.

After examination of the applications, it was determined that each complied with the Commission's requirements and each was recommended for approval. Commissioner Wilkerson made the motion to approve the applications to self-insure, and Commissioner Roche seconded the motion. The motion was unanimously approved.

## **DEPARTMENT DIRECTORS' REPORTS**

The Department Directors presented their reports which were also submitted to the Commission in written form.

### **Administration Department**

Diana Gantt presented the Summary of Revenues and Expenditures for the period ending December 31, 2011. The benchmark for December is 50%. The Commission's revenues are at 45.46%, and expenses are at 47%.

There was discussion on having a financial contingency plan in place should the Commission experience a significant decrease in revenue in earmarked funds. Mr. Cannon stated that he and Grant Duffield are preparing financial projections and will present them at the February Commission Business Meeting.

### **Human Resources Department**

On behalf of Cathy Floyd, Ms. Gantt presented the Human Resources report for the period of December 13, 2011 through January 10, 2012.

- Nominations are open for the 2011 Employee of the year. Submission deadline is February 15, 2012.
- Verified the Equal Opportunity Report with Human Affairs Commission for the General Assembly publication in February.
- Distributed the 2012 Insurance Benefits Guides.

### **Information Services**

Betsy Hartman presented the Information Services Department's report. Work continues on EDI Release 3 project. Amanda Underhill reported a new business process was implemented in September 2011 to allow Orders of the Commission to be served electronically in cases where all parties are represented. In cases involving pro se parties an electronic copy of the Order is available to Commission staff through the OnBase Imaging System.

Ms. Hartman announced she has accepted an IT Systems Architect position at DSIT effective January 3, 2012. She will continue to work part-time with the Commission until the position vacancy is filled. Chairman Beck thanked Ms. Hartman for the work she has done for the Commission and expressed appreciation for her work ethic, and wished her well in her new position at DSIT. The other Commissioners expressed congratulations to Ms. Hartman on her promotion.

### **Insurance & Medical Services**

Grant Duffield presented the Insurance & Medical Services Department's report. He reported a total of \$379,000 in outstanding carrier fines for December and a net collection of around \$90,000. The Pharmacy Fee Schedule effective December 19, 2011 has been transmitted to Medical Service Provider Manual holders. The changes have been well received with very little negative feedback.

Insurance and Medical Services continues coordinating data collection efforts for the Surgical Implant Fee Advisory Committee and Medical Fee Schedule update process. Mr. Grant said he anticipates providing draft Fee Schedule data at the February Commission Business Meeting, and will provide a report to the Surgical Implant Advisory Committee within 45 days.

Mr. Grant said he expects the Compliance Division closing out the year with a 5% - 10% increase in revenue over prior year. He reported the Coverage Division has created 9,752 files year to date which is 95% of claim file volume for the same time during the prior year, and the Self Insurance Division collected \$270,602 in self-insurance tax, added six new self-insurers, and conducted five self-insurance audits.

### **Claims Department**

Greg Line presented the Claims Department's report. There were 444 fines for the month of December which is down from assessing 514 fines for the month of November. The dollar amount of the fines assessed for the month of December is \$96,100 which is down from assessing \$113,450 for the month of November. Since October 2010, the Claims Department is averaging assessing 544 fines per month and collecting 527 fines per month. The Claims Department processed 5,335 Form 18s for the month of December.

### **Judicial Department**

Virginia Crocker presented the Judicial Department's report. Ms. Crocker stated she is excited about the Commission's ability to manage Commission Orders electronically.

### **EXECUTIVE DIRECTOR'S REPORT**

Gary Cannon, Executive Director, presented his report which was also submitted to the Commission in written form.

## **Vocational Rehabilitation Department**

Mr. Cannon reported discussions continue with SC Department of Vocational Rehabilitation on implementing a plan for referring workers' compensation claimants to their department. We are developing a database portal access which will expand services statewide to all Vocational Rehabilitation offices

## **FY 2012-2013 Budget**

Mr. Cannon reported that the FY 2012-2013 proposed budget presentation before the House Ways and Means Transportation and Regulatory Subcommittee is scheduled for Tuesday, January 24.

## **OLD BUSINESS**

### **A. Mediation Regulation Advisory Committee**

Commissioner Williams expressed appreciation to Commission staff for their assistance with the work of the Mediation Regulation Advisory Committee. The Committee was comprised of several defense and claimant's attorneys, self-insured representatives, and industry group representatives. Commissioner Williams stated there was consensus among the committee members on nearly every major part of the proposed regulation.

Commissioner Williams discussed the following major highlights of the regulation:

- Commissioners would have authority to order mediation on any case;
- the regulation would not create a mandatory system for mediations;
- certain cases would be mediated before any hearing on a claim for which mediation would be beneficial to all parties;
- the new regulation allows for parties to request mediation by proper submission of appropriate forms;
- the mediator must go through SC Bar certification process;
- mediation must be completed within 60 days;
- the proper representative for each party must be present in person or via telephone;
- all communications shall be confidential;
- parties who do not come together in good faith during mediation may be subject to a fine;
- at the conclusion of the mediation mediator shall file a new Form 70 with the Commission.

### **Motion to Promulgate Mediation Regulation R 67-1801**

Commissioner Williams made a motion that the proposed Mediation Regulation 67-1801 be submitted for publication in the *State Register*. Commissioner Wilkerson seconded the motion.

Commissioner Roche suggested the following changes to the proposed regulation:

Section B. (2) add "*unless Commissioner so chooses*" so that it reads: "A Commissioner does not retain jurisdiction of the claim for the life of the claim, unless the Commissioner so chooses, only until those pending issues are resolved."

Section C. (1) add "*claiming permanent and total disability pursuant to*" so that it reads: "Claims arising under §42-9-10, or claiming permanent and total disability pursuant to §42-9-30 (21), ...."

Section E. (1) remove "*qualified to be*" so that it reads: "The mediator must be certified as a mediator per the certification process established by the South Carolina Bar Association."

Section G. add the following language: "If the mediation is not completed within the sixty (60) day timeframe then the case shall be set by the Judicial Department in the normal course of the docket scheduling."

Section I, second sentence, change the word "should" to "shall".

A grammatical correction in Section J: the first sentence should read, "All communications and statements that take place within the context of mediation, shall be confidential and not subject to disclosure."

Change this sentence on Forms 21, 50, and 51, "*This case is subject to mediation pursuant to Reg. 67-1801*" to "This case is subject to required mediation pursuant to R 67-1801."

The Commissioners agreed with Commissioner Roche's suggested changes. Commissioner Roche expressed appreciation to Commissioner Williams for his leadership with the work of the Mediation Regulation Advisory Committee.

Following discussion, Mr. Cannon distributed a tentative timeline for the adoption of the Regulation. Chairman Beck stated there is a motion and a second to proceed with promulgation of Regulation 67-1801. There was no other discussion. The vote was taken, and the motion was approved.

#### **B. Regulation Change 67-706 Oral Argument**

Mr. Cannon presented a recommendation that the Commission adopt the proposed timeline for promulgation of Regulation 67-706 Oral Argument. The timeline includes the date of May 21, 2012 for the Public Hearing.

#### **Motion to Approve Timeline for Promulgation of R 67-706 Oral Argument**

Commissioner Wilkerson moved to adopt the proposed timeline. Commissioner Roche seconded the motion, and the motion was approved.

#### **C. Court Interpreters**

Mr. Cannon stated the Commission asked staff to develop guidelines for the use of court interpreters during hearings. Keith Roberts, Law Clerk, briefed the Commissioners on research he did regarding the use of court interpreters. He said neither the Workers' Compensation Act nor the Regulations of the Workers' Compensation Commission address the issue of interpreters for parties with limited English proficiency or a speech or hearing impairment. The South Carolina Rules of Civil Procedure provide that when a witness does not speak the English language sufficient to testify, the court may appoint

an interpreter of its own selection and may fix his reasonable compensation. The compensation shall be paid out of funds provided by law or by one or more of the parties as the court may direct, and may be taxed ultimately as costs, in the discretion of the court.

Mr. Roberts referred to the South Carolina Supreme Court Rules of Professional Conduct and recommended to the Commissioners that these Rules be taken under consideration when determining if an interpreter presented at a Hearing is qualified to serve. He presented an affidavit for interpreters to sign certifying qualifications and disclosing on the record any conflicts. He also provided a list of potential questions that the Commissioners could ask the interpreter on the record and offer the parties an opportunity to accept or waive a potential conflict.

There was discussion with regard to assessing costs for interpreters. Mr. Roberts said that the cost would be like any other court costs and, at the discretion of the Commissioner if a more competent interpreter needs to be appointed, the Commissioner may order costs on the moving party.

This was received as information.

## **NEW BUSINESS**

### **A. R 67-1605 Commuted Value Table**

Mr. Cannon said that several months ago Dr. Eric Powers, Associate Professor of Finance, University of South Carolina, called to our attention that the commuted values for the 5% Net Present Value (NPV) Table was incorrect and provided a corrected table. Mr. Cannon said that Regulation 67-1605 states the Commission must approve the commuted value tables. Mr. Cannon recognized Dr. Powers.

Dr. Powers stated that the 5% NPV Table was about 2.5% too high. The commuted value factors are standard calculations. The figures in the table give the present value of a \$1 per week regular annuity, discounted at an Annualized Percentage Rate (APR) of 5%.

Dr. Powers also suggested reducing the number of weeks listed on the 2% NPV Table from 500 to 100 since the 2% NPV table is used for less than 100 weeks.

Mr. Cannon presented a recommendation that the Commission approve the 5% NPV Table as presented and change the number of weeks listed on the 2% to reflect less than 100 weeks.

### **Motion to Approve Commuted Value Tables**

Commissioner Roche moved to accept the recommendation of staff to approve the commuted values tables, which was duly seconded by Commissioner Williams. The vote was taken, and the motion carried.

## **ADJOURNMENT**

Commissioner Roche made the motion to adjourn. Commissioner Williams seconded the motion, and the motion was approved.

The January 17, 2012 meeting of the South Carolina Workers' Compensation Commission adjourned at 11:35 a.m.

Reported February 21, 2012  
Kim Ballentine, Office of the Executive Director

---

---

**INTEROFFICE MEMORANDUM**

---

---

**TO:** GARY CANNON, EXECUTIVE DIRECTOR  
**FROM:** DIANA GANTT, DIRECTOR OF ADMINISTRATION  
**SUBJECT:** FINANCIAL REPORT PERIOD ENDING JANUARY 31, 2012  
**DATE:** 2/10/2012

---

The Summary of Revenues and Expenditures for the period ending January 31, 2012, is attached.

- January is the 7th Fiscal Month of FY12.
- There were 51 payments made to vendors, travelers, and other State Agencies.
- The benchmark for January 58.33%. The Commission's revenues are at 52.69% and expenses are at 55%.
- The following is a summary of each department expenditure benchmarks:

General Fund: Total Expenses are at 57%.

Earmark Fund:

*Commissioners –*

- Total expenditures are at 53% of budget.

*Administration –*

- Overall the expenditures are 48% of budget.

*Claims –*

- Expenditures are at 57% of budget.

*Insurance & Medical –*

- Total expenditures are at 52% of budget.

*Judicial –*

- Total expenditures are at 54% of budget.

Activity Report from the Procurement Office:

	MTD	YTD
SCEIS Shopping Carts	1	6
Vendors Contacted for Price Quotes	13	86
Visa Procurement Card Orders Placed	5	34
SC Dept of Corrections Orders Placed	0	8
Staples Orders Placed	4	32
State Leased Vehicles taken for Service	2	17
State Reports filed by Procurement Officer	5	27

Mail Room Activity:

	MTD	YTD
Files Copied for Outside Parties	271	1669
Pages Copied	4788	6244

**South Carolina Workers' Compensation Commission**  
**Summary of Revenues and Expenditures**  
**2011 - 2012 Budget**  
**January 31, 2012**

	<b>Budget</b>	<b>FY To Date</b>	<b>Benchmark</b>	<b>58.33%</b>
<b>STATE APPROPRIATIONS</b>				
General Appropriation	<u>\$ 1,763,619</u>	<u>\$ 1,028,777.75</u>		58.33%

<u>Account Description</u>	<u>Appropriation</u>	<u>Expenditure</u>	<u>Balance</u>	<u>% Expended</u>
Personal Services	\$ 1,329,429	\$ 783,461	\$ 545,968	58.9%
Other Operating Expenses	-	-	-	0.0%
Employer Contribution	434,190	220,984	213,206	50.9%
<b>Total</b>	<b><u>\$ 1,763,619</u></b>	<b><u>\$ 1,004,445</u></b>	<b><u>\$ 759,174</u></b>	<b><u>57.0%</u></b>

**OTHER APPROPRIATIONS**

<b>EARMARKED</b>	<b>Budgeted Revenues</b>	<b>Received thru 1/31/12</b>	<b>% Received</b>
Training Conference Registration Fee	\$ 1,000	\$ 3,000	300.00%
Sale of Publication and Brochures	8,000	3,975	49.69%
Workers' Comp Award Review Fee	75,000	44,400	59.20%
Sale of Photocopies	95,000	54,158	57.01%
Workers' Compensation Filing Violation Fee	1,891,000	961,095	50.82%
Sale of Listings and Labels	30,000	16,309	54.36%
Workers' Comp Hearing Fee	600,000	339,750	56.63%
Earmarked Funds - Original Authorization	<b><u>\$ 2,700,000</u></b>	<b><u>\$ 1,422,687</u></b>	<b><u>52.69%</u></b>
Increase Authorization	418,815		
Increase Authorization - BD100	193,675		
<b>Total Earmarked Revenues + Fund Balance</b>	<b><u>\$ 3,312,490</u></b>		

<u>Account Description</u>	<u>Appropriation</u>	<u>Expenditure</u>	<u>Balance</u>	<u>% Expended</u>
Personal Services	\$ 1,544,990	\$ 802,113	\$ 742,878	51.9%
Taxable Subsistence	72,350	36,471	35,879	50.4%
Other Operating Expenses	1,246,966	662,234	584,732	53.1%
Employer Contribution	448,184	276,671	171,513	61.7%
<b>Total Earmarked</b>	<b><u>\$ 3,312,490</u></b>	<b><u>\$ 1,777,489</u></b>	<b><u>\$ 1,535,001</u></b>	<b><u>53.7%</u></b>

**COMPUTER FUNDS CARRIED FORWARD**

Computer Services - Carry forward	<u>\$ 9,931</u>	<u>\$ 2,475</u>	<u>\$ 7,456</u>	<u>24.9%</u>
<b>TOTAL OTHER APPROPRIATIONS</b>	<b><u>\$ 3,322,421</u></b>	<b><u>\$ 1,779,964</u></b>	<b><u>\$ 1,542,456</u></b>	<b><u>53.6%</u></b>

