A G E N D A

SOUTH CAROLINA WORKERS' COMPENSATION COMMISSION

1333 Main Street, 5th Floor
Columbia, South Carolina 29201

February 20, 2018 – 10:30 a.m.

Commission Hearing Room A

This meeting agenda was posted prior to the meeting and proper advance notice was made to all concerned parties in compliance with requirements in the Freedom of Information Act.

1.	CALL TO ORDER	*CHAIRMAN BECK*
2.	APPROVAL OF AGENDA OF BUSINESS MEETING OF FEBRUARY 20, 2018	*CHAIRMAN BECK*
3.	APPROVAL OF MINUTES OF THE BUSINESS MEETING OF JANUARY 22, 2018 (Tab 1)	*CHAIRMAN BECK*
4.	GENERAL ANNOUNCEMENTS	*MR. CANNON*
5.	APPLICATIONS FOR APPROVAL TO SELF-INSURE (Tab 2)	*MR. BERTHELETTE*
6.	DEPARTMENT DIRECTORS' REPORTS	
	Human Resources (Tab 3)	*MS. STUART*
	Information Services (Tab 4)	*MS. SPRANG*
	Insurance and Medical Services (Tab 5)	*MR. DUCOTE*
	Claims (Tab 6)	*MS. SPANN*
	Judicial (Tab 7)	*MS. BRACY*
7.	EXECUTIVE DIRECTOR'S REPORT (Tab 8)	*MR. CANNON*
	Administration – Financial Report (Tab 9)	*Mr. Cannon*
8.	OLD BUSINESS	*CHAIRMAN BECK*
	Medical Fee Schedule Update (Tab 10)	*Mr. Cannon*
9.	NEW BUSINESS	*CHAIRMAN BECK*
10.	ADJOURNMENT	*CHAIRMAN BECK*

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THE
SOUTH CAROLINA WORKERS' COMPENSATION COMMISSION
BUSINESS MEETING
January 22, 2018

A Business Meeting of the South Carolina Workers' Compensation Commission was held in Hearing Room A of the Workers' Compensation Commission on Monday, January 22, 2018, at 10:30 a.m. The meeting agenda was posted prior to the meeting and proper advance notice was made to all concerned parties in compliance with requirements in the Freedom of Information Act. The following Commissioners were present:

T. SCOTT BECK, CHAIRMAN
SUSAN S. BARDEN, VICE CHAIR
R. MICHAEL CAMPBELL, II, COMMISSIONER
MELODY L. JAMES, COMMISSIONER
GENE MCCASKILL, COMMISSIONER
AISHA TAYLOR, COMMISSIONER
AVERY B. WILKERSON, JR., COMMISSIONER

Present also were: Gary Cannon, Executive Director; Bryan Berthelette, Self Insurance Director; Amy Bracy, Judicial Director; David DuRant, Attorney; Wayne Ducote, Insurance & Medical Services Director; Loretta Dykes, Financial Technician; Kim Falls, Business Analyst; Keith Roberts, Attorney; Elizabeth Schinke, Business Analyst; Sonji Spann, Claims Director; Sandee Sprang, IT Director; Hammad Sheikh, Law Clerk; and Alexa Stuart, HR Manager. Bonnie Anzelmo, Injured Workers' Advocates, was also present.

Chairman Beck called the meeting to order at 10:33 a.m.

AGENDA

Commissioner Barden moved that the agenda be approved. Commissioner McCaskill seconded the motion, and the motion was approved.

APPROVAL OF MINUTES – BUSINESS MEETING OF DECEMBER 11, 2017

Commissioner Barden moved that the minutes of the Business Meeting of December 11, 2017, be approved. Commissioner James seconded the motion, and the motion was approved.

GENERAL ANNOUNCEMENTS

Gary Cannon thanked Kim Falls for her assistance with preparing the documents and taking the minutes of the business meeting.

Gary Cannon reported he and Amy Bracy gave a tour of the Commission to paralegals attending the IWA conference, this past Saturday, January 20, 2018.

APPLICATIONS FOR APPROVAL TO SELF-INSURE

Self-insurance applications were presented by Bryan Berthelette, Self Insurance Director. **Sixteen (16)** prospective members of **three (3)** funds were presented to the Commission for approval. The applications were:

Palmetto Timber Fund
Lee's Logging

South Carolina Automobile Dealers Association
City of Johnsonville

South Carolina Home Builders SIF
BKK Concrete Finishing, LLC
Bohemia Builders Corp
CMG Framing & Siding, Inc.
Custom Craft, LLC
Destiny Development Corp
Donahue Homes, LLC
Felder Brothers Construction, LLC
Home Turf Landscaping, LLC
L & H Construction
Majestic Concrete, LLC
Montanez Plumbing, LLC
Russ Cooper Associates
Southern Coast Improvements, LLC
The Improvement Company, Inc.

After examination of the applications, it was determined that each complied with the Commission's requirements and each was recommended for approval. Commissioner Wilkerson made the motion to approve the applications to self-insure, and Commissioner Campbell seconded the motion. The motion was unanimously approved.

DEPARTMENT DIRECTORS' REPORTS

The Department Directors presented their reports which were also submitted to the Commission in written form.

Human Resources

Alexa Stuart presented the Human Resources report. Ms. Stuart pointed out the following highlights from the report:

- In December, there were no new hires or separations but there were two retirements.
- The Commission recruited for the Business Analyst III position and the Executive Assistant I position.
- The Executive Assistant I position has been filled and the employee's start date is scheduled for February 2, 2018.
- There were 5 transactions for benefits, 8 SCEIS time transaction issues and 13 Payroll related inquiries.
- The Commission held the Annual Christmas luncheon on December 11, 2018.

- Employees participated in a service project where the Commission collected 762 items for Transitions Homeless Center.
- Ms. Stuart approved 9 travel reports, handled 7 building issues with CBRE and 1 parking related issue.
- Items were removed from the office that were not acquired by Surplus.

Commissioner McCaskill inquired about going from 2 building/parking access cards to 1 building/parking access card. Mrs. Stuart expressed that she continues to follow up with no response. There was discussion.

Information Technology Department

Sandee Sprang presented the Information Services Department's report. Ms. Sprang pointed out the following highlights from the report.

- Ms. Sprang expressed appreciation to Liz Schinke and Kim Falls for stepping up into various capacities over the past month.
- Liz and Kim have been training with Elaine McKnight due to the transition of Barbara James' retirement. They are working to ensure that the processes are being documented as we moved forward, so they improve as well.
- There is a new wireless subnet going in this week. This means there should not be a problem with connecting to the Wi-Fi via laptop when entering a hearing room.
- All disconnected scanning stations have been replaced and they are all running OnBase 17.
- New copiers were ordered last week.
- Ms. Sprang hopes to move forward with new iPhones to eliminate issues with slowness.
- The Microfilm conversion is still in progress.
- Ms. Sprang stated that she posted the Statement of Work for the Legacy Modernization project. She met with 10 vendors who are on the Small App Development State Contract and hopes to review the responses and select a vendor this week.

Chairmen Beck acknowledged Ms. Sprang for all her hard work on getting this project underway. Commissioner McCaskill also expressed his appreciation.

Insurance and Medical Services Department

Wayne Ducote presented the Insurance and Medical Services Department's report. Mr. Ducote pointed out the following highlights from the report:

- In December, the Compliance Division compelled 20 employers to come into compliance with the Act. Year to date, the Compliance Division has compelled 107 employers to come into compliance with the Act. Approximately 995 previously uninsured workers are now properly covered.
- 17 Carrier Rule to Show Cause cases were docketed. 17 cases were resolved and $6,189 was recovered.
- The Compliance Division collected $130,036 in fines and penalties. Year to date, the Compliance Division has collected $677,334 in fines.
- The Coverage Division received 1,805 claim files and collected $17,200 in fine revenue.

- The Self Insurance Division collected $401,203 in self-insurance tax. Year to date, Self Insurance tax revenue is trending at 110% of prior fiscal year.
- Elaine McKnight replaced Barbara James. Elaine came from the State Accident Fund and is catching on to everything quickly and is doing a good job.

Chairmen Beck requested information on the DEW Data. Mr. Ducote stated that we will not be receiving any new data at this time while DEW continues to work on their system.

Claims Department

Sonji Spann presented the Claims Department's report. She reported the following for the month of December:

- Claims processed 13,893 items during the month of December.
- Claims closed 2,143 files, a decrease of 171 from last month.
- Claims reviewed 2,838 files, a decrease of 1,134 from last month. The decrease is due to illnesses and holidays.
- Fine Revenue collected during the month of December was $54,650, a decrease of $10,150 in comparison to November 2017. When compared to the same period in FY 16/17, the department collected $43,000 in fine revenue, an increase of $11,650 or 21%.
- Claims Department assessed 307 fines, a decrease of 18 compared to November 2017. Of the fines assessed, 227 were for the Form 18.
- Received 1,330 Form 18s via SROI/EDI.
- Received 1,916 Form 18s via email.
- More 18s were received through email and EDI than previous year.
- Received 639 Form 18s via USPS.
- Received 750 Form 61s; approved 720 Form 61s.
- Received 25 Third Party Settlements and approved 34.

Judicial Department

Amy Bracy presented the Judicial Department's report. Ms. Bracy reported the following for the month of December 2017:

<u>Judicial Department</u>

- 709 requests for Hearings
- 137 Motions
- 130 Clincher Conference requests sent to Jurisdictional Commissioners

<u>Commissioners</u>

- 94 Single Commissioner Hearings conducted
- 36 pre-hearing conferences held
- 9 Full Commission Hearings conducted
- 446 Orders served at single Commissioner level; 65 of those were Decision and Orders that resulted from hearings that went on record; 119 of those were Motion Orders ruled upon by Commissioners

<u>Informal Conference</u>

- 294 informal conferences conducted

<u>Mediation</u>

- 48 regulatory mediations scheduled

- 37requested mediations
- 58matters resolved in mediation with the receipt of Forms 70

Ms. Bracy also said that there would be a change to the Third Party Settlement process. Orders will now filter though Judicial in order to make sure it is properly served on all parties. As a result, the number of Third Party Settlements processed, will decrease in Claims while increasing the number of Motions processed in the Judicial report. There was discussion on how Third Party Settlement data is collected.

EXECUTIVE DIRECTOR'S REPORT

Gary Cannon, Executive Director, presented his report which was also submitted to the Commission in written form. He pointed out the following highlights from the report:

- Commissioner's toured Voc Rehab Department on December 12, 2017.
- Mr. Cannon stated that he announced at the IWA meeting, to the paralegals, that the SCVRD does not require a patient to be at MMI to use their services.
- Mr. Cannon pointed out that three Commissioners (James, Barden and McCaskill) attended the IWA paralegal conference this past Saturday, January 20, 2018.

