

A G E N D A

SOUTH CAROLINA WORKERS' COMPENSATION COMMISSION

1333 Main Street, 5th Floor
Columbia, South Carolina 29201

March 18, 2013 – 10:30 a.m.

Commission Hearing Room A

This meeting agenda was posted prior to the meeting and proper advance notice was made to all concerned parties in compliance with requirements in the Freedom of Information Act.

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| 1. | APPROVAL OF AGENDA OF BUSINESS MEETING OF MARCH 18, 2013 | <i>CHAIRMAN BECK</i> |
| 2. | APPROVAL OF MINUTES OF THE BUSINESS MEETING OF FEBRUARY 19, 2013 (Tab 1) | <i>CHAIRMAN BECK</i> |
| 3. | APPROVAL OF MINUTES OF THE SPECIAL BUSINESS MEETING OF MARCH 4, 2013 (Tab 2) | <i>CHAIRMAN BECK</i> |
| 4. | GENERAL ANNOUNCEMENTS | <i>MR. CANNON</i> |
| 5. | APPLICATIONS FOR APPROVAL TO SELF-INSURE (Tab 3) | <i>MR. SMITH</i> |
| 6. | DEPARTMENT DIRECTORS' REPORTS
Administration – Financial Report (Tab 4)
Human Resources (Tab 5)
Information Services (Tab 6)
Insurance & Medical Services (Tab 7)
Claims (Tab 8)
Judicial (Tab 9) | <i>MS. GANTT
MS. FLOYD
MS. HARTMAN
MR. DUFFIELD
MR. LINE
MS. CROCKER</i> |
| 7. | EXECUTIVE DIRECTOR'S REPORT (Tab 10) | <i>MR. CANNON</i> |
| 8. | OLD BUSINESS | <i>CHAIRMAN BECK</i> |
| 9. | NEW BUSINESS
A. Surgical Implant Advisory Committee Recommendation (Tab 11)
B. Request Approval to Establish Fee for Providing Electronic Proof of Coverage (POC) Data Access (Tab 12) | <i>CHAIRMAN BECK
MR. CANNON
MR. CANNON</i> |
| 10. | ADJOURNMENT | <i>CHAIRMAN BECK</i> |

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THE
SOUTH CAROLINA WORKERS' COMPENSATION COMMISSION
BUSINESS MEETING

Tuesday, February 19, 2013

A Business Meeting of the South Carolina Workers' Compensation Commission was held in Hearing Room A of the Workers' Compensation Commission on Tuesday, February 19, 2013 at 10:30 a.m. The meeting agenda was posted prior to the meeting and proper advance notice was made to all concerned parties in compliance with requirements in the Freedom of Information Act. The following Commissioners were present:

T. SCOTT BECK, INTERIM CHAIRMAN
SUSAN S. BARDEN, VICE CHAIR
MELODY L. JAMES, COMMISSIONER
GENE MCCASKILL, COMMISSIONER
ANDREA C. ROCHE, COMMISSIONER
AVERY B. WILKERSON, JR., COMMISSIONER

Present also were Gary M. Cannon, Executive Director, Grant Duffield, Insurance and Medical Services Director; Virginia Crocker, Judicial Director; Greg Line, Claims Director; Cathy Floyd, Human Resources Manager; Wayne Ducote, Coverage Director; W.C. Smith, Self-Insurance Director; Betsy Hartman, IT Director; Amanda Underhill, Business Analyst; and Keith Roberts, Attorney. Also present was Ronnie Maxwell, Injured Workers' Advocates.

Chairman Beck called the meeting to order at 10:30 a.m.

AGENDA

Commissioner Barden moved that the agenda be approved. Commissioner Roche seconded the motion, and the motion was approved.

APPROVAL OF MINUTES – BUSINESS MEETING OF JANUARY 22, 2013

Commissioner Roche moved that the minutes of the Business Meeting of January 22, 2013 be approved. Commissioner Barden seconded the motion, and the motion was approved.

RESOLUTION – RECOGNITION OF SERVICE – DERRICK L. WILLIAMS

Motion on Resolution of Appreciation to Derrick L. Williams

Commissioner Barden made a motion to adopt the following Resolution of Appreciation to Derrick L. Williams:

WHEREAS, Commissioner Derrick L. Williams was appointed in 2007 by Governor Mark Sanford to serve the remainder of a six-year term ending in 2008; he was reappointed by Governor Sanford to a six-year term July 1, 2008 expiring on June 30, 2014; and

WHEREAS, Commissioner Williams was one of the youngest individuals ever appointed to the South Carolina Workers' Compensation Commission; and

WHEREAS, Commissioner Williams continued to serve the Commission, stakeholders in the workers' compensation system, claimants, and the citizens of South Carolina in a quasi-legislative and judicial capacity until January 30, 2013; and

WHEREAS, Commissioner Williams in his judicial capacity was known by the claimants, attorneys, employers and insurance carrier representatives who appeared before him as having a calm demeanor and resolve and rendering fair and consistent decisions in cases by relying on the merits of the case; and

WHEREAS, Commissioner Williams in his public policy making role on the Commission was contemplative, deliberate and judicious in his participation of the decisions of issues before the Commission always concerned about the public policy decision's impact on the overall system; and

WHEREAS, Commissioner Williams was instrumental in the development of the Regulations for Mediation by his leadership as chair of the advisory committee of system stakeholders charged with drafting the regulations for consideration by the Commission; and

WHEREAS, on January 30, 2013 after six (6) years of service on the Commission, Commissioner Williams resigned from the South Carolina Workers' Compensation Commission to return to private practice leaving a stellar record of public service to the State of Carolina.

NOW, THEREFORE, BE IT RESOLVED, on this 19th day of February, in the Year 2013, the South Carolina Worker's Compensation Commission commends and offers great appreciation for Commissioner Derrick Williams' years of dedicated service to the South Carolina Workers' Compensation Commission and wishes all the best as he begins a new chapter in his life.

Commissioner Wilkerson seconded the motion, and the motion was approved.

GENERAL ANNOUNCEMENTS

Chairman Beck recognized Commissioner McCaskill for ten years of service to the State of South Carolina, and presented him with a certificate and pin.

APPLICATIONS FOR APPROVAL TO SELF-INSURE

Self-insurance applications were presented by W.C. Smith, Self-Insurance Director. Thirty-four (34) prospective members of three (3) funds were presented to the Commission for approval. The applications were:

Palmetto Timber Fund

HRV Enterprize LLC

HTH Timber

Twin State Forest Products

SC Home Builders SIF

Albert Porth's Remodeling & Fire-Water Restoration

American Comfort Heating & Cooling Inc.

Anthony Boling dba Tri Square Home Repair

Antonio Noriega dba Battle Construction

Billy Fullwood dba Fullwood Masonry

Branham Land Clearing & Grading Inc.

Carolina Custom Framing LLC

Contracting Decors Inc.

Crystal D. Kollett dba Kollett

Diana Kelly dba Custom Creations

Doug Barth dba Barth's Construction
Durham Home Services Inc.
Eagle Excavating Inc.
Eric Humphrey dba B&S Landscaping
Farmer Masonry Inc.
Gene Hodges dba Key's Painting
H General Contractors LLC
Henthorn Architecture and Construction LLC
Jack Owens & Son LLC
Jimmy Cobb dba Jimmy Cobb Fence
Kirby S. Jackson Jr.
Michael Henderson dba Mike Henderson Construction
Nash Footings Inc.
Palmetto Landing of Greenville LLC
Roman Merlos dba The Amigo's Crew
Suncoast Development of Carolinas LLC
Southern Communications Resources LLC
Taylor Taurus dba Taylor Made Contracting
Thompkins & Associates Inc.
Whitehall Construction Company LLC

SC Municipal Self Insurance Trust

Town of Ulmer

After examination of the applications, it was determined that each complied with the Commission's requirements and each was recommended for approval. Commissioner Wilkerson made the motion to approve the applications to self-insure, and Commissioner James seconded the motion. The motion was unanimously approved.

DEPARTMENT DIRECTORS' REPORTS

The Department Directors presented their reports which were also submitted to the Commission in written form.

Administration Department

On behalf of Diana Gantt, Gary Cannon presented the Summary of Revenues and Expenditures for the period ending January 31, 2013. The benchmark for January is 58.33%. The Commission's revenues are at 49.68%, and expenditures are at 57%. There was discussion on the Commission's decrease in revenues. Mr. Cannon said he will present an end of the fiscal year financial projection at the next Business Meeting.

Human Resources Department

Cathy Floyd presented the Human Resources report for the period of January 11, 2013 through February 12, 2013. Ms. Floyd pointed out the following highlights from her report:

- Extended an offer that was accepted by J. Keith Roberts for the Attorney II position.
- The Commission reached 100% goal attainment on the annual Equal Employment Opportunity Report submitted to the General Assembly. The Commission is one of five agencies that reached 100% goal attainment.
- Nominations for the 2012 Employee of the Year closed on February 15, 2013.

Information Services

Betsy Hartman presented the Information Services Department's report. Ms. Hartman

reported that the proposed contract Agreement for Services with DSIT for FY2012-2013 is still pending. DSIT's attorneys are amending the contract to include language about security.

Insurance & Medical Services Department

Grant Duffield presented the Insurance & Medical Services Department's report. Insurance and Medical Services Department is working closely with IT to automate the 12M fine assessment process and to improve carrier related Order and Rule to Show Cause Hearing process. Year to date, the Compliance Division has collected \$238,659 in fines which represents 129% of prior year's accrual; Coverage Division's fine revenue is trending at 116% of prior year; and Self Insurance tax revenue is trending at 107% of prior year.

Claims Department

Greg Line presented the Claims Department's report. For the month of January, Claims Department closed 2,527 individual case files. Fine revenue received in January was \$60,550, a decrease of \$9,400 over prior month.

Judicial Department

Virginia Crocker presented the Judicial Department's report. The Judicial Department continues to prepare for the passage of the mediation regulation. She recently met with Judicial staff and the Commissioners' Administrative Assistants to review the regulations and discuss internal processes.

EXECUTIVE DIRECTOR'S REPORT

Gary Cannon, Executive Director, presented his report which was also submitted to the Commission in written form. He pointed out the following highlights from his report:

Proposed Mediation Regulation (R4286)

The House LCI Subcommittee conducted a hearing on the proposed mediation regulations on January 23. The subcommittee adjourned debate and requested additional information. The Senate Judiciary Subcommittee conducted a hearing on the proposed regulations on February 6. The Senate Judiciary Committee met on February 12 and carried over the matter.

R67-706 Oral Argument (R 4283)

The House LCI Subcommittee conducted a hearing on the proposed regulations governing arrival time of attorneys for appellate hearings on January 23. The subcommittee adjourned debate and requested additional information. The Senate Judiciary Subcommittee conducted a hearing on the proposed regulation on February 6. The Senate Judiciary Committee met on February 12 and carried over the matter.

FY 2013-14 Budget

The FY 2013-14 Budget will be presented to the Senate Transportation and Regulatory Committee on March 20.

Surgical Implant Advisory Committee

The Surgical Implant Advisory Committee considered two proposals as recommendations for the Commission. The committee will meet on March 1, 2013 to discuss the final recommendation.

SC Workers' Compensation Advisory Committee

The Governor's Workers' Compensation Advisory Committee will present its annual report to the General Assembly. The report will include a recommendation supporting the Agency's proposal for sustainable funding from the General Fund.

OLD BUSINESS

A. Proposed Change to R 67-706 (Document 4283) Oral Argument

Mr. Cannon presented a recommendation that the Commission formally withdraw the proposed R 67-706, Document 4283, relating to parties arriving thirty minutes prior to their scheduled appellate hearing. The Regulatory Subcommittee of the HLCI met on January 23, 2013. He said several members expressed concerns about the proposed changes to the regulation. Rep. Bill Sandifer, Chairman of the HLCI, suggested the Commission consider withdrawing the regulation and resubmitting to the HLCI with revised language deleting the provision to fine attorneys for not being 30 minutes early and authorize the Commission to fine attorneys for being late to the scheduled hearing. The Senate Judiciary Committee met on February 12 and carried over the matter.

Motion to Withdraw R 67-706 (Document 4283) Oral Argument

Commissioner Wilkerson moved to withdraw the proposed regulation. Commissioner Roche seconded the motion, and the motion carried. Chairman Beck instructed Mr. Cannon to prepare the appropriate letters to formally withdraw the regulation from consideration by the General Assembly.

NEW BUSINESS

There was no new business.

EXECUTIVE SESSION

Commissioner Roche moved to adjourn into Executive Session to discuss a personnel matter. Commissioner Wilkerson seconded the motion. The Commission adjourned into Executive Session at 10:46 a.m.

[EXECUTIVE SESSION]

Commissioner Roche made a motion to arise from Executive Session. Commissioner Wilkerson seconded the motion, and the motion was approved. The Commission arose from Executive Session at 11:02 a.m. Upon arising from Executive Session, Chairman Beck stated there was discussion with no action taken.

ADJOURNMENT

Commissioner Barden made the motion to adjourn. Commissioner James seconded the motion, and the motion was approved.

The February 19, 2013 meeting of the South Carolina Workers' Compensation Commission adjourned at 11:02 a.m.

Reported March 18, 2013
Kim Ballentine, Office of the Executive Director

THE
SOUTH CAROLINA WORKERS' COMPENSATION COMMISSION
SPECIAL BUSINESS MEETING

Monday, March 4, 2013

A Special Business Meeting of the South Carolina Workers' Compensation Commission was held in Hearing Room A of the Workers' Compensation Commission on Monday, March 04, 2013 at 2:00 p.m. The meeting agenda was posted prior to the meeting and proper advance notice was made to all concerned parties in compliance with requirements in the Freedom of Information Act. The following Commissioners were present at the meeting:

T. SCOTT BECK, INTERIM CHAIRMAN
MELODY L. JAMES, COMMISSIONER
GENE MCCASKILL, COMMISSIONER
ANDREA C. ROCHE, COMMISSIONER
AVERY B. WILKERSON, JR., COMMISSIONER
AISHA TAYLOR, COMMISSIONER via conference call

Present also were Gary M. Cannon, Executive Director; Grant Duffield, Keith Roberts, and Virginia Crocker, Judicial Director. Visitors present were: Michael Burkett, Willson Jones Carter & Baxley, P.A.; Hugh McAngus, McAngus Goudelock Courier, LLC; Clara Smith, Injured Workers' Advocates; Ellen Adams, Collins & Lacy, P.C.; and Ashley Hunter, The McKay Firm.

Chairman Beck called the meeting to order at 2:00 p.m.

AGENDA

Commissioner Roche moved that the March 4, 2013 agenda be approved. Commissioner James seconded the motion and the motion was approved.

REVISIONS TO PROPOSED NEW MEDIATION REGULATION R 4286

Gary Cannon, Executive Director, briefed the Commission on the progress of the proposed mediation regulations submitted to the General Assembly. The Commission was notified by letter dated February 28, 2013 the Senate Judiciary Committee had concerns with the language of one portion of the regulations and requested the Commission withdraw and resubmit the regulations with changes to Section 67-1802 A to read as follows:

A. It is ordered by the Commission that claims arising under Section 42-9-10, or claiming permanent and total disability pursuant to Section 42-9-30 (21), occupational disease cases, third-party lien reduction claims, contested death claims, mental/mental injury claims, and cases of concurrent jurisdiction under the South Carolina Workers' Compensation Act and the Federal Longshore and Harbor Workers' Compensation Act must be mediated prior to a hearing.

**MOTION TO APPROVE LANGUAGE FOR THE NEW MEDIATION REGULATION
(R 4286)**

Commissioner Wilkerson made the motion to withdraw and resubmit the Mediation Regulations R 4286 with changes recommended by the Senate Judiciary Committee. Commissioner James seconded the motion, and the motion was approved.

ADJOURNMENT

Commissioner James made the motion to adjourn. Commissioner Roche seconded the motion, and the motion was approved.

The March 4, 2013 Special Meeting of the South Carolina Workers' Compensation Commission adjourned at 2:05 p.m.

Reported March 18, 2013

Kim Ballentine, Assistant to the Executive Director

INTEROFFICE MEMORANDUM

TO: GARY CANNON, EXECUTIVE DIRECTOR
FROM: DIANA GANTT, DIRECTOR OF ADMINISTRATION
SUBJECT: FINANCIAL REPORT PERIOD ENDING FEBRUARY 28, 2013
DATE: 3/11/2013

The Summary of Revenues and Expenditures for the period ending February 28, 2013, is attached.

- February is the 8th Fiscal Month of FY13.
- There were 68 payments made to vendors, travelers, and other State Agencies.
- The benchmark for February is 66.67%. The Commission's revenues are at 55.90% and expenses are at 67%.