**South Carolina Workers' Compensation Commission**  
**2011 - 2012 Budget**  
**January 31, 2012**

**Consolidated**

Year-To-Date : 58.33%

	Original Budget	Budget Amendments	Amended Budget	Expended January	Year to Date	%	Encumb	Balance
<b>Commissioners</b>								
<b>Salaries</b>	\$ 1,142,594	\$ -	\$ 1,142,594	\$ 84,835	\$ 666,229	58%	\$ -	\$ 35,879
<b>Other Operating Expenditures</b>								
Total Contractual Services	206,100	-	206,100	17,757	106,343	52%	-	99,757
Total Supplies & Materials	17,499	-	17,499	2,127	9,828	56%	-	7,671
Total Fixed Charges	146,102	-	146,102	11,979	84,048	58%	-	62,054
Total Travel	80,450	-	80,450	5,663	40,946	51%	-	39,504
<b>Total Other Operating Exp</b>	<b>450,151</b>	<b>-</b>	<b>450,151</b>	<b>37,526</b>	<b>241,164</b>	<b>54%</b>	<b>-</b>	<b>208,987</b>
<b>Total Commissioners</b>	<b>\$ 1,592,745</b>	<b>\$ -</b>	<b>\$ 1,592,745</b>	<b>\$ 122,360</b>	<b>\$ 907,393</b>	<b>57%</b>	<b>\$ -</b>	<b>\$ 244,866</b>
<b>Administration</b>								
<b>Salaries</b>	\$ 458,224	\$ 91,034	\$ 549,258	\$ 37,568	\$ 266,426	49%	\$ -	\$ 282,832
<b>Other Operating Expenditures</b>								
Total Contractual Services	194,027	6,000	200,027	41,981	104,150	52%	-	95,877
Total Supplies & Materials	19,803	-	19,803	2,026	8,905	45%	-	10,898
Total Fixed Charges	118,095	10,000	128,095	8,507	67,200	52%	-	60,895
Total Travel	12,490	5,500	17,990	1,037	8,175	45%	-	9,815
Total Equipment	-	-	-	-	-	0%	-	-
<b>Total Other Operating Exp</b>	<b>344,415</b>	<b>21,500</b>	<b>365,915</b>	<b>53,552</b>	<b>188,430</b>	<b>51%</b>	<b>-</b>	<b>177,485</b>
<b>Total Administration</b>	<b>\$ 802,639</b>	<b>\$ 112,534</b>	<b>\$ 915,173</b>	<b>\$ 91,119</b>	<b>\$ 454,856</b>	<b>50%</b>	<b>\$ -</b>	<b>\$ 460,317</b>
<b>Claims</b>								
<b>Salaries</b>	\$ 375,000	\$ -	\$ 375,000	\$ 31,560	\$ 218,289	58%	\$ -	\$ 156,712
<b>Other Operating Expenditures</b>								
Total Contractual Services	56,005	-	56,005	5,196	30,617	55%	-	25,388
Total Supplies & Materials	26,546	-	26,546	2,401	16,917	64%	-	9,629
Total Fixed Charges	73,739	-	73,739	5,976	42,965	58%	-	30,774
Total Travel	2,100	-	2,100	-	384	18%	-	1,716
<b>Total Other Operating Exp</b>	<b>158,390</b>	<b>-</b>	<b>158,390</b>	<b>13,573</b>	<b>90,884</b>	<b>57%</b>	<b>-</b>	<b>67,506</b>
<b>Total Claims</b>	<b>\$ 533,390</b>	<b>\$ -</b>	<b>\$ 533,390</b>	<b>\$ 45,133</b>	<b>\$ 309,173</b>	<b>58%</b>	<b>\$ -</b>	<b>\$ 224,217</b>
<b>Insurance and Medical Services</b>								
<b>Salaries</b>	\$ 458,368	\$ 14,956	\$ 473,324	\$ 38,246	\$ 248,881	53%	\$ -	\$ 224,443
<b>Other Operating Expenditures</b>								
Total Contractual Services	53,050	9,500	62,550	4,542	30,781	49%	-	31,769
Total Supplies & Materials	15,725	7,080	22,805	1,890	11,104	49%	1,873	9,828
Total Fixed Charges	55,520	8,120	63,640	4,389	32,801	52%	-	30,839
Total Travel	1,350	-	1,350	27	173	13%	-	1,177
<b>Total Other Operating Exp</b>	<b>125,645</b>	<b>24,700</b>	<b>150,345</b>	<b>10,848</b>	<b>74,859</b>	<b>50%</b>	<b>1,873</b>	<b>73,613</b>
<b>Total Insurance and Medical Services</b>	<b>\$ 584,013</b>	<b>\$ 39,656</b>	<b>\$ 623,669</b>	<b>\$ 49,094</b>	<b>\$ 323,740</b>	<b>52%</b>	<b>\$ 1,873</b>	<b>\$ 298,056</b>
<b>Judicial</b>								
<b>Salaries</b>	\$ 379,608	\$ 26,985	\$ 406,593	\$ 32,332	\$ 222,220	55%	\$ -	\$ 184,373
<b>Other Operating Expenditures</b>								
Total Contractual Services	28,054	8,000	36,054	2,212	17,065	47%	-	18,989
Total Supplies & Materials	13,545	1,000	14,545	1,677	8,256	57%	-	6,289
Total Fixed Charges	63,116	3,000	66,116	5,265	37,838	57%	-	28,278
Total Travel	2,950	2,500	5,450	-	1,865	34%	-	3,585
<b>Total Other Operating Exp</b>	<b>107,665</b>	<b>14,500</b>	<b>122,165</b>	<b>9,155</b>	<b>65,024</b>	<b>53%</b>	<b>-</b>	<b>57,141</b>
<b>Total Judicial</b>	<b>\$ 487,273</b>	<b>\$ 41,485</b>	<b>\$ 528,758</b>	<b>\$ 41,487</b>	<b>\$ 287,244</b>	<b>54%</b>	<b>\$ -</b>	<b>\$ 241,514</b>
<b>Totals By Departments</b>								
<b>Department Totals</b>								
Commissioners	\$ 1,592,745	\$ -	\$ 1,592,745	\$ 122,360	\$ 907,393	57%	\$ -	\$ 244,866
Administration	802,639	112,534	915,173	91,119	454,856	50%	-	460,317
Claims	533,390	-	533,390	45,133	309,173	58%	-	224,217
Insurance & Medical	584,013	39,656	623,669	49,094	323,740	52%	1,873	298,056
Judicial	487,273	41,485	528,758	41,487	287,244	54%	-	241,514
<b>Total Departmental Expend</b>	<b>\$ 4,000,060</b>	<b>\$ 193,675</b>	<b>\$ 4,193,735</b>	<b>\$ 349,193</b>	<b>\$ 2,282,405</b>	<b>54%</b>	<b>\$ 1,873</b>	<b>\$ 1,468,970</b>
Employer Contributions	882,374	-	882,374	67,401	497,655	56%	-	384,719
<b>Total General &amp; Earmarked Funds</b>	<b>\$ 4,882,434</b>	<b>\$ 193,675</b>	<b>\$ 5,076,109</b>	<b>\$ 416,594</b>	<b>\$ 2,780,061</b>	<b>55%</b>	<b>\$ 1,873</b>	<b>\$ 1,853,689</b>

**South Carolina Workers' Compensation Commission**  
**2011 - 2012 Budget**  
**January 31, 2012**

**General Appropriation**

	Original Budget	Budget Amendments	Amended Budget	Year-To-Date : 58.33%				
				Expended January	Year to Date to Date	%	Encumb	Balance
<b>Commissioners</b>								
<b>Salaries</b>								
Chairman	\$ 115,567	\$ -	\$ 115,567	\$ 9,231	\$ 64,614	56%	\$ -	\$ 50,953
Commissioner	664,602	(19,170)	645,432	46,553	376,638	58%	-	268,794
Terminal Leave		19,170	19,170	-	19,170	100%	-	-
Classified Employees	290,075	-	290,075	24,256	169,335	58%	-	120,740
<b>Total Commissioners</b>	<b>1,070,244</b>	<b>-</b>	<b>1,070,244</b>	<b>80,040</b>	<b>629,758</b>	<b>59%</b>	<b>-</b>	<b>-</b>
<b>Administration</b>								
<b>Salaries</b>								
Director	\$ 94,152	\$ -	\$ 94,152	\$ 7,846	\$ 54,922	58%	\$ -	\$ 39,230
Classified Positions	44,825	-	44,825	3,735	26,148	58%	-	18,677
<b>Total Administration</b>	<b>138,977</b>	<b>-</b>	<b>138,977</b>	<b>11,581</b>	<b>81,070</b>	<b>58%</b>	<b>-</b>	<b>57,907</b>
<b>Claims</b>								
<b>Salaries</b>								
Classified Positions	\$ 67,000	\$ -	\$ 67,000	\$ 6,421	\$ 41,596	62%	\$ -	\$ 25,404
<b>Total Claims</b>	<b>67,000</b>	<b>-</b>	<b>67,000</b>	<b>6,421</b>	<b>41,596</b>	<b>62%</b>	<b>-</b>	<b>25,404</b>
<b>Insurance and Medical Services</b>								
<b>Salaries</b>								
Classified Positions	\$ 25,350	\$ -	\$ 25,350	\$ 2,113	\$ 14,787	58%	\$ -	\$ 10,563
<b>Total Ins and Medical Svcs</b>	<b>25,350</b>	<b>-</b>	<b>25,350</b>	<b>2,113</b>	<b>14,787</b>	<b>58%</b>	<b>-</b>	<b>10,563</b>
<b>Judicial</b>								
<b>Salaries</b>								
Classified Positions	\$ 27,858	\$ -	\$ 27,858	\$ 2,322	\$ 16,251	58%	\$ -	\$ 11,608
<b>Total Judicial</b>	<b>27,858</b>	<b>-</b>	<b>27,858</b>	<b>2,322</b>	<b>16,251</b>	<b>58%</b>	<b>-</b>	<b>11,608</b>
<b>General Funds</b>								
<b>Department Totals</b>								
Commissioners	\$ 1,070,244	\$ -	\$ 1,070,244	\$ 80,040	\$ 629,758	59%	\$ -	\$ 440,486
Administration	138,977	-	138,977	11,581	81,070	58%	-	57,907
Claims	67,000	-	67,000	6,421	41,596	62%	-	25,404
Insurance & Medical	25,350	-	25,350	2,113	14,787	58%	-	10,563
Judicial	27,858	-	27,858	2,322	16,251	58%	-	11,608
<b>Total Departmental Expend</b>	<b>\$ 1,329,429</b>	<b>\$ -</b>	<b>\$ 1,329,429</b>	<b>\$ 102,476</b>	<b>\$ 783,461</b>	<b>59%</b>	<b>\$ -</b>	<b>\$ 545,968</b>
Employer Contributions	434,190	-	434,190	30,375	220,984	51%	-	213,206
<b>Total General Fund Appropriations</b>	<b>\$ 1,763,619</b>	<b>\$ -</b>	<b>\$ 1,763,619</b>	<b>\$ 132,851</b>	<b>\$ 1,004,445</b>	<b>57%</b>	<b>\$ -</b>	<b>\$ 759,174</b>

**South Carolina Workers' Compensation Commission**

**2011 - 2012 Budget**

January 31, 2012

**Earmarked Funds**

	Original Budget	Budget Amendments	Amended Budget	Year-To-Date : 58.33%				
				Expended January	Year to Date	%	Encumb Balance	
<b>Commissioners</b>								
<b>Salaries</b>								
Taxable Subsistence	\$ 72,350	\$ -	\$ 72,350	\$ 4,795	\$ 36,471	50%	\$ -	\$ 35,879
<b>Total Salaries</b>	<b>72,350</b>	<b>-</b>	<b>72,350</b>	<b>4,795</b>	<b>36,471</b>	<b>50%</b>	<b>-</b>	<b>35,879</b>
<b>Other Operating Expenditures</b>								
<b>Contractual Services</b>								
Office Equipment Service	700	-	700	-	-	0%	-	700
Copying Equipment Service	200	-	200	-	-	0%	-	200
Print/Bind/Advertisement	510	-	510	-	357	70%	-	153
Print Pub Annual Reports	28	-	28	-	-	0%	-	28
Data Processing Services	30,000	-	30,000	2,346	18,555	62%	-	11,445
Freight Express Delivery	490	-	490	-	-	0%	-	490
Telephone	5,100	-	5,100	414	2,540	50%	-	2,560
Cellular Phone Service	8,100	-	8,100	445	2,800	35%	-	5,300
Legal Services/Attorney Fees	160,000	-	160,000	14,472	81,981	51%	-	78,019
Other Professional Services	972	-	972	80	110	11%	-	862
<b>Total Contractual Services</b>	<b>206,100</b>	<b>-</b>	<b>206,100</b>	<b>17,757</b>	<b>106,343</b>	<b>52%</b>	<b>-</b>	<b>99,757</b>
<b>Supplies &amp; Materials</b>								
Office Supplies	4,000	-	4,000	631	1,925	48%	-	2,075
Copying Equipment	3,200	-	3,200	503	1,790	56%	-	1,410
Printing	1,200	-	1,200	103	796	66%	-	404
Data Processing Supplies	649	-	649	-	-	0%	-	649
Postage	8,000	-	8,000	890	5,228	65%	-	2,772
Communication Supplies	50	-	50	-	-	0%	-	50
Maint/Janitorial Supplies	200	-	200	-	89	44%	-	111
Motor Vehicle Supp/Gasoline	100	-	100	-	-	0%	-	100
Other Supplies	100	-	100	-	-	0%	-	100
<b>Total Supplies &amp; Materials</b>	<b>17,499</b>	<b>-</b>	<b>17,499</b>	<b>2,127</b>	<b>9,828</b>	<b>56%</b>	<b>-</b>	<b>7,671</b>
<b>Fixed Charges</b>								
Rental-Cont Rent Payment	2,500	-	2,500	285	1,351	54%	-	1,149
Rent-Non State Owned Property	141,000	-	141,000	11,694	81,857	58%	-	59,143
Rent-Other	250	-	250	-	-	0%	-	250
Insurance-State	1,633	-	1,633	-	840	51%	-	793
Insurance-Non State	169	-	169	-	-	0%	-	169
Fees & Fines	50	-	50	-	-	0%	-	50
Equipment Maintenance	500	-	500	-	-	0%	-	500
<b>Total Fixed Charges</b>	<b>146,102</b>	<b>-</b>	<b>146,102</b>	<b>11,979</b>	<b>84,048</b>	<b>58%</b>	<b>-</b>	<b>62,054</b>
<b>Travel (Includes Leased Car)</b>								
In State - Meals (Non-Reportable)	350	-	350	-	96	27%	-	254
In State - Auto Mileage	10,000	-	10,000	603	6,271	63%	-	3,729
In State - Subsistence Allowance	30,000	-	30,000	1,722	14,744	49%	-	15,256
Out State - Meals	100	-	100	-	52	52%	-	48
Out State - Auto Mileage	2,000	-	2,000	-	603	30%	-	1,397
Leased Car	38,000	-	38,000	3,338	19,180	50%	-	18,820
<b>Total Travel</b>	<b>80,450</b>	<b>-</b>	<b>80,450</b>	<b>5,663</b>	<b>40,946</b>	<b>51%</b>	<b>-</b>	<b>39,504</b>
<b>Total Other Operating Expenditures</b>	<b>450,151</b>	<b>-</b>	<b>450,151</b>	<b>37,526</b>	<b>241,164</b>	<b>54%</b>	<b>-</b>	<b>208,987</b>
<b>Total Commissioners</b>	<b>\$ 522,501</b>	<b>\$ -</b>	<b>\$ 522,501</b>	<b>\$ 42,321</b>	<b>\$ 277,635</b>	<b>53%</b>	<b>\$ -</b>	<b>\$ 244,866</b>