ADMINISTRATION – FINANCIAL REPORT

Mr. Cannon reported the benchmark for period ending December 31, 2017 is 50%. The General Fund expenditure to date is 44%. The Earmarked Fund expenditure to date is 34%. The budgeted operating revenues received is 71% and the budgeted Self-Insurance Tax funds received is 53%. The Earmarked Fund Balance has a net income/expenditures of $1,321,375.

OLD BUSINESS

Telemedicine Advisory Committee. (Gary Cannon)

- During the updating of the Fee Schedule in 2017, a stakeholder recommended looking into Telemedicine for 2018. In August of 2017, the Commission approved for an ad hoc advisory committee to review the information.
- Upon review, Mr. Cannon discovered that:
  - The medical review board at LLR had taken action in 2016 and made a formal opinion on Telemedicine.
  - In 2017, the Legislature passed Act 210, the Telemedicine act.
  - The Act defined telemedicine and assigned requirements for physicians who provide telemedicine.
  - On a National level, the America Telemedicine Association currently has 28 states which have proposed legislation and 8 states which have passed legislation, dealing with access to telemedicine.
  - In 2017 CMS had 45 CPT codes that were related to telemedicine. In 2018, they are looking to add 5 more. (The Commission's Fee Schedule is CMS base.)
  - CMS is currently seeking comments on telemedicine and are continuing to analyze their research.

Due to this information, the continuing advances in technology and CMS' ongoing research, Mr. Cannon recommend that the Commission postpone appointing of the Telemedicine Advisory Committee until the Fee Schedule is updated this spring. He stated that over the year, as we get into the annual review next spring, we will have a better chance to review the information

from CMS, obtain input from our stakeholders, and have a better position to appoint an advisory committee.

Chairman Beck questioned if the Commission should postpone the issue or delete the issue with a right to renew. Mr. Cannon agreed to delete with the right to renew. There was discussion.

Commissioner Taylor moved to delete the Telemedicine Advisory Committee with the right to renew. Barden seconded the motion, and the motion was approved.

NEW BUSINESS

There was no new business.

ADJOURNMENT

Commissioner McCaskill made the motion to adjourn. Commissioner Barden seconded the motion, and the motion was approved.

The January 22, 2018, meeting of the South Carolina Workers' Compensation Commission adjourned at 11:05 a.m.

Reported January 22, 2018
Kim Falls
Office of the Executive Director

SCWCC Human Resources Monthly Report
January 2018

STAFFING

In January, the Commission had 53 FTEs and 1 part-time contract employee and 1 part-time temporary employee. Additionally, we had 2 part-time legal interns begin. We recruited for 2 vacant positions.

- **New Hires:** None
- **Separations:** None
- **Retirements:** None
- **Leaves:** One FMLA
- **Recruitment:**

  Information Systems /Business Analyst III – We interviewed a total of 11 candidates. An offer was made in January and the individual decided to stay where she was. After a discussion with the vendor, we decided it was in our best interest to hold off on filling this position at this time. The position will be reposted at a later date.

  Executive Assistant – This position was filled and the new employee started on February 2, 2018.

BENEFITS

- Performed 20 transactions related to benefits

EMPLOYEE RELATIONS

- The Social Committee coordinated an after-hours event at The Grand, a new bowling and grill place on Main Street.

MEETINGS

- I attended the SHRM monthly meeting and I attended the State's Quarterly HR Advisory meeting in the month of January.

ADMINISTRATIVE

- Sent 15 "All Agency" emails out on various topics such as SCEIS, parking, benefits, office closures, and miscellaneous events.
- Performed 17 SCEIS time related transactions and 22 payroll related transactions.

FISCAL RESPONSIBILITIES

- Processed/approved 8 travel expense reports.

FACILITIES

- Notified CBRE of 4 new issues requiring 12 transactions.
- Responded to 4 parking related issues requiring 17 transactions.

State of South Carolina

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Workers' Compensation Commission

To: Gary Cannon
SCWCC Executive Director
From: Sandee Sprang, IT Director
Date: February 14, 2018
Subject: IT Department January 2018 Full Commission Report

This report summarizes the activities and accomplishments of departmental projects and initiatives for the IT department during January 2018.

I. Systems Operations, Maintenance and Support

EDI
The IT department continues EDI training and documentation with Elaine McKnight. We continue supporting EDI trading partners to research and resolve EDI transaction data and image processing errors. We also continue our work with the IAIABC EDI Claims Workgroup, reviewing and recommending standards changes.

Reporting and Standardization
The IT team is working with DEW and IMS to better define the business and application processes for supporting compliance data. Additionally, Duane completed several ad hoc report requests.

Systems Support
The new wireless system has been deployed. While there have been several issues, most of these have been successfully resolved. We are now capable of providing secured wireless connectivity for agency staff and Internet access for guests.

OnBase
Liz and Kim continue to test OnBase version 17. Duane researched and corrected multiple Invoice, Payment and Deposit issues; he and Liz worked on resolving several templates issues related to different versions of Office. Kim worked with DTO to resolve Active Directory security issues as they relate to OnBase.

Desktop Support
Jason completed testing the Unified Communications and Simultaneous Ring functionality in our VoIP system and is rolling the new functionality out to staff who request it.

Security System
Jason continues to work with the security vendor to complete the configuration and design of the enhancements.

Contract Management
The Ontario leases for 2 copiers were cancelled.

II. Projects, Enhancements and Development

eCase
The eCase web portal upgrade is on hold awaiting security and access configuration changes at DTO.

Hardware Upgrades
The status of the hardware upgrade projects currently in process:

- The new Xerox copiers are scheduled to be installed in the next two weeks. We will now have color copying capability.
- We are working with OnBase and DTO to gather a list of compatible desktop scanners as we look to place a scanner on each AA's desk.

System Virtualization
Duane established the test environment for all virtual servers and based on the large number of performance issues, we are re-engaging DTO to build a new copy of our production data.

Microfilm Conversion
The 5th group of cartridges is completed, and the last group has been sent to Palmetto Microfilm. We will begin developing a test plan for importing the images into OnBase; the estimated completion date of the project is June 2018.

Legacy Modernization
We have begun the Legacy Modernization project and Intellectual Capital was the vendor chosen from the Small Application Development contract process. This will be a very extensive review of our agency as we look to design and prioritize the features in our new system. We are communicating with and involving our entire agency in this process.

Staffing
After an extensive interviewing process, we decided to postpone hiring the Business Analyst III position until early summer. The Legacy Modernization project will yield a clearer picture of the most beneficial skillset needed in this position.

Trainings and Meetings
Sandee attended the 2018-19 Privacy Day seminar sponsored by the Department of Administration. She is also now serving on the Agency Relationship Management Board (ARM). This is an advisory committee serving to provide guidance to the Department of Administration in their delivery of shared IT services to state agencies. Internally, we held several procurement meetings to refine our processes, ensure our compliance with the Code and improve our operational efficiencies.

Kim Falls is assisting with the training of Amy Proveaux and in that role, she made several website updates during the last month. She and Sandee also attended a meeting with SC.GOV to discuss the new system they are implementing.

Liz Schinke completed her Capella Univeristy Programming course with honors.

State of South Carolina

Workers' Compensation Commission

To: Mr. Gary Cannon
SCWCC Executive Director

From: Wayne Ducote, Jr.
IMS Director

Date: 14-Feb-18

Subj: Insurance and Medical Services Department
January 2018 Full Commission Report

Please find attached information provided to summarize the status and workflow of initiatives currently underway within the Insurance and Medical Services (IMS) Department.

In addition to the statistical data provided, please be advised of the following:

Compliance Division

1. Reviewing revenue metrics / projections.
2. Working with staff to review workflow processes and additional training opportunities.

Coverage Division

1. Working with staff to review workflow processes and explore opportunities to enhance service provision.
2. Lapse in Coverage: 57 new registrants; 0 notifications sent.

Medical Services

1. Working with Medical Bill Reviewers on certification renewals.
2. Working with Optum to update Medical Services Provider Manual for Spring 2018.

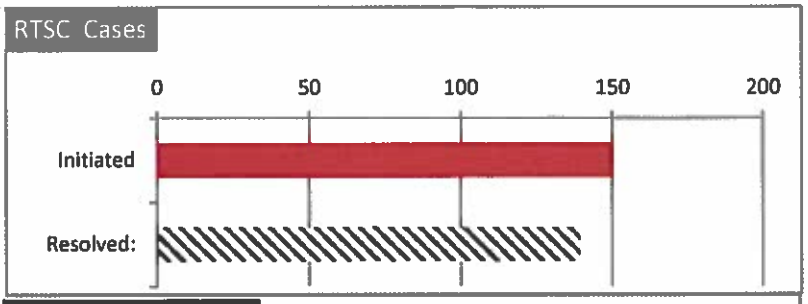
While this summary is in no way all-inclusive, it may serve to assist you and our Commissioners in understanding the key initiatives underway in the IMS Department and provide measures by which the Department's effectiveness can be gauged. IMS welcomes any guidance that you and/or our Commissioners can provide concerning our performance and direction.

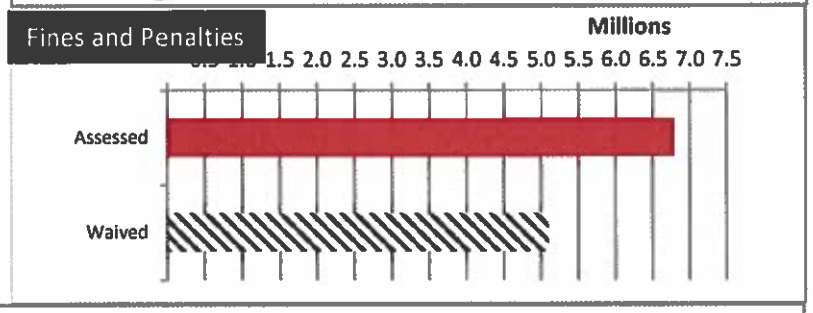
Employers Obtaining Coverage

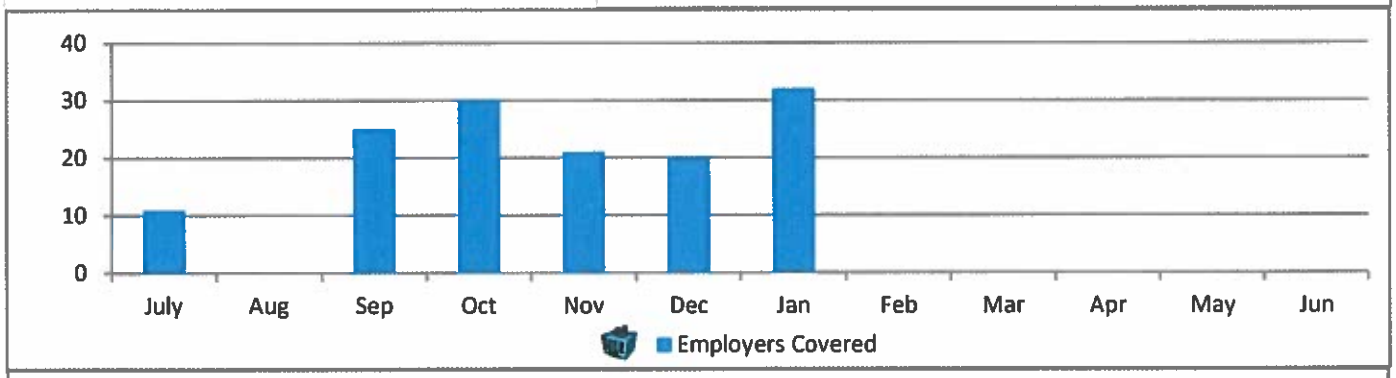
The Compliance Division works with great diligence to help uninsured employers become compliant with the South Carolina Workers' Compensation Act. Year to date, the Compliance Division has compelled **139** employers in South Carolina to come into compliance with the Act. In so doing, approximately **1,293** previously uninsured workers are now properly covered.