- The following is a summary of each department expenditure benchmarks:

General Fund: Total expenditures are at 70%.

Earmark Fund:

Commissioners –

- Total expenditures are at 56% of budget.

Administration –

- Overall the expenditures are 69% of budget.

Claims –

- Expenditures are at 64% of budget.

Insurance & Medical –

- Total expenditures are at 69% of budget

Judicial –

- Total expenditures are at 60% of budget.

Activity Report from the Procurement Office:

	MTD	YTD
SCEIS Shopping Carts	0	6
Vendors Contacted for Price Quotes	29	143
Visa Procurement Card Orders Placed	12	49
SC Dept of Corrections Orders Placed	2	7
Staples Orders Placed	6	40
State Leased Vehicles taken for Service	2	18
State Reports filed by Procurement Officer	1	12

Mail Room Activity:

	MTD	YTD
Files Copied for Outside Parties	247	1,768
Pages Copied	10,321	80,318

South Carolina Workers' Compensation Commission
Summary of Revenues and Expenditures
2012 - 2013 Budget
February 28, 2013

STATE APPROPRIATIONS	Budget	FY To Date	Benchmark	66.67%
General Appropriation	<u>\$ 1,841,795</u>	<u>\$ 1,227,863.33</u>		66.67%

<u>Account Description</u>	<u>Appropriation</u>	<u>Expenditure</u>	<u>Balance</u>	<u>% Expended</u>
Personal Services	\$ 1,378,405	\$ 947,833	\$ 430,572	68.8%
Other Operating Expenses	-	-	-	0.0%
Employer Contribution	463,390	341,012	122,378	73.6%
Total	<u>\$ 1,841,795</u>	<u>\$ 1,288,845</u>	<u>\$ 552,950</u>	<u>70.0%</u>

OTHER APPROPRIATIONS

EARMARKED	Budgeted Revenues	Received thru 2/28/13	% Received
Training Conference Registration Fee	\$ 1,000	\$ 3,950	395.00%
Sale of Publication and Brochures	8,000	2,775	34.69%
Workers' Comp Award Review Fee	75,000	46,050	61.40%
Sale of Photocopies	95,000	58,121	61.18%
Workers' Compensation Filing Violation Fee	1,891,000	1,025,288	54.22%
Sale of Listings and Labels	30,000	18,879	62.93%
Workers' Comp Hearing Fee	600,000	350,715	58.45%
Insurance Reserve Refund (Prepaid Legal)		3,493	
Earmarked Funds - Original Authorization	<u>\$ 2,700,000</u>	<u>\$ 1,509,271</u>	<u>55.90%</u>
Increase Authorization	535,066		
Increase Authorization - BD100	-		
Total Earmarked Revenues + Fund Balance	<u>\$ 3,235,066</u>		

<u>Account Description</u>	<u>Appropriation</u>	<u>Expenditure</u>	<u>Balance</u>	<u>% Expended</u>
Personal Services	\$ 1,464,017	\$ 976,805	\$ 487,212	66.7%
Taxable Subsistence	80,000	34,355	45,645	42.9%
Other Operating Expenses	1,242,865	768,087	474,778	61.8%
Employer Contribution	448,184	345,441	102,743	77.1%
Total Earmarked	<u>\$ 3,235,066</u>	<u>\$ 2,124,687</u>	<u>\$ 1,110,379</u>	<u>65.7%</u>

COMPUTER FUNDS CARRIED FORWARD

Computer Services - Carry forward	\$ -	\$ -	\$ -	0.0%
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TOTAL OTHER APPROPRIATIONS	<u>\$ 3,235,066</u>	<u>\$ 2,124,687</u>	<u>\$ 1,110,379</u>	<u>65.7%</u>
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South Carolina Workers' Compensation Commission
2012 - 2013 Budget
February 28, 2013

Consolidated

	Original Budget	Budget Amendments	Amended Budget	Year-To-Date : 67.67%				
				Expended December	Year to Date	%	Encumb	Balance
Commissioners								
Salaries	\$ 1,150,244	\$ 32,990	\$ 1,183,234	\$ 116,707	\$ 789,591	67%	\$ -	\$ 45,645
Other Operating Expenditures								
Total Contractual Services	219,128	-	219,128	16,898	148,617	68%	-	70,511
Total Supplies & Materials	23,499	-	23,499	726	8,429	36%	-	15,070
Total Fixed Charges	158,028	-	158,028	11,722	93,931	59%	-	64,097
Total Travel	90,950	-	90,950	5,055	37,609	41%	-	53,341
Total Other Operating Exp	491,605	-	491,605	34,401	288,585	59%	-	203,020
Total Commissioners	\$ 1,641,849	\$ 32,990	\$ 1,674,839	\$ 151,108	\$ 1,078,176	64%	\$ -	\$ 248,665
Administration								
Salaries	\$ 559,791	\$ 4,168	\$ 563,959	\$ 47,327	\$ 376,201	67%	\$ -	\$ 187,758
Other Operating Expenditures								
Total Contractual Services	105,502	-	105,502	20,605	104,921	99%	-	581
Total Supplies & Materials	23,053	-	23,053	4,763	12,567	55%	-	10,486
Total Fixed Charges	132,810	-	132,810	9,520	80,381	61%	-	52,429
Total Travel	14,490	-	14,490	953	6,723	46%	-	7,767
Total Equipment	-	-	-	-	-	0%	-	-
Total Other Operating Exp	275,855	-	275,855	35,841	204,592	74%	-	71,263
Total Administration	\$ 835,646	\$ 4,168	\$ 839,814	\$ 83,167	\$ 580,793	69%	\$ -	\$ 259,021
Claims								
Salaries	\$ 376,757	\$ 10,223	\$ 386,980	\$ 34,431	\$ 270,526	70%	\$ -	\$ 116,454
Other Operating Expenditures								
Total Contractual Services	64,472	-	64,472	3,489	35,846	56%	-	28,626
Total Supplies & Materials	37,471	-	37,471	1,053	12,036	32%	-	25,435
Total Fixed Charges	79,659	-	79,659	6,006	48,068	60%	-	31,591
Total Travel	2,100	-	2,100	307	757	36%	-	1,343
Total Other Operating Exp	183,702	-	183,702	10,855	96,708	53%	-	86,994
Total Claims	\$ 560,459	\$ 10,223	\$ 570,682	\$ 45,286	\$ 367,233	64%	\$ -	\$ 203,449
Insurance and Medical Services								
Salaries	\$ 422,768	\$ 760	\$ 423,528	\$ 35,702	\$ 292,158	69%	\$ -	\$ 131,370
Other Operating Expenditures								
Total Contractual Services	73,104	200	73,304	5,027	61,203	83%	-	12,101
Total Supplies & Materials	22,725	(200)	22,525	697	14,109	63%	-	8,416
Total Fixed Charges	62,194	-	62,194	4,254	34,230	55%	-	27,964
Total Travel	1,350	-	1,350	-	-	0%	-	1,350
Total Other Operating Exp	159,373	-	159,373	9,978	109,542	69%	-	49,831
Total Insurance and Medical Services	\$ 582,141	\$ 760	\$ 582,901	\$ 45,679	\$ 401,700	69%	\$ -	\$ 181,201
Judicial								
Salaries	\$ 363,886	\$ 835	\$ 364,721	\$ 27,345	\$ 230,517	63%	\$ -	\$ 134,204
Other Operating Expenditures								
Total Contractual Services	33,570	200	33,770	2,114	18,216	54%	-	15,554
Total Supplies & Materials	22,770	(200)	22,570	777	6,757	30%	-	15,813
Total Fixed Charges	70,545	-	70,545	5,207	41,809	59%	-	28,736
Total Travel	5,445	-	5,445	102	1,879	35%	-	3,566
Total Other Operating Exp	132,330	-	132,330	8,199	68,660	52%	-	63,670
Total Judicial	\$ 496,216	\$ 835	\$ 497,051	\$ 35,544	\$ 299,177	60%	\$ -	\$ 197,874
Totals By Departments								
Department Totals								
Commissioners	\$ 1,641,849	\$ 32,990	\$ 1,674,839	\$ 151,108	\$ 1,078,176	64%	\$ -	\$ 248,665
Administration	835,646	4,168	839,814	83,167	580,793	69%	-	259,021
Claims	560,459	10,223	570,682	45,286	367,233	64%	-	203,449
Insurance & Medical	582,141	760	582,901	45,679	401,700	69%	-	181,201
Judicial	496,216	835	497,051	35,544	299,177	60%	-	197,874
Total Departmental Expend	\$ 4,116,311	\$ 48,976	\$ 4,165,287	\$ 360,785	\$ 2,727,079	65%	\$ -	\$ 1,090,209
Employer Contributions	882,374	29,200	911,574	78,214	686,453	75%	-	225,121
Total General & Earmarked Funds	\$ 4,998,685	\$ 78,176	\$ 5,076,861	\$ 438,999	\$ 3,413,532	67%	\$ -	\$ 1,315,331

South Carolina Workers' Compensation Commission
2012 - 2013 Budget
February 28, 2013

General Appropriation

	Original Budget	Budget Amendments	Amended Budget	Year-To-Date : 67.67%				
				Expended February	Year to Date to Date	%	Encumb	Balance
Commissioners								
Salaries								
Chairman	\$ 115,567	\$ 3,323	\$ 118,890	\$ 9,508	\$ 76,060	64%	\$ -	\$ 42,830
Commissioner	664,602	191	664,793	57,445	459,560	69%	-	205,233
Terminal Leave	-	19,747	19,747	19,747	19,747	100%	-	(0)
Classified Employees	290,075	9,729	299,804	24,984	199,869	67%	-	99,935
Total Commissioners	1,070,244	32,990	1,103,234	111,683	755,236	68%	-	-
Administration								
Salaries								
Director	\$ 94,152	\$ 2,824	\$ 96,976	\$ 8,081	\$ 64,650	67%	\$ -	\$ 32,326
Classified Positions	44,825	1,344	46,169	3,847	38,504	83%	-	7,665
Total Administration	138,977	4,168	143,145	11,929	103,154	72%	-	39,991
Claims								
Salaries								
Classified Positions	\$ 67,000	\$ 10,223	\$ 77,223	\$ 6,613	\$ 52,907	69%	\$ -	\$ 24,316
Total Claims	67,000	10,223	77,223	6,613	52,907	69%	-	24,316
Insurance and Medical Services								
Salaries								
Classified Positions	\$ 25,350	\$ 760	\$ 26,110	\$ 2,176	\$ 17,407	67%	\$ -	\$ 8,703
Total Ins and Medical Svcs	25,350	760	26,110	2,176	17,407	67%	-	8,703
Judicial								
Salaries								
Classified Positions	\$ 27,858	\$ 835	\$ 28,693	\$ 2,391	\$ 19,129	67%	\$ -	\$ 9,564
Total Judicial	27,858	835	28,693	2,391	19,129	67%	-	9,564
General Funds								
Department Totals								
Commissioners	\$ 1,070,244	\$ 32,990	\$ 1,103,234	\$ 111,683	\$ 755,236	68%	\$ -	\$ 347,998
Administration	138,977	4,168	143,145	11,929	103,154	72%	-	39,991
Claims	67,000	10,223	77,223	6,613	52,907	69%	-	24,316
Insurance & Medical	25,350	760	26,110	2,176	17,407	67%	-	8,703
Judicial	27,858	835	28,693	2,391	19,129	67%	-	9,564
Total Departmental Expend	\$ 1,329,429	\$ 48,976	\$ 1,378,405	\$ 134,792	\$ 947,833	69%	\$ -	\$ 430,572
Employer Contributions	434,190	29,200	463,390	38,478	341,012	74%	-	122,378
Total General Fund Appropriations	\$ 1,763,619	\$ 78,176	\$ 1,841,795	\$ 173,270	\$ 1,288,845	70%	\$ -	\$ 552,950

South Carolina Workers' Compensation Commission

2012 - 2013 Budget

February 28, 2013

Earmarked Funds

	Original Budget	Budget Amendments	Amended Budget	Year-To-Date : 67.67%				
				Expended February	Year to Date	%	Encumb	Balance
Commissioners								
Salaries								
Taxable Subsistence	\$ 80,000	\$ -	\$ 80,000	\$ 5,024	\$ 34,355	43%	\$ -	\$ 45,645
Total Salaries	80,000	-	80,000	5,024	34,355	43%	-	45,645
Other Operating Expenditures								
Contractual Services								
Office Equipment Service	1,700	-	1,700	-	-	0%	-	1,700
Copying Equipment Service	1,200	-	1,200	-	1,057	88%	-	143
Print/Bind/Advertisement	1,510	-	1,510	-	-	0%	-	1,510
Print Pub Annual Reports	1,028	-	1,028	-	-	0%	-	1,028
Data Processing Services	34,000	-	34,000	2,330	20,770	61%	-	13,230
Freight Express Delivery	1,490	-	1,490	73	73	5%	-	1,417
Telephone	6,100	-	6,100	321	21,468	352%	-	(15,368)
Cellular Phone Service	9,100	-	9,100	859	7,005	77%	-	2,095
Legal Services/Attorney Fees	160,000	-	160,000	13,315	98,073	61%	-	61,927
Other Professional Services	3,000	-	3,000	-	170	6%	-	2,830
Total Contractual Services	219,128	-	219,128	16,898	148,617	68%	-	70,511
Supplies & Materials								
Office Supplies	7,500	-	7,500	75	2,000	27%	-	5,500
Copying Equipment	4,200	-	4,200	-	1,716	41%	-	2,484
Printing	1,200	-	1,200	-	895	75%	-	305
Data Processing Supplies	1,649	-	1,649	10	25	1%	-	1,624
Postage	8,500	-	8,500	606	3,583	42%	-	4,917
Communication Supplies	50	-	50	-	-	0%	-	50
Maint/Janitorial Supplies	200	-	200	35	94	47%	-	106
Motor Vehicle Supp/Gasoline	100	-	100	-	49	49%	-	51
Other Supplies	100	-	100	-	67	67%	-	33
Total Supplies & Materials	23,499	-	23,499	726	8,429	36%	-	15,070
Fixed Charges								
Rental-Cont Rent Payment	2,500	-	2,500	28	380	15%	-	2,120
Rent-Non State Owned Property	149,000	-	149,000	11,694	93,550	63%	-	55,450
Rent-Other	250	-	250	-	-	0%	-	250
Insurance-State	4,500	-	4,500	-	-	0%	-	4,500
Insurance-Non State	1,169	-	1,169	-	-	0%	-	1,169
Fees & Fines	109	-	109	-	-	0%	-	109
Equipment Maintenance	500	-	500	-	-	0%	-	500
Total Fixed Charges	158,028	-	158,028	11,722	93,931	59%	-	64,097
Travel (Includes Leased Car)								
In State - Meals (Non-Reportable)	350	-	350	14	151	43%	-	199
In State - Auto Mileage	20,000	-	20,000	1,869	11,927	60%	-	8,073
In State - Subsistence Allowance	30,000	-	30,000	369	6,027	20%	-	23,973
Out State - Meals	100	-	100	-	75	75%	-	25
Out State - Auto Mileage	2,000	-	2,000	-	288	14%	-	1,712
Leased Car	38,500	-	38,500	2,803	19,141	50%	-	19,359
Total Travel	90,950	-	90,950	5,055	37,609	41%	-	53,341
Total Other Operating Expenditures	491,605	-	491,605	34,401	288,585	59%	-	203,020
Total Commissioners	\$ 571,605	\$ -	\$ 571,605	\$ 39,425	\$ 322,940	56%	\$ -	\$ 248,665