**South Carolina Workers' Compensation Commission**

**2011 - 2012 Budget**

January 31, 2012

**Earmarked Funds**

	Original Budget	Budget Amendments	Amended Budget	Year-To-Date : 58.33%				
				Expended January	Year to Date	%	Encumb Balance	
<b>Administration</b>								
<b>Salaries</b>								
Classified Positions	\$ 307,000	\$ 91,034	\$ 398,034	\$ 25,556	\$ 178,891	45%	\$ -	\$ 219,143
Temporary Employees	11,247	-	11,247	431	6,465	57%	-	4,782
Terminal Leave	1,000	-	1,000	-	-	0%	-	1,000
<b>Total Salaries</b>	<b>319,247</b>	<b>91,034</b>	<b>410,281</b>	<b>25,986</b>	<b>185,356</b>	<b>45%</b>	<b>-</b>	<b>224,925</b>
<b>Other Operating Expenditures</b>								
<b>Contractual Services</b>								
Office Equipment Service	5,200	6,000	11,200	-	5,312	47%	-	5,888
Copying Equipment Service	550	-	550	-	-	0%	-	550
Print/Bind/Advertisement	500	-	500	-	282	56%	-	218
Print Pub Annual Reports	22	-	22	-	-	0%	-	22
Data Processing Services	143,000	-	143,000	40,121	88,408	62%	-	54,592
Freight Express Delivery	1,000	-	1,000	95	518	52%	-	482
Telephone	6,200	-	6,200	407	2,286	37%	-	3,914
Cellular Phone Service	1,925	-	1,925	121	754	39%	-	1,171
Education & Training Services	1,000	-	1,000	-	-	0%	-	1,000
Attorney Fees	34,000	-	34,000	1,238	5,052	15%	-	28,948
General Repair	230	-	230	-	120	52%	-	110
Audit Acct Finance	100	-	100	-	101	101%	-	(1)
Catered Meals	-	-	-	-	154	0%	-	(154)
Other Professional Services	100	-	100	-	-	0%	-	100
Other Contractual Services	200	-	200	-	1,164	582%	-	(964)
<b>Total Contractual Services</b>	<b>194,027</b>	<b>6,000</b>	<b>200,027</b>	<b>41,981</b>	<b>104,150</b>	<b>52%</b>	<b>-</b>	<b>95,877</b>
<b>Supplies &amp; Materials</b>								
Office Supplies	5,000	-	5,000	419	1,000	20%	-	4,000
Subscriptions	175	-	175	-	-	0%	-	175
Copying Equipment Supplies	3,934	-	3,934	398	1,640	42%	-	2,294
Printing	1,964	-	1,964	82	630	32%	-	1,334
Data Processing Supplies	500	-	500	341	550	110%	-	(50)
Postage	6,800	-	6,800	786	4,965	73%	-	1,835
Maint/Janitorial Supplies	150	-	150	-	70	47%	-	80
Fees & Fines	280	-	280	-	50	18%	-	230
Gasoline/ Motor Vehicle Supply	100	-	100	-	-	0%	-	100
Employee Recog Award	800	-	800	-	-	0%	-	800
Other Supplies	100	-	100	-	-	0%	-	100
<b>Total Supplies &amp; Materials</b>	<b>19,803</b>	<b>-</b>	<b>19,803</b>	<b>2,026</b>	<b>8,905</b>	<b>45%</b>	<b>-</b>	<b>10,898</b>
<b>Fixed Charges</b>								
Rental-Cont Rent Payment	5,000	5,000	10,000	413	3,553	36%	-	6,447
Rent-Non State Owned Property	88,986	-	88,986	7,567	52,966	60%	-	36,020
Rent-Other	3,500	-	3,500	70	2,091	60%	-	1,409
Insurance-State	7,490	-	7,490	-	665	9%	-	6,825
Insurance-Non State	134	-	134	-	-	0%	-	134
Dues and Memberships	3,985	5,000	8,985	-	4,650	52%	-	4,335
Sales Tax Paid	9,000	-	9,000	458	3,275	36%	-	5,725
<b>Total Fixed Charges</b>	<b>118,095</b>	<b>10,000</b>	<b>128,095</b>	<b>8,507</b>	<b>67,200</b>	<b>52%</b>	<b>-</b>	<b>60,895</b>
<b>Travel (Includes Leased Car)</b>								
In State - Meals Non/ Reportable	100	-	100	7	14	14%	-	86
Reportable Meals	100	-	100	-	-	0%	-	100
Out of State - Milage	90	-	90	-	-	0%	-	90
In State - Registration Fees	200	500	700	3	95	14%	-	605
Leased Car	12,000	5,000	17,000	1,027	8,066	47%	-	8,934
<b>Total Travel</b>	<b>12,490</b>	<b>5,500</b>	<b>17,990</b>	<b>1,037</b>	<b>8,175</b>	<b>45%</b>	<b>-</b>	<b>9,815</b>
<b>Equipment</b>								
Equipment Data Processing- PC's	-	-	-	-	-	0%	-	-
<b>Total Equipment</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>	<b>-</b>	<b>-</b>
<b>Total Other Operating Expenditures</b>	<b>344,415</b>	<b>21,500</b>	<b>365,915</b>	<b>53,552</b>	<b>188,430</b>	<b>51%</b>	<b>-</b>	<b>177,485</b>
<b>Total Administration</b>	<b>\$ 663,662</b>	<b>\$ 112,534</b>	<b>\$ 776,196</b>	<b>\$ 79,538</b>	<b>\$ 373,786</b>	<b>48%</b>	<b>\$ -</b>	<b>\$ 402,410</b>

**South Carolina Workers' Compensation Commission**

**2011 - 2012 Budget**

January 31, 2012

**Earmarked Funds**

	Original Budget	Budget Amendments	Amended Budget	Year-To-Date : 58.33%				
				Expended January	Year to Date	%	Encumb	Balance
<b>Claims</b>								
<b>Salaries</b>								
Classified Positions	\$ 293,000		\$ 293,000	\$ 24,291	\$ 170,037	58%	\$ -	\$ 122,963
Temporary Positions	14,000		14,000	848	6,656	48%	-	7,344
Terminal Leave	1,000		1,000	-	-	0%	-	1,000
<b>Total Salaries</b>	<b>308,000</b>	<b>-</b>	<b>308,000</b>	<b>25,139</b>	<b>176,693</b>	<b>57%</b>	<b>-</b>	<b>131,307</b>
<b>Other Operating Expenditures</b>								
<b>Contractual Services</b>								
Office Equipment Services	200	-	200	-	-	0%	-	200
Print / Bind / Adv	750	-	750	-	282	38%	-	468
Print Pub Annual Reports	22	-	22	-	-	0%	-	22
Data Processing Services	21,933	-	21,933	1,989	15,425	70%	-	6,508
Freight Express Delivery	500	-	500	-	-	0%	-	500
Telephone	4,000	-	4,000	306	1,835	46%	-	2,165
Cellular Phone Service	2,500	-	2,500	54	337	13%	-	2,163
Temporary Services	26,000	-	26,000	2,847	12,707	49%	-	13,293
Other Professional Services	100	-	100	-	30	30%	-	70
<b>Total Contractual Services</b>	<b>56,005</b>	<b>-</b>	<b>56,005</b>	<b>5,196</b>	<b>30,617</b>	<b>55%</b>	<b>-</b>	<b>25,388</b>
<b>Supplies &amp; Materials</b>								
Office Supplies	8,271	-	8,271	366	1,657	20%	-	6,614
Copying Equipment	3,000	-	3,000	398	1,417	47%	-	1,583
Printing	900	-	900	82	630	70%	-	270
Data Processing Supplies	75	-	75	-	478	637%	-	(403)
Postage	14,000	-	14,000	1,555	12,653	90%	-	1,347
Maint/Janitorial Supplies	200	-	200	-	83	42%	-	117
Other Supplies	100	-	100	-	-	0%	-	100
<b>Total Supplies &amp; Materials</b>	<b>26,546</b>	<b>-</b>	<b>26,546</b>	<b>2,401</b>	<b>16,917</b>	<b>64%</b>	<b>-</b>	<b>9,629</b>
<b>Fixed Charges</b>								
Rental-Cont Rent Payment	2,500	-	2,500	129	1,372	55%	-	1,128
Rent-Non State Owned Property	68,000	-	68,000	5,847	40,928	60%	-	27,072
Rent-Other	225	-	225	-	-	0%	-	225
Insurance-State	1,080	-	1,080	-	665	62%	-	415
Insurance-Non State	134	-	134	-	-	0%	-	134
Equipment- Copying	800	-	800	-	-	0%	-	800
Equipment Maintenance	1,000	-	1,000	-	-	0%	-	1,000
<b>Total Fixed Charges</b>	<b>73,739</b>	<b>-</b>	<b>73,739</b>	<b>5,976</b>	<b>42,965</b>	<b>58%</b>	<b>-</b>	<b>30,774</b>
<b>Travel (Includes Leased Car)</b>								
In State - Meals (Non-Reportable)	300	-	300	-	-	0%	-	300
In State - Lodging	600	-	600	-	-	0%	-	600
In State - Auto Mileage	600	-	600	-	234	39%	-	366
In-State Registration	200	-	200	-	-	0%	-	200
Reportable Meals	400	-	400	-	150	38%	-	250
<b>Total Travel</b>	<b>2,100</b>	<b>-</b>	<b>2,100</b>	<b>-</b>	<b>384</b>	<b>18%</b>	<b>-</b>	<b>1,716</b>
<b>Total Other Operating Expenditures</b>	<b>158,390</b>	<b>-</b>	<b>158,390</b>	<b>13,573</b>	<b>90,884</b>	<b>57%</b>	<b>-</b>	<b>67,506</b>
<b>Total Claims</b>	<b>\$ 466,390</b>	<b>\$ -</b>	<b>\$ 466,390</b>	<b>\$ 38,712</b>	<b>\$ 267,577</b>	<b>57%</b>	<b>\$ -</b>	<b>\$ 198,813</b>

**South Carolina Workers' Compensation Commission**

**2011 - 2012 Budget**

January 31, 2012

**Earmarked Funds**

	Original Budget	Budget Amendments	Amended Budget	Year-To-Date : 58.33%				
				Expended January	Year to Date	%	Encumb Balance	
<b>Insurance and Medical Services</b>								
<b>Salaries</b>								
Classified Positions	418,000	14,956	432,956	34,920	225,258	52%	-	207,698
Temporary Employees	15,018		15,018	1,213	8,836	59%	-	6,182
<b>Total Salaries</b>	<b>433,018</b>	<b>14,956</b>	<b>447,974</b>	<b>36,133</b>	<b>234,094</b>	<b>52%</b>	<b>-</b>	<b>213,880</b>
<b>Other Operating Expenditures</b>								
<b>Contractual Services</b>								
Office Equipment Service	200	-	200	-	-	0%	-	200
Copying Equipment Service	300	-	300	-	-	0%	-	300
Print/Bind/Advertisement	500	500	1,000	-	312	31%	-	688
Print Pub Annual Report	24	-	24	-	-	0%	-	24
Data Processing Services	40,000	9,000	49,000	3,681	25,804	53%	-	23,196
Telephone	2,626	-	2,626	227	1,358	52%	-	1,268
Cell Phone	3,000	-	3,000	57	287	10%	-	2,713
Catered Meals	2,000	-	2,000	-	957	48%	-	1,043
Other Professional Services	1,800	-	1,800	-	330	18%	-	1,470
Other Contractual Services	2,600	-	2,600	577	1,734	67%	-	867
<b>Total Contractual Services</b>	<b>53,050</b>	<b>9,500</b>	<b>62,550</b>	<b>4,542</b>	<b>30,781</b>	<b>49%</b>	<b>-</b>	<b>31,769</b>
<b>Supplies &amp; Materials</b>								
Office Supplies	3,000	-	3,000	391	2,385	79%	-	615
Copying Equipment	3,500	-	3,500	440	1,566	45%	-	1,934
Printing	1,500	-	1,500	91	974	65%	-	526
Data Processing Supplies	500	-	500	-	102	20%	-	398
Postage	7,000	5,000	12,000	968	5,974	50%	-	6,026
Maintenance/Janitorial Supplies	75	100	175	-	78	44%	-	97
Building Materials	-	1,880	1,880	-	-	0%	1,873	7
Fees & Fines	50	100	150	-	25	17%	-	125
Other Supplies	100	-	100	-	-	0%	-	100
<b>Total Supplies &amp; Materials</b>	<b>15,725</b>	<b>7,080</b>	<b>22,805</b>	<b>1,890</b>	<b>11,104</b>	<b>49%</b>	<b>1,873</b>	<b>9,828</b>
<b>Fixed Charges</b>								
Rental-Cont Rent Payment	2,104	5,000	7,104	236	1,836	26%	-	5,268
Rent-Non State Owned Property	48,000	2,000	50,000	4,127	28,891	58%	-	21,109
Rent-Other	225	2,000	2,225	-	848	38%	-	1,377
Insurance-State	1,101	1,000	2,101	-	735	35%	-	1,366
Insurance-Non State	148	-	148	-	-	0%	-	148
Equipment Maintenance	942	-	942	-	-	0%	-	942
Sales Tax Paid	3,000	(1,880)	1,120	26	490	44%	-	630
<b>Total Fixed Charges</b>	<b>55,520</b>	<b>8,120</b>	<b>63,640</b>	<b>4,389</b>	<b>32,801</b>	<b>52%</b>	<b>-</b>	<b>30,839</b>
<b>Travel (Includes Leased Car)</b>								
In State - Meals (Non-Reportable)	400	-	400	-	-	0%	-	400
In-State Registration	100	-	100	-	-	0%	-	100
Reportable Meals	150	-	150	27	173	115%	-	(23)
In State - Lodging	700	-	700	-	-	0%	-	700
<b>Total Travel</b>	<b>1,350</b>	<b>-</b>	<b>1,350</b>	<b>27</b>	<b>173</b>	<b>13%</b>	<b>-</b>	<b>1,177</b>
<b>Total Other Operating Expenditures</b>	<b>125,645</b>	<b>24,700</b>	<b>150,345</b>	<b>10,848</b>	<b>74,859</b>	<b>50%</b>	<b>1,873</b>	<b>73,613</b>
<b>Total Insurance and Medical Services</b>	<b>\$ 558,663</b>	<b>\$ 39,656</b>	<b>\$ 598,319</b>	<b>\$ 46,981</b>	<b>\$ 308,953</b>	<b>52%</b>	<b>\$ 1,873</b>	<b>\$ 287,493</b>