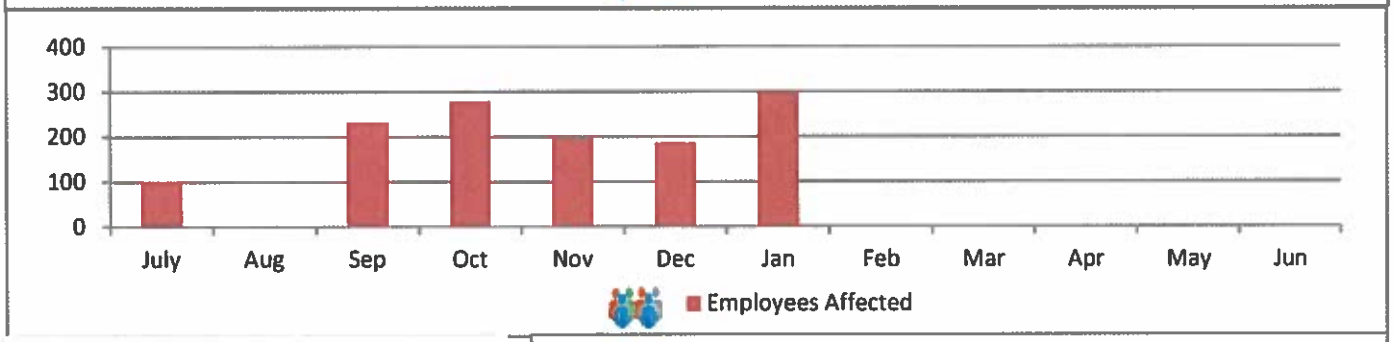
Penalties Waived

Although the Division has assessed $6.8 m in fines, 75% of those fines ($5.1 m) have been waived or rescinded as employers have either obtained insurance coverage or were found not to be subject to the Act.





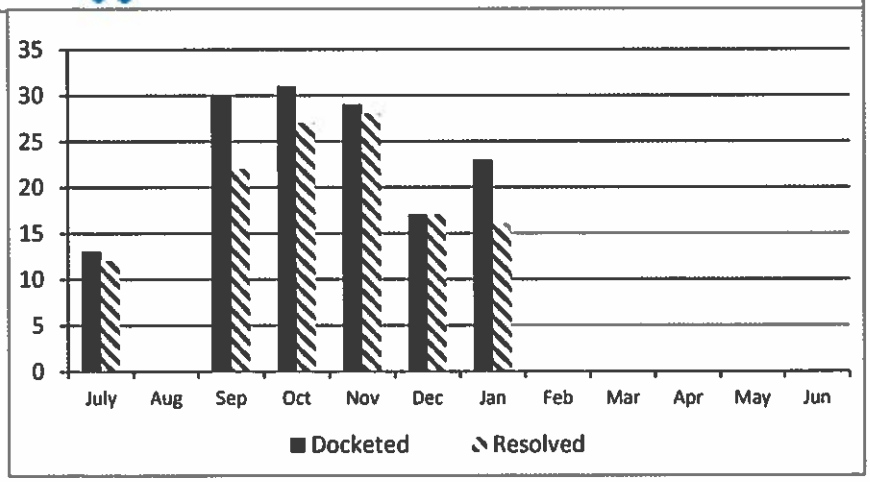




Carrier Rule to Show Cause Hearings

The Compliance Division manages the Rule to Show Cause process involving the recovery of outstanding carrier fines and penalties . In the month of January 2018, 23 carrier RTSC cases were docketed; 16 cases were resolved and $11,589 was recovered. ****Note: Due to inclement weather, no RTSC hearings were held in the month of January.**

Year to date, 143 carrier RTSC cases have been docketed, 122 cases have resolved and $63,606 has been recovered.

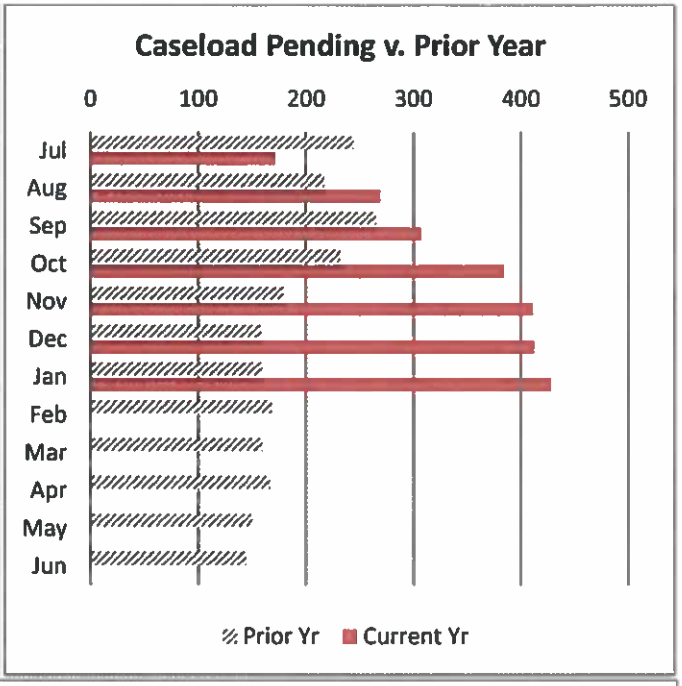


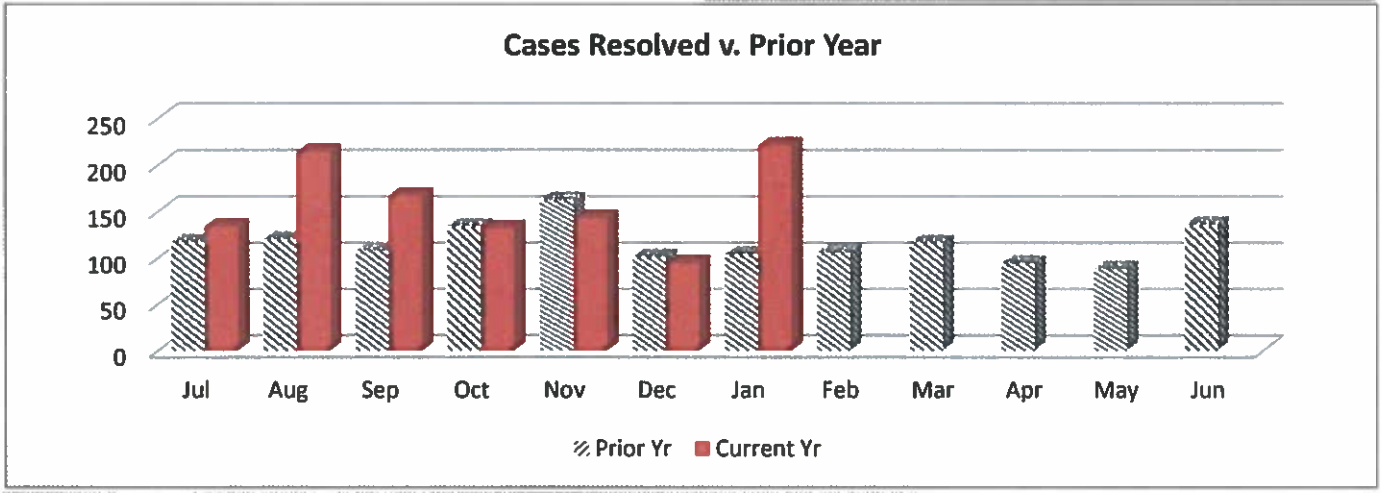
Carryover Caseload:
The Compliance Division closed January 2018 with 428 cases active, compared to an active caseload of 159 at the close of January 2017.

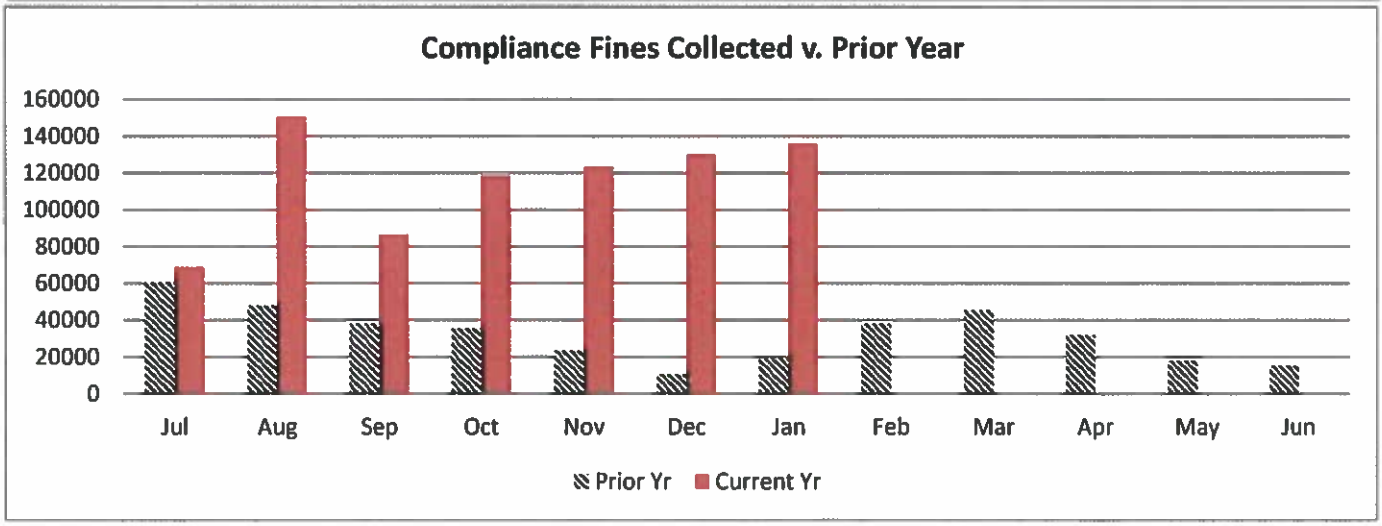
Cases Resolved:
For the month of January 2018, Compliance Division staff closed-out 221 cases.