South Carolina Workers' Compensation Commission

2012 - 2013 Budget

February 28, 2013

Earmarked Funds

	Original Budget	Budget Amendments	Amended Budget	Year-To-Date : 67.67%				
				Expended February	Year to Date	%	Encumb	Balance
Administration								
Salaries								
Classified Positions	\$ 408,567	\$ -	\$ 408,567	\$ 34,047	\$ 264,652	65%	\$ -	\$ 143,915
Temporary Employees	11,247	-	11,247	1,351	8,394	75%	-	2,853
Terminal Leave	1,000	-	1,000	-	-	0%	-	1,000
Total Salaries	420,814	-	420,814	35,398	273,046	65%	-	147,768
Other Operating Expenditures								
Contractual Services								
Office Equipment Service	5,800	-	5,800	-	5,174	89%	-	626
Copying Equipment Service	550	-	550	-	245	45%	-	305
Print/Bind/Advertisement	500	-	500	-	-	0%	-	500
Print Pub Annual Reports	22	-	22	-	-	0%	-	22
Data Processing Services	62,000	-	62,000	16,508	76,745	124%	-	(14,745)
Freight Express Delivery	800	-	800	178	495	62%	-	305
Telephone	4,600	-	4,600	271	2,820	61%	-	1,780
Cellular Phone Service	3,000	-	3,000	168	1,581	53%	-	1,419
Education & Training Services	1,000	-	1,000	-	-	0%	-	1,000
Attorney Fees	25,000	-	25,000	3,480	17,176	69%	-	7,824
General Repair	230	-	230	-	-	0%	-	230
Audit Acct Finance	100	-	100	-	104	104%	-	(4)
Catered Meals	300	-	300	-	-	0%	-	300
Other Professional Services	100	-	100	-	135	135%	-	(35)
Other Contractual Services	1,500	-	1,500	-	445	30%	-	1,055
Total Contractual Services	105,502	-	105,502	20,605	104,921	99%	-	581
Supplies & Materials								
Office Supplies	5,000	-	5,000	4,110	5,627	113%	-	(627)
Subscriptions	175	-	175	-	-	0%	-	175
Copying Equipment Supplies	3,434	-	3,434	-	1,397	41%	-	2,037
Printing	1,964	-	1,964	-	732	37%	-	1,232
Data Processing Supplies	500	-	500	8	1,015	203%	-	(515)
Postage	10,000	-	10,000	617	3,671	37%	-	6,329
Maint/Janitorial Supplies	200	-	200	28	74	37%	-	126
Fees & Fines	280	-	280	-	50	18%	-	230
Gasoline/ Motor Vehicle Supply	100	-	100	-	-	0%	-	100
Employee Recog Award	1,000	-	1,000	-	-	0%	-	1,000
Other Supplies	400	-	400	-	-	0%	-	400
Total Supplies & Materials	23,053	-	23,053	4,763	12,567	55%	-	10,486
Fixed Charges								
Rental-Cont Rent Payment	6,000	-	6,000	472	4,412	74%	-	1,588
Rent-Non State Owned Property	95,000	-	95,000	7,567	60,533	64%	-	34,467
Rent-Other	11,000	-	11,000	837	7,193	65%	-	3,807
Insurance-State	7,490	-	7,490	-	705	9%	-	6,785
Insurance-Non State	134	-	134	-	-	0%	-	134
Dues and Memberships	5,000	-	5,000	-	3,950	79%	-	1,050
Sales Tax Paid	8,186	-	8,186	644	3,589	44%	-	4,597
Total Fixed Charges	132,810	-	132,810	9,520	80,381	61%	-	52,429
Travel (Includes Leased Car)								
In State - Meals Non/ Reportable	100	-	100	-	-	0%	-	100
Reportable Meals	100	-	100	-	-	0%	-	100
Out of State - Milage	90	-	90	-	-	0%	-	90
In State - Registration Fees	200	-	200	-	194	97%	-	6
Leased Car	14,000	-	14,000	953	6,529	47%	-	7,471
Total Travel	14,490	-	14,490	953	6,723	46%	-	7,767
Equipment								
Equipment Data Processing- PC's	-	-	-	-	-	0%	-	-
Total Equipment	-	-	-	-	-	0%	-	-
Total Other Operating Expenditures	275,855	-	275,855	35,841	204,592	74%	-	71,263
Total Administration	\$ 696,669	\$ -	\$ 696,669	\$ 71,239	\$ 477,639	69%	\$ -	\$ 219,030

South Carolina Workers' Compensation Commission

2012 - 2013 Budget

February 28, 2013

Earmarked Funds

	Original Budget	Budget Amendments	Amended Budget	Year-To-Date : 67.67%				
				Expended February	Year to Date	%	Encumb	Balance
Claims								
Salaries								
Classified Positions	\$ 294,757	\$ -	\$ 294,757	\$ 27,818	\$ 211,348	72%	\$ -	\$ 83,409
Temporary Positions	14,000	-	14,000	-	6,270	45%	-	7,730
Terminal Leave	1,000	-	1,000	-	-	0%	-	1,000
Total Salaries	309,757	-	309,757	27,818	217,619	70%	-	92,138
Other Operating Expenditures								
Contractual Services								
Office Equipment Services	200	-	200	-	-	0%	-	200
Copying Equipment Service	400	-	400	-	732	183%	-	(332)
Print / Bind / Adv	750	-	750	-	-	0%	-	750
Print Pub Annual Reports	22	-	22	-	-	0%	-	22
Data Processing Services	30,000	-	30,000	1,977	17,938	60%	-	12,062
Freight Express Delivery	500	-	500	-	21	4%	-	479
Telephone	4,000	-	4,000	263	2,473	62%	-	1,527
Cellular Phone Service	2,500	-	2,500	52	415	17%	-	2,085
Temporary Services	26,000	-	26,000	1,197	14,267	55%	-	11,733
Other Professional Services	100	-	100	-	-	0%	-	100
Total Contractual Services	64,472	-	64,472	3,489	35,846	56%	-	28,626
Supplies & Materials								
Office Supplies	8,271	-	8,271	90	1,387	17%	-	6,884
Copying Equipment	3,000	-	3,000	-	1,359	45%	-	1,642
Printing	900	-	900	-	619	69%	-	281
Data Processing Supplies	3,000	-	3,000	8	20	1%	-	2,981
Postage	22,000	-	22,000	927	8,465	38%	-	13,535
Maint/Janitorial Supplies	200	-	200	28	187	94%	-	13
Other Supplies	100	-	100	-	-	0%	-	100
Total Supplies & Materials	37,471	-	37,471	1,053	12,036	32%	-	25,435
Fixed Charges								
Rental-Cont Rent Payment	2,500	-	2,500	159	1,293	52%	-	1,207
Rent-Non State Owned Property	73,000	-	73,000	5,847	46,775	64%	-	26,225
Rent-Other	225	-	225	-	-	0%	-	225
Insurance-State	2,000	-	2,000	-	-	0%	-	2,000
Insurance-Non State	134	-	134	-	-	0%	-	134
Equipment- Copying	800	-	800	-	-	0%	-	800
Equipment Maintenance	1,000	-	1,000	-	-	0%	-	1,000
Total Fixed Charges	79,659	-	79,659	6,006	48,068	60%	-	31,591
Travel (Includes Leased Car)								
In State - Meals (Non-Reportable)	300	-	300	63	63	21%	-	237
In State - Lodging	600	-	600	172	172	29%	-	428
In State - Auto Mileage	600	-	600	-	32	5%	-	568
In-State Registration	200	-	200	-	-	0%	-	200
Reportable Meals	400	-	400	72	490	123%	-	(90)
Total Travel	2,100	-	2,100	307	757	36%	-	1,343
Total Other Operating Expenditures	183,702	-	183,702	10,855	96,708	53%	-	86,994
Total Claims	\$ 493,459	\$ -	\$ 493,459	\$ 38,673	\$ 314,326	64%	\$ -	\$ 179,133

South Carolina Workers' Compensation Commission
2012 - 2013 Budget
February 28, 2013

Earmarked Funds

	Original Budget	Budget Amendments	Amended Budget	Year-To-Date : 67.67%			
				Expended February	Year to Date	%	Encumb Balance
Insurance and Medical Services							
Salaries							
Classified Positions	378,434	-	378,434	32,237	260,928	69%	- 117,506
Temporary Employees	15,469	-	15,469	1,289	10,309	67%	- 5,160
Terminal Leave	3,515	-	3,515	0	3,515	100%	- -
Total Salaries	397,418	-	397,418	33,526	274,752	69%	- 122,666
Other Operating Expenditures							
Contractual Services							
Office Equipment Service	200	-	200	-	-	0%	- 200
Copying Equipment Service	300	-	300	-	-	0%	- 300
Print/Bind/Advertisement	500	-	500	-	-	0%	- 500
Print Pub Annual Report	24	-	24	-	-	0%	- 24
Data Processing Services	47,000	-	47,000	3,782	32,373	69%	- 14,627
Freight Express Delivery	-	200	200	-	21	11%	- 179
Telephone	2,626	-	2,626	201	1,481	56%	- 1,145
Cell Phone	3,000	-	3,000	52	428	14%	- 2,572
Catered Meals	2,000	-	2,000	-	1,661	83%	- 339
Other Professional Services	10,000	-	10,000	991	24,826	248%	- (14,826)
Other Contractual Services	7,454	-	7,454	-	413	6%	- 7,041
Total Contractual Services	73,104	200	73,304	5,027	61,203	83%	- 12,101
Supplies & Materials							
Office Supplies	5,000	-	5,000	312	7,609	152%	- (2,609)
Copying Equipment	3,500	-	3,500	-	1,502	43%	- 1,998
Printing	1,500	-	1,500	-	1,583	106%	- (83)
Data Processing Supplies	500	-	500	9	22	4%	- 478
Postage	11,000	(200)	10,800	345	3,311	31%	- 7,489
Maintenance/Janitorial Supplies	75	-	75	30	82	109%	- (7)
Building Materials	1,000	-	1,000	-	-	0%	- 1,000
Fees & Fines	50	-	50	-	-	0%	- 50
Other Supplies	100	-	100	-	-	0%	- 100
Total Supplies & Materials	22,725	(200)	22,525	697	14,109	63%	- 8,416
Fixed Charges							
Rental-Cont Rent Payment	2,104	-	2,104	111	1,057	50%	- 1,047
Rent-Non State Owned Property	52,000	-	52,000	4,127	33,018	63%	- 18,982
Rent-Other	2,000	-	2,000	-	-	0%	- 2,000
Insurance-State	2,000	-	2,000	-	-	0%	- 2,000
Insurance-Non State	148	-	148	-	-	0%	- 148
Equipment Maintenance	942	-	942	-	-	0%	- 942
Sales Tax Paid	3,000	-	3,000	15	155	5%	- 2,845
Total Fixed Charges	62,194	-	62,194	4,254	34,230	55%	- 27,964
Travel (Includes Leased Car)							
In State - Meals (Non-Reportable)	400	-	400	-	-	0%	- 400
In-State Registration	100	-	100	-	-	0%	- 100
Reportable Meals	150	-	150	-	-	0%	- 150
In State - Lodging	700	-	700	-	-	0%	- 700
Total Travel	1,350	-	1,350	-	-	0%	- 1,350
Total Other Operating Expenditures	159,373	-	159,373	9,978	109,542	69%	- 49,831
Total Insurance and Medical Services	\$ 556,791	\$ -	\$ 556,791	\$ 43,503	\$ 384,293	69%	\$ - \$ 172,498

South Carolina Workers' Compensation Commission

2012 - 2013 Budget

February 28, 2013

Earmarked Funds

	Original Budget	Budget Amendments	Amended Budget	Year-To-Date : 67.67%				
				Expended February	Year to Date	%	Encumb	Balance
Judicial								
Salaries								
Classified Positions	\$ 333,028	\$ -	\$ 333,028	\$ 24,954	\$ 210,826	63%	\$ -	\$ 122,202
Temporary Employees	3000	0	3000	0	563	19%	-	2,438
Total Salaries	336,028	-	336,028	24,954	211,388	63%	-	124,640
Other Operating Expenditures								
Contractual Services								
Office Equipment Services	80	-	80	-	-	0%	-	80
Copy Equipment Services	850	-	850	-	-	0%	-	850
Print/Bind/Advertisement	800	-	800	-	-	0%	-	800
Print Pub Annual Reports	20	-	20	-	-	0%	-	20
Freight Express Delivery	-	200	200	-	21	11%	-	179
Data Processing Services	28,000	-	28,000	1,864	16,127	58%	-	11,873
Telephone	2,500	-	2,500	185	1,386	55%	-	1,114
Cellular Phone Service	1,120	-	1,120	65	682	61%	-	438
Other Professional Services	200	-	200	-	-	0%	-	200
Total Contractual Services	33,570	200	33,770	2,114	18,216	54%	-	15,554
Supplies & Materials								
Office Supplies	5,500	-	5,500	53	1,347	24%	-	4,153
Copying Equipment Supplies	2,500	-	2,500	-	1,216	49%	-	1,284
Printing	2,000	-	2,000	-	554	28%	-	1,446
Data Processing Supplies	2,500	-	2,500	289	299	12%	-	2,201
Postage	10,000	(200)	9,800	410	3,275	33%	-	6,525
Maintenance/Janitorial Supplies	150	-	150	25	66	44%	-	84
Promotional Supplies	20	-	20	-	-	0%	-	20
Other Supplies	100	-	100	-	-	0%	-	100
Total Supplies & Materials	22,770	(200)	22,570	777	6,757	30%	-	15,813
Fixed Charges								
Rental-Cont Rent Payment	3,000	-	3,000	48	536	18%	-	2,464
Rent-Non State Owned Property	65,300	-	65,300	5,159	41,272	63%	-	24,028
Rent-Other	125	-	125	-	-	0%	-	125
Insurance-State	2,000	-	2,000	-	-	0%	-	2,000
Insurance-Non State	120	-	120	-	-	0%	-	120
Total Fixed Charges	70,545	-	70,545	5,207	41,809	59%	-	28,736
Travel (Includes Leased Car)								
In State - Meals / Non-Reportable	450	-	450	25	212	47%	-	238
Reportable Meals	770	-	770	39	203	26%	-	567
In State - Lodging	2,200	-	2,200	-	1,045	47%	-	1,155
In State - Auto Mileage	1,800	-	1,800	38	419	23%	-	1,381
In State - Misc Travel Expense	25	-	25	-	-	0%	-	25
In-State Registration	100	-	100	-	-	0%	-	100
Out State - Auto Mileage	100	-	100	-	-	0%	-	100
Total Travel	5,445	-	5,445	102	1,879	35%	-	3,566
Total Other Operating Expenditures	132,330	-	132,330	8,199	68,660	52%	-	63,670
Total Judicial	\$ 468,358	\$ -	\$ 468,358	\$ 33,153	\$ 280,048	60%	\$ -	\$ 188,310
Earmarked Funds								
Department Totals								
Commissioners	\$ 571,605	\$ -	\$ 571,605	\$ 39,425	\$ 322,940	56%	\$ -	\$ 248,665
Administration	696,669	-	696,669	71,239	477,639	69%	-	219,030
Claims	493,459	-	493,459	38,673	314,326	64%	-	179,133
Insurance & Medical	556,791	-	556,791	43,503	384,293	69%	-	172,498
Judicial	468,358	-	468,358	33,153	280,048	60%	-	188,310
Total Departmental Expend	\$ 2,786,882	\$ -	\$ 2,786,882	\$ 225,993	\$ 1,779,247	64%	\$ -	\$ 1,007,635
Employer Contributions	448,184	-	448,184	39,736	345,441	77%	-	102,743
Total Earmarked Funds	\$ 3,235,066	\$ -	\$ 3,235,066	\$ 265,729	\$ 2,124,687	66%	\$ -	\$ 1,110,379
Capital / Computer Project Carryforward	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -	\$ -

MEMORANDUM

Date: March 13, 2013

TO: Mr. Gary Cannon
Executive Director

FROM: Cathy Floyd
Human Resources

SUBJECT: Human Resources Report Period of February 13 – March 12, 2013

Below is a summary of the Human Resources activity for the period of February 13 – March 12, 2013.

Employee Relations (ER)

- One ER issue was addressed during the activity period
- Three employee injuries were reported to CompEndium
- Continuing to update the Employee Directory
- DACUM update
 - The Second Phase gathering task information has been completed
- Coordinating the Leadership Retreat tentatively scheduled for April 9, 2013
- Began working on the Employee Appreciation Luncheon that will be held on May 20, 2013

Benefits

- Assisted four employees with benefit related matters
- Assisted two employees with retirement/TERI questions and/or participation
- Completed two inquiries with the Retirement Systems

SC Enterprise Information System (SCEIS)

- Processed an employment verification
- Assisted three employees with payroll related issues
- Continue to assist employees with leave and time issues caused by SCEIS
- Seventeen transactions were keyed into the system

State Human Resources Department (HRD)

- Contacted HRD Consultant regarding an issue

Training

- Attended the SC Human Affairs Commission & EEOC Investigations Workshop provided by the SC Chapter of International Public Management Association of Human Resources (SC IPMA-HR)

Finance Related

- Assisted with the daily deposit
- Approved sixty-nine SCEIS financial transactions

State of South Carolina



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Workers' Compensation Commission

To: Gary Cannon
SCWCC Executive Director
From: Betsy Hartman
IT Director
Date: March 12, 2013
Subject: IT Department
March 2013 Full Commission Report

Summary of IT Department Activities

Attended South Carolina IT Directors Association (SCITDA) Spring Conference
Continue to test and approve EDI Release 3 Trading partners

Implemented

- Scanning and storing 12M reporting

Requirement development

- Security Plan
- Medical Dispute Portal
- Form 58 Process
- Compliance Investigator Productivity reporting

Projects – In Process

iPad Pilot

- Commissioner Roche is accepting pre-hearing briefs electronically

EDI Release 3

- Metrics

Daily Average	Release 1	R1 %	Release 3	R3 %
November	130	100%	0	0%
December	90	54%	78	47%
January*	66	43%	86	56%
February	53	40%	78	60%

SCVRD Portal

- In development. Coding to be complete by end of March. Building testing plans.