**South Carolina Workers' Compensation Commission**

**2011 - 2012 Budget**

January 31, 2012

**Earmarked Funds**

	Original Budget	Budget Amendments	Amended Budget	Year-To-Date : 58.33%				
				Expended January	Year to Date	%	Encumb	Balance
<b>Judicial</b>								
<b>Salaries</b>								
Classified Positions	\$ 351,750	\$ 26,985	\$ 378,735	\$ 30,011	\$ 205,970	54%	\$ -	\$ 172,765
<b>Total Salaries</b>	<b>351,750</b>	<b>26,985</b>	<b>378,735</b>	<b>30,011</b>	<b>205,970</b>	<b>54%</b>	<b>-</b>	<b>172,765</b>
<b>Other Operating Expenditures</b>								
<b>Contractual Services</b>								
Office Equipment Services	80	-	80	-	-	0%	-	80
Copy Equipment Services	850	-	850	-	303	36%	-	547
Print/Bind/Advertisement	800	-	800	-	253	32%	-	547
Print Pub Annual Reports	20	-	20	-	-	0%	-	20
Data Processing Services	23,000	8,000	31,000	1,944	14,786	48%	-	16,214
Telephone	2,000	-	2,000	209	1,251	63%	-	749
Cellular Phone Service	1,104	-	1,104	60	472	43%	-	632
Other Professional Services	200	-	200	-	-	0%	-	200
<b>Total Contractual Services</b>	<b>28,054</b>	<b>8,000</b>	<b>36,054</b>	<b>2,212</b>	<b>17,065</b>	<b>47%</b>	<b>-</b>	<b>18,989</b>
<b>Supplies &amp; Materials</b>								
Office Supplies	2,000	-	2,000	447	1,234	62%	-	766
Copying Equipment Supplies	1,200	1,000	2,200	356	1,279	58%	-	921
Printing	1,000	-	1,000	73	633	63%	-	367
Data Processing Supplies	75	-	75	-	-	0%	-	75
Postage	9,000	-	9,000	800	5,058	56%	-	3,942
Maintenance/Janitorial Supplies	150	-	150	-	52	35%	-	98
Promotional Supplies	20	-	20	-	-	0%	-	20
Other Supplies	100	-	100	-	-	0%	-	100
<b>Total Supplies &amp; Materials</b>	<b>13,545</b>	<b>1,000</b>	<b>14,545</b>	<b>1,677</b>	<b>8,256</b>	<b>57%</b>	<b>-</b>	<b>6,289</b>
<b>Fixed Charges</b>								
Rental-Cont Rent Payment	1,750	500	2,250	106	1,129	50%	-	1,121
Rent-Non State Owned Property	60,000	2,000	62,000	5,159	36,113	58%	-	25,887
Rent-Other	125	-	125	-	-	0%	-	125
Insurance-State	1,121	500	1,621	-	595	37%	-	1,026
Insurance-Non State	120	-	120	-	-	0%	-	120
<b>Total Fixed Charges</b>	<b>63,116</b>	<b>3,000</b>	<b>66,116</b>	<b>5,265</b>	<b>37,838</b>	<b>57%</b>	<b>-</b>	<b>28,278</b>
<b>Travel (Includes Leased Car)</b>								
In State - Meals / Non-Reportable	250	-	250	-	125	50%	-	125
Reportable Meals	250	500	750	-	383	51%	-	367
In State - Lodging	750	1,000	1,750	-	599	34%	-	1,151
In State - Auto Mileage	1,200	1,000	2,200	-	758	34%	-	1,442
In State - Misc Travel Expense	100	-	100	-	-	0%	-	100
In-State Registration	100	-	100	-	-	0%	-	100
Out State - Auto Mileage	300	-	300	-	-	0%	-	300
<b>Total Travel</b>	<b>2,950</b>	<b>2,500</b>	<b>5,450</b>	<b>-</b>	<b>1,865</b>	<b>34%</b>	<b>-</b>	<b>3,585</b>
<b>Total Other Operating Expenditures</b>	<b>107,665</b>	<b>14,500</b>	<b>122,165</b>	<b>9,155</b>	<b>65,024</b>	<b>53%</b>	<b>-</b>	<b>57,141</b>
<b>Total Judicial</b>	<b>\$ 459,415</b>	<b>\$ 41,485</b>	<b>\$ 500,900</b>	<b>\$ 39,165</b>	<b>\$ 270,994</b>	<b>54%</b>	<b>\$ -</b>	<b>\$ 229,906</b>
<b>Earmarked Funds</b>								
<b>Department Totals</b>								
Commissioners	\$ 522,501	\$ -	\$ 522,501	\$ 42,321	\$ 277,635	53%	\$ -	\$ 244,866
Administration	663,662	112,534	776,196	79,538	373,786	48%	-	402,410
Claims	466,390	-	466,390	38,712	267,577	57%	-	198,813
Insurance & Medical	558,663	39,656	598,319	46,981	308,953	52%	1,873	287,493
Judicial	459,415	41,485	500,900	39,165	270,994	54%	-	229,906
<b>Total Departmental Expend</b>	<b>\$ 2,670,631</b>	<b>\$ 193,675</b>	<b>\$ 2,864,306</b>	<b>\$ 246,717</b>	<b>\$ 1,498,945</b>	<b>52%</b>	<b>\$ 1,873</b>	<b>\$ 1,363,488</b>
Employer Contributions	448,184	-	448,184	37,025	276,671	62%	-	171,513
<b>Total Earmarked Funds</b>	<b>\$ 3,118,815</b>	<b>\$ 193,675</b>	<b>\$ 3,312,490</b>	<b>\$ 283,743</b>	<b>\$ 1,775,616</b>	<b>54%</b>	<b>\$ 1,873</b>	<b>\$ 1,535,001</b>
<b>Capital / Computer Project Carryforward</b>	<b>\$ 9,931</b>	<b>\$ -</b>	<b>\$ 9,931</b>	<b>\$ -</b>	<b>\$ 2,475</b>	<b>25%</b>	<b>\$ -</b>	<b>\$ 7,456</b>

**MEMORANDUM**

February 15, 2012

**TO:** Mr. Gary Cannon  
Executive Director

**FROM:** Cathy Floyd  
Human Resources

**SUBJECT:** Human Resource Report Period of January 11 – February 14, 2012

Below is a summary of the Human Resource activity for the period of January 11 – February 14, 2012.

**Employee Relations (ER)**

- Two ER issues were addressed during the activity period
- Nominations for the 2011 Employee of the Year close on February 15, 2012
- The Employee Web Page has been launched
- Assisted with the update of Commissioner ID Badges

**Reporting**

- Completed the OSHA 300 Report for 2011

**Benefits**

- Assisted an employee with retirement time purchase
- Assisted an employee with insurance coverage changes
- Assisted an employee with coverage and referral questions

**SC Enterprise Information System (SCEIS)**

- Processed one employment verification
- Twenty-six transactions were keyed into the system
- A probationary EPMS was processed

**Training**

- The 2012 Leadership Retreat was held January 20, 2012

**WCC IT Projects Status Report**

Period		02/21/12		Status Key: Not Started		On Track	Timing	
Projects								
#	Key Projects	Sub Project	Regulation	Due Date	% of completion	% of time devoted to issue	Lead	Issues / Comments
	Phase II - Claims EDI release 3			July 2012	15%	80%	Duane	verification & validation of Rls 3 formats to Rls 1 formats
	Phase II - Claims EDI release 3			July 2012	15%	80%	Amanda	Developed SC Standards. in testing
	Phase II - Claims EDI release 3			July 2012	15%	5%	Betsy	Develop project plan and set meetings for SC Standards development
	Electronic Service Initiatives	Electronic Service Initiatives Clinchers	67-213	hold until after EDI RLS 3	0%			
		Electronic Service Initiatives Fee Petitions	67-213	hold until after EDI RLS 3	0%			
		Electronic Service Initiatives - Receipt of electronic pleadings	67-211	TBD	0%			
		Electronic receipt of any form or document	67-205	TBD	0%			
		12 M Revamp of current Minor Medical Reporting from Carriers	67-412	TBD	0%			
	SC Voc. Rehab	Automation of the Show Cause fines for printing invoices and letters automatically rather than manually		TBD	45%	25%	Betsy	finalizing tech specs for Bravepoint quote.
	Late fees			TBD	15%	0%	Betsy	Have requirements from Compliance and claims. Will draft document to pass to new VCIO

**WCC IT Projects Status Report**

Period		02/21/12	Status Key:	On Track	Timing
			Not Started		
Lapse in Coverage notification	notification of canceled coverage for Home Builders Association request	7/1/2012 or sooner	50%	20%	In early stages of development for new pages. Waiting on changes from NCCI on delivery of new parameters
iPad Application for eService	Ability to use eService on iPad	7/1/2010 for app from DSIT	10%	20%	Working with DSIT on the iPad app. Writing up the changes that will need to be done by WCC to work.
			Projects Amanda	80%	
			Projects Duane	80%	
			Projects Betsy	70%	

**WCC IT Projects Status Report**

Period

02/21/12

Status Key: Not Started

On Track

Timing

Maintenance									
Priority	Maintenance issue	Project	Start date	Estimated completion	% complete	% of time devoted to issue	Assigned to	Status	
8	FOIA report requests, general issues and questions from Coverage, claims and Judicial	all departments	ongoing	ongoing	Maintenance Duane	20%	Duane		
	FOIA report requests, general issues and questions from Coverage, claims and Judicial	all departments	ongoing	ongoing	Maintenance Amanda	20%	Amanda		General issues
	FOIA report requests, general issues and questions from Coverage, claims and Judicial	all departments	ongoing	ongoing		10%	Betsy		
					Maintenance Betsy	10%			

**WCC IT Projects Status Report**

Period

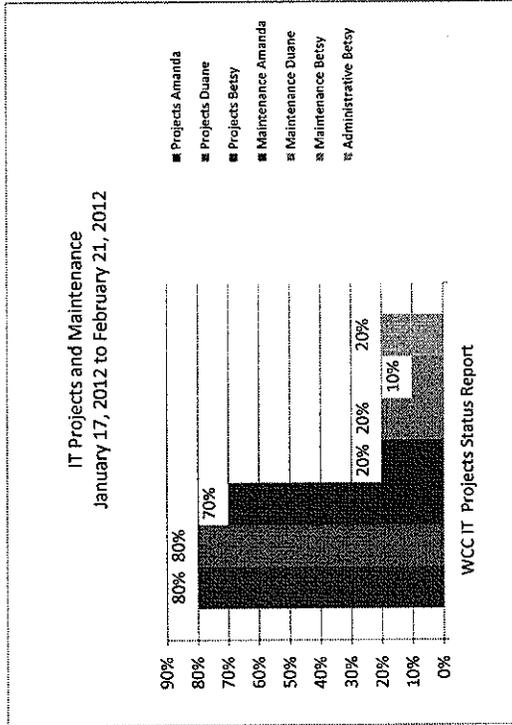
02/21/12

Status Key: Not Started

On Track

Timing

#	Project	Sub Project	Due Date	% of completion	% of time devoted to issue	Assigned to	Status
4	Business Continuity Planning & Contract Issues	DSIT	ongoing	85%	20%	Betsy	building IT Road Map for transition to new VCIO. Developed checklist for laptop needs. Desk Top support, looking into upgrades on phones and air cards



## WCC IT Projects Current & Future as of February 21, 2012

Project Name	Description	Est Completion
EDI RIs 3	Upgrade to RIs3 via SCI payment portal, allow for payments for fines, fees and workshop registration	7/1/2012
Electronic Payments	via NCCI Coverage look up, add ability to enter email and policy user wants notification for mid-term cancellations	1/1/2013
Lapse in Insurance Notification	Standardize the process and automate from non-payment to Show Cause and add functionality for electronic payments	7/1/2012
Fine Process Automation		TBD
OnBase	Upgrade to next release	TBD
iPad eservice	Add functionality to use iPads for retrieval of stored images, store images and deliver orders and notices via eService on iPad	
Show Cause Process	see fine automation	TBD
Vocational Rehabilitation Portal	Allow SCVRD staff to view referrals and cases they can assist on.	TBD
other Workflow ideas	If we get the workflow license, there are other processes that can be converted - Need to explore what processes would benefit and develop projects to design and implement	TBD
convert Microfilm to images	Have data in Progress. Images of documents are on microfilm and copies are stored at Archives. Our equipment is out of date and Microfilm will disintegrate. Need to determine if we should copy the images to Onbase or if the data in Progress is enough information for the Coverage Department	TBD
New Status Codes	Gary Cannon requested the creation of a new status code to reflect the WCC file has sealed records. Can the records be scanned but electronically sealed? The paper documents can be sealed and stored with the case files exhibits. There should be an entry into WCC progress file case files are sealed and the location of the sealed files.	TBD

# WCC IT Accomplishments 2010-2012

January 17, 2012

Initiative	Date implemented	Benefit
Incoming mail scanning procedures	Jan-10	all incoming mail was being scanned as of January 2010, allowing Commissioners and Agency staff the ability to view all claim file documents online.
Back file conversion	May-10	48,895 documents were stored as digital images. Paper documents were destroyed which reduced the need of storage space by approximately 1500 cubic feet.
eCase	Jul-10	Added address information for case parties display for external eCase users
Revamp templates	Aug-10	standardized the templates, reviewed all for language and implemented in to production
Metrics	Dec-10	Developed metrics for each IT initiative to track benefits and improvements
Cell Phone Upgrades	Dec-10	Upgraded from Blackberry's to Droids for a total cost savings of \$1400 per year.
PC refresh	Jan-11	Replaced 98% of all laptops and workstations, and upgraded to Windows 7 and Office 2010 to enhance the work capabilities of the staff.
eCase	Jan-11	Attorney Add feature added to eCase which reduced staff time for processing Letters of Representation and phone calls dealing with obtaining WCC# for reporting representation
eCase	Jan-11	Enhanced the Internet portal (eCase) to add new feature allowing TPA users to register and link to their assigned cases
Security upgrades for laptops	Jan-11	Installed PGP hard drive encryption on laptops that leave the building to ensure security for lost laptops
Daily fine assessments	Feb-10	Automated assessment of Form 18 fines increasing consistency of fines and freeing time for Claims Examiners to perform other duties.
Xfile automation	Mar-11	Reduced the time to create a case file of employer's violation of the insurance coverage requirements from 9 minutes to under 1 minute per file resulting in a savings of 8 hours per month per investigator.
Air card upgrades to 4G	Apr-11	Upgraded to 4G devices.

# WCC IT Accomplishments 2010-2012

January 17, 2012

Initiative	Date implemented	Benefit
Hard copy case files for Commissioners	Apr-11	Automated notice to appropriate staff for creation of hard copy file upon processing hearing request to assure availability of folder when needed.
File closing restrictions	Apr-11	Prevents closing files which still have an active Judicial issue.
Accountability report	Sep-11	The Accountability report is used as the Strategic Plan for the Agency.
eService	Oct-11	Implemented electronic delivery of Notices, Single Commissioner Decision and Orders, and Full Commission Orders to attorneys, insurance carriers and employers. This has resulted in a decrease in the number of mail pieces processed by 24%.
eService	Oct-11	Automated generation of notices in pdf format, import into Onbase and electronic delivery to case carriers and attorneys for Conferences, Hearings and Appeals.
POC	Dec-11	Upgrade reduced errors coming in from carriers, provided greater detail on policies and provided updates daily instead of monthly. 18 months of historical data was imported into Progress.
Server refresh	Dec-11	The agency purchased a new SQL server to host the mission critical systems to operate newest technology, ensure security, performance and stability.
Lapse in insurance notification design	in process	Designed new process to notify interested parties of mid-term cancellation. Scheduled for completion by July 1, 2012 or sooner.
Vocational Rehab portal design for referrals	In process	Designed new portal for referrals from WCC to SCVRD. Waiting on estimate for development. Scheduled for completion by July 1, 2012
EDI Release 3	in process	upgrade of the EDI interface will enhance datafields and automate manual processing. Scheduled for completion by July 1, 2012
IT page on Web site	In planning	Need location for trading partners to see status of EDI RIs3 progress. Also a good communications tool for upgrades for eCase.

To: Gary M. Cannon  
Executive Director, SCWCC

From: Grant W. Duffield  
Insurance and Medical Services Director

Subj: Insurance and Medical Services Department  
January 2012 Full Commission Report

Date: February 15, 2012

---

Mr. Cannon:

Please find attached information provided to summarize the status and workflow of initiatives currently underway within the Insurance and Medical Services (IMS) Department

The statistical data concerning the IMS Department's January 2012 endeavors is organized as follows:

Page 1: Compliance Division Information.

Page 2: Coverage Division Information.

Page 3: Self Insurance and Medical Services.

In addition to the statistical data provided, please be advised of the following workflow initiatives:

- |                     |   |
|---------------------|---|
| Compliance Division | <ol style="list-style-type: none"><li>1. Processing of Outstanding Carrier fines.</li><li>2. Gear program support.</li></ol>  |
| Coverage Division   | <ol style="list-style-type: none"><li>1. Completion of MOU with SC Homebuilder's Association for creation of a coverage verification web interface module. Project in code development.</li><li>2. Partnered with Judicial Department to provide additional QA prior to service of carriers for Hearing.</li><li>3. SAF data-share partnership opportunity.</li></ol> |
| Medical Services    | <ol style="list-style-type: none"><li>1. Identifying updates / edits needed within the Medical Services Provider Manual.</li><li>2. Working to Approve / Re-Approve Medical Bill review entities.</li></ol>   |
| IMS Administration: | <ol style="list-style-type: none"><li>1. Monthly department-wide meetings.</li><li>2. Working with team-members to review / improve team processes and key functions.</li><li>3. Surgical Implant draft report due to Commission on 2/22.</li><li>4. Working on fiscal impacts analysis with Ms. Gantt.</li></ol>   |

Mr. Cannon, while this summary is in no way all-inclusive, it may serve to assist you and our Commissioners in understanding the key initiatives underway in the IMS Department and provide measures by which the Department's effectiveness can be gauged. IMS welcomes any guidance that you and/or our Commissioners can provide concerning our performance and direction.