Compliance Fines:
In January 2018, the Compliance Division collected $135,820 in fines and penalties. Year to Date, the Compliance Division has collected $813,154 in fines.

Year to Date vs Prior Year Total ($382,199): 213%
January 2018 vs. January 2017: 721%
Current Year End trend is 365% of 2016-2017
YTD 2017-18 (July - January) vs YTD 2016-2017: 348%

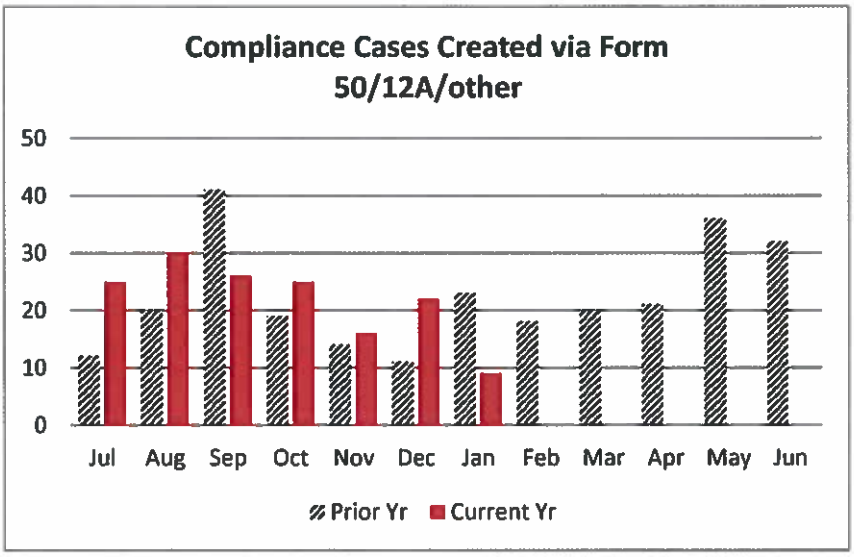






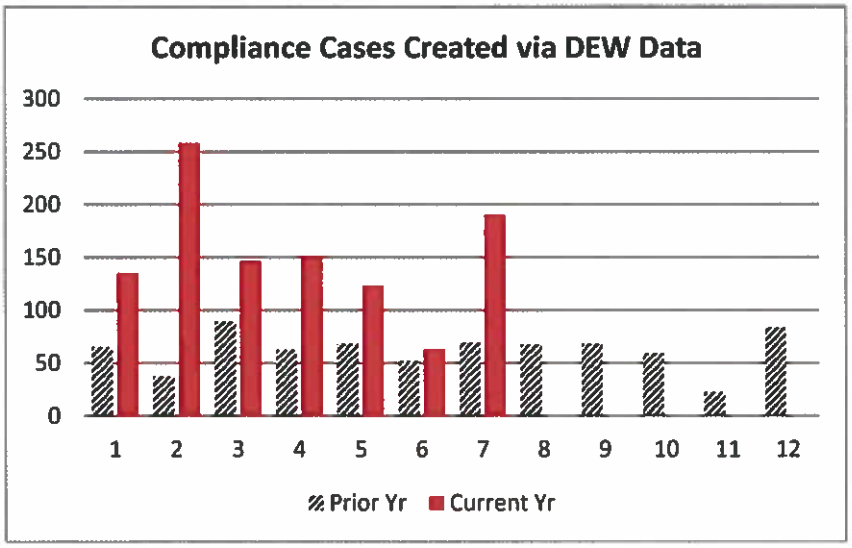
In January 2018, 9 compliance files were created from the combined filings of Form 50's, 12A's, and stakeholder reporting involving uninsured employers.

YTD vs. Prior Year total (267): 57%
Jan 2018 to Jan 2017: 39%
Current Yr End trend: 98% of 2016-2017
YTD 2017-2018 v. YTD 2016-2017: 109%



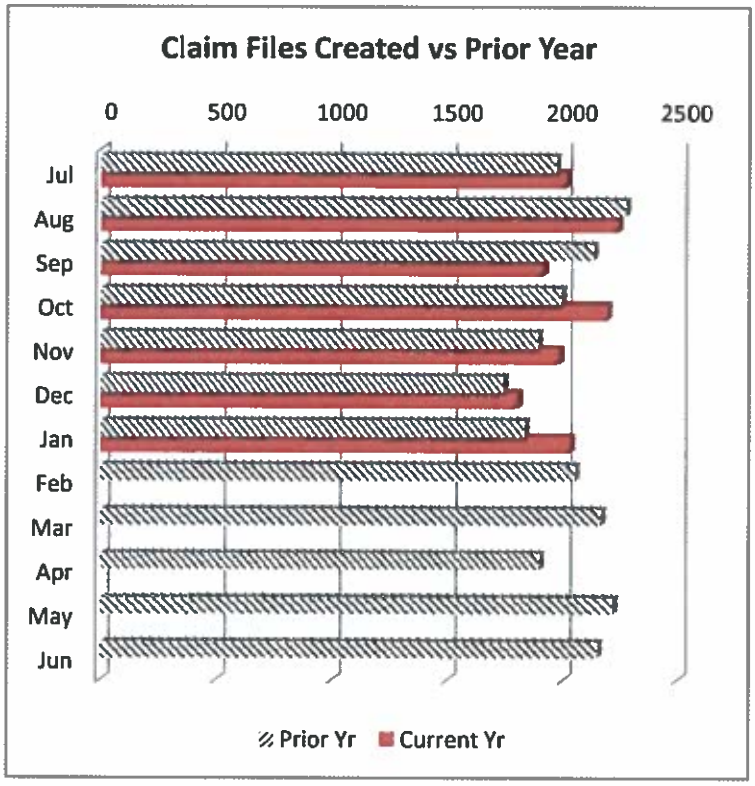
In January 2018, 190 compliance files were created from the DEW data process.

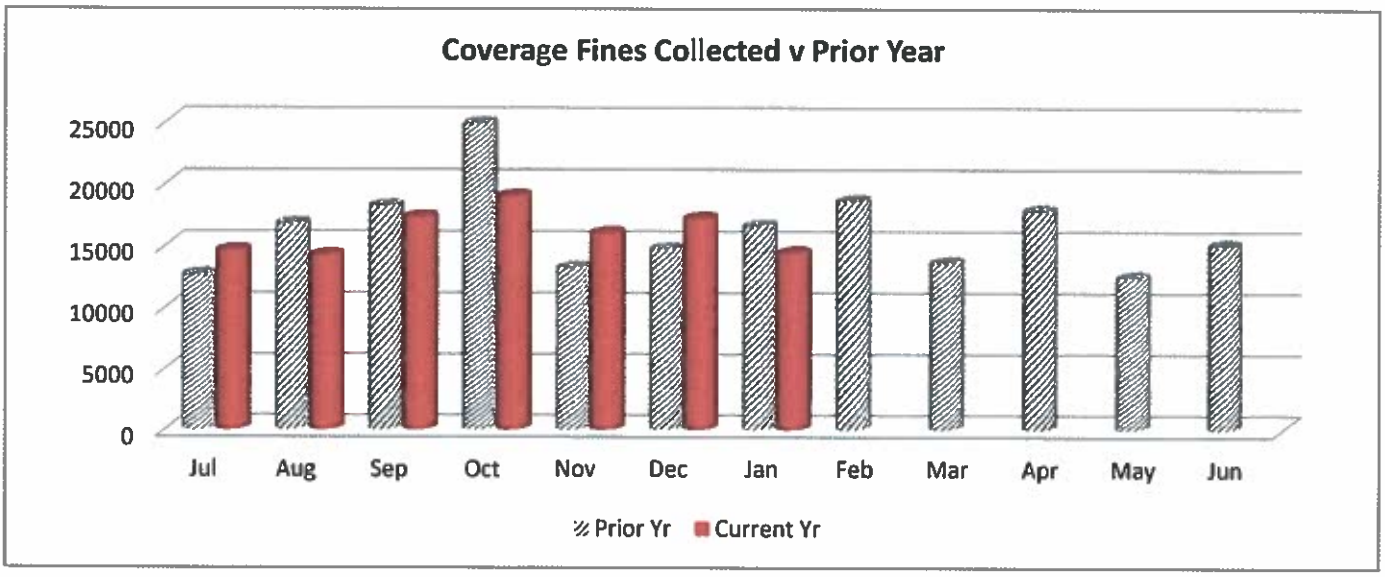
YTD vs. Prior Year total (741): 144%
Jan 2018 to Jan 2017: 275%
Current Yr End trend: 247% of 2016-2017
YTD 2017-2018 v. YTD 2016-2017: 241%



WCC Claim Files:
In January 2018, the Coverage Division received a total of 2,035 WCC Claim files. Of these, 1,709 were created through proper carrier filing of a 12A, and 326 were generated as a result of a Form 50 claim filing. Year to Date 14,193 Claim files have been created which is 58% of claim file volume prior year (24,350).

Coverage Fines:
The Coverage Division collected $14,400 in fine revenue in January 2018, as compared to $16,600 in Coverage fines/penalties accrued during January 2017. Year on Year, Coverage fines are at 58% of collections for prior year.