Proof of Coverage (POC)

- Two years of historical POC transactions and weekly POC data available for Kevin Hale.

Mediation

- Process and status codes developed for Mediation.

12M Fine automation

- Automate the fine process for April 2013

Projects – to be started in April 2013 or after

DSIT Contract

- Waiting on DSIT for Security language to be added to the contract

Rule to Show Cause automation

- Estimate to code, test and implement 8 weeks

Production Server Upgrade

- Upgrading Progress to Open Edge 10.2b 7
- Test

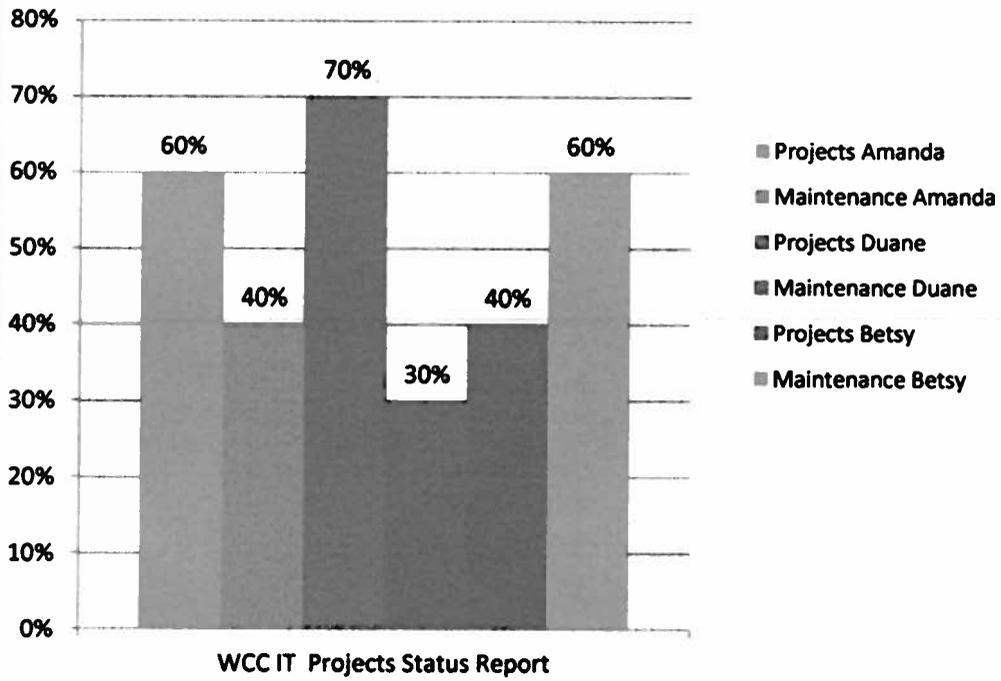
eCase

- Review activity and set up process for cleanup of old users based on activity
- Update current functionality based on staff and user recommendations for improvement

WCCIT Projects Status Report									
Period			03/12/13		Status Key:	Not Started	On Track	Timing	
Key Projects	Sub Project	Regulation	Due Date	% of completion	% of time devoted to issue	Lead	Issues / Comments		
Phase II - Claims EOI release 3			December 2013	95%	70%	Duane	4 out of 11/12/13 - Post implementation and implementation issues		
Phase II - Claims EOI release 3			December 2013	95%	60%	Amanda	4 out of 11/12/13 - Post implementation and implementation issues		
Phase II - Claims EOI release 3			December 2013	95%	0%	Betsy	4 out of 11/12/13 - Post implementation and implementation issues		
Upgrade wccsql server to Windows 2008 R2. Progress 10.2b.06			11/1/2012	90%	0%	Duane	testing and clean up		
SC Voc. Rehab	Upgrade to WCCSQL		TBD	50%	0%	Betsy	Initial screens and code completed. Working on application flow. Should have first version from Bravepoint for testing by 3/15/2013		
Upgrade wccsqlProgress 10.2b.06			TBD				after full testing of development		
RTSC process and automation	Center RTSC process		12/1/2012	25%	0%	Amanda	Finalize process		
Electronic Service Initiatives	Electronic Service Initiatives Clinchers	67-213	TBD	0%					
	Electronic Service Initiatives Fee Petitions - Form 61	67-213	TBD	0%					
	Electronic Service Initiatives - Receipt of electronic pleadings	67-211	TBD	0%					
	Electronic receipt of any form or document	67-205	TBD	0%					
	12 M Revamp of current Minor Medical Reporting from Carriers	67-412	TBD	50%	20%	Amanda	Training Barbara James on scanning. Coding for automation of fines to be completed by 4/1/2013		
Mediation			TBD	50%	20%	Betsy	Process documented. Waiting on final approval from Judicial. Will start outline of planning process		
Security plan	ITSC guidelines		ASAP	10%	0%	Betsy	documents requirements		
Sealed Records			TBD	40%	20%	Betsy	working on flow and process		
Sealed Records			TBD	80%	10%	Amanda			
				Projects Amanda	60%				
				Projects Duane	70%				
				Projects Betsy	40%				

Maintenance Issues							
FOIA report requests general issues and questions from Coverage, claims and Judicial	all departments	ongoing	ongoing		30%	Duane	
				Maintenance Duane	30%		
FOIA report requests general issues and questions from Coverage, claims and Judicial	all departments	ongoing	ongoing		40%	Amanda	
				Maintenance Amanda	40%		
FOIA report requests general issues and questions from Coverage, claims and Judicial	all departments	ongoing	ongoing		60%	Betsy	

IT Projects and Maintenance
February 12, 2013 through March 13, 2013



State of South Carolina



Workers' Compensation Commission

To: Mr. Gary Cannon
SCWCC Executive Director

From: Grant Duffield
IMS Director

Date: 13 – Mar – 2013

Subj: Insurance and Medical Services Department
February 2013 Full Commission Report

Please find attached information provided to summarize the status and workflow of initiatives currently underway within the Insurance and Medical Services (IMS) Department

In addition to the statistical data provided, please be advised of the following workflow initiatives:

- | | |
|---------------------|---|
| Compliance Division | <ol style="list-style-type: none">1. GEAR program support and scheduling of GEAR Hearings.2. Revising template letters for use in case investigation processes.3. <u>Implementing use of productivity metrics to gauge performance.</u> |
| Coverage Division | <ol style="list-style-type: none">1. Working with IT department to automate 12m fine assessment process.2. EDI R3 implementation. |
| Medical Services | <ol style="list-style-type: none">1. Identifying updates / edits needed within the Medical Services Provider Manual.2. Continued administration of the MBD process. |
| IMS Administration: | <ol style="list-style-type: none">1. Monthly department-wide meetings.2. Working with team-members to review / improve team processes and key functions.3. Continued cross-training of staff with other Commission personnel.4. Working with IT department to improve docketing process for ORSC.5. Working with Executive Team concerning strategic planning and future needs forecasting. |

Mr. Cannon, while this summary is in no way all-inclusive, it may serve to assist you and our Commissioners in understanding the key initiatives underway in the IMS Department and provide measures by which the Department's effectiveness can be gauged. IMS welcomes any guidance that you and/or our Commissioners can provide concerning our performance and direction.

Carryover Caseload:

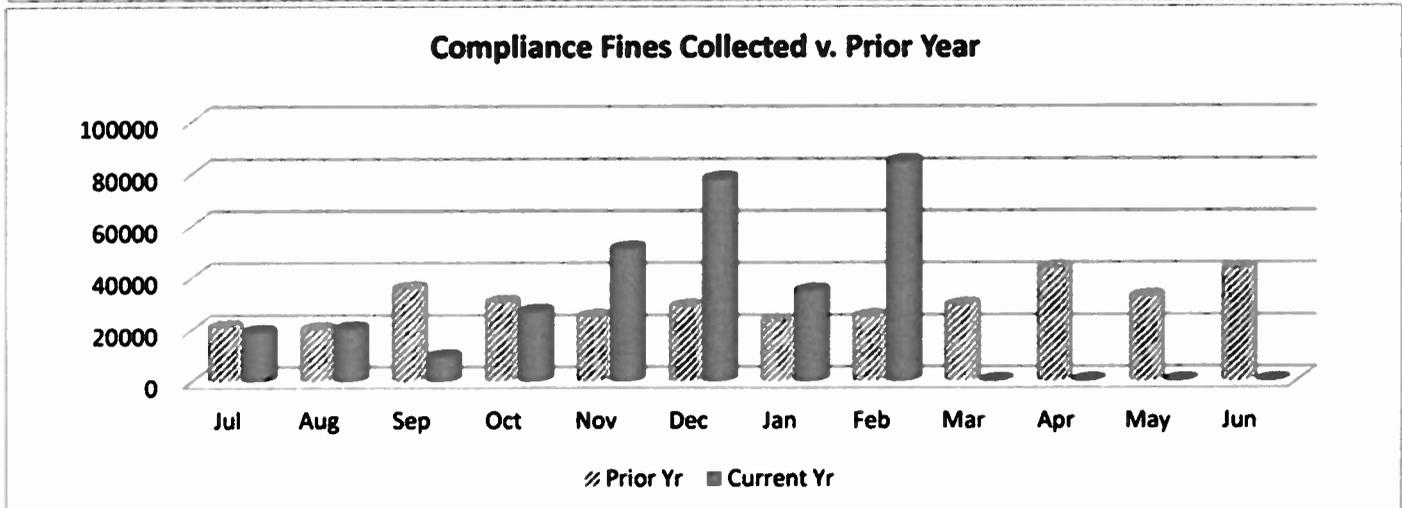
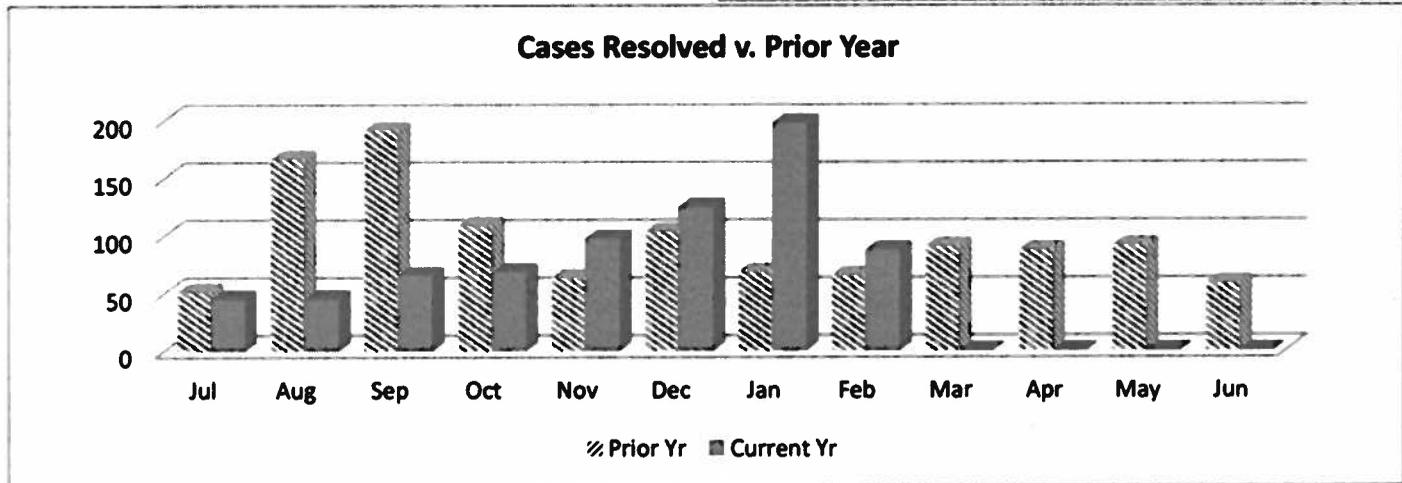
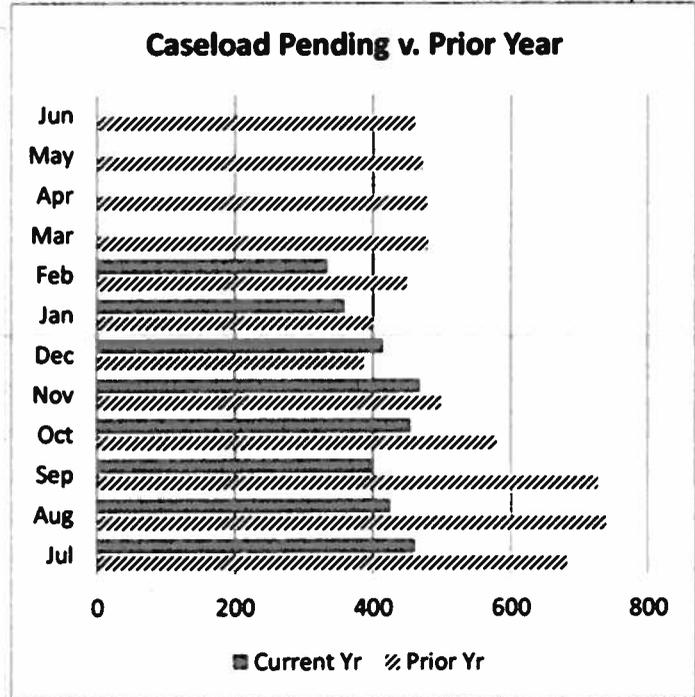
The Compliance Division closed February 2013 with 334 cases active, compared to an active caseload of 449 at the close of February 2012.

Cases Resolved:

Due to the decrease in carry-over, greater effort is focused on case resolution. For the month of February 2013, Compliance Division staff closed-out 87 cases.

Compliance Fines:

Year to Date, the Compliance Division has collected \$323,049 in fines which represents 154% of prior year's accrual (\$208,933). Compliance fine collection is trending in a positive direction, up 41% over prior month (January 2013). Compliance fine revenue represents 19% of the Commission's annual earmarked revenue budget.



