

SOUTH CAROLINA WORKERS' COMPENSATION COMMISSION
COMMISSIONERS' PREFERENCES
COMMISSIONER-SPECIFIC PREFERENCES

Commissioner Andrea C. Roche

Email address for Proposed Orders: bcheeseboro@wcc.sc.gov

Mailing address: P.O. BOX 1715, Columbia, SC 29202-1715

Standard Preferences apply unless otherwise indicated below.

1. Please be on time, or preferably early, for the hearing. If the parties expect the hearing to last more than three (3) hours, please notify Commissioner Roche's AA by email at the time the Form 58 and the Notice of Witnesses and Written Report(s), Physician(s) or Other Evidence to be Introduced at the Hearing (Notice) are due. The Form 58 and the Notice are to be submitted electronically via email ONLY. Please submit the Form 58 and the Notice as attachments to an email to bcheeseboro@wcc.sc.gov. Forms 58 and the Notice submitted in paper format will not be accepted. Pro se claimants will not be required to file the Form 58 and the Notice electronically. They have the option of filing a paper document Form 58 and the Notice or electronically by email to bcheeseboro@wcc.sc.gov.
2. APA's will be provided at the hearing. After the hearing, pursuant to the Commissioner's instructions, APA's will be electronically submitted to bcheeseboro@wcc.sc.gov via the Commission's secure email system.
3. Medical records submitted under APA should be organized in chronological order, with the **oldest** records on top.
4. For hearings involving specific legal issues (laches, notice, jurisdiction, statute of limitations, etc), please provide a brief summary of the case law and pertinent facts supporting your client's position. This brief should be no longer than three (3) pages in length, unless the case involves novel issues or a complex set of facts and legal issues. You will be allowed to present this brief, pertaining solely to the legal issues at the hearing.
5. Depending on the circumstances, I may allow duly subpoenaed and listed expert witnesses to testify at the hearing.
6. Please do not highlight the APAs.
7. Prior to the date of the clincher conference, please send the AA a copy of the treating doctor's last several office notes, as well as any operative notes. Also, please have available at the hearing the rating equivalent of the amount the Claimant is being offered.
8. Unless otherwise specified, please submit the proposed order within thirty (30) days.
9. Please forward a copy of the proposed order to opposing counsel one (1) week before forwarding to my office. Please note in your cover letter whether opposing counsel agrees that the order accurately reflects my ruling, does not agree the order accurately reflects my ruling, or failed to respond regarding the order.
10. Please submit Decision and Order in Word Document and all other Orders in PDF via [email](#).