**Carryover Caseload:**

The Compliance Division endeavors to maintain a month-on-month "carry-over" caseload (backlog) of 300 cases. Compliance closed January 2012 with 400 cases active, compared to an active caseload of 778 at the close of January 2011.

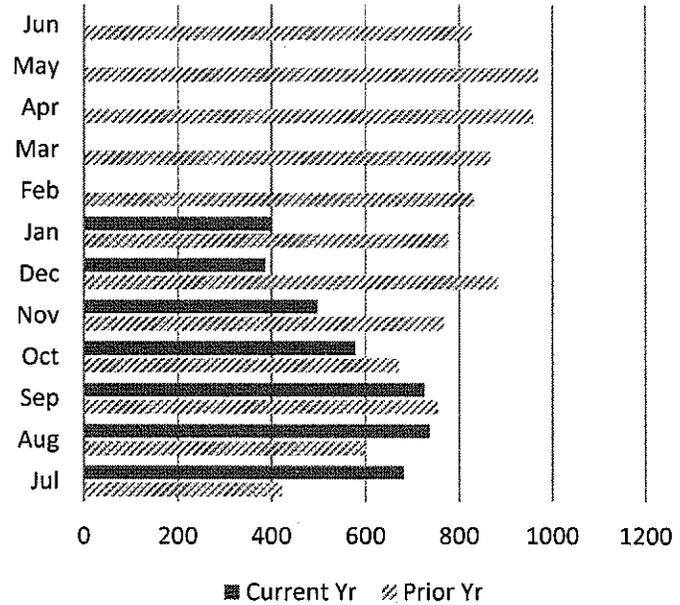
**Cases Resolved:**

Due to the decrease in carry-over, greater effort is focused on case resolution. For the month of January 2012, Compliance closed-out 68 cases, up from 48 cases closed in January 2011.

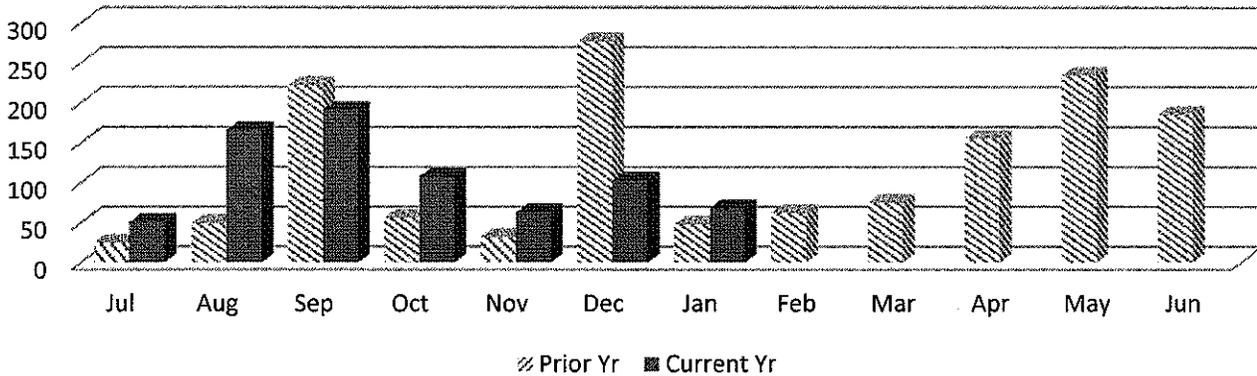
**Compliance Fines:**

Year to Date, Compliance fines are being collected at a rate of 92% of prior year. Compliance fine revenue represents 19% of the Commission's annual earmarked revenue budget.

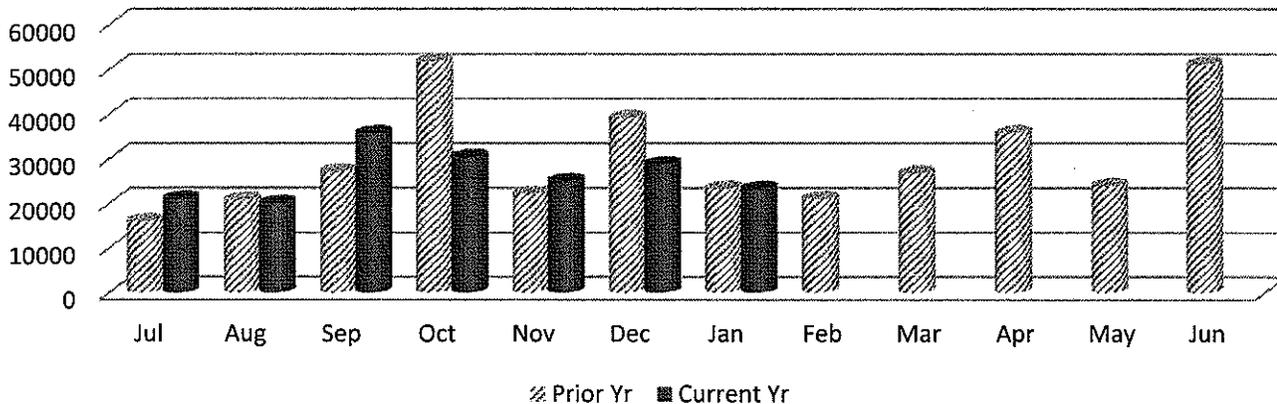
**Caseload Pending v. Prior Year**



**Cases Resolved v. Prior Year**



**Compliance Fines Collected v. Prior Year**



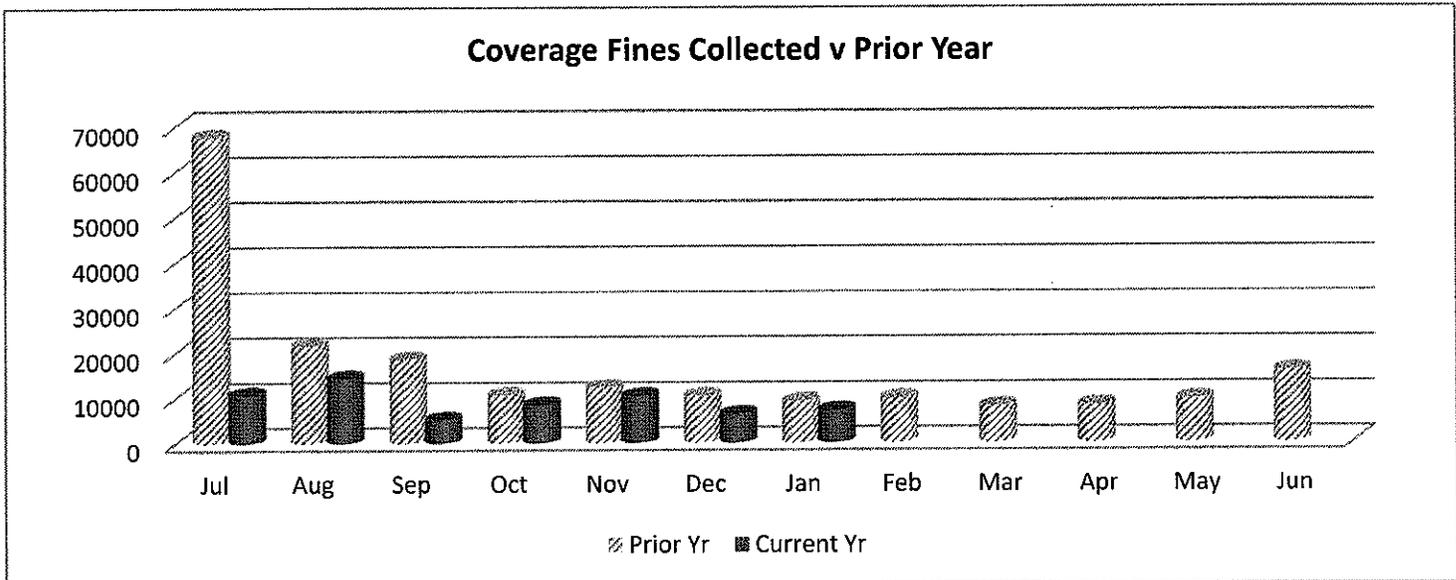
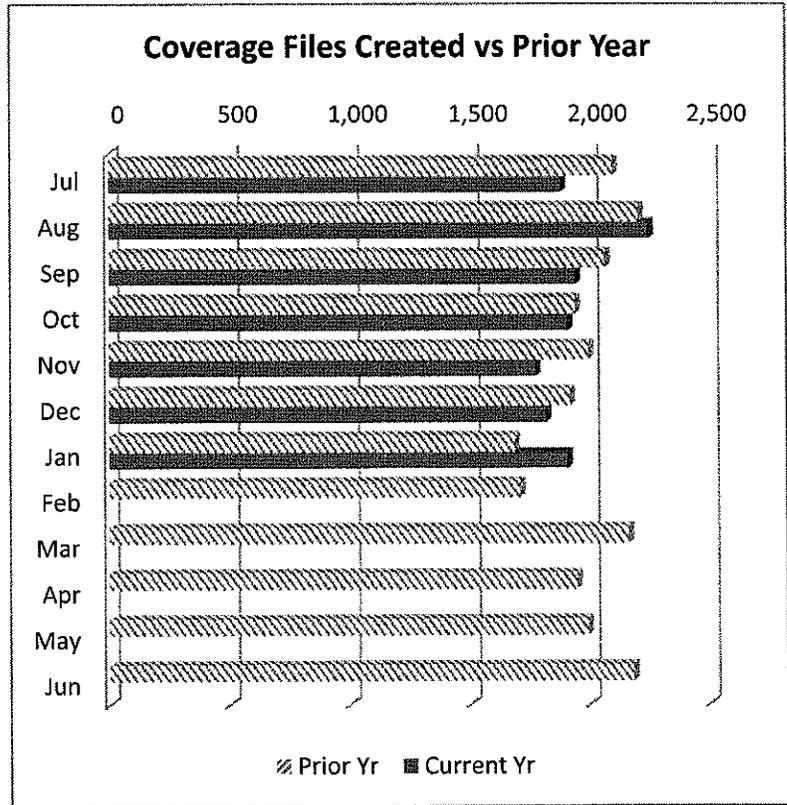
**WCC Claim Files:**

In January 2012, the Coverage Division created a total of 1,908 WCC Claim files. Of these, 1,437 were created electronically, and 471 were submitted in hard copy format. Year to Date, 13,478 Claim files have been created which is 97% of claim file volume for the same time during the prior year.

**Coverage Fines:**

The Coverage Division collected \$7,200 in fine revenue in January 2012, an increase from 6,350 in Coverage fines/penalties assessed in prior month (December 2011).

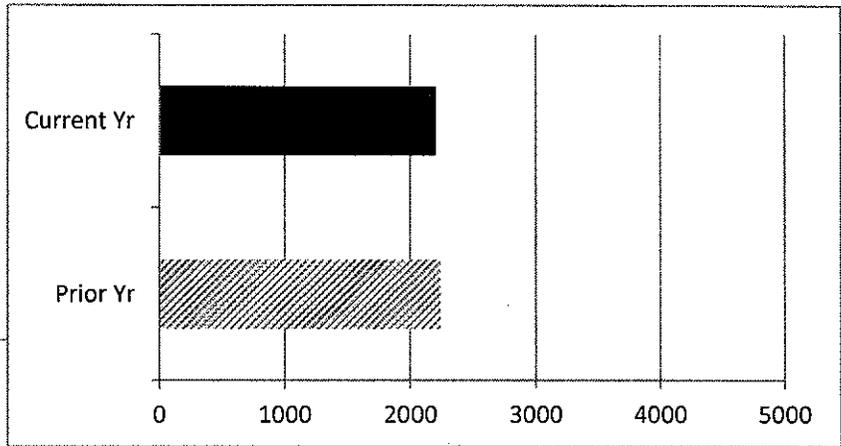
Coverage Division fines represent 10% of the Commission's annual earmarked budget.



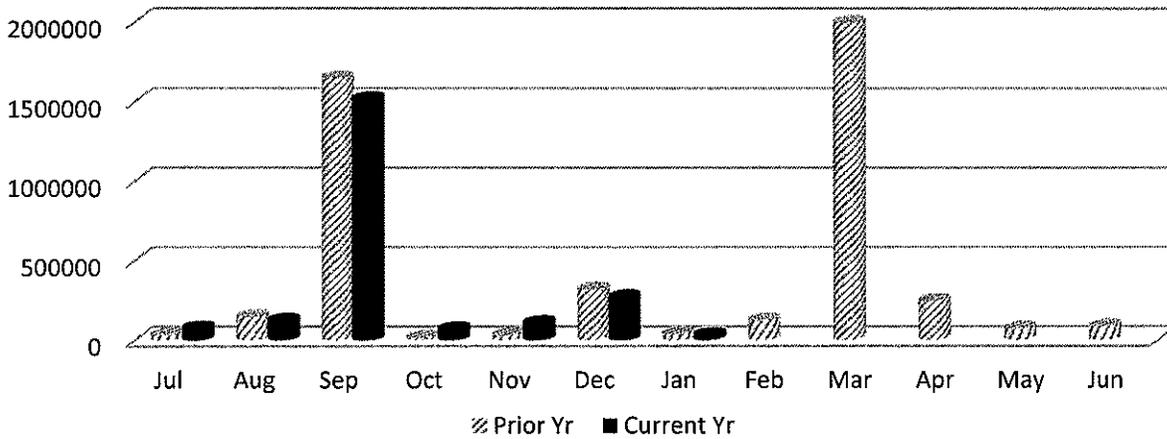
During the month of January, the Self Insurance Division:

- \* collected \$31,996 in self-insurance tax.
- \* added 11 new self-insurers.
- \* conducted 3 Self Insurance audits.

Year to Date, Self Insurance tax collection revenue is trending at 98% of prior year.



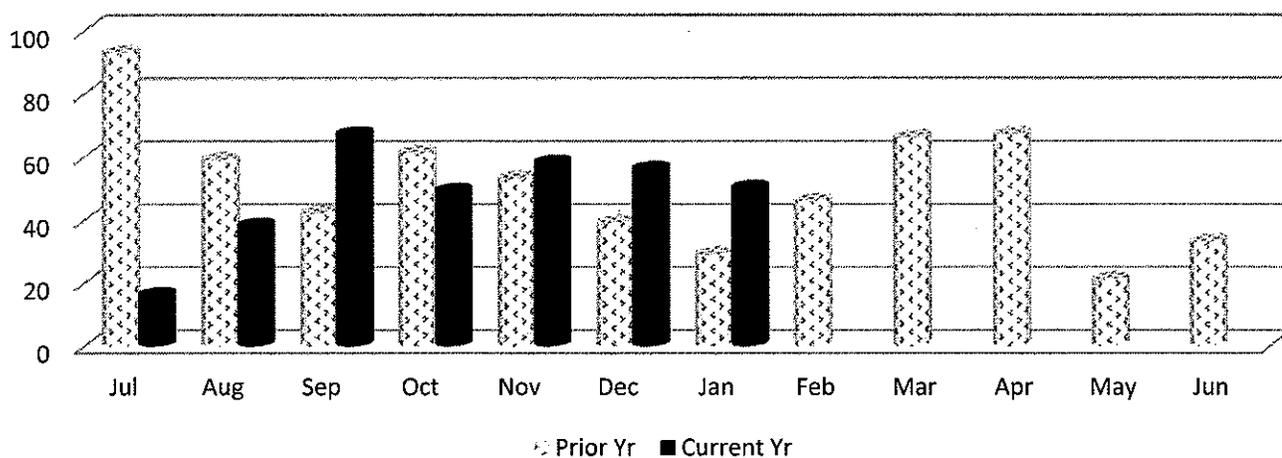
**Self Insurance Tax Collections v. Prior Year**



IMS MEDICAL SERVICES DIVISION

In November, the Medical Services Division began the month with 56 bills pending review, received an additional 43 bills for review, conducted 49 bill reviews and ended the month with 50 bills pending.