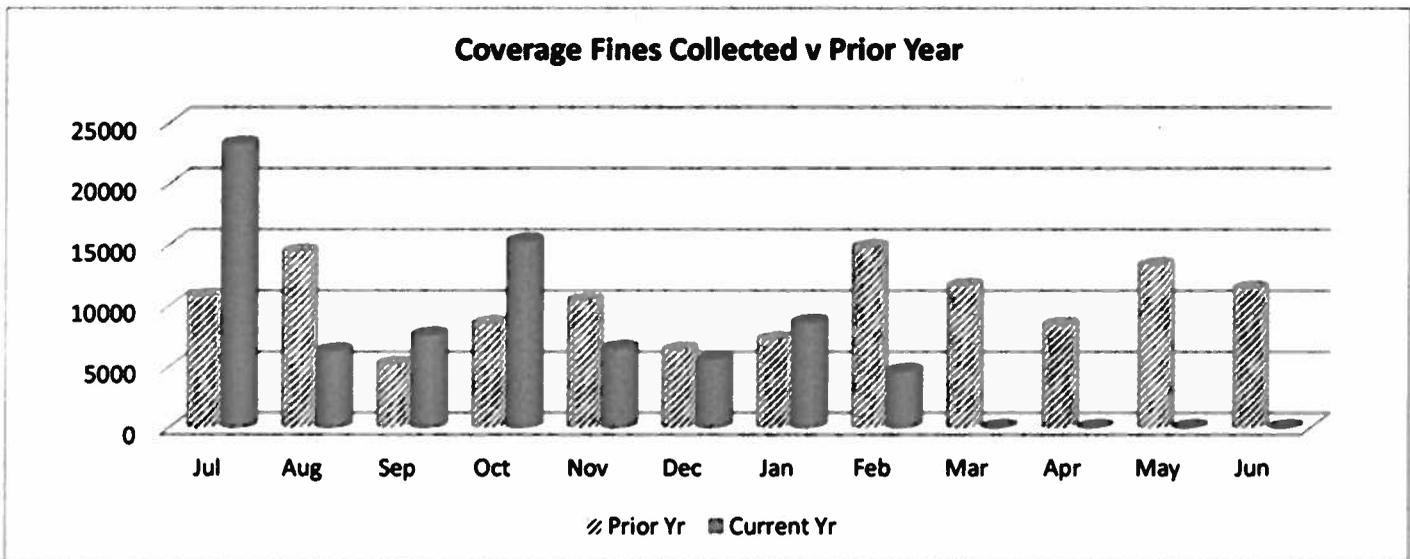
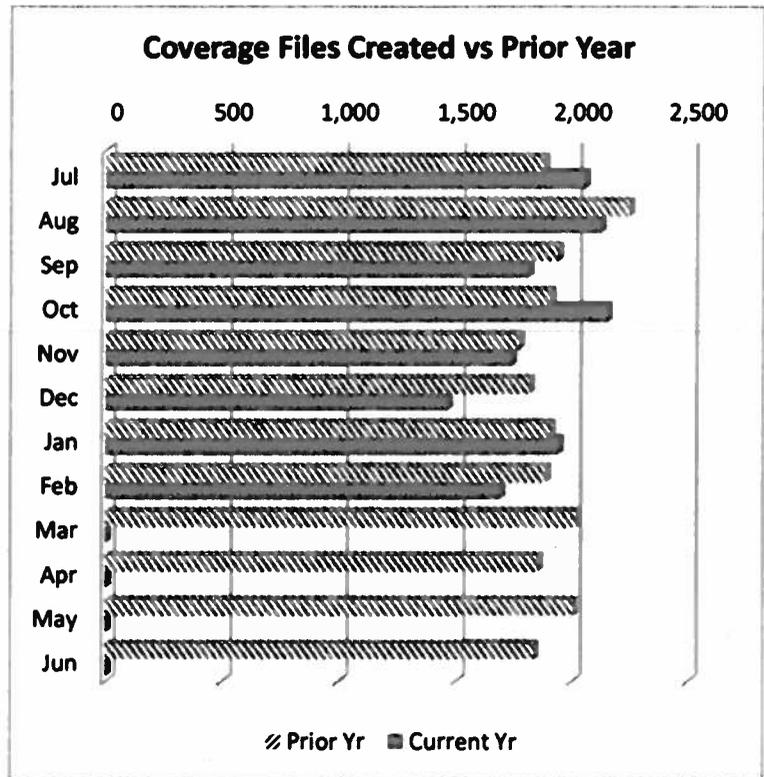
WCC Claim Files:

In February 2013, the Coverage Division created a total of 1,693 WCC Claim files. Of these, 1,403 were created electronically, and 290 were submitted in hard copy format. Year to Date, 14,978 Claim files have been created which is 98% of claim file volume for the same period in prior year (15,366).

Coverage Fines:

The Coverage Division collected \$4,600 in fine revenue in February 2013, as compared to \$14,750 in Coverage fines/penalties accrued during the same period in prior year (February 2012). Year on Year, Coverage fines are at 99% of collections for the same period.

Coverage Division fines represent 10% of the Commission's annual earmarked budget.



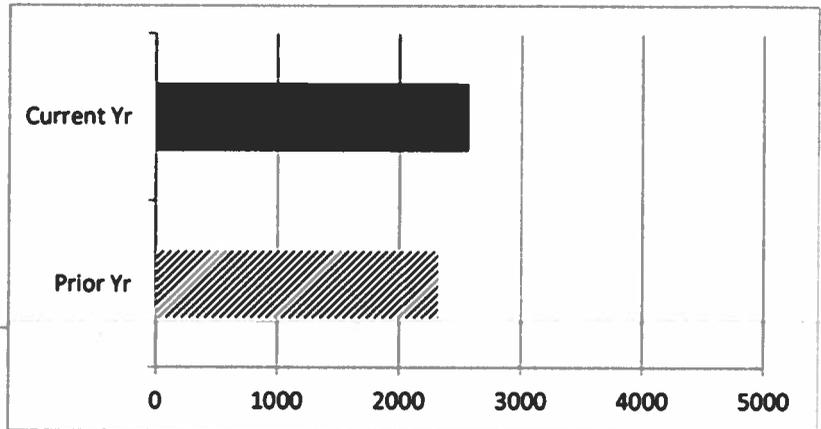
IMS SELF INSURANCE DIVISION

February 2013

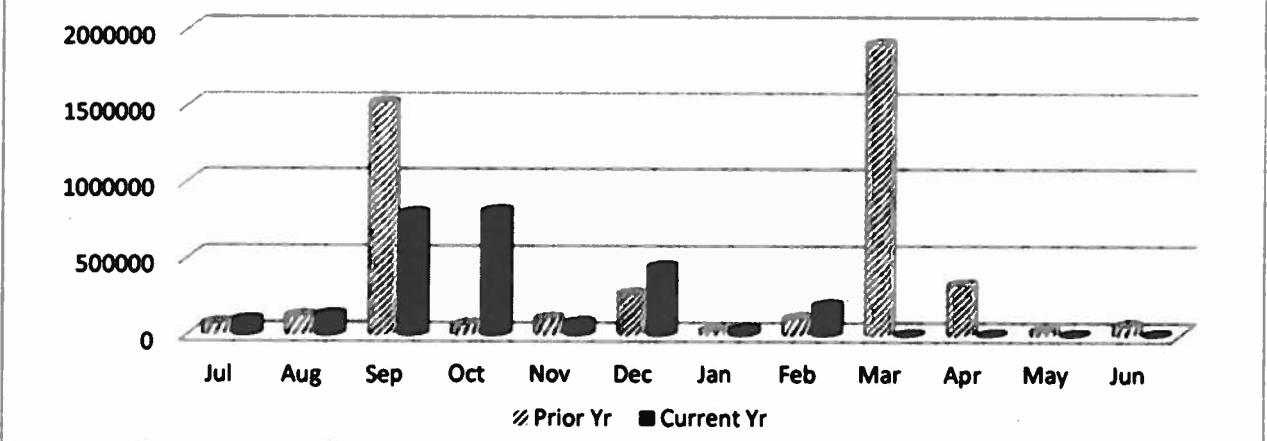
During the month of February 2013, the Self Insurance Division:

- * collected \$1973,397 in self-insurance tax.
- * added 26 new self-insurers.
- * conducted 7 Self Insurance audits.

Year to Date, Self Insurance tax revenue is trending at 110% of prior year and 37 Self Insurance audits have been completed.



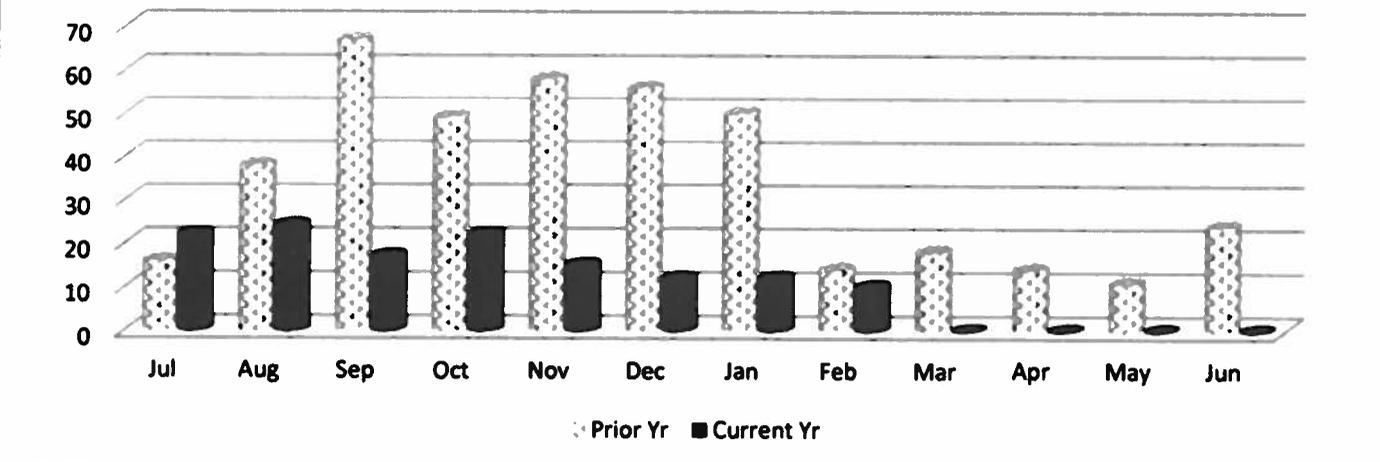
Self Insurance Tax Collections v. Prior Year



IMS MEDICAL SERVICES DIVISION

In February 2013, the Medical Services Division began the month with 12 bills pending review, received an additional 24 bills for review, conducted 26 bill reviews and ended the month with 10 bills pending.

Medical Bills Pending Review v. Prior Year



State of South Carolina



Workers' Compensation Commission

To: Gary Cannon
SCWCC Executive Director

From: Gregory S. Line
Claims Director

Date: 11-March – 2013

Subj: Claims Department
March 2013 Full Commission Report

Please find attached information provided to summarize key workflow benchmarks related to the functions of the Claims Department. In addition to the statistical data provided herein, please note the following information.

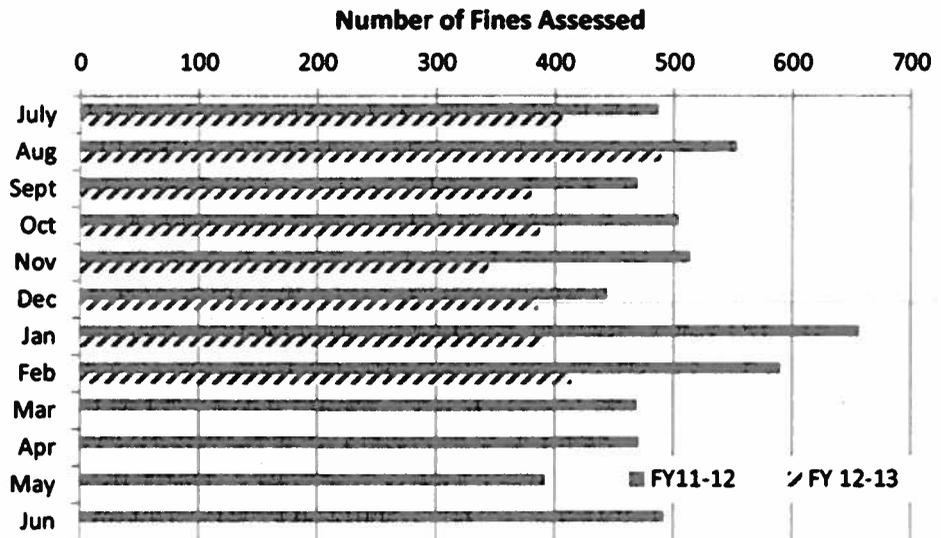
For the month of February 2013, the Claims Department has:

1. Closed 2369 individual case files.
2. Collected \$79,875 in Fine revenue.
3. The examiners reviewed 1,537 individual case files.
4. Continued to assist IMS in the processing of Carrier related Order and Rule to Show Cause Hearing matters.
5. Continued to provide Informal Conference staff support.
6. Adjusted workflow patterns to compensate for key personnel absence due to medical leave.

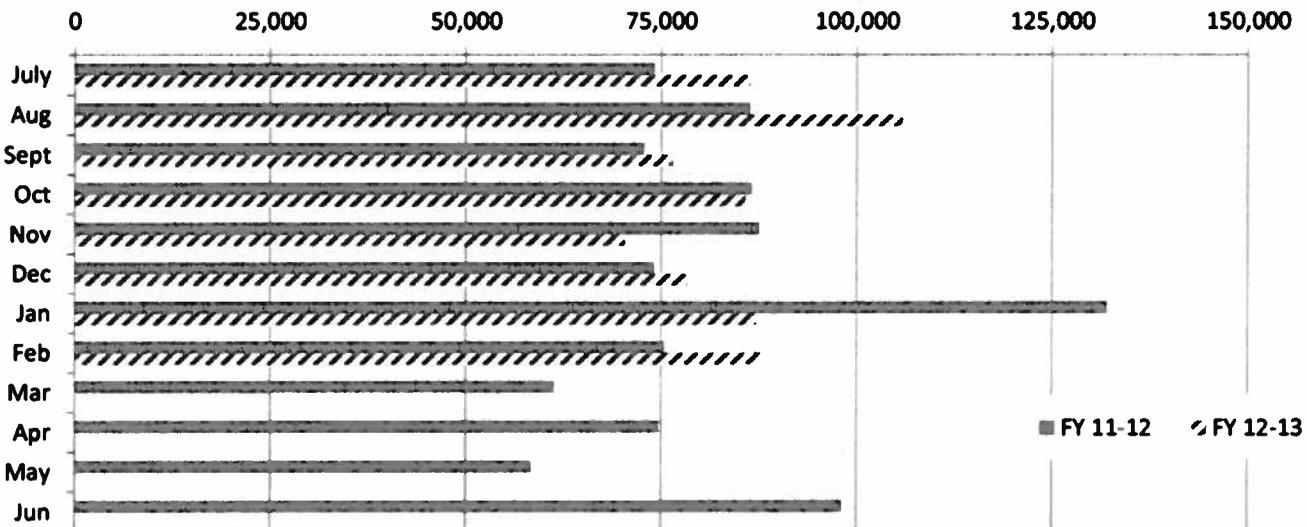
CLAIMS DEPARTMENT - Fine Activity Report February 2013

The number of fines assessed by the Claims Department increased slightly in number in February to 414 from 391 in January. The number of Claims fines paid in February (373) increased from prior month (302).

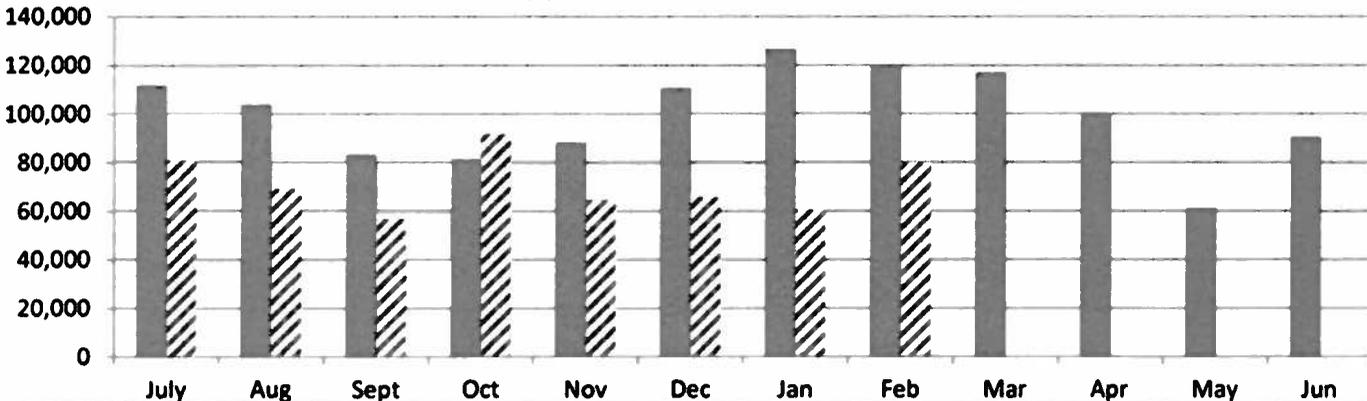
Total fine dollars assessed in January were \$87,700 an increase over prior month (\$87,200). Fine revenue received in February was \$79,875 an increase decrease over prior month (\$60,550). Year to Date, Fine revenue received is trending at .51% of prior year collections.



Net Fines Assessed (\$)



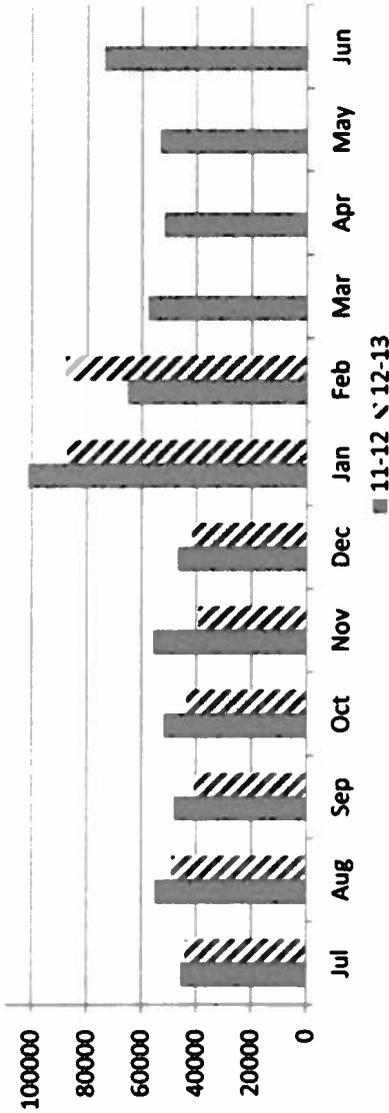
Fines Collected (\$) FY 11-12 **Fines Collected (\$) FY 12-13**



FORM 18 FINE ASSESSMENTS

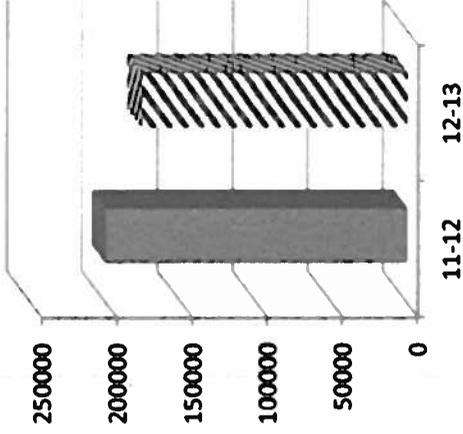
Consistent with overall Commission strategy, the Claims Department works with our Carrier partners to develop approaches that result in increased compliance levels and reduced Fine related costs to businesses in South Carolina.