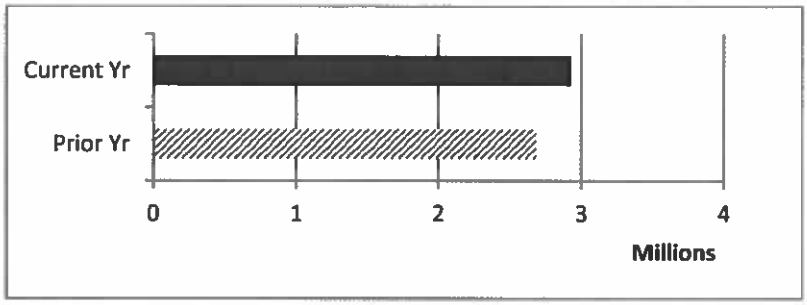
IMS Self Insurance Division

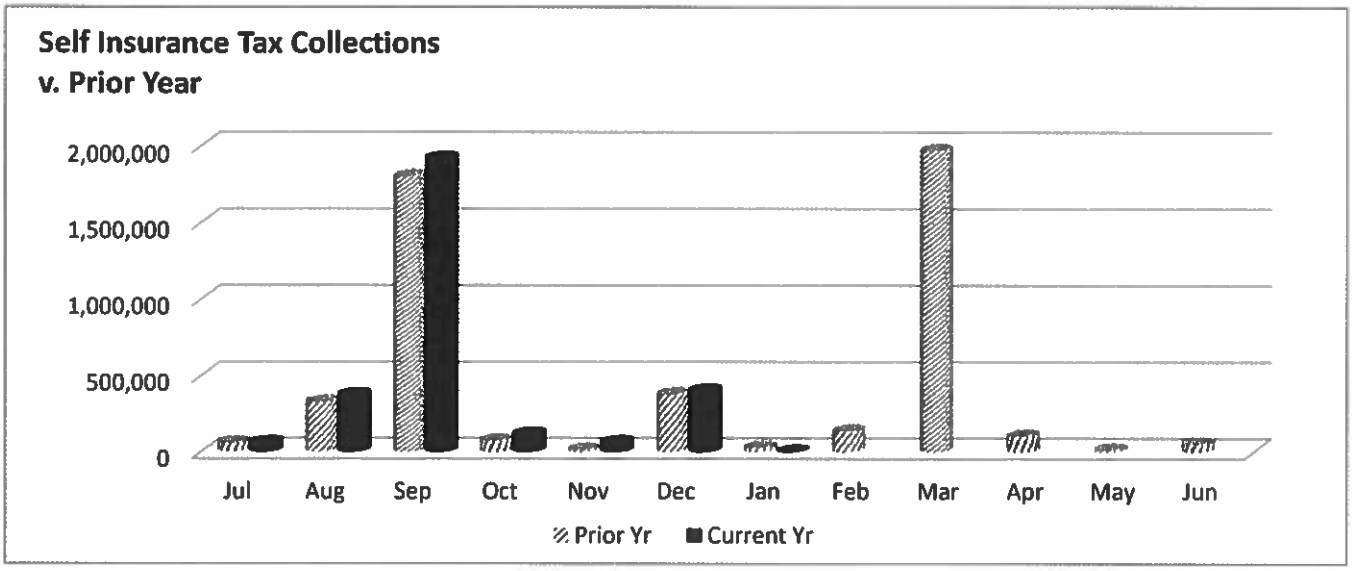
Jan 2018

During the month of January 2018, the Self Insurance Division:

* collected $466 in self-insurance tax.
* added 16 new self-insurers.
* conducted 3 Self Insurance audits.

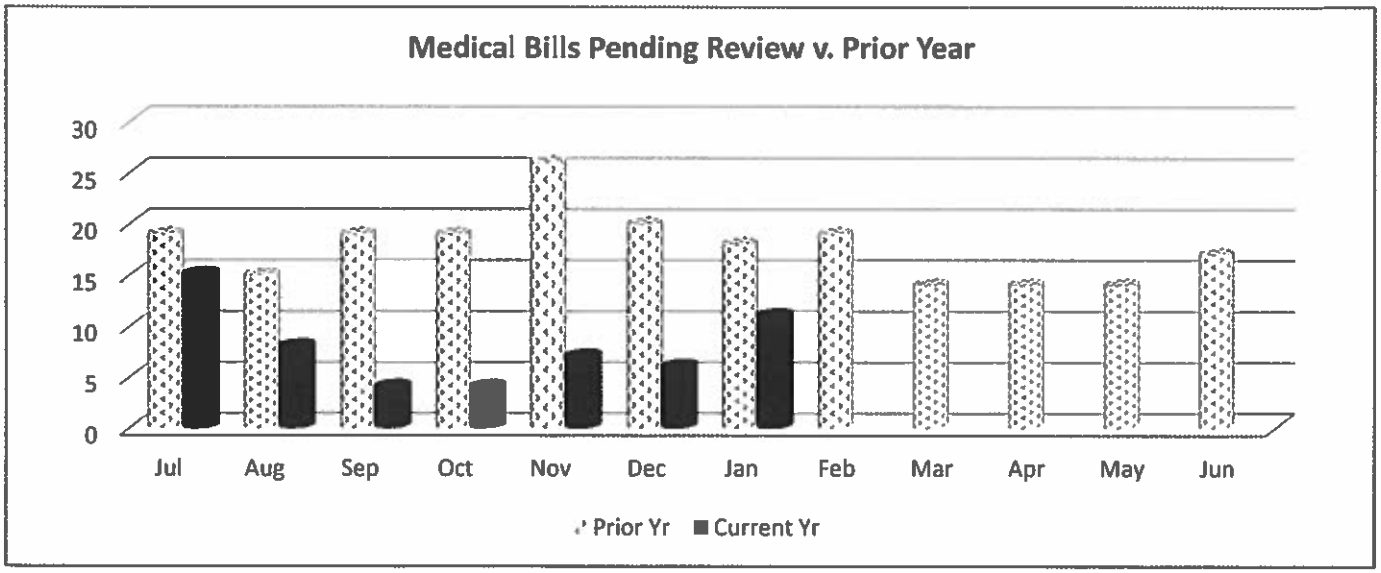
Year to Date, Self Insurance tax revenue is trending at 109% of prior year and 23 Self Insurance audits have been completed.





IMS Medical Services Division

In January 2018, the Medical Services Division began the month with 6 bills pending review, received an additional 15 bills for review, conducted 10 bill reviews and ended the month with 11 bills pending.



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Workers' Compensation Commission

MEMORANDUM

To: Gary Cannon, Executive Director

From: Sonji Spann, Claims Director

Date: February 12, 2018

Re: Claims Department – February 2018 Full Commission Report

Attached is Claims Department activity for the period ending January 31, 2018. The format of the Claims Department report highlights the key workflow benchmarks and compare to same month last fiscal year.

During the month of January, Claims processed 16,294 items. This reflects a 17% increase in the number of items compared to the previous month. This includes 2,386 closed files and reviewed 3,850 files. When compared to the previous month, the number of Claims closed increased 243 and the number cases reviewed increased by 1,012. When compared to the same period in FY 16/17, the department closed 82 more cases and reviewed 1,106 less cases.

In our efforts to reduce the number of carriers' open files, we reviewed 499 open files of 26 carriers. This resulted in 59 cases being closed, assessing fines on 6 cases, and made no requests for additional information.

The Claims Department collected $47,600 in fine revenue, a decrease of $7,050 compared to the previous month. When compared to the same period in FY 16/17, the department collected $37,600 in fine revenue, an increase of $10,000 or 21%.

The Claims Department assessed 339 fines, an increase of 32 compared to the previous month. Two-hundred fifty-five of the number of fines assessed were for the Form 18, an increase of 13 compared to the previous month. When compared to the same period in FY 16/17, the department assessed 212 fines of which 209 were for the Form 18.

The Claims Department encourages the stakeholders to submit the forms electronically and/or by email. During the month of January, the department received 1,476 Form 18s via SROI/EDI, 2,132 via email, and 730 via USPS. When compared to the same period in FY 16/17, the number of Form 18s submitted via SROI/EDI increased 1077, or 27%; the number of Form 18s submitted via email increased 2,004, or 6%, and the number of Form 18s mailed via USPS decreased 1,319, or 45%.

The Claims Department received 754 Form 61s and approved 781. When compared to the same period in FY 16/17, the department received 931 Form 61s, a decrease of 177, and approved 822, a decrease of 41. The department received 12 Third Party Settlements and approved 2. Compared to the same period in FY 16/17, the department received 34 Third Party Settlements and approved 27.

CLAIMS DEPARTMENT REPORT

STATISTICS FOR FISCAL YEAR 2017-2018

February 14, 2018

I. Claims Services Division

	July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Total
Forms 15-I	1,177	1,330	1,071	1,246	1,251	1,075	1,209						8,359
Forms 15-II/Forms 17	892	1,098	932	1,052	974	835	1,157						6,940
Forms 16 for PP/Disf	217	242	314	269	161	278	203						1,684
Forms 18	4,479	4,768	4,486	4,850	4,432	4,094	4,667						31,776
Forms 20	747	828	707	759	673	599	696						5,009
Form 50 Claims Only	319	293	233	368	259	234	255						1,961
Form 61	739	798	653	796	791	750	754						5,281
Letters of Rep	139	145	129	221	189	182	189						1,194
Clinchers	685	959	821	838	807	795	816						5,721
Third Party Settlements	32	32	33	39	43	25	12						216
SSA Requests for Info	56	85	74	54	84	45	100						498
Cases Closed	2,126	2,457	2,292	2,482	2,314	2,143	2,386						16,200
Cases Reviewed	2,517	2,821	3,317	4,767	3,277	2,838	3,850						23,387
Total	14,125	15,856	15,062	17,741	15,255	13,893	16,294	0	0	0	0	0	108,226

CLAIMS DEPARTMENT REPORT

STATISTICS FOR FISCAL YEAR 2017-2018

February 14, 2018

II. Total Fines Assesed by Claims Department

	July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Total
# Assessed	239	222	259	547	325	307	339						2,238
# Rescinded	13	19	22	46	99	50	121						370
# Reduced	0	0	0	0	0	0	0						0
# Paid	176	189	155	280	324	274	238						1,636
# Outstanding*	176	314	375	582	477	446	396						2,766
Total Amt. Assessed	$47,800	$44,400	$51,050	$109,100	$64,700	$61,400	$67,500						$445,950
Total Amt. Rescinded	$2,600	$3,800	$4,250	$9,050	$19,650	$9,850	$24,200						$73,400
Total Amt. Reduced	$0	$0	$0	$0	$0	$0	$0						$0
Net Assessed			46,800	100,050	45,050	51,550	43,300	0	0	0	0	0	$286,750
Total Amt. Paid	$35,400	$37,800	$30,850	$55,700	$64,800	$54,650	$47,600						$326,800
Total Outstanding*	$35,200	$62,800	$74,700	$116,100	$94,950	$89,050	$78,750						

CLAIMS DEPARTMENT REPORT

STATISTICS FOR FISCAL YEAR 2017-2018

February 14, 2018

Fines per Form

	July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Total
Assessed Form 15I	3	2	6	19	15	12	17						74
Assessed Form 15II	4	2	2	12	14	6	6						46
Assessed Form 15S	0	0	0	0	0	0	0						0
Assessed Form 17	0	2	10	18	13	8	12						63
Assessed Form 18	230	212	211	429	220	242	255						1799
Assessed Form 19	0	0	5	2	2	0	3						12
Assessed Denial Letter	2	0	2	2	4	2	3						15
Assessed Requests	0	4	23	65	57	37	43						229
Paid Form 15I	$1,200	$800	$600	$1,000	$2,200	2400	$2,000						$ 10,200
Paid Form 15II	$600	$1,000	$200	$400	$1,800	$800	$1,200						$ 6,000
Paid Form 15S	$0	$0	$0	$0	$0	$0	$0						$ -
Paid Form 17	$400	$400	$400	$1,400	$1,800	$2,600	$1,000						$ 8,000
Paid Form 18	$26,800	$34,600	$28,800	$48,600	$51,200	$42,200	$38,600						$ 270,800
Paid Form 19	$0	$0	$50	$100	$0	$50	$0.00						$ -
Paid Denial Letter	$400	$400	$400	$400	$400	$400	$400						$ 2,800
Paid Request	$600	$600	$400	$3,800	$7,400	6200	$4,400						$ 23,400

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Workers' Compensation Commission

February 13, 2018

To: Gary M. Cannon
Executive Director

From: Amy A. Bracy
Judicial Director

RE: Monthly Judicial Report for January 2018

During the month of January, the Judicial Department processed eight hundred twenty-one (821) requests for hearings, one hundred sixty-seven (167) Motions and one hundred seventeen (117) clincher conference requests that were sent to the Jurisdictional Commissioners.