**Medical Bills Pending Review v. Prior Year**



Department of Insurance & Medical Services  
 South Carolina Workers' Compensation Commission  
 February 2012 Monthly Report

July      August      September      October      November      December      January      February      March      April      May      June      2011 - 2012

	July	August	September	October	November	December	January	February	March	April	May	June	2011 - 2012
<b>SELF INSURANCE</b>													
New Self-Insurers Approved	9	5	5	8	6	6	11						50
Self Insurance Tax Collected	\$76,776	\$124,290	\$1,517,392	\$70,046	\$110,227	\$270,602	\$31,996						\$2,201,329
<b>COMPLIANCE</b>													
Cases Active at Beginning of Period	681	738	726	579	498	458	387						469
Cases Initiated	108	154	44	27	23	32	81						750
Cases Closed	51	166	191	108	63	103	68						
Cases Active at End of Period	738	726	579	498	458	387	400						
Total Fines Assessed	\$21,010	\$65,640	\$143,267	\$100,288	\$186,999	\$99,679	\$174,152						\$791,035
- Employer wage/cov screen/random inv	\$9,808	\$46,559	\$58,448	\$55,970	\$165,376	\$71,886	\$166,807						\$574,854
- Underlying claim / uninsured employer	\$11,202	\$19,081	\$84,819	\$44,318	\$21,623	\$27,793	\$7,345						\$216,181
Total Fines Collected	\$20,968	\$20,029	\$35,681	\$30,374	\$24,951	\$28,768	\$23,221						\$183,992
- Employer wage/cov screen/random inv	\$16,097	\$17,875	\$27,998	\$19,375	\$18,904	\$22,401	\$16,915						\$139,565
- Underlying claim / uninsured employer	\$4,871	\$2,154	\$7,683	\$10,999	\$6,047	\$6,367	\$6,306						\$44,427
Fines Waived/Rescinded/Uncollectable	\$21,879	\$102,510	\$37,224	\$103,316	\$59,786	\$43,684	\$63,425						\$431,824
- Waived	\$21,879	\$21,275	\$26,232	\$65,970	\$34,231	\$24,998	\$30,730						\$225,315
- Rescinded	\$0	\$39,825	\$10,992	\$37,346	\$25,555	\$18,686	\$32,695						\$165,099
- Uncollectable	\$0	\$41,410	\$0	\$0	\$0	\$0	\$0						\$41,410

	July	August	September	October	November	December	January	February	March	April	May	June	2011 - 2012
<b>COVERAGE &amp; ACCIDENT RPTG</b>													
Employers Withdrawing From the Act	3	9	2	5	2	3	4						28
Coverage Fines Assessed	\$3,600	\$9,800	\$6,400	\$5,600	\$0	\$22,000	\$7,600						\$55,000
Coverage Fines Collected	\$10,750	\$14,400	\$5,200	\$8,500	\$10,400	\$6,350	\$7,200						\$62,800
Coverage Fines Waived	\$2,000	\$1,700	\$400	\$500	\$600	\$1,100	\$4,000						\$10,300
Number of 12As Filed EDI	1,496	1,764	1,524	1,523	1,430	1,436	1,437						10,610
Number of 12As Filed Manually	384	484	417	386	344	382	471						2,868
Total Number of WCC Files Created	1,880	2,248	1,941	1,909	1,774	1,818	1,908						13,478
Number of Fatalities Filed on 12As	8	12	5	6	3	8	4						46
<b>MEDICAL SERVICES</b>													
Bills Pending at Beginning of Period	33	16	38	67	49	58	56						408
Bills Received	39	105	85	41	57	38	43						
Bills to be Reviewed	72	121	123	108	106	96	99						391
Bills Reviewed this Month	56	83	56	59	48	40	49						
Bills Pending at End of Period	16	38	67	49	58	56	50						

**Department of Insurance & Medical Services**  
 South Carolina Workers' Compensation Commission  
 February 2012

	FY2011												
	July	August	September	October	November	December	January	February	March	April	May	June	2010-2011
Violation letters	14	9	39	36	18	40	20	33	49	32	33	30	353
Compl. Agrmnt rcvd/Admin. Order	13	35	23	27	28	20	18	25	26	27	23	20	285
- Compliance Agreements received	6	27	19	24	22	17	13	17	20	19	19	17	220
- Administrative Orders	7	8	4	3	6	3	5	8	6	8	4	3	65
Subpoenas issued	10	13	8	23	6	22	11	7	9	8	8	12	137
Orders published	7	6	1	2	8	0	3	8	2	1	5	1	44
Civil Judgments filed	0	4	12	0	0	0	0	5	0	0	1	0	22

	FY2012												
	July	August	September	October	November	December	January	February	March	April	May	June	2011-2012
Violation letters - 102	13	25	62	40	74	27	56						297
Compl. Agrmnt rcvd/Admin. Order	28	19	38	35	26	20	19						185
- Compliance Agreements received - 103	15	13	34	24	18	16	18						138
- Administrative Orders - 160	13	6	4	11	8	4	1						47
Subpoenas issued - 68	9	19	15	27	23	24	51						168
Orders published - 69	3	0	3	8	2	4	0						20
Civil Judgments filed - 149	0	4	3	0	0	0	0						7

TO: GARY CANNON, EXECUTIVE DIRECTOR  
 FROM: GREGORY S. LINE, DIRECTOR OF CLAIMS  
 SUBJECT: CLAIMS REPORT FOR THE MONTH OF JANUARY  
 DATE: February 13, 2012

Fines assessed for the month of January 2012:

- We assessed **656** fines for the month of January which was up from assessing **444** fines for the month of December.
- The dollar amount of the fines assessed for the month January was **\$172,600** which was up from assessing **\$96.100** for the month of December.

Fines received for the month of January 2012:

- We received payment on **608** fines for the month of January which was up from receiving **511** fines for the month of December.
- The dollar amount of fines received for the month January was **\$126,700** which was up from receiving **\$110.700** for the month of December.

The number of fines assessed went down for the month of September and the number of fines collected went down slightly for the month:

• July'10 fines assessed	<b>1,195</b>	July fines collected	<b>742</b>
• August fines assessed	<b>699</b>	August fines collected	<b>722</b>
• September fines assessed	<b>839</b>	September fine collected	<b>580</b>
• October fines assessed	<b>560</b>	October fines collected	<b>599</b>
• November fines assessed	<b>715</b>	November fines collected	<b>649</b>
• December fines assessed	<b>661</b>	December fines collected	<b>488</b>
• January '11 fines assessed	<b>701</b>	January fines collected	<b>510</b>
• February fines assessed	<b>479</b>	February fines collected	<b>512</b>
• March fines assessed	<b>579</b>	March fines collected	<b>552</b>
• April fines assessed	<b>631</b>	April fines collected	<b>620</b>
• May fines assessed	<b>487</b>	May fines collected	<b>577</b>
• June fines assessed	<b>358</b>	June fines collected	<b>609</b>
• July fines assessed	<b>487</b>	July fines collected	<b>543</b>
• August fines assessed	<b>553</b>	August fines collected	<b>516</b>
• September fines assessed	<b>469</b>	September fines collected	<b>406</b>

- October fines assessed **504**      October fines collected **396**
- November fines assessed **514**      November fines collected **419**
- December fines assessed **444**      December fines collected **511**
- January fines assessed **656**      January fines collected **608**

The fines assessed for Form 18's went up **86** fines for the month of January. The previous two months the fines had gone down **82** fines. We collected **\$16,000** more for the month of January from the previous month. The last four months the Form 18 fines assessed have averaged **232** fines per month.

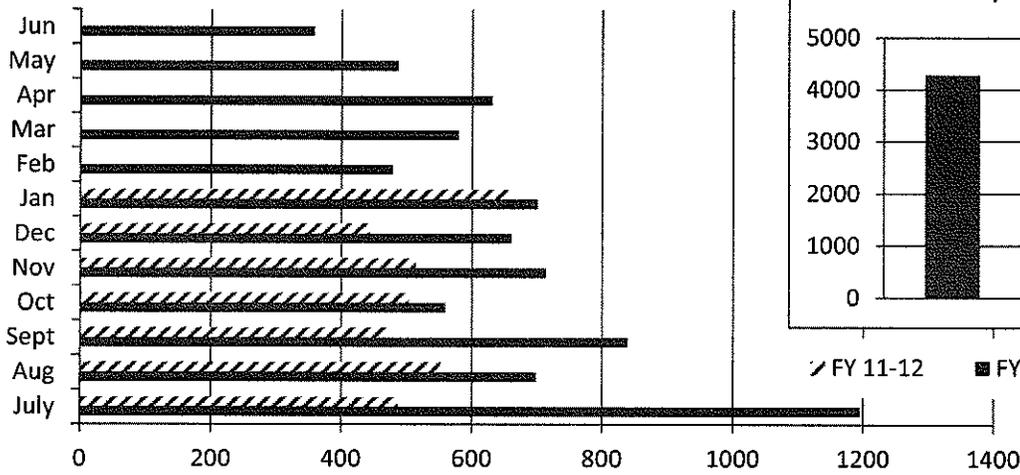
The department reviewed a lot of older files during the month January which lead to more fines being assessed for Form 18's and other forms.

I would anticipate that the Form 18 fines would remain between the 200 and 250 fines per month for the next several months.

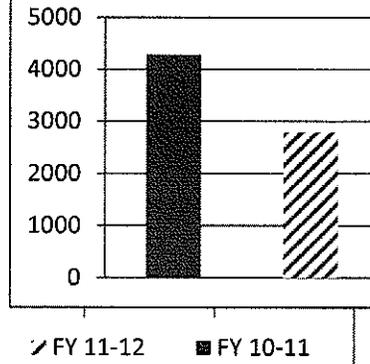
		CLAIMS DEPARTMENT REPORT														
		STATISTICS FOR FISCAL YEAR 2011-2012														
		Prepared February 13, 2012														
I. Claims Services Division		July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Total		
Forms 15 for TT/TP		2,327	2,541	2,183	2,268	2,077	2,085	2,295						15,776		
Forms 16 for PP/Disf		195	350	316	292	246	302	266						1,967		
Forms 18		5,595	5,867	5,373	5,165	4,696	5,335	5,448						37,479		
Forms 20		978	1,042	1,087	965	992	935	975						978		
Form 50 Claims Only		188	246	273	264	253	168	316						188		
Form 61		673	829	561	884	625	711	912						5,195		
Letters of Rep		165	196	177	167	211	293	175						1,384		
Clinchers		864	975	946	953	793	877	990						6,398		
Third Party Settlement		17	23	32	19	38	21	27						177		
SSA Requests for Info		119	152	147	109	101	79	145						852		
Cases Closed		2,038	2,935	2,090	2,101	2,321	1,982	2,668						16,135		
Cases Reviewed		1,057	1,626	1,043	1,050	1,334	787	1,420						8,317		

CLAIMS DEPARTMENT REPORT													
STATISTICS FOR FISCAL YEAR 2011-2012													
Prepared February 13, 2012													
II. Fines Assesed by Claims Department													
	July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Total
Number Assessed	487	553	469	504	514	444	656						3,627
Number Rescinded	116	136	92	85	104	96	171						800
Number Reduced	25	19	18	16	29	20	40						167
Number Paid	543	516	406	396	434	511	608						543
Number Outstanding*	1,871	1,772	1,743	1,766	1,742	1,579	1,456						1,456
Total Amt. Assessed	\$103,850	\$120,450	\$96,900	\$105,400	\$113,450	\$96,100	\$172,600						\$808,750
Total Amt. Rescinded	\$25,950	\$29,550	\$21,500	\$17,000	\$21,700	\$19,950	\$36,100						\$171,750
Total Amt. Reduced	\$3,825	\$4,525	\$2,650	\$1,800	\$4,250	\$2,100	\$4,500						\$23,650
Total Amt. Paid	\$111,875	\$103,800	\$83,300	\$81,300	\$88,100	\$110,700	\$126,700						\$705,775
Total Outstanding*	\$372,223	\$354,798	\$344,248	\$349,548	\$348,948	\$312,298	\$317,598						\$317,598

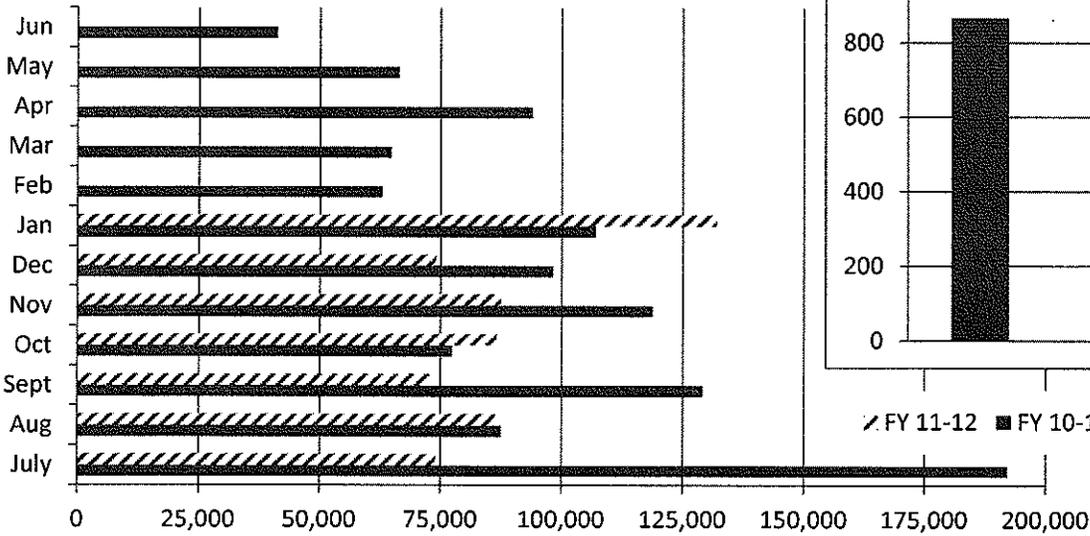
**Number of Fines Assessed**



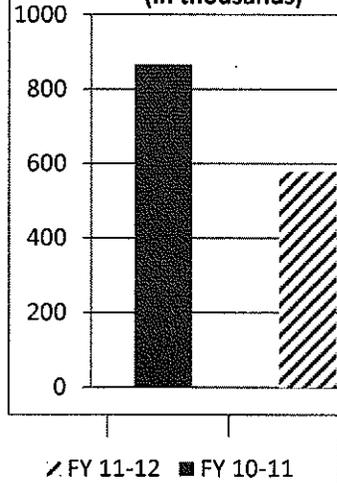
**# of Fines Collected (Y-T-D)**



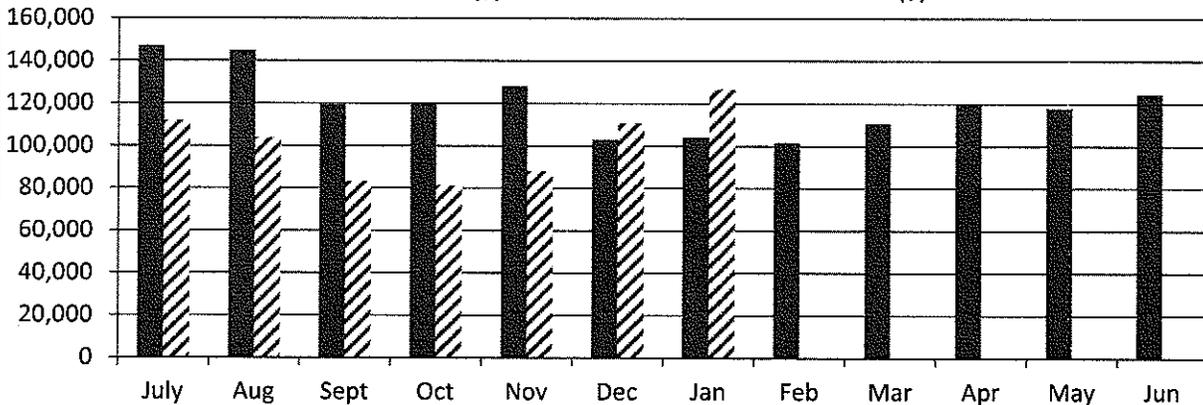
**Net Fines Assessed (\$)**



**Fines Collected (\$) (Y-T-D)  
(in thousands)**



■ Fines Collected (\$) FY 10-11    ▨ Fines Collected (\$) FY 11-12



Fines Assessed (#)			Fines Collected (#)			
	FY 10-11	FY 11-12		FY 10-11	FY 11-12	
July	1195	487	July	742	543	
Aug	699	553	Aug	722	516	
Sept	839	469	Sept	580	406	
Oct	560	504	Oct	599	396	
Nov	715	514	Nov	649	419	
Dec	661	444	Dec	488	511	
Jan	701	656	Jan	510	608	
Feb	479	0	Feb	512	0	
Mar	579	0	Mar	552	0	
Apr	631	0	Apr	620	0	
May	487	0	May	577	0	
Jun	358	0	Jun	609	0	
	7904	3627	45.9%	7160	3399	47.5%
YTD	5370	2971	55.3%	4290	2791	65.1%