A key "success measure" of this effort is the Form 18 Fine Assessment report. For the month of February 2013, this has resulted in an increase in Form 18 Fine Assessments (in \$) than were issued in January 2013. The actual number of fines assessed increased from 269 in February 2012 to 414 in February 2013.



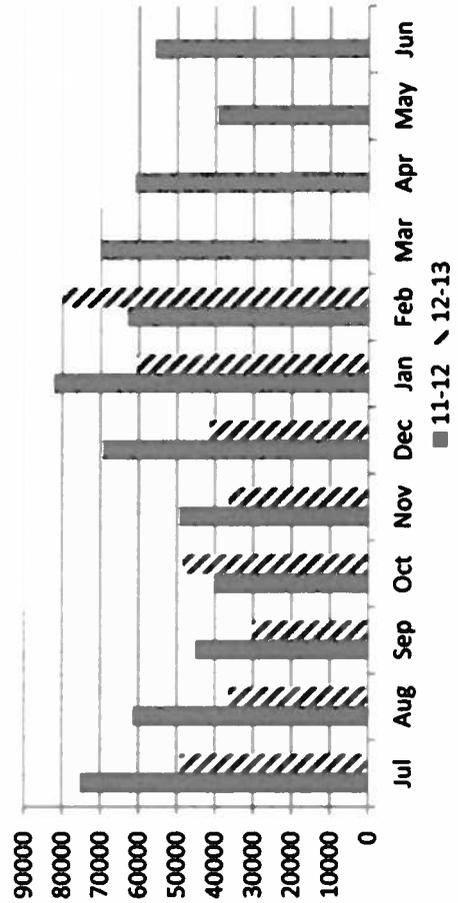
FORM 18 FINE ASSESSMENTS YTD

Form 18 Fine Assessment is trending at 88% of prior year assessments.



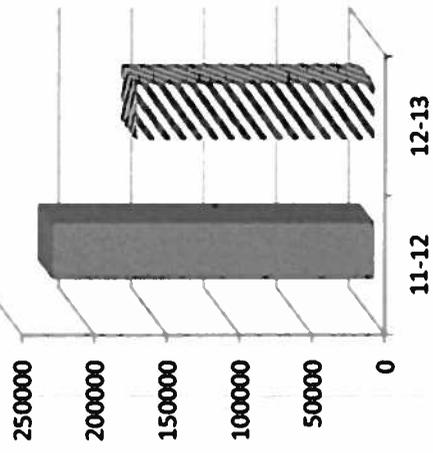
FORM 18 FINE COLLECTION

In February 2013, the Claims Department received payment on 373 outstanding Form 18 Fines resulting in revenue of \$79875. This represents a revenue increase over prior month, although overall Year to Date Form 18 Fine revenue is lower.



FORM 18 FINE REVENUE YTD

Form 18 Fine Revenue is trending at 75% of prior year collections.



Fines Collected FY 2009-2010, 2010-2011, 2011-2012, and 2012-2013

	July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
2009-2010	100,383	119,853	100,026	66,565	61,627	54,390	66,200	1,003,600	203,410	159,375	218,150	86,500
2010-2011	147,025	144,825	119,325	120,300	128,000	103,000	104,200	101,700	110,650	119,525	117,875*	124,650**
2011-2012	111,875	103,800	83,300	81,300	85,100	110,700	126,700	120,225	116,915	100,200	61,050	90,450
2012-2013	80,825	69,100	57,075	91,925	64,825	65,950	60,550	79,875				

*May collected figures include payments 5/1/2010 through 6/1/2010

**June collected figure includes payments 6/1/2010 through 6/30/2010

**CLAIMS DEPARTMENT REPORT
STATISTICS FOR FISCAL YEAR 2012-2013**

Prepared March 11, 2013

I. Claims Services Division

	July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Total
Forms 15-I	1,387	1,456	1,299	1,453	1,183	1,054	1,325	1200					10,357
Forms 15-II/Forms 17	867	921	777	805	684	701	812	710					6,277
Forms 16 for PP/Disf	253	366	228	268	209	294	261	296					2,175
Forms 18	4,899	5,294	4,565	5,205	4,334	4,548	4,933	4,640					38,418
Forms 20	979	1,002	874	1,053	906	667	1,040	899					7,420
Form 50 Claims Only	293	327	280	298	237	151	279	291					2,156
Form 61	690	779	629	718	545	689	898	618					5,566
Letters of Rep	164	181	142	155	129	82	144	140					1,137
Clinchers	748	826	626	739	613	666	899	649					5,766
Third Party Settlements	22	27	33	30	16	42	27	23					220
SSA Requests for Info	141	134	96	88	81	101	93	98					832
Cases Closed	2,117	2,562	1,965	2,504	1,829	1,957	2,527	2,369					17,830
Cases Reviewed	943	1,545	991	1,622	682	605	1,756	1,537					9,681
Total	13,503	15,420	12,505	14,938	11,448	11,557	14,994	13,470					107,835

CLAIMS DEPARTMENT REPORT													
STATISTICS FOR FISCAL YEAR 2012-2013													
Prepared March 11, 2013													
II. Fines Assessed by Claims Department													
	July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Total
# Assessed	406	489	380	387	344	386	391	414					3,197
# Rescinded	92	105	71	80	60	57	85	53					603
# Reduced	49	22	17	34	13	15	13	18					181
# Paid	363	314	275	437	295	313	302	373					2,672
# Outstanding*	823	893	927	797	786	802	806	794					794
Total Amt. Assessed	\$86,325	\$105,800	\$76,500	\$85,780	\$70,300	\$78,400	\$87,200	\$87,700					\$678,005
Total Amt. Rescinded	\$19,000	\$23,100	\$15,700	\$20,900	\$12,750	\$11,450	\$17,600	\$12,100					\$132,600
Total Amt. Reduced	\$8,200	\$2,900	2,475	4,300	700	1,500	1,300	1,675.00					\$23,050
Total Amt. Paid	\$80,825	\$69,100	\$57,075	\$91,925	\$64,825	\$65,950	\$60,550	\$79,875					\$570,125
Total Outstanding*	\$174,898	\$185,598	\$186,848	\$155,503	\$147,528	\$147,028	\$154,778	\$148,828					\$148,828



Workers' Compensation Commission

MEMORANDUM

March 18, 2013

To: Gary Cannon
Executive Director

From: Virginia Crocker
Judicial Director

RE: **MONTHLY REPORT**

The Judicial Department continues to work to perfect the mediation work flow system in anticipation of the passage of the mediation regulation. This not only entails the proper flow of pleading through the Judicial Department, but the documentation and reporting system through Progress.

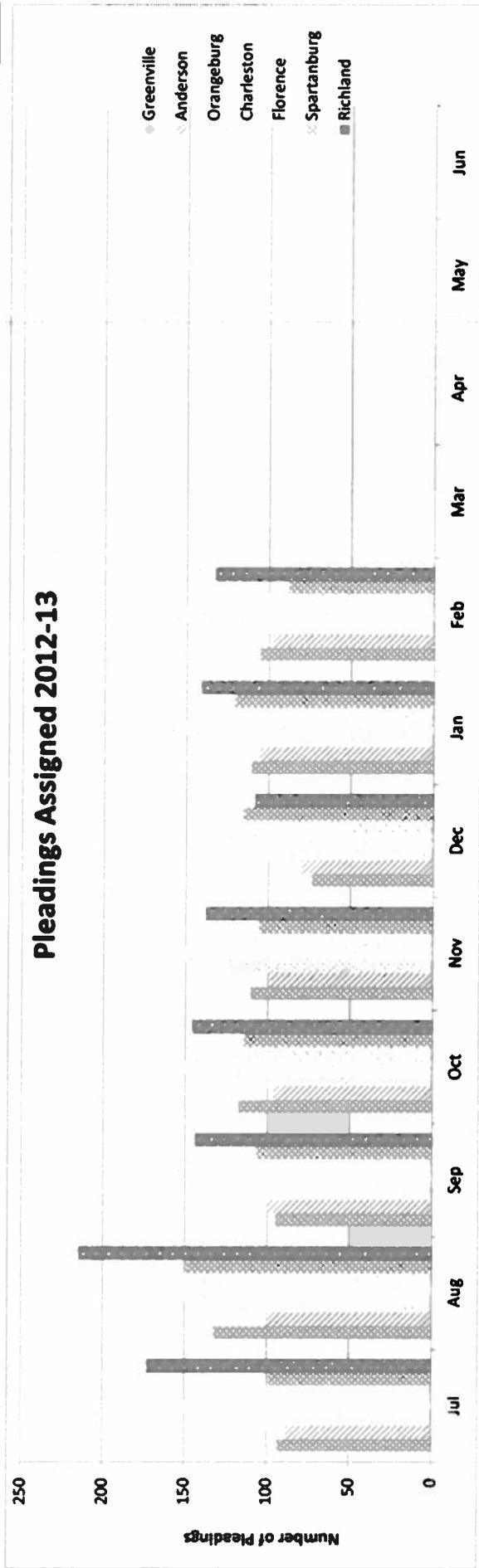
The pleadings for the month of February are down for both the Claimants and the Defendants with Consent Orders decreasing. The Motions continue to trend upward. With the exception of District 3 and District 4, the number of pleadings assigned is also down from this time last year.

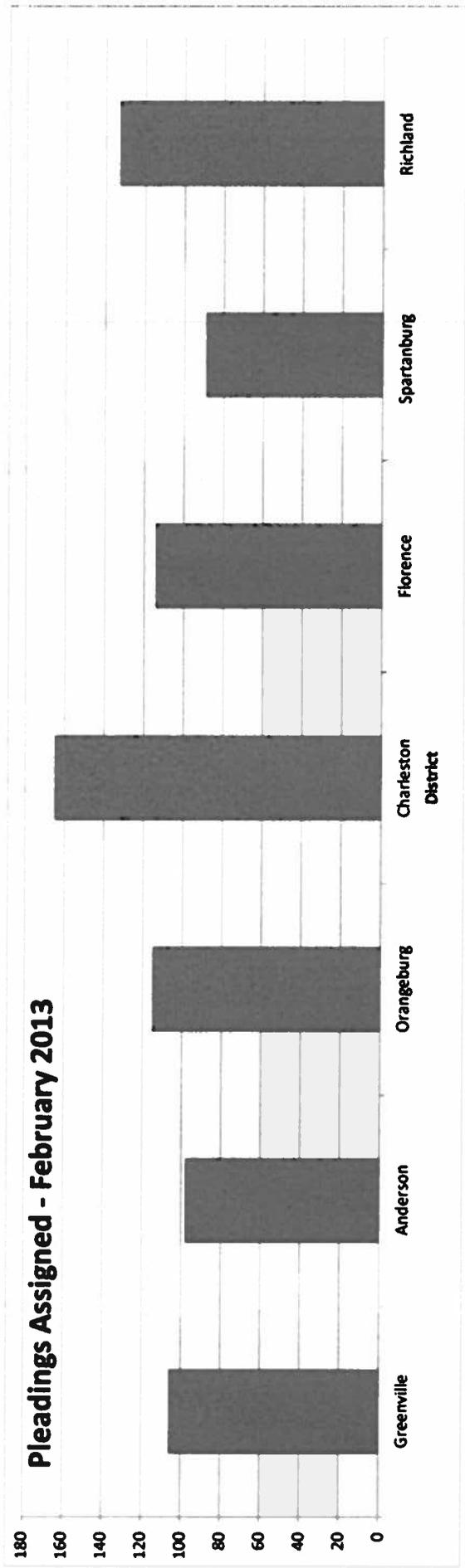
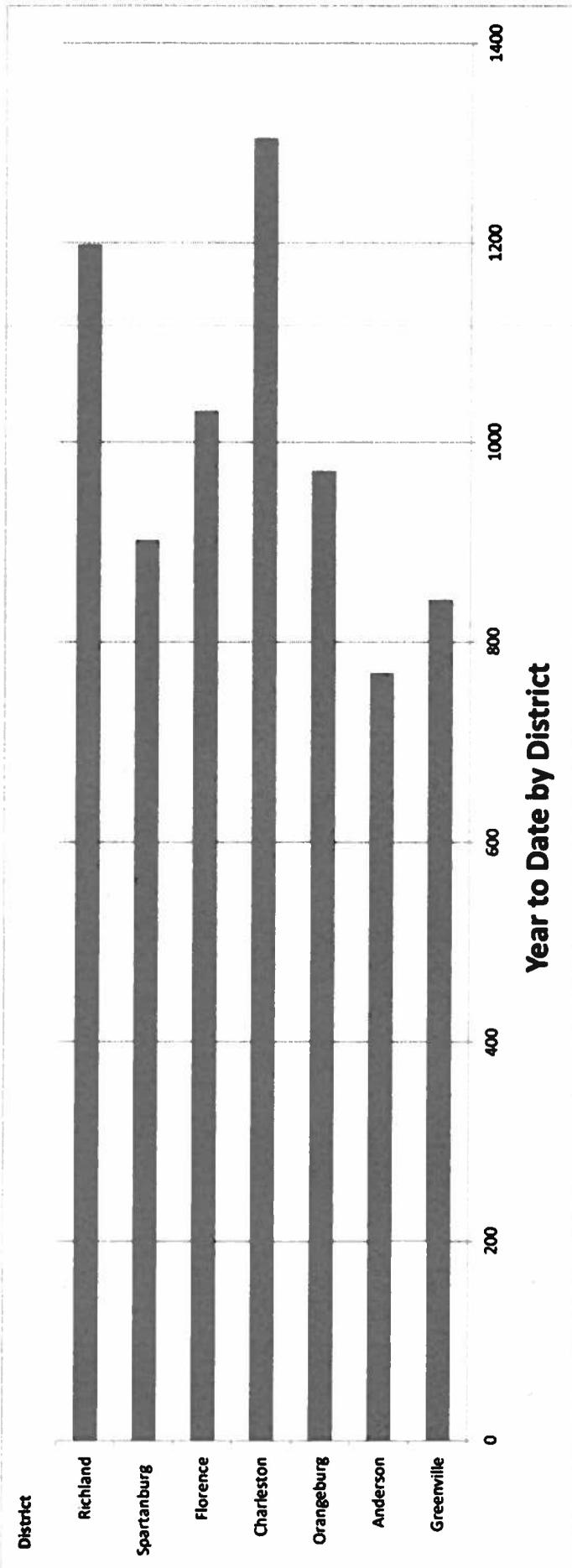
The number of appeals has increased which is historically anticipated with changes in Commissioners.