There were seventy-five (75) Single Commissioner Hearings conducted during the past month, twenty-nine (29) pre-hearing conferences held and fifteen (15) Full Commission hearings held. A total of six hundred thirteen (613) Orders were served at the single Commissioner level, sixty-one (61) of those were Decision and Orders that resulted from hearings that went on the record and one hundred forty-seven (147) were Motion Orders that were a result of Motions ruled upon by Commissioners.

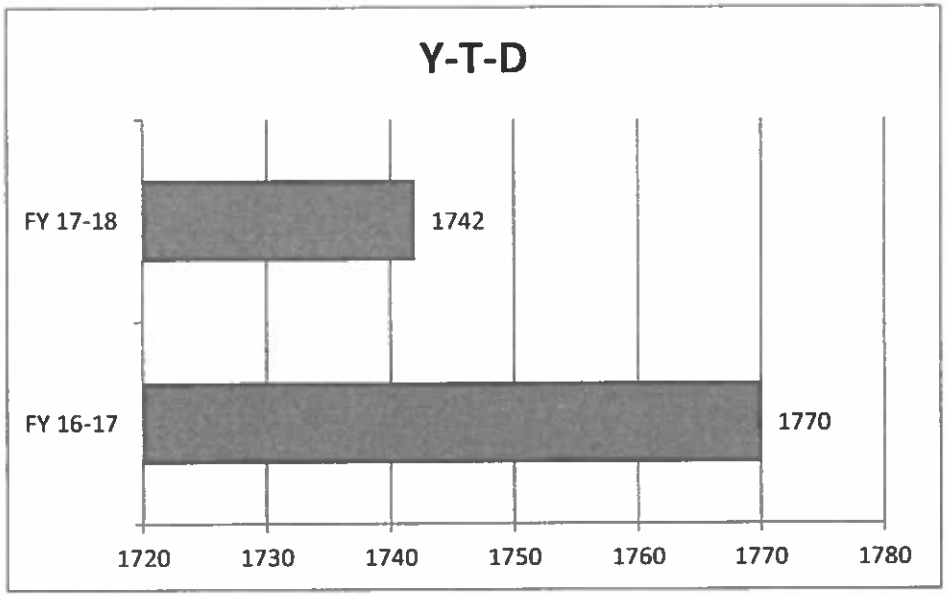
The Informal Conference system conducted one hundred ninety-four (194) hearings during the last month.

There were forty-nine (49) regulatory mediations scheduled and thirty-five (35) requested mediations. The Judicial Department was notified of thirty-two (32) matters resolved in mediation, with the receipt of Forms 70.

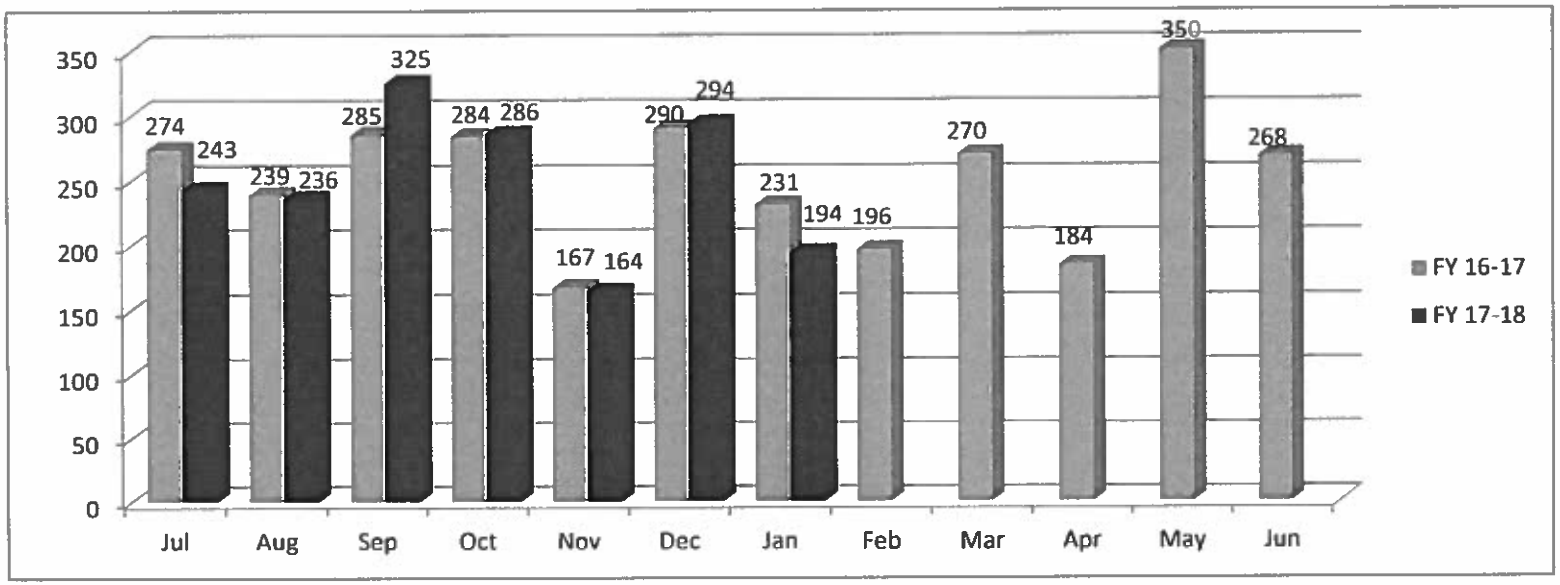
Judicial Department Statisitcal Report
Statistics For Fiscal Year 2017-2018

	July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Totals YTD 2017-2018	Totals YTD 2016-2017		YTD Diff + (-)	FY17-18 Mth Avg	FY16-17 Mth Avg
Claimant Pleadings	536	653	570	636	526	454	530						3,905	4,074	Claimant Pleadings	(169)	558	582
Defense Response to Pleadings	450	499	492	450	482	487	438						3,298	3,459	Defense Response to Pleadings	(161)	471	494
Defense Pleadings	316	320	256	315	288	255	291						2,041	2,078	Defense Pleadings	(37)	292	297
Motions	114	108	121	140	108	137	167						895	802	Motions	93	128	115
Form 30	22	14	24	15	23	17	22						137	122	Form 30	15	20	17
FC Hearings Held	16	11	18	10	15	9	15						94	79	FC Hearings Held	15	13	11
FC Orders Served	11	12	20	14	16	18	12						103	107	FC Orders Served	(4)	15	15
Single Comm. Hearings Held	57	69	73	90	56	94	75						514	508	Single Comm. Hearings Held	6	73	73
Single Comm. Orders Served	198	191	199	231	181	195	231						1,426	1,253	Single Comm. Orders Served	173	204	179
Single Comm. Pre-Hearing Conf Held	13	28	16	45	25	36	29						192	186	Single Comm. Pre-Hearing Conf Held	6	27	27
Consent Orders	235	276	270	255	265	230	357						1,888	1,940	Consent Orders	(52)	270	277
Adminstrative Orders	16	23	18	14	16	21	25						133	181	Adminstrative Orders	(48)	19	26
Clincher Conference Requested	161	149	132	141	137	130	117						967	889	Clincher Conference Requested	78	138	127
Informal Conference Requested	334	472	418	391	322	288	405						2,630	2,721	Informal Conference Requested	-91	376	389
Informal Conference Conducted	243	236	325	286	164	294	194						1,742	1,770	Informal Conference Conducted	(28)	249	253
Regulatory Mediations	49	62	44	73	47	48	49						372	471	Regulatory Mediations	(99)	53	67
Requested Mediations	50	40	38	39	41	37	35						280	182	Requested Mediations	98	40	26
Ordered Mediations	1	2	0	0	0	2	2						7	7	Ordered Mediations	0	1	1
Mediation Resolved	47	56	46	57	37	58	32						333	358	Mediation Resolved	(25)	48	51
Mediation Impasse	16	18	21	31	15	25	26						152	115	Mediation Impasse	37	22	16
Mediation Held; Issues Pending	0	0	0	1	0	1	0						2	7	Mediation Held; Issues Pending	-5	0	1
Claim Settled Prior to Mediation	13	14	14	12	9	16	17						95	120	Claim Settled Prior to Mediation	(25)	14	17
Mediation Not Complete in 60 days	11	9	4	1	2	6	8						41	52	Mediation Not Complete in 60 days	(11)	6	7

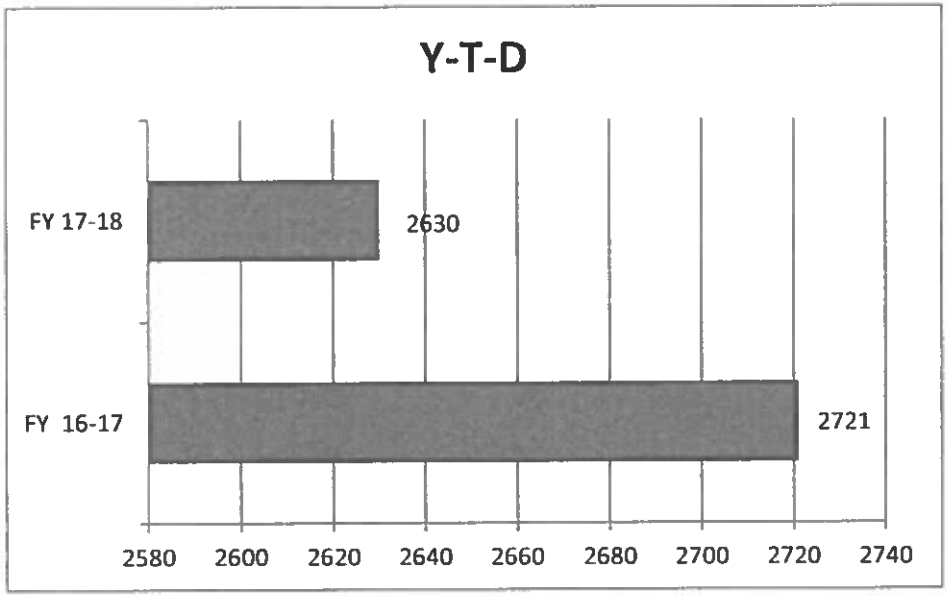
	Informal Conf. Conducted	
	FY 16-17	FY 17-18
Jul	274	243
Aug	239	236
Sep	285	325
Oct	284	286
Nov	167	164
Dec	290	294
Jan	231	194
Feb	196	
Mar	270	
Apr	184	
May	350	
Jun	268	
Total	**3038**	**1742**