Net Fines Assessed (\$)*			Fines Collected (\$)			
	FY 10-11	FY 11-12		FY 10-11	FY 11-12	
July	192,200	74,075	July	147,025	111,875	
Aug	87,550	86,375	Aug	144,825	103,800	
Sept	129,150	72,750	Sept	119,325	83,300	
Oct	77,450	86,600	Oct	120,300	81,300	
Nov	118,850	87,500	Nov	128,000	88,100	
Dec	98,300	74,050	Dec	103,000	110,700	
Jan	107,100	132,000	Jan	104,200	126,700	
Feb	62,900	0	Feb	101,700	0	
Mar	64,775	0	Mar	110,650	0	
Apr	94,000	0	Apr	119,525	0	
May	66,375	0	May	117,875	0	
Jun	41,225	0	Jun	124,650	0	
	1,139,875	613,350	53.8%	1,441,075	705,775	49.0%
	810,600	481,350	59.4%	866,675	579,075	66.8%

\*after reductions and recinded

Fines Collected Years 2007, 2008, 2009, 2010, 2011, 2012												
	Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec
2007	21,620	34,891	36,520	35,339	45,785	36,760	46,555	68,018	49,261	58,934	45,203	40,261
2008	48,613	38,805	45,167	34,710	40,525	79,055	67,769	51,195	65,230	59,817	37,309	39,583
2009	37,080	44,750	35,960	49,842	93,182	65,351	100,383	119,853	100,026	66,565	61,627	54,390
2010	66,200	103,600	203,410	159,375	218,150	86,500	147,025	144,825	119,325	120,300	128,000	103,000
2011	104,200	101,700	110,650	119,525	117,875	124,650	111,875	103,800	83,300	81,300	85,100	110,700
2012	126,700											
*May collected figures include payments 5/1/2010 through 6/1/2010												
**June collected figure includes payments 6/1/2010 through 6/30/2010***												

**Fine Report for Aug, Sept, Oct, Nov, Dec 2011 & Jan 2012**

	Aug	Sept	Oct	Nov	Dec	Jan
Amt assess	\$120,450	\$96,900	\$105,400	\$113,450	\$96,300	\$172,600
# fines assess	553	470	504	514	458	656
Amt coll	\$103,800	\$83,300	\$81,300	\$85,100	\$110,700	\$126,700
<u>Fines coll</u>	<u>516</u>	<u>406</u>	<u>396</u>	<u>434</u>	<u>511</u>	<u>608</u>

**Form 18's**

Fines assess						
Daily	\$50,300	\$43,200	\$47,700	\$42,400	\$42,400	\$52,800
Fines assessed						
file review	\$4,600	\$4,800	\$4,200	\$13,200	\$4,200	\$48,400
Total amount						
<u>Assessed</u>	<u>\$54,900</u>	<u>\$48,000</u>	<u>\$51,900</u>	<u>\$55,600</u>	<u>\$46,600</u>	<u>\$101,200</u>

fines assess daily	206	184	225	190	197	254
# fines assess						
file review	18	22	20	36	19	58
<u>Total fines assess</u>	<u>224</u>	<u>226</u>	<u>245</u>	<u>226</u>	<u>216</u>	<u>302</u>

Amt coll	\$61,350	\$45,000	\$40,000	\$49,300	\$69,300	\$82,200
# coll	295	206	182	230	299	372

**All other fines assessed**

**(Form 12-A, Form 15, Form 17, Form 19, denial letter, Form 20, failure to respond)**

Amt assess	\$65,550	\$48,900	\$57,400	\$57,850	\$39,900	\$71,400
# fines assess	329	244	259	288	242	354
Amt paid	\$42,450	\$38,300	\$41,300	\$35,800	\$41,400	\$44,500
# fines pd	221	200	214	189	212	236

The dollar amount of fines assessed for each form, for the month of June, and fines collected for each form from January 1, 2012 through January 31, 2012  
The number of fines assessed and collected, for each form, are in parenthesis.

	<u>Assessed</u>	<u>Collected</u>
Form 12A -	\$ 21,800.00 (109)	\$ 15,600.00 (85)
Form 15 Section I -	\$ 23,400.00 (93)	\$ 13,900.00 (68)
Form 15 Section II -	\$ 5,800.00 (29)	\$ 4,000.00 (21)
Form 15 S -	\$ 2,600.00 (13)	\$ 2,100.00 (11)
Form 17 -	\$ 2,600.00 (13)	\$ 1,400.00 (7)
Form 18 -	\$ 101,200.00 (302)	\$ 82,200.00 (372)
Form 19 -	\$ 1,400.00 (28)	\$ 200.00 (1)
Denial letter -	\$ 6,800.00 (34)	\$ 3,100.00 (20)
Failure to respond -	\$ 7,000.00 (35)	\$ 3,700.00 (19)
Form 51	\$ 0	\$ 200.00 (2)
Form 20	\$ 0	\$ 300.00 (2)
<b>TOTAL -</b>	<b>\$ 172,600.00 (656)</b>	<b>\$ 126,700.00 (608)</b>

TO: Gary M. Cannon, Executive Director

FROM: Gregory S. Line  
Director of Claims

DATE: February 13, 2012

RE: Claims  
Outstanding fine status

Below is a list of four carriers that were sent a Second and Final Notice of fines Assessment on January 3, 2012.

1. Zurich North America (00090)
  - a. Beginning bal \$ 11,636.33
  - b. Bal as of 2/13/12 \$ **6,836.33**
  
2. US Fidelity & Guaranty Company (00086)
  - a. Beginning bal \$ 800.00
  - b. Bal as of 2/13/12 \$ **0**
  
3. Liberty Mutual Ins. Co. (00055)
  - a. Beginning bal \$ 2,600.00
  - b. Bal as of 2/13/12 \$ **2,400.00**
  
4. American Casualty Co. of Rdg. PA (00017)
  - a. Beginning bal \$ 1,186.33
  - b. Bal as of 2/13/12 \$ **1,186.33**

TO: Gary M. Cannon, Executive Director  
FROM: Gregory S. Line  
Director of Claims  
DATE: February 13, 2012  
RE: Claims  
Outstanding fine status

Below is a list of five carriers that were sent a Second and Final Notice of fines Assessment on February 28, 2011.

1. American Casualty Co. of Rdg PA (00017)
  - a. Beginning bal \$ 7,086.33
  - b. Bal as of 2/13/12 \$ **200.00**
  
2. Lowe's Companies, Inc. (00946)
  - a. Beginning bal \$ 4,386.33
  - b. Bal as of 2/13/12 \$ **586.33**
  
3. Kroger Company (01691)
  - a. Beginning bal \$ 4,000.00
  - b. Bal as of 2/13/12 \$ **0**
  
4. SC School Board Self Ins. Trust Fund (00926)
  - a. Beginning bal \$ 9,600.00
  - b. Bal as of 2/13/12 \$ **600.00**
  
5. Federal Express Corp. (00956)
  - a. Beginning bal \$ 1,400.00
  - b. Bal as of 2/13/12 \$ **400.00**

TO: Gary M. Cannon, Executive

FROM: Gregory S. Line  
Director of Claims

DATE: February 13, 2012

RE: Claims  
Outstanding Fines Status

Below is a list of four carriers that were sent a Second and Final Notice of fines Assessment on February 18, 2011

1. Williamsburg National Ins. Co. (01058)
  - a. Beginning bal \$ 1,200.00
  - b. Bal as of 02/13/12 \$ 0
  
2. Safety National Casualty Corp. (01026)
  - a. Beginning bal \$ 1,800.00
  - b. Bal as of 02/13/12 \$ 400.00
  
3. PA Manufacturers Assn. Ins. Co. (00394)
  - a. Beginning bal \$ 5,200.00
  - b. Bal as of 2/13/12 \$ 0
  
4. Nash Johnson & Sons Farm, Inc. (00994)
  - a. Beginning bal \$ 4,800.00
  - b. Bal as of 1/9/12 \$ 200.00

TO: Gary M. Cannon, Executive Director  
FROM: Gregory S. Line  
DATE: February 13, 2012  
RE: Claims  
Outstanding Fines Status

Below is the status of 3 companies that were sent a Second and Final Notice of fines Assessment on August 8, 2011.

1. YRC, Inc. (00767)
  - a. Beginning bal \$ 1,800.00
  - b. Bal as of 2/13/12 \$ **200.00**
  
2. Accident Fund Ins. Co. of America (01072)
  - a. Beginning bal \$ 5,875.00
  - b. Bal as of 2/13/12 \$ 900.00
  
3. Preimer Group Ins. Co. (01100)
  - a. Beginning bal \$ 4,200.00
  - b. Bal as of 2/13/11 \$ **200.00**

# SCWCC Judicial Report



**February 2012**



**Pleadings Assigned**

Month	District							Totals
	District 1 Greenville	District 2 Anderson	District 3 Orangeburg	District 4 Charleston	District 5 Florence	District 6 Spartanburg	District 7 Richland	
Jul-11	85	106	103	153	155	139	163	
Aug-11	140	104	122	199	149	184	183	
Sep-11	121	95	128	143	152	131	148	
Oct-11	118	97	134	198	128	132	144	
Nov-11	159	94	133	151	121	138	191	
Dec-11	164	142	104	181	117	115	144	
Jan-12	112	90	122	180	111	98	129	
Feb-12								
Mar-12								
Apr-12								
May-12								
Jun-12								
<b>FY 2011-2012</b>	<b>899</b>	<b>728</b>	<b>846</b>	<b>1205</b>	<b>933</b>	<b>937</b>	<b>1102</b>	

# Informal Conference & Mediations

Staff	Mileage/Hours	Month												Total		
		Jul-11	Aug-11	Sep-11	Oct-11	Nov-11	Dec-11	Jan-12	Feb-12	Mar-12	Apr-12	May-12	Jun-12			
Staff 1 Greg	SVM 225.00	410.00	0.00	218.00	769.00	375.00	1200.00									3197.00
	PVM 0.00	0.00	0.00	0.00	0.00	0.00	0.00									0.00
	Time 12.00	23.00	44.00	12.00	56.00	42.00	64.00									253.00
	Hotel 0.00	0.00	0.00	0.00	0.00	0.00	0.00									0.00
Staff 2 Ginger	SVM 426.00	187.00	0.00	620.00	455.00	0.00	0.00									1688.00
	PVM 0.00	43.00	28.00	34.00	390.00	0.00	0.00									495.00
	Time 32.00	26.00	48.00	44.50	51.00	0.00	0.00									201.50
	Hotel 0.00	0.00	0.00	0.00	0.00	0.00	0.00									0.00
Mediations	SVM 0.00	0.00	0.00	0.00	0.00	0.00	0.00									0.00
	PVM 0.00	0.00	301.00	0.00	0.00	0.00	0.00									301.00
	Time 0.00	0.00	133.00	0.00	12.00	0.00	10.00									155.00
	Hotel 0.00	0.00	0.00	0.00	0.00	0.00	0.00									0.00
Staff 3 Vivian	SVM 302.00	0.00	0.00	0.00	0.00	0.00	0.00									302.00
	PVM 0.00	0.00	0.00	0.00	0.00	0.00	0.00									0.00
	Time 28.00	8.00	8.00	0.00	0.00	0.00	0.00									44.00
	Hotel 0.00	0.00	0.00	0.00	0.00	0.00	0.00									0.00
Staff 4 Garry	SVM 713.00	509.00	725.00	273.00	552.00	230.00	542.00									3544.00
	PVM 0.00	0.00	0.00	0.00	0.00	0.00	0.00									0.00
	Time 38.50	32.50	41.00	27.50	31.50	32.50	55.50									259.00
	Hotel 0.00	0.00	0.00	0.00	0.00	0.00	0.00									0.00
Staff 5 Kelly	SVM 0.00	0.00	0.00	0.00	0.00	0.00	0.00									0.00
	PVM 0.00	0.00	0.00	0.00	0.00	0.00	0.00									0.00
	Time 0.00	13.00	24.50	12.50	12.50	12.50	12.50									87.50
	Hotel 0.00	0.00	0.00	0.00	0.00	0.00	0.00									0.00
Staff 6 Robin	SVM 0.00	0.00	0.00	0.00	0.00	0.00	0.00									0.00
	PVM 190.00	0.00	367.00	139.00	56.00	31.00	0.00									783.00
	Time 43.50	18.50	86.00	23.00	27.50	9.00	11.00									218.50
	Hotel 0.00	0.00	0.00	0.00	0.00	0.00	0.00									0.00

Totals FY 2011-2012	
SVM = State Vehicle Miles	8731.00
PVM = Personal Vehicle Miles	1579.00
T = Time	1218.50
H = Hotel Cost	0.00

# *State of South Carolina*

1333 Main Street, 5<sup>th</sup> Floor  
P.O. Box 1715  
Columbia, S.C. 29202-1715



TEL: (803) 737-5700  
FAX: (803) 737-5764

## *Workers' Compensation Commission*

**Executive Director's Report**  
**Gary M. Cannon**  
**February 21, 2012**

### **Employee Meetings/Staff Training**

An all Employee Meeting was held on January 19, 2012. Seventeen staff members participated in the Executive Team Leadership Retreat held on January 20, 2012 from 9:00 a.m. to 4:30 p.m. The retreat focused on building on the Myers-Briggs assessments completed at last year's retreat and Emotional Intelligence, managing through change and communication. The retreat was facilitated by Dene Dupre from the SC Human Resources Division. The Executive Staff met on January 31, 2012.

### **2012-2013 Proposed Budget**

Commission Chairman, Director of Insurance & Medical Services, and the Executive Director met with the House Ways and Means Committee, Transportation and Regulatory Subcommittee, on January 24, 2012 to present the SCWCC 2012-2013 Proposed Budget.