Pleadings Assigned

	District 1 Greenville		District 2 Anderson		District 3 Orangeburg		District 4 Charleston		District 5 Florence		District 6 Spartanburg		District 7 Richland				
	12-13	11-12	12-13	11-12	12-13	11-12	12-13	11-12	12-13	11-12	12-13	11-12	12-13	11-12	10-11		
Jul	94	85	89	106	111	111	103	103	118	169	146	99	139	114	173	163	140
Aug	133	140	121	104	106	113	122	113	176	193	198	149	184	109	215	183	132
Sep	95	121	111	95	85	105	128	105	144	130	115	107	131	103	144	148	163
Oct	118	118	99	97	76	84	134	84	188	157	117	115	132	83	146	144	130
Nov	111	159	97	94	50	122	133	122	153	140	99	106	138	98	138	191	151
Dec	74	164	95	80	142	111	104	181	118	117	88	116	115	83	108	144	118
Jan	111	112	108	90	83	118	122	193	128	111	90	121	98	101	141	129	140
Feb	106	163	132	98	114	102	115	141	114	136	89	89	117	85	133	153	95
Mar		118	165		84	100	126	162		149	140		134	133		118	159
Apr		121	130		89	83	101	126	163	143	96		106	106		185	163
May		105	92		79	90	131	148	160	130	112		109	86		144	149
Jun		112	95		94	79	119	170	138	134	110		143	111		154	152
Totals	842	1518	1338	1188	1011	1435	1952	1844	1665	1340	902	1546	1198	1856	1692		

Pleadings Assigned 2012-13

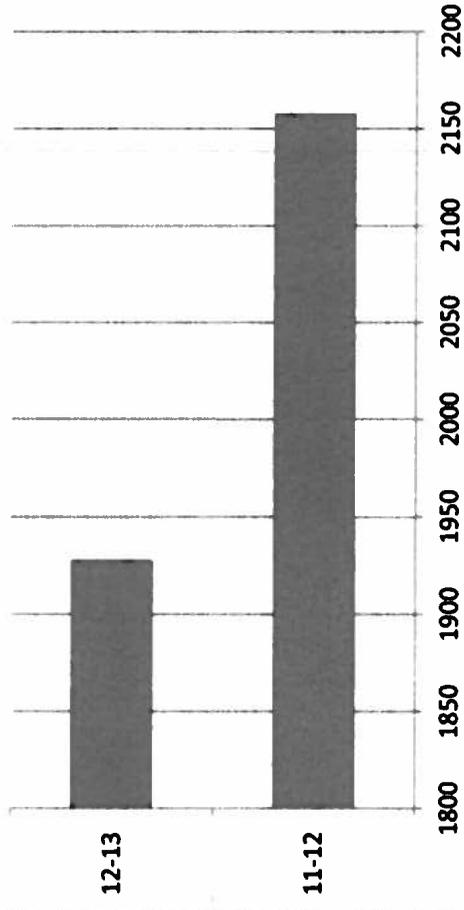




Informal Conf. Conducted

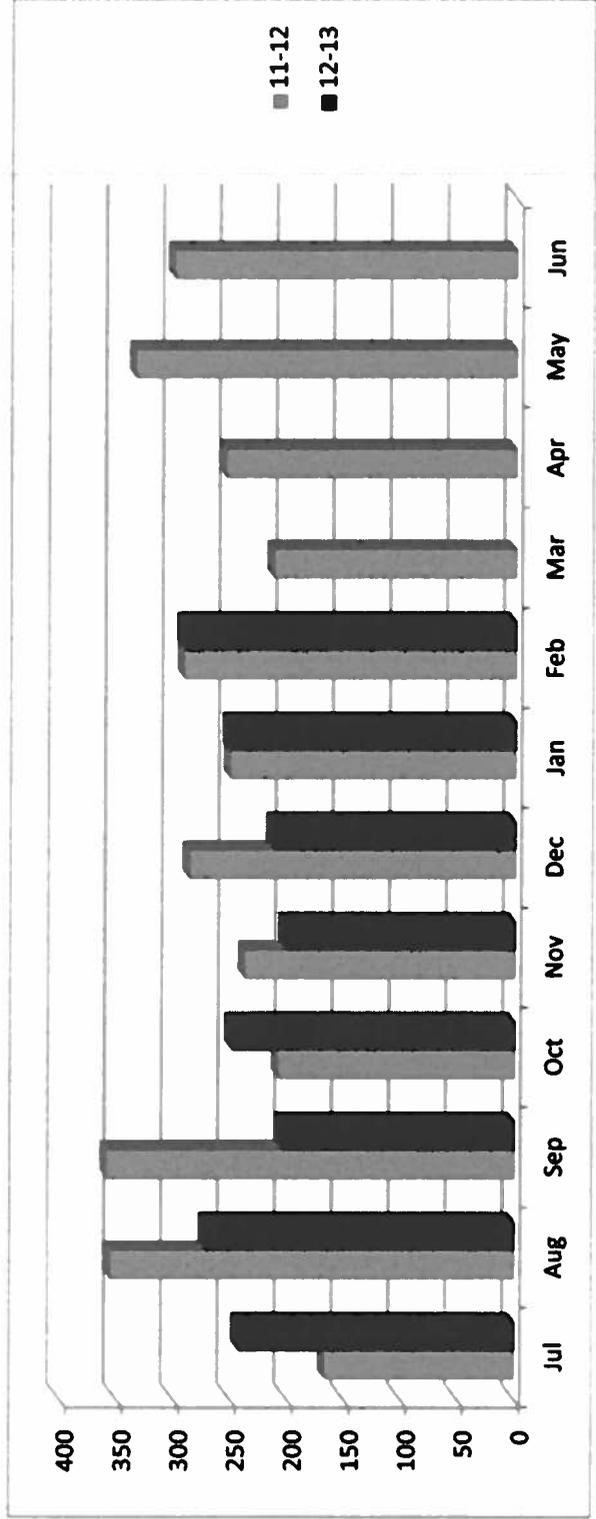
	11-12	12-13	
Jul	167	243	145.5%
Aug	356	272	76.4%
Sep	359	205	57.1%
Oct	208	249	119.7%
Nov	238	202	84.9%
Dec	287	213	74.2%
Jan	251	252	100.4%
Feb	292	292	100.0%
Mar	213		0.0%
Apr	255		0.0%
May	335		0.0%
Jun	301		0.0%
Total	3262	1928	

IC's to Date v. Prior



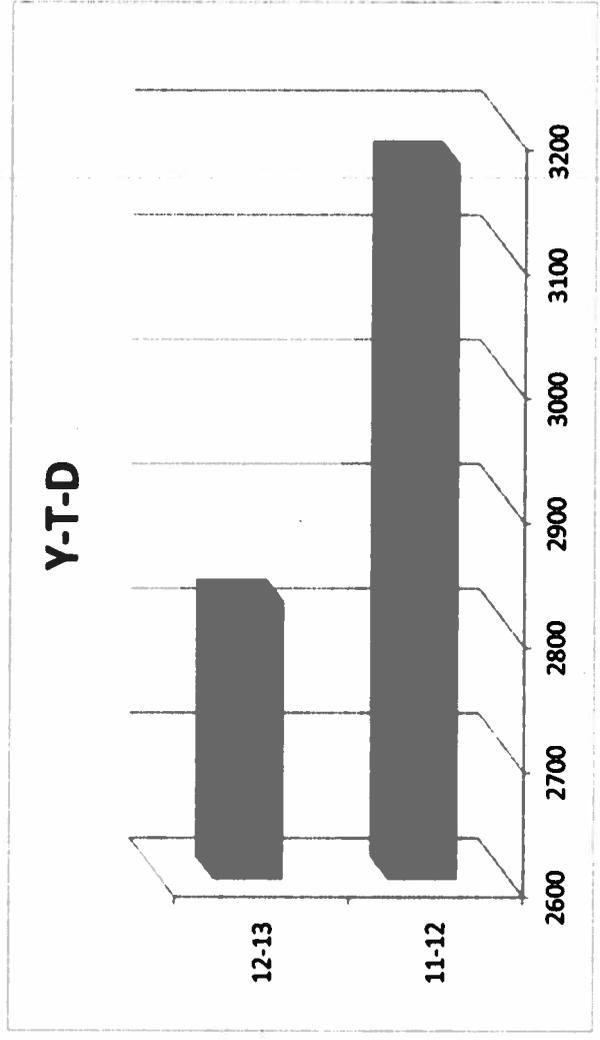
11-12	12-13	
2158	1928	89.3%

Y-T-D



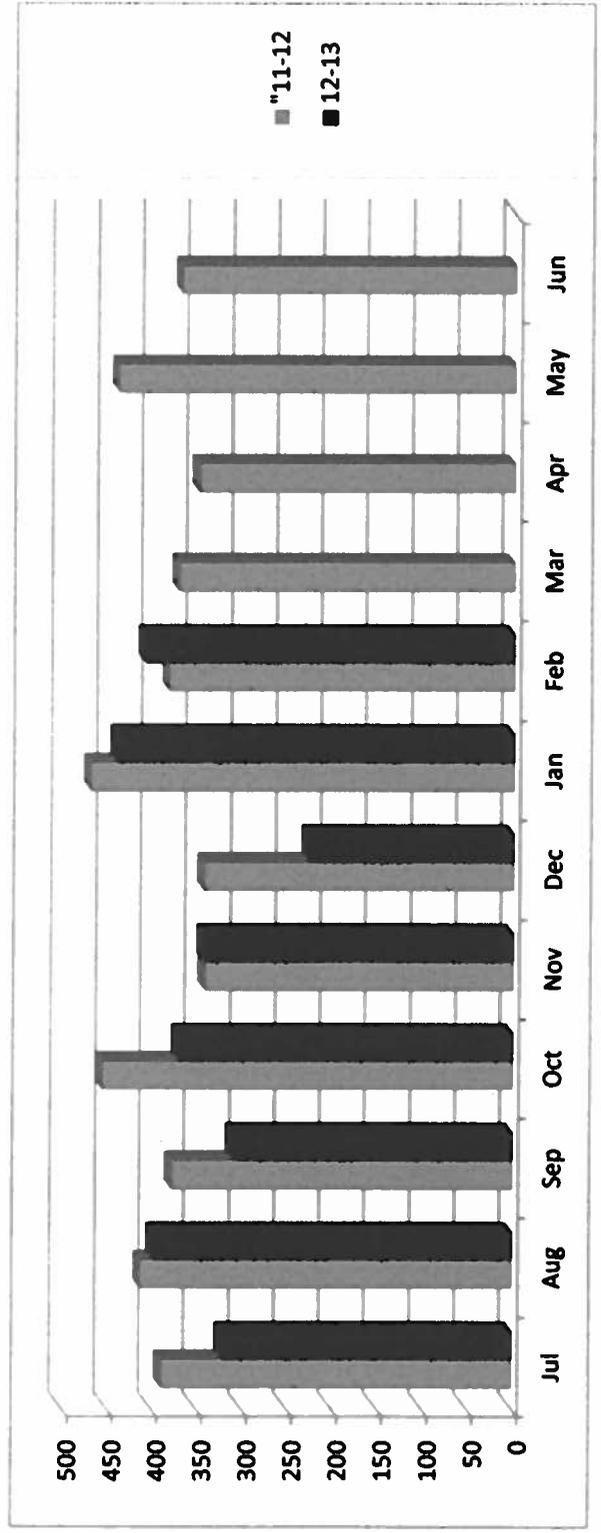
Informal Conf. Requested

	"11-12	12-13
Jul	389	322
Aug	413	398
Sep	378	310
Oct	456	371
Nov	342	343
Dec	343	227
Jan	470	441
Feb	383	410
Mar	372	
Apr	350	
May	440	
Jun	370	
Total	4706	2822



11-12 3174 12-13 2822 0.889099

Y-T-D



Informal Conference & Mediations

Staff	Mileage / Hours	Month												Total		
		Jul-12	Aug-12	Sep-12	Oct-12	Nov-12	Dec-12	Jan-13	Feb-13	Mar-13	Apr-13	May-13	Jun-13			
Staff 1 Greg	SVM 615.00	730.00	983.00	1192.00	783.00	723.00	860.00	1141.00								7027.00
	PVM 50.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00								50.00
	Time 60.00	44.00	52.00	56.00	51.00	33.00	91.00	53.00								440.00
	Hotel 0.00	0.00	0.00	0.00	0.00	0.00	86.24	0.00								86.24
Staff 2 DiAnn	SVM 513.00	776.00	424.00	290.00	427.00	60.00	841.00	286.00								3617.00
	PVM 0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00								0.00
	Time 42.00	59.75	39.00	38.00	42.50	29.00	44.00	31.50								325.75
	Hotel 0.00	111.95	0.00	0.00	0.00	0.00	86.24	0.00								198.19
Staff 3 Kelly	SVM 0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00								0.00
	PVM 0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00								0.00
	Time 12.50	12.50	12.50	12.00	12.50	0.00	24.50	11.50								98.00
	Hotel 0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00								0.00
Staff 4 Robin	SVM 0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00								0.00
	PVM 0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00								0.00
	Time 0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00								0.00
	Hotel 0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00								0.00
Staff 5 Ginger	SVM 0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00								0.00
Mediations	PVM 0.00	0.00	346.00	0.00	0.00	250.00	0.00	0.00								596.00
	Time 8.00	0.00	60.50	16.00	7.00	48.00	15.00	11.00								165.50
	Hotel 0.00	0.00	0.00	0.00	0.00	466.50	0.00	0.00								466.50

Totals FY 2012-2013	
SVM = State Vehicle Miles	10644.00
PVM = Personal Vehicle Miles	646.00
T = Time	1041.75
H = Hotel Cost	750.93

State of South Carolina

1333 Main Street, 5th Floor
P.O. Box 1715
Columbia, S.C. 29202-1715



TEL: (803) 737-5700
www.wcc.sc.gov

Workers' Compensation Commission

Executive Director's Report
Gary M. Cannon
March 15, 2013

Proposed Mediation Regulations (R 4286)

A Special Business Meeting was held on March 4 to approve the Senate Judiciary Committee's request to add language in the regulations that mediations are ordered by the Commission. The committee's concern was the Commission did not have statutory authority to fine should a party refuse or fail to mediate in good faith in the first 60 days. The Commission voted to withdraw and resubmit the Mediation Regulations R 4286 with changes recommended by the Senate Judiciary Committee.

The Senate Judiciary Committee did not meet on Tuesday, March 12. The next meeting is scheduled for Tuesday, March 19.

R67-706 Oral Argument (R 4283)

At the February 19 Business Meeting, the Commission approved to permanently withdraw the proposed changes to 67-706 Oral Argument (R 4283). Accordingly, the appropriate documentation was submitted to the State Register's Office to permanently withdraw R 4283.

Surgical Implant Advisory Committee

The Surgical Implant Advisory Committee met on March 1, 2013. A proposed recommendation was adopted and will be presented to the Commission at the March 18, 2013 Business Meeting.

SC Workers' Compensation Advisory Committee

The Governor's Workers' Compensation Advisory Committee met on Friday, March 8, 2013. The Committee received comments from stakeholder groups concerning issues for the Committee to consider including in their report to the General Assembly in 2013.

FY 2013-14 Budget

The FY 2013-14 Budget will be reviewed at the Senate Budget Hearing on March 20.

Other Meetings

The Executive Director participated in the following meetings/activities:

- February 15 – Second Injury Fund Advisory Group Meeting

- February 19 – Senate Judiciary Committee
- February 20 – Met with the Chairman of Senate Judiciary Committee regarding funding initiative request and proposed mediation regulations
- March 6 – The Chairman and Executive Director met with Lieutenant Governor McConnell to review Agency’s funding initiative request
- March 7 – Presentation to a group of Commercial Contractor members of AGC
- March 8 – Met with Governor’s Advisory Committee
- March 12 – Met with NCCI staff Helen Westerville, Mona Carter and Peter Burton
- March 13 – Presentation to the Independent Insurance Agents and Brokers of SC

Employee Meetings/Staff Training

The Executive Staff met on March 5. An All Employee meeting is scheduled for March 21. Cross training continues with employees in Claims, Insurance & Medical Services and Judicial Departments. The Annual Leadership Team Retreat is scheduled for April 9 in the first floor conference room.

Constituent /Public Information Services

For the period February 14, 2013 through March 12, 2013 the Executive Director’s Office had 516 communications with various system constituents and stakeholders. The communications included telephone communications; electronic and personal contacts with claimants or constituents, state agencies, federal agencies, attorneys, service providers, business partners; and letters with congressional offices.

SCWCC Stakeholder Electronic Distribution List

For the period February 14 through March 12, 2013, we added eight individuals to the Commission’s stakeholder distribution list. We have 372 individuals currently receiving notifications from the Commission.

SC Vocational Rehabilitation Department

Attached is a statistical report on SCVRD/WCC referrals provided by Chuck Hamden, SCVRD Counselor, for February 2013.

Court Fines and Assessments Aging Report

The attached Fines and Assessments Aging Report reflects the number and amount of fines assessed for the period ending February 28, 2013.



South Carolina Vocational Rehabilitation Department

*Enabling eligible South Carolinians with disabilities to prepare for,
achieve and maintain competitive employment.*

Barbara G. Hollis, Commissioner

MEMO

TO: Gary Cannon
FROM: Chuck Hamden, SCVRD Counselor
DATE: February 28, 2013
RE: SCVRD/WCC Referrals

As the SCVRD counselor assigned to the Workers Compensation Commission, I held office hours at WCC for three (3) days in the month of February 2013.