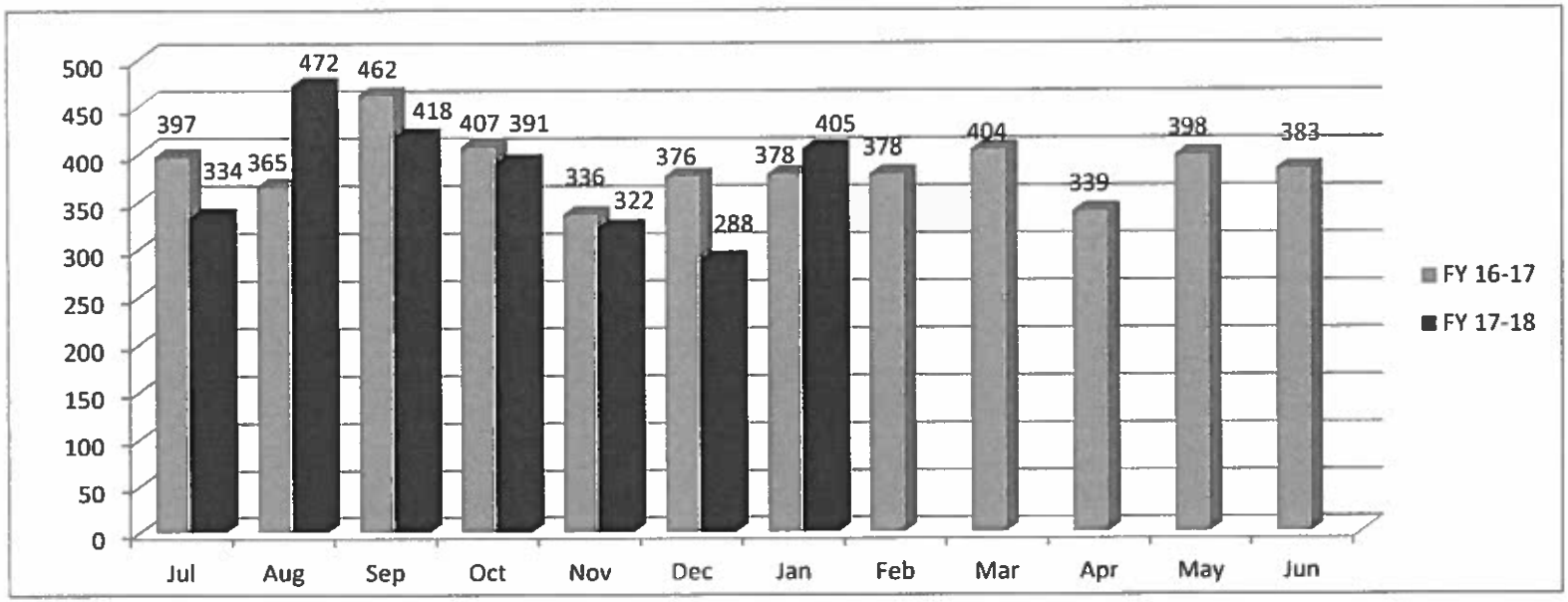
	FY 16-17	FY 17-18
Y-T-D	**1770**	**1742**



	Informal Conf.Requested	
	FY 16-17	FY 17-18
Jul	397	334
Aug	365	472
Sep	462	418
Oct	407	391
Nov	336	322
Dec	376	288
Jan	378	405
Feb	378	
Mar	404	
Apr	339	
May	398	
Jun	383	
Total	**4623**	**2630**



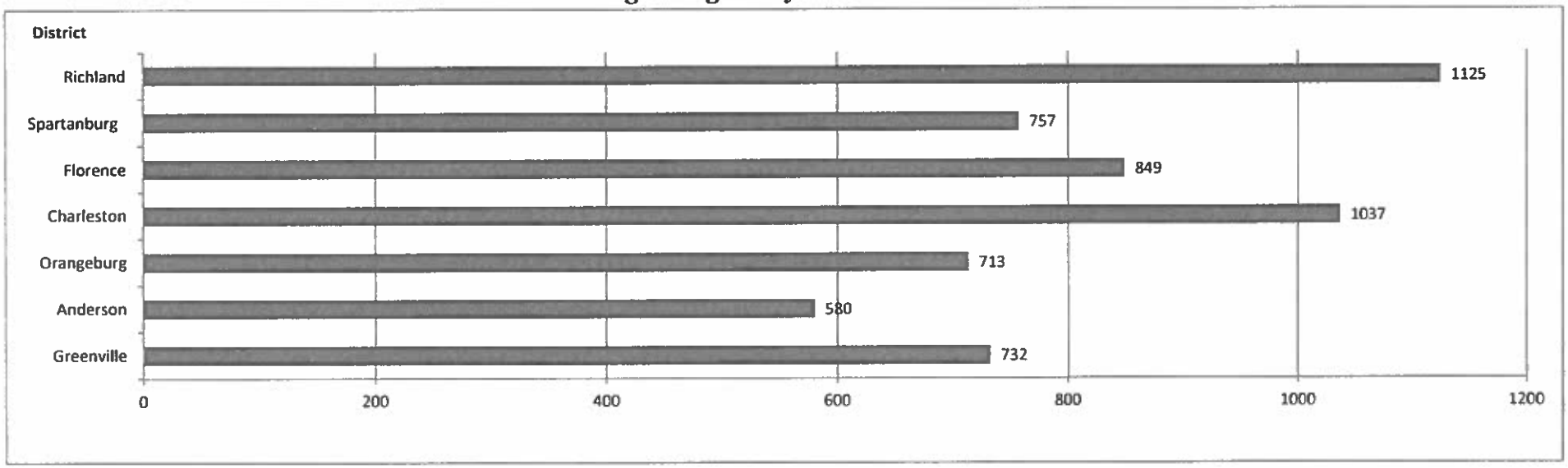
	FY 16-17	FY 17-18
Y-T-D	**2721**	**2630**



Pleadings Assigned - Three Year Comparison by Month

	District 1 Greenville			District 2 Anderson			District 3 Orangeburg			District 4 Charleston			District 5 Florence			District 6 Spartanburg			District 7 Richland		
	17-18	16-17	15-16	17-18	16-17	15-16	17-18	16-17	15-16	17-18	16-17	15-16	17-18	16-17	15-16	17-18	16-17	15-16	17-18	16-17	15-16
Jul	97	98	107	79	82	90	104	108	118	127	158	181	121	131	144	107	92	130	139	149	166
Aug	113	92	110	97	97	76	120	93	109	172	176	171	134	164	122	107	115	122	159	157	138
Sep	100	144	102	100	92	88	110	121	132	156	183	198	136	140	154	103	142	110	164	141	167
Oct	97	104	106	68	74	101	86	93	119	135	172	172	107	115	171	113	119	96	177	142	170
Nov	116	92	72	83	98	62	92	89	88	159	169	145	131	131	133	120	114	81	148	164	129
Dec	122	90	101	81	86	105	113	72	103	150	135	160	108	100	148	113	85	99	172	129	162
Jan	87	93	75	72	92	84	88	97	113	138	184	113	112	157	110	94	119	97	166	160	158
Feb		96	90		74	88		76	84		142	125		117	129		85	144		136	117
Mar		91	122		108	124		124	134		188	214		150	140		122	117		175	174
Apr		111	100		80	92		94	93		142	154		156	129		103	90		146	138
May		125	106		101	103		121	116		188	186		148	146		122	111		167	150
Jun		134	120		120	75		142	110		183	141		154	151		125	114		169	150
Totals	732	1270	1211	580	1104	1088	713	1230	1319	1037	2020	1960	849	1663	1677	757	1343	1311	1125	1835	1819

Pleadings Assigned by District Year to Date



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Workers' Compensation Commission

Executive Director's Report
Gary M. Cannon

February 20, 2018

Commission Regulations Document No. 4735
The update to the Commission's Regulations will be adopted on February 23, 2018 upon publication in the State Register. Staff is planning a workshop for stakeholders in April to review the changes.

Meetings/Activities
The Executive Director participated in the following meetings/activities:

- January 23- Met with representative of CBRE concerning issues related to parking and the security system.
- January 24 – Met with a constable to discuss use of constables for security.
- January 29 – Met with representatives of the Guaranty Fund to discuss LPTs.
- January 30 – Met with representatives from the Department of Administration to discuss purchasing requirements.
- January 30 - Presented FY18-19 Budget to the House Ways and Means Transportation and Regulatory Subcommittee
- February 1 – Attended Senate Judiciary Subcommittee Hearing for confirmation of appointments of Commissioner Beck, Commissioner Campbell and Commissioner McCaskill.
- February 2 – Met with IMS staff to discuss Coverage and Compliance communication outreach efforts.
- February 2 – Met with staff concerning purchase orders and procurement policies.
- February 6 – Attended Senate Judiciary Committee Confirmation Hearing Chairman Beck, Commissioner Campbell and Commissioner McCaskill.
- February 7 - Met with staff concerning procurement request form.
- February 12 – Met with representatives of SC.GOV concerning payment processing and WCC new website.
- February 12 – Met with IMS staff for an update for the fee schedule.
- February 13 – Participated in a conference call with consultants to discuss status of medical fee schedule update.

- February 14 – Met with staff concerning the lease agreement for desk top and laptop computers.

Constituent /Public Information Services
For the period January 18, 2018 through February 13, 2018, the Executive Director's Office and the General Counsel's office had 166 contacts with various system constituents and stakeholders. The contacts included telephone communications; electronic and personal contacts with claimants or constituents, state agencies, federal agencies, attorneys, service providers, business partners; and letters with congressional offices. Please note the number is less than the average because of the transition in staffing in the Executive Director's office.

Financial Transactions Activity
The Executive Director's office has assumed the direct responsibility for budget, financial and purchasing transactions. Even though the Commission has a Memorandum of Understanding with the Department of Administration for assistance with procurement services and accounting and budgetary support, the following activities occurred in the Executive Director's office for the period January 18, 2018 through February 14, 2018: approved and processed 11 travel expense reimbursement payment related activities, 48 invoices, and 14 deposits. Procurement and purchasing activities included the entries of 1 goods received.

SCWCC Stakeholder Electronic Distribution List
For the period January 18, 2018 through February 14, 2018, we added seventeen (17) individuals to the distribution list. A total of 730 individuals currently receive notifications from the Commission.

SC Vocational Rehabilitation Department (SCVRD)
SCVRD reported 5 referrals in January in Richland, Oconee and Berkeley counties. The total referrals year-to-date is 47. A copy of the report is attached. In an effort to increase the number of referrals SCVRD will assign a counselor to work at the Commission a set number of hours weekly. We are in the process of allocating office space to accommodate this employee.

SC Vocational Rehabilitation Dept
Workers' Comp Referrals SFY 2018

COUNTY	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Cnty Total
Abbeville		1											1
Aiken				1	1								2
Allendale													0
Anderson	1												1
Bamberg													0
Barnwell		1											1
Beaufort													0
Berkeley	1				2		2						5
Calhoun													0
Charleston			1										1
Cherokee													0
Chester		1											1
Chesterfield													0
Clarendon													0
Colleton													0
Darlington													0
Dillon													0
Dorchester					1								1
Edgefield													0
Fairfield													0
Florence		2											2
Georgetown													0
Greenville	1			1	3								5
Greenwood													0
Hampton													0
Horry		1		1									2
Jasper													0
Kershaw				1									1
Lancaster													0
Laurens													0
Lee													0
Lexington	1			1	2	2							6
Marion													0
Marlboro				1									1
McCormick													0
Newberry													0
Oconee		1			1		1						3
Orangeburg	1												1
Pickens													0
Richland	1	1				1	2						5
Saluda													0
Spartanburg			4	1	1	1							7
Sumter		1											1
Union													0
Williamsburg													0
York													0
SFY 2018 Totals	6	9	5	7	11	4	5	0	0	0	0	0	47

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Workers' Compensation Commission

MEMORANUM

TO: **COMMISSIONERS**

FROM: **Gary Cannon**
Executive Director

DATE: **February 20, 2018**

RE: **FINANCIAL REPORT - Period ending January 31, 2018**

Attached is the Budget vs. Actual Report for the General Fund and Earmarked Fund for the one month period ending January 31, 2018. The benchmark for this period is 58%.

The expenditures are on pages 1-9 of the "Budget vs. Actual Report FY 2018 as of 1/31/2018.

The General Fund expenditure line items (10010000) are on pages1-2. Total expenditure is $1,081,146 or 52% of budget.

The Earmarked Fund expenditure line items (38440000) are on pages 3-9. The total expenditure for the Earmarked Fund expenditures $ 2,932,908 or 40% of budget.

The report named Commitments (page 1 of 1) is located behind the Budget vs. Actual and reflects the funds committed for the microfilm project, Progress Application Development, Progress Application Support, and rental of the copy machines.

The page titled "Earmarked Fund Revenues may be found behind the Commitments report. It reflects we have received 57% of budgeted operating revenues and 51% of budgeted Self-Insurance Tax funds.

The Balance Sheet may be found behind the Revenues report. It reflects a Net Income of $733,705 when comparing year-to-date Operating Revenues and Self-Insurance Tax receipts to the year-to-date Expenditures for the stated period.

South Carolina Workers' Compensation Commission
Budget vs. Actual Report
FY 2018 As of 1/31/2018
58% of year elapsed

Fund 10010000 - GENERAL FUND

Administration

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
501015	DIRECTOR	102,129	59,575	58%		42,554
501058	CLASSIFIED POS	47,092	33,583	71%		13,509
5050020000	IN ST-LODGING				394	
	Total OTHER OPERATING:				394	-394
Total Administration:		**149,221**	**93,158**	**62%**	**394**	**55,668**

Inform. services

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
512001	OTHER OPERATING	220,104				
5230010000	PETTY CASH FD-EST/CH		13			
	Total OTHER OPERATING:	220,104	13	0%	0	220,091
Total Inform. services:		**220,104**	**13**	**0%**	**0**	**220,091**

Claims

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
501058	CLASSIFIED POS	77,223	46,075	60%		31,148
501070	OTH PERS SVC		2,000			-2,000
Total Claims:		**77,223**	**48,075**	**62%**		**29,148**

Commissioners

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
501026	CHAIRMAN	125,208	70,089	56%		55,119
501033	COMMISSIONER	720,918	423,484	59%		297,434
501050	TAXABLE SUBS		17,504		0	-17,504
501058	CLASSIFIED POS	313,837	188,708	60%		125,129
501070	OTH PERS SVC		14,048			-14,048
Total Commissioners:		**1,159,963**	**713,833**	**62%**	**0**	**446,130**

South Carolina Workers' Compensation Commission
Budget vs. Actual Report
FY 2018 As of 1/31/2018
58% of year elapsed

Fund 10010000 - GENERAL FUND

Insurance & Medical

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
501058	CLASSIFIED POS	26,632	15,375	58%		11,257
Total Insurance & Medical:		**26,632**	**15,375**	**58%**		**11,257**

Judicial

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
501058	CLASSIFIED POS	29,267				29,267
Total Judicial:		**29,267**				**29,267**

Employer Contributions

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
513000	EMPLOYER CONTRIB	569,861	280,276	49%		289,585
Total Employer Contributions:		**569,861**	**280,276**	**49%**		**289,585**
Total GENERAL FUND:		**2,232,271**	**1,150,731**	**52%**	**394**	**1,081,146**

South Carolina Workers' Compensation Commission
Budget vs. Actual Report
FY 2018 As of 1/31/2018
58% of year elapsed

Fund 38440000 - EARMARKED FUND

Administration

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
501058	CLASSIFIED POS	704,135	154,326	22%		549,809
501070	OTH PERS SVC	41,000	3,000	7%		38,000
512001	OTHER OPERATING	1,263,866				
5020010000	OFFICE EQUIP SERVICE		525			
5020030000	PRINT / BIND / ADV		4,416			
5020080000	FREIGHT EXPRESS DELV		373			
5020090000	TELEPHONE & TELEGRPH		-193			
5020120000	CELLULAR PHONE SVCS		2,218			
5021020000	ATTORNEY FEES		-10,382			
5021410000	EDUC & TRNG-STATE		289			
5021469311	HVAC MAINTENANCE		417			
5021490000	AUDIT ACCT FINANCE		126			
5021530000	CATERED MEALS		2,236			
5021540000	NON-IT OTHER PRO SRV		1,234			
5024990000	NON IT OTH CONTRACT		1,053			
5030010000	OFFICE SUPPLIES		8,223			
5030010004	SUBSCRIPTIONS		2,798			
5030010005	CONTROLLABLE OFF SUP		440			
5030020000	COPY EQUIP SUPP		2,836			
5030067101	PRGM LIC - APP SUPP		15,064			
5030067170	EQUIP&SUPP- PRINT EU		3,801			
5030070000	POSTAGE		11,611			
5031469309	PLUMBING SUPPLIES		199			
5031479203	JANITORIAL SUPPLIES		45			
5032410000	MED/SCIENT/LAB SUPP		1,385			
5033090000	EMPLOYEE RECOG AWARD		841			
5033990000	OTHER SUPPLIES		15			
5040010000	RENT-OFFICE EQUIP		2,956			
5040027000	IT-RENT COPYNG EQUIP		850			
5040050000	NON IT-RENT-CONT REN		-175			
5040057000	IT- RENTAL-CONT RENT		727			
5040060000	RENT-NON ST OWN PROP		277,185			

South Carolina Workers' Compensation Commission
Budget vs. Actual Report
FY 2018 As of 1/31/2018
58% of year elapsed

Fund 38440000 - EARMARKED FUND

5040490000	RENT-OTHER		8,012			
5041010000	DUES & MEMBER FEES		3,855			
5050010000	IN ST-MEALS-NON-REP		363			
5050020000	IN ST-LODGING		3,295			
5050031000	HR-IN ST-AIR TRANS		424			
5050040000	IN ST-AUTO MILEAGE		44			
5050041000	HR-IN ST-AUTO MILES		1,398			
5050070000	IN ST-REGISTR FEES		362			
5051520000	REPORTABLE MEALS		39			
5051540000	LEASED CAR-ST OWNED		19,677			
5060325000	Other Eq Acq (MA)		9,310			
	Total OTHER OPERATING:	1,263,866	377,890	30%	0	885,976
Total Administration:		**2,009,001**	**535,217**	**27%**	**0**	**1,473,784**

Executive director

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
501070	OTH PERS SVC		8,051			-8,051
512001	OTHER OPERATING	6,335				
5050010000	IN ST-MEALS-NON-REP		75			
5050020000	IN ST-LODGING		273			
5051520000	REPORTABLE MEALS		91			
	Total OTHER OPERATING:	6,335	439	7%	0	5,896
Total Executive director:		**6,335**	**8,490**	**134%**	**0**	**-2,155**

South Carolina Workers' Compensation Commission
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Fund 38440000 - EARMARKED FUND

Inform. services

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
501058	CLASSIFIED POS	87,850	102,503	117%		-14,653
501070	OTH PERS SVC		5,500			-5,500
512001	OTHER OPERATING	755,512				
5020040000	MICROFILM PROCESSING		14,256		48,639	
5020077000	SERVICES- APP DEV				21,624	
5020077100	SERVICES- APP SUP				12,960	
5020077110	SERVICES- DATA NET		250			
5020077170	SERVICES- PRINT EU		158			
5020077240	DP SERVICES – STATE		114,029			
5020090000	TELEPHONE & TELEGRPH		9,733			
5020120000	CELLULAR PHONE SVCS		2,475			
5030010000	OFFICE SUPPLIES		287			
5030010003	OFF SUP&EQ-NON-IT PL		435			
5030020000	COPY EQUIP SUPP		1,223			
5030030000	PRINTED ITEMS		367			
5030067130	EQUIP&SUPP- EUC		4,096			
5030090000	COMMUNICATION SUPP		206			
5040010000	RENT-OFFICE EQUIP		1,281			
5040027000	IT-RENT COPYNG EQUIP		1,067			
5040050000	NON IT-RENT-CONT REN		175			
5040057000	IT- RENTAL-CONT RENT		823		4,320	
5041010000	DUES & MEMBER FEES		159			
5050010000	IN ST-MEALS-NON-REP		38			
5050041000	HR-IN ST-AUTO MILES		170			
	Total OTHER OPERATING:	755,512	151,228	20%	87,543	516,741
Total Inform. services:		**843,362**	**259,231**	**31%**	**87,543**	**496,588**

South Carolina Workers' Compensation Commission
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58% of year elapsed

Fund 38440000 - EARMARKED FUND

Claims

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
501058	CLASSIFIED POS	280,850	146,278	52%		134,572
501070	OTH PERS SVC		5,500			-5,500
512001	OTHER OPERATING	19,700				
5020020000	COPYING EQUIP SVC		-463			
5020090000	TELEPHONE & TELEGRPH		-191			
5020120000	CELLULAR PHONE SVCS		379			
5030010000	OFFICE SUPPLIES		261			
5030070000	POSTAGE		2,458			
5040027000	IT-RENT COPYNG EQUIP		525			
5050010000	IN ST-MEALS-NON-REP		31			
5050020000	IN ST-LODGING		470			
5050041000	HR-IN ST-AUTO MILES		172			
	Total OTHER OPERATING:	19,700	3,641	18%	0	16,059
Total Claims:		**300,550**	**155,420**	**52%**	**0**	**145,130**

South Carolina Workers' Compensation Commission
Budget vs. Actual Report
FY 2018 As of 1/31/2018
58% of year elapsed

Fund 38440000 - EARMARKED FUND

Commissioners

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
501050	TAXABLE SUBS	70,000	14,556	21%	0	55,444
512001	OTHER OPERATING