### **Constituent /Public Information Services**

For the period January 12, 2012 through February 15, 2012 the Executive Director's Office had 260 contacts with various system constituents and stakeholders. The contacts included telephone communications; electronic and personal contacts with claimants or constituents, state agencies, federal agencies, attorneys, service providers, business partners; and letters with congressional offices.

### **Other Meetings**

The Executive Director attended the CDC meeting on January 27; presented at the Injured Workers' Advocates Association Paralegal and Legal Assistant Seminar January 27-28; on February 1 the Executive Director and Director of Insurance and Medical Services met with Bob Herlong to meet the new regional manager for PCIAA, Oyango Snell.

### **Regulation R 4188**

The Senate Judiciary subcommittee conducted a hearing on the proposed changes to R 67-1302 on February 15. The changes will delete the language referring to relative values and a conversion factor. Senator Martin, Senator Davis and Senator Nicholson were on the

subcommittee. The Executive Director reviewed the request and recommended approval. Ann Margaret McGraw, Midlands Orthopedic, spoke in favor of the change. Frank Knapp president of the Small Business Chamber of Commerce and Monty Felix, Chairman of the SC Small Business Regulatory Review Committee spoke in opposition. The subcommittee carried the matter over and requested we provide additional information about the request.

### **Vocational Rehabilitation**

The Executive Director met with Jim Williams, SCDVR to discuss status of client referral project.

### **Physician's Fee Schedule Update**

The Executive Director participated in two conference calls with Grant Duffield and the consultants from OptumInsight to discuss the status of the Medical Services Provider Manual Update.

### **SC Workers' Compensation Advisory Committee**

Chairman Beck, the Executive Director and Mr. Duffield attended the SC Workers' Compensation Advisory Committee on Friday February 10.

### **Judicial & Insurance Medical Services Joint Staff Meeting**

The Executive Director facilitated a staff meeting of the Judicial and Insurance Medical Services employees on Friday February 10 to discuss work flow processes and potential improvements. The meeting lasted 2 ½ hours. Eighteen employees participated.

### **IT Chief Information Officer**

The Executive Director and Mr. Duffield met with an individual knowledgeable in information technology management to discuss options for our IT department.

### **Mid-Year Accountability Report Meetings**

The Executive Director conducted meetings with two department heads to discuss the midyear status of the key objectives and goals included in the FY2010-2011 Accountability Report.

### **2010-2011 Annual Report**

The Executive Director's office published the 2010-2011 Annual Report. The report was disseminated to agency's stakeholders and is posted on the agency's website.

### **Employee Activity**

An employee chili competition took place on Friday February 17. Seven employees competed. Winners will be announced at the Commission meeting.

### **Court Fines and Assessments Aging Report**

The attached Fines and Assessments Aging Report reflects the number and amount of fines assessed for the period ending January 31, 2012.

Fines and Assessments Aging Report  
Monthly Totals

Summary All Depts.	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June
Total	\$1,241,794	\$1,234,176	\$1,208,332	\$1,304,713	\$1,305,072	\$1,397,007					
Count	3,499	3,427	3,479	3,449	3,353	3,235					
> 91 Days	\$1,012,890	\$900,257	\$909,163	\$896,275	\$867,105	\$884,951					
Count	2,726	2,522	2,577	2,508	2,328	2,170					
61-90 Days	\$59,842	\$48,768	\$45,694	\$49,704	\$93,413	\$111,589					
Count	197	164	188	166	198	249					
31-60 Days	\$72,480	\$83,613	\$80,385	\$114,064	\$156,864	\$115,896					
Count	204	289	251	285	346	269					
< 30 days	\$96,582	\$201,538	\$173,090	\$244,669	\$187,690	\$284,572					
Count	372	452	463	490	481	547					
Of Fines Over 90 Days Old											
Orders	\$2,585	\$2,385	\$2,385	\$2,385	\$1,775	\$1,775					
Count	10	8	8	8	6	6					
Judgments	\$200,174	\$253,507	\$253,387	\$253,267	\$253,222	\$252,702					
Count	532	542	541	540	539	538					

Claims	July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June
Division Total	\$648,378	\$627,953	\$627,083	\$637,413	\$641,193	\$600,288	\$606,058					
Count	3,094	2,991	2,990	3044	3036	2843	2721					
> 91 Days	\$498,178	\$467,253	\$453,533	\$467,113	\$453,343	\$415,238	\$382,318					
Count	2423	2284	2219	2271	2204	2026	1,857					
61-90 Days	\$31,950	\$19,150	\$34,800	\$35,000	\$29,750	\$39,350	\$48,550					
Count	147	94	150	159	145	173	218					
31-60 Days	\$38,300	\$49,250	\$59,250	\$45,700	\$56,600	\$70,050	\$41,900					
Count	180	214	256	213	254	305	187					
< 30 days	\$79,950	\$92,300	\$79,500	\$89,600	\$101,500	\$75,650	\$133,300					
Count	344	399	365	401	433	339	459					
Of Fines Over 90 Days Old												
Orders	\$2,555	\$2,485	\$2,385	\$2,385	\$2,385	\$1,775	\$1,775					
Count	10	9	8	8	8	6	6					
Judgments	\$93,468	\$93,468	\$92,848	\$92,728	\$92,608	\$92,563	\$92,043					
Count	479	479	478	477	476	475	474					

Compliance	July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June
Division Total	\$502,164	\$446,015	\$513,772	\$480,998	\$581,760	\$608,987	\$697,243					
Count	173	172	196	199	228	234	259					
> 91 Days	\$449,998	\$368,741	\$366,445	\$364,597	\$363,722	\$378,988	\$429,054					
Count	143	127	131	135	134	142	160					
61-90 Days	\$7,390	\$16,973	\$13,393	\$6,750	\$19,036	\$52,976	\$62,896					
Count	5	12	10	10	15	19	30					
31-60 Days	\$31,637	\$16,471	\$19,675	\$31,993	\$55,977	\$86,670	\$61,452					
Count	14	11	10	22	23	40	19					
< 30 days	\$13,139	\$43,830	\$114,259	\$77,659	\$143,025	\$90,353	\$143,841					
Count	11	22	45	32	56	33	50					
Of Fines Over 90 Days Old												
Orders												
Count												
Judgments	\$106,706	\$158,129	\$160,659	\$160,659	\$160,659	\$160,659	\$160,659					
Count	53	63	64	64	64	64	64					

Coverage	July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June
Division Total	\$64,650	\$60,400	\$66,700	\$63,300	\$55,900	\$69,250	\$67,550					
Count	170	174	174	169	123	210	192					
> 91 Days	\$42,450	\$51,600	\$56,500	\$53,100	\$54,500	\$47,450	\$48,150					
Count	113	130	123	118	116	101	95					
61-90 Days	\$19,200	\$200	\$0	\$3,400	\$200	\$800	\$0					
Count	42	1	0	17	1	4	0					
31-60 Days	\$1,600	\$0	\$4,000	\$1,400	\$1,200	\$0	\$12,400					
Count	8	0	20	7	6	0	62					
< 30 days	\$1,400	\$8,600	\$6,200	\$5,400	\$0	\$21,000	\$7,000					
Count	7	43	31	27	0	105	35					
Of Fines Over 90 Days Old												
Orders												
Count												
Judgments												
Count												
Judicial												
Division Total	\$26,601	\$25,471	\$26,620	\$26,620	\$25,859	\$26,547	\$26,146					
Count	62	59	67	67	62	66	63					
> 91 Days	\$22,263	\$23,378	\$23,778	\$24,353	\$24,710	\$25,428	\$25,428					
Count	47	48	49	53	54	59	58					
61-90 Days	\$1,302	\$544	\$575	\$544	\$718	\$287	\$144					
Count	3	2	4	2	5	2	1					
31-60 Days	\$944	\$718	\$687	\$1,293	\$287	\$144	\$144					
Count	2	5	3	9	2	1	1					
< 30 days	\$2,093	\$831	\$1,580	\$431	\$144	\$687	\$431					
Count	10	4	11	3	1	4	3					

# *State of South Carolina*

1333 Main Street, 5<sup>th</sup> Floor  
P.O. Box 1715  
Columbia, S.C. 29202-1715



TEL: (803) 737-5700  
FAX: (803) 737-5764

## *Workers' Compensation Commission*

**TO: Commissioners**

**FROM: Gary Cannon**

**DATE: February 21, 2012**

**RE: Medical Services Fee Schedule Update**

The Medical Services Provider Manual (Fee Schedule) establishes the Maximum Allowable Payment (MAP) for services provided to claimants by physicians and other medical services providers. The Commission adopted the Fee Schedule in 2003 and updated in 2010. The Fee Schedule uses the Healthcare Common Procedure Coding System (HCPCS), which is comprised of Current Procedural Terminology (CPT®), a coding system maintained by the American Medical Association. CPT codes are used to primarily identify medical services and procedures furnished by a physician and other medical service providers.

The Commission contracted with OptumInsight, Inc. to conduct the 2011 analysis and extended the deadline for completing the update to March 30, 2012. The analysis will include a review of the 2010 utilization data provided by insurance carriers and 2012 Resource Based Relative Values published by the Centers for Medicare and Medicaid Services (CMS).

Carla Gee and Stephanie Brewer, representatives of OptumInsight, will present their findings at the Commission meeting on February 21.

*State of South Carolina*

1333 Main Street, 5<sup>th</sup> Floor  
P.O. Box 1715  
Columbia, S.C. 29202-1715



TEL: (803) 737-5700  
FAX: (803) 737-5764

*Workers' Compensation Commission*

**TO: Workers' Compensation Commissioners**  
**FROM: Gary M. Cannon**  
**DATE: February 21, 2011**  
**RE: Proposed Regulation Change 67-706 Oral Argument**

Attached is the Proposed Regulation Change to 67-706, Oral Argument, for publication the March 23, 2012 *State Register*. The amendment requires parties to arrive at the Appellate Panel Hearing 30 minutes prior to the scheduled time for the hearing to begin.

The following are important dates in the process:

Deadline for Submission of Comments – April 23, 2012  
Public Hearing - May 21, 2012  
Report of Presiding Official – May 28, 2012  
Agency Approval final language – June 18, 2012

Action Requested: Commission approve the language of the draft.

Document No. \_\_\_\_\_  
**SOUTH CAROLINA WORKERS' COMPENSATION COMMISSION**  
**CHAPTER 67**

Statutory Authority: 1976 Code Sections 42-3-30 and 42-17-50

67-706. Oral Argument.

**Preamble:**

The South Carolina Workers' Compensation Commission proposes to amend Regulation 67-706, Oral Argument. The Notice of Drafting regarding this regulation was published on December 23, 2011 in the State Register.

**Section by Section Discussion**

The Commission is proposing to amend regulation 67-706 to include the addition of a subsection "D" which would require parties to be present in the designated waiting area of the Commission no later than 30 minutes prior to the time for which their cases are scheduled to be argued. Any party who fails to comply with this regulation is subject to a \$100 fine, except for good cause shown. The requirements of this regulation must be set forth in bold type on the hearing notice. The proposed amendment will assist the Commission in maintain an efficient schedule for its docket of appellate hearings.

**Notice of Public Hearing and Opportunity for Public Comment:**

Interested persons may submit written comments to the South Carolina Workers' Compensation Commission, attention Gary M. Cannon, Executive Director, Post Office Box 1715, Columbia, South Carolina 29202-1715. To be considered, comments must be received no later than 5:00 p.m. on Monday, April 23, 2012.

The South Carolina Workers' Compensation Commission has scheduled a public hearing for May 21, 2012 at 10:30 a.m. in Hearing Room A at the SC Workers' Compensation Commission, 1333 Main Street, Columbia, SC 29202.

**Preliminary Fiscal Impact Statement:**

The fiscal impact of the proposed changes to this regulation is \$0.

**Statement of Need and Reasonableness:**

The Workers' Compensation Commission is the regulatory agency of the State of South Carolina responsible for overseeing and administering the South Carolina Workers' Compensation Act. SC Code Ann. § 42-1-10 et seq. (1976). The Commission shall promulgate all regulations relating to the administration of the workers' compensation laws, as well as has the power to conduct review and rehearing. § 42-3-30; § 42-17-50; R 67-706.

**DESCRIPTION OF REGULATION:** R 67-706. Oral Argument.

**Purpose:** Assists the Commission in maintaining an efficient schedule for its docket of appellate hearings.

Legal Authority: Section 42-3-30 Promulgation of rules and regulations by Commission and Section 42-17-50 Review and rehearing by Commission.

Plan for Implementation: The proposed regulation will take effect upon approval by the General Assembly and publication in the *State Register*.

**DETERMINATION OF NEED AND REASONABLENESS OF THE PROPOSED REGULATION BASED ON ALL FACTORS HEREIN AND EXPECTED BENEFITS:**

The Commission determined a need for considering the amendment to the regulation April 2009.

**DETERMINATION OF COSTS AND BENEFITS:**

There are no additional costs to the agency related to the proposed change to the regulations. The benefit of the proposed change is that it will assist the Commission in maintaining an efficient schedule for its docket of appellate hearings.

**UNCERTAINTIES OF ESTIMATES:**

None

**EFFECT ON ENVIRONMENT AND PUBLIC HEALTH:**

None

**DETRIMENTAL EFFECT ON THE ENVIRONMENT AND PUBLIC HEALTH IF THE REGULATION IS NOT IMPLEMENTED:**

None

**Statement of Rationale:**

The Commission is proposing to include the addition of a subsection "D" which would require parties to be present in the designated waiting area of the Commission no later than 30 minutes prior to the time for which their cases are scheduled to be argued. The amendment of this regulation will assist the Commission in maintaining an efficient schedule for its docket of appellate hearings.

**Text:**

67-706. Oral Argument.

- A. Each party is permitted ten minutes for oral argument. The appellant is permitted three minutes for reply.
- B. If both parties have appealed, each party is permitted ten minutes for oral argument, and each party is permitted three minutes for reply.
- C. A party may request additional time for argument by attaching a motion to the Form 30. The Commission will issue an order before the case is set for argument.
- D. Parties must sign in and be present in the designated waiting area of the Commission no later than 30 minutes prior to the time for which their cases are scheduled to be argued. Any party who fails to comply with this regulation is subject to a \$100 fine, except for good cause shown. The requirements of this regulation must be set forth in bold type on the hearing notice.

## *State of South Carolina*

1333 Main Street, 5<sup>th</sup> Floor  
P.O. Box 1715  
Columbia, S.C. 29202-1715



TEL: (803) 737-5700  
FAX: (803) 737-5764

### *Workers' Compensation Commission*

**TO:** Commissioners

**FROM:** Gary Cannon

**DATE:** February 21, 2012

**RE:** Commissioner's Workshop  
Strategic Planning Meeting

Commissioner Wilkerson asked staff to prepare a financial review and pro forma calculations with regard to the future of our revenues and expenditures. We have completed the preliminary work and would like to spend time with you discussing various "what if" scenarios.

We recommend the discussion take place in an informal workshop setting. This matter will be the only item on the agenda. The meeting will be noticed in compliance with the Freedom of Information Act and will be open to the public.

Chairman Beck has concurred with our recommendation that we conduct the workshop in the Commissioner's Conference Room on Monday May 21 from 1:00 p.m. to 4:00 p.m. after the business meeting. Appellate panel hearings will be conducted on Tuesday and Wednesday, May 22-23. This should allow you ample time to manage your individual commissioner hearings for Wednesday afternoon.

**RECOMMENDATION:**

*Approve request to conduct 3 hour workshop on May 21 from 1:00 p.m to 4:00 p.m. The purpose is to review the Commission's current financial position and develop a long term strategy to continue the Commission's financial viability.*