During the February office hours, SCVRD has continued to review the Workman's Compensation Commission files for Richland and Lexington counties for 2010. With the continued implementation of the WCC Query program, twenty-one (21) referral letters have been sent in February out to potential clients.

As of February 28th, 2013, we had the following contacts regarding potential WCC referrals:

- For the month of February 2013, eight (8) claimants have called for more information and referrals were made to the following agencies:
 - Four referrals were made to the Lexington County SCVRD office
 - Three (3) referrals were made to the Richland County SCVRD office
 - One (1) referral was made to the Newberry County office
- Of the claimants that were referred in February, two (2) were through Attorney (McDaniel Law Firm) contact and one (1) was through the WCC Staff.
- Two WCC claimants already had open cases in Aiken and Newberry counties
- One letter was returned with no forwarding address.
- Four (5) referrals for WCC staff are being processed for Job Retention Services. At this time, four have been completed for eligibility and are receiving VR services.

**SC Vocational Rehabilitation Dept
Workers' Comp Referrals SFY 2013**

COUNTY	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Cnty Total
Abbeville													0
Aiken		1											1
Allendale													0
Anderson													0
Bamberg													0
Barnwell													0
Beaufort													0
Berkeley	1			1									2
Calhoun													0
Charleston	1	2	1										4
Cherokee													0
Chester													0
Chesterfield													0
Clarendon													0
Colleton													0
Darlington													0
Dillon													0
Dorchester	1	1											2
Edgefield													0
Fairfield													0
Florence													0
Georgetown			1										1
Greenville	1												1
Greenwood													0
Hampton													0
Horry													0
Jasper													0
Kershaw		1					1						2
Lancaster													0
Laurens													0
Lee													0
Lexington		2	2	1	1		4						10
Marion													0
Marlboro													0
McCormick													0
Newberry							1						1
Oconee													0
Orangeburg		1			1		1						3
Pickens													0
Richland			1	2	1	2	3						9
Saluda													0
Spartanburg													0
Sumter		1											1
Union													0
Williamsburg													0
York													0
Monthly TtIs	4	9	5	4	3	2	10	0	0	0	0	0	37

**SC Vocational Rehabilitation Dept
Workers' Comp Referrals SFY 2013**

Primary Disability	#
Mobility Impairments	2
Manipulation/dexterity impairments (hand/fingers)	4
Other Orthopedic Impairments (e.g. limited range of motion)	24
General physical debilitation (fatigue, weakness, chronic pain)	6
Hearing or visual Impairments	
Other physical impairments (not listed above)	4
Total	40

Fines and Assessments Aging Report
Monthly Totals

Summary All Depts.	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June
Total	\$1,110,034	\$1,120,312	\$1,111,051	\$1,122,185	\$1,124,168	\$1,558,297	\$1,947,737				
Count	2,428	2,449	2,300	2,282	2,283	2,280	2,270				
> 91 Days	\$880,507	\$900,917	\$871,058	\$870,994	\$858,010	\$876,193	\$875,276				
Count	1,752	1,741	1,667	1,669	1,620	1,629	1,576				
61-90 Days	\$49,881	\$44,755	\$46,840	\$35,291	\$48,008	\$43,885	\$44,728				
Count	103	140	137	108	123	101	108				
31-60 Days	\$77,108	\$67,428	\$60,280	\$76,527	\$75,467	\$93,395	\$346,398				
Count	232	229	183	172	179	202	175				
< 30 days	\$111,537	\$107,212	\$132,872	\$139,372	\$142,683	\$544,824	\$681,335				
Count	341	339	313	333	361	348	413				
Of Fines Over 90 Days Old											
Orders	\$1,275	\$1,275	\$1,275	\$1,275	\$1,275	\$1,275	\$1,275				
Count	5	5	5	5	5	5	5				
Judgments	\$250,792	\$250,792	\$250,792	\$250,792	\$250,792	\$250,792	\$250,792				
Count	537	537	537	537	537	537	537				

Claims	July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June
Division Total	\$444,201	\$447,068	\$446,518	\$410,093	\$396,698	\$392,698	\$394,798	\$383,898				
Count	2,039	2,046	2,047	1887	1874	1879	1862	1809				
> 91 Days	\$297,852	\$288,568	\$300,268	\$286,218	\$281,768	\$268,618	\$271,948	\$256,698				
Count	1,433	1,387	1,412	1,350	1,348	1,297	1,305	1,249				
61-90 Days	\$19,644	\$40,450	\$32,800	\$26,450	\$21,450	\$25,480	\$18,600	\$19,700				
Count	86	150	128	118	93	109	90	95				
31-60 Days	\$59,200	\$48,450	\$45,950	\$35,475	\$34,780	\$32,900	\$38,100	\$34,200				
Count	218	198	204	160	150	157	182	150				
< 30 days	\$67,505	\$69,600	\$67,500	\$61,950	\$58,700	\$65,700	\$66,150	\$73,300				
Count	302	311	303	259	283	316	285	315				
Of Fines Over 90 Days Old												
Orders	\$1,275	\$1,275	\$1,275	\$1,275	\$1,275	\$1,275	\$1,275	\$1,275				
Count	5	5	5	5	5	5	5	5				
Judgments	\$92,043	\$92,043	\$92,043	\$92,043	\$92,043	\$92,043	\$92,043	\$92,043				
Count	474	474	474	474	474	474	474	474				

Compliance	July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June
Division Total	\$605,215	\$584,952	\$603,030	\$634,322	\$662,143	\$688,042	\$1,102,415	\$1,495,392				
Count	230	224	233	237	238	243	262	271				
> 91 Days	\$521,260	\$537,823	\$538,841	\$532,194	\$537,430	\$534,892	\$551,201	\$565,934				
Count	195	199	203	200	198	198	203	208				
61-90 Days	\$29,437	\$15,686	\$11,124	\$16,840	\$12,241	\$20,749	\$24,695	\$24,639				
Count	13	9	7	5	7	7	9	10				
31-60 Days	\$15,686	\$11,874	\$16,840	\$22,605	\$37,778	\$39,888	\$54,905	\$310,729				
Count	9	8	5	12	9	13	19	21				
< 30 days	\$38,832	\$19,569	\$36,225	\$62,682	\$74,693	\$72,414	\$471,613	\$594,090				
Count	13	8	18	20	24	25	31	32				
Of Fines Over 90 Days Old												
Orders												
Count												
Judgments	\$158,749	\$158,749	\$158,749	\$158,749	\$158,749	\$158,749	\$158,749	\$158,749				
Count	63	63	63	63	63	63	63	63				

Coverage	July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June
Division Total	\$52,600	\$57,225	\$49,650	\$43,200	\$39,600	\$38,905	\$37,300	\$41,500				
Count	137	139	125	129	125	114	112	133				
> 91 Days	\$46,000	\$49,025	\$42,850	\$33,400	\$31,600	\$33,305	\$31,500	\$31,100				
Count	104	98	91	80	85	88	83	81				
61-90 Days	\$600	\$600	\$400	\$2,400	\$1,600	\$1,000	\$200	\$0				
Count	3	3	2	12	8	5	1	0				
31-60 Days	\$800	\$1,000	\$3,200	\$2,200	\$1,800	\$1,200	\$0	\$400				
Count	4	5	16	11	9	6	0	2				
< 30 days	\$5,200	\$6,600	\$3,200	\$5,200	\$4,600	\$3,400	\$5,600	\$10,000				
Count	26	33	16	26	23	17	28	50				
Of Fines Over 90 Days Old												
Orders												
Count												
Judgments												
Count												

Judicial	July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June
Division Total	\$17,018	\$21,644	\$21,114	\$23,436	\$23,744	\$24,523	\$23,784	\$26,946				
Count	22	48	44	47	45	47	44	57				
> 91 Days	\$15,386	\$17,779	\$18,958	\$19,245	\$20,195	\$21,195	\$21,544	\$21,544				
Count	20	36	35	37	38	39	38	38				
61-90 Days	\$200	\$1,423	\$431	\$1,150	\$0	\$779	\$390	\$390				
Count	1	1	3	2	0	2	1	1				
31-60 Days	\$1,423	\$718	\$1,438	\$0	\$2,169	\$1,379	\$390	\$1,068				
Count	1	5	4	0	4	3	1	2				
< 30 days	\$0	\$1,725	\$287	\$3,040	\$1,379	\$1,169	\$1,461	\$3,945				
Count	0	6	2	8	3	3	4	16				

TO: Commissioners
FROM: Gary M. Cannon
DATE: March 13, 2013
RE: Revenue and Expenditure Projections

At the Commission meeting on February 19, Chairman Beck asked staff to review the Commission's financial statements and analyze the actual year to date (YTD) revenues and expenditures and forecast the agency's financial position at the end of the fiscal year.

The following is a calculation of the projected revenues and expenditures for FY2012-13.

Commission Financial Forecast for FY2012-13

March 14, 2013

Line	General Fund	
1	Budgeted Appropriations (Revenues)	\$ 1,841,795
2	Projected Actual Expenditures	\$ (1,863,679)
3	Surplus (Deficit)	<u>\$ (21,884)</u>
Earmarked Fund		
5	Projected Actual Revenues	\$ 2,475,122
6	Projected Actual Expenditures	\$ (3,022,495)
7	Appropriated Fund Balance	\$ 535,066
8	Surplus (Deficit)	<u>\$ (12,307)</u>
Actual vs. Authorized Expenditures Earmarked Fund		
9	Authorized Expenditures	\$ 3,235,066
10	Projected Actual Expenditures	\$ (3,022,495)
11	Available Spending Limit	<u>\$ 212,571</u>
Fund Balance		
12	Earmarked Fund Surplus Fund Balance	\$ 1,441,772
13	Appropriated for FY2012-13	\$ (535,066)
Projected Additional Need of Surplus Funds		
14	General Fund	\$ (21,884)
15	Earmarked Fund	\$ (12,307)
16	Projected Fund Balance 6/30/13	<u>\$ 872,515</u>

General Fund

The General Fund budget for FY2012-13 is \$1,841,795. The total amount budgeted in the General Fund is for salaries and benefits for 19 FTE's. We project expenditures to be \$21,884 more than the budgeted appropriation due to an unanticipated annual leave terminal pay.

Earmarked Fund

The projected revenues, expenditures and the use of Appropriated Fund Balance will result in a deficit of \$12,307 in the Earmarked Fund.

Actual vs. Authorized Expenditures Earmarked Fund

The General Assembly authorized the Commission to spend \$3.2 million in FY2012-13. The actual expenditures are forecast at \$3 million, resulting in a surplus of \$212,571.

Fund Balance

The Earmarked Fund balance is \$1.4 million. As a result of budgeting \$535,000 for this fiscal year and the necessity to utilize almost \$13,000 to cover the deficit in the General Fund and a little more than \$12,000 to cover the deficit in the Earmarked Fund we anticipate ending the fiscal year with \$872,000 in fund balance in the Earmarked Fund.

State of South Carolina

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Workers' Compensation Commission

TO: Commissioners

FROM: Gary M. Cannon

DATE: March 15, 2013

RE: Surgical Implant Advisory Committee Recommendation

In 2006 the Hospital Advisory Committee recommended a change in the In-Patient Hospital Fee Schedule. The Commission approved the Hospital Fee Schedule. However, they deferred action on the Committee's recommendation for surgical implants. The Committee recommended the maximum allowable payments for surgical implants in the fee schedule separate from the diagnostic related groups and based on cost of the device and procedure.

In March 2011, the Commission created an Ad Hoc Advisory Committee to evaluate and develop recommendations with regard to the maximum allowable payment for surgical implant devices in the Commission's medical fee schedule. Based upon the research and discussions conducted by the members of the Surgical Implant Advisory Committee, the attached recommendation is proposed. Grady Beard, chairman, will present the recommendation at the March 18 Business Meeting.

Surgical Implant Advisory Committee Recommendation March 1, 2013

The Maximum Allowable Payment (MAP) for procedures performed in an Ambulatory Surgery Center (ASC) will be calculated at 140% of the Medicare Payment for procedures plus the total cost of all surgical implants per case with Revenue Codes 274, 276 and 278 minus a five hundred dollar (\$500.00) implant cost reduction per case.

The total cost of all surgical implants shall be calculated using net actual manufacturer's wholesale invoice price less any adjustments which accrue to, or are factored into, the final net cost to the surgery center. If the total net cost of all implants for a case is less than \$500.00, the implants will not be billed or reimbursed.

Surgical implants are defined as follows:

- a. An item that is surgically placed into the body, including any reasonably and medically necessary external device connected to such surgically placed item, for the purpose of replacing, repairing or improving function and or promoting healing that is designed and intended to remain in the body.

Examples of these Items include but are not limited to bone, cartilage, tendon or other tissues taken from a source other than the patient; pins, screws and/or plates, anchors, radioactive seeds, ports and pain pumps;

- b. Sutures, surgical staples, associated disposable instrumentation, and intravenous catheters are not considered implants. They are considered to be surgical supplies and therefore included in the facility fee.

The MAP represents the maximum amount that a provider can legally be paid for rendering services under the Workers' Compensation Act. In instances where the provider's usual charge is lower than the MAP amount, or where the provider has agreed by contract with an employer or insurance carrier to accept discounts or lower fees than the Commission's MAP, payment is made at the lower amount. In the event that the prevailing MAP amount for the same procedure, including the cost of the implants, if performed at the hospital in South Carolina nearest the ASC is lower, the ASC shall accept that hospital's MAP for the same procedure as payment in full.

In order to receive reimbursement, the surgery center must provide a copy of the actual original manufacturer's wholesale invoice at the time of billing. The surgery center shall adjust the manufacturer's invoice to reflect, at the time implanted, all applicable rebates, discounts, offsets, considerations, volume pricing, refunds, and product replacement programs, and documentation of same must be provided as a condition of payment for the implant. The manufacturer's wholesale invoices must be retained by the surgery center for 3 years from the date of implantation.

**Surgical Implant Advisory Committee
June 20 2012**

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Surgical Implant Advisory Committee
June 20 2012

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State of South Carolina



Workers' Compensation Commission

To: Gary Cannon
SCWCC Executive Director

From: Grant Duffield
IMS Director

Date: 28 – February -
2013

CC:

Subj: Batch Transfer of POC data

As you are aware, the South Carolina Workers' Compensation Commission has been approached by Mr. Kevin Hale of Insurance TechKNOWLEDGEy, LLC and has requested that the Commission allow him to access our Proof of Coverage (POC) data records en mass on a weekly basis. Mr. Hale intends to use this data to provide an enhanced version of the Commission's POC application which he believes he will be able to market to the insurance community.

Background

The SCWCC currently supports an online Proof of Coverage application through which a user is able to determine if an employer has a proper workers' compensation insurance policy in place (as reported by NCCI). This application has been in use for several years and is quite well received by the workers' compensation community.

Several years ago, the SCWCC was approached by Mr. John McCarthy with Datalister Services and asked to provide quarterly / semi-annual batch file transfers of POC data. After a vetting of the request, the SCWCC began providing Datalister with this batch file POC data at a cost of \$75 per data request. The \$75 cost was (and is) designed to enable the Commission to cover the cost of data transfer operation, taking into account personnel costs associated with programming time and minimal system resource requirements.

In May of 2012, Mr. Hale approached the Commission with the request outlined above. After months of discussion and research involving the technical, legal and administrative issues related to the request, Staff is able to recommend that the Commission accommodate Mr. Hale's request. Staff recommends that the Commission implement a secure process by which Mr. Hale (as well as any other entity that has need) be able to access batch file POC data, the key elements of which are as follows.

Data Security: The POC data provided would be void of any FEIN, SSN, Personal Identification Information (PII), etc. (Attached is a "field layout" of the data to be provided which is highlighted in yellow).

Data Access/Delivery: The SCWCC will take the NCCI POC transactions, strip any PII fields and place the data in a folder on the SCWCC a secured network drive. Only those individuals/entities that register with and have been approved by the Commission will have access to the data via a Secure File Transfer Protocol (SFTP) and user password combination. Users would be required to obtain access permissions annually through the SCWCC. Registration approval will require the applicant to annually submit to the Commission a properly completed SC Freedom of Information Act request.

Registration: Registered users would be given a password and accessing instructions upon payment of an annual \$300 subscription fee. This fee is consistent with the Commission's existing POC data fee methodology of \$75 per quarterly data request.

Staff believes that as long as the data transfer is handled in a secure manner and the content of the data provided does not enable proprietary information to be compromised, the release of such data for use in the workers' compensation insurance marketplace will help to insure that more employers stay in compliance with the SCWC Act. As this is information that is current available to the public through the POC portal, staff believes that dissemination of the same through a batch file download in no way conflicts with the Commission's existing policies and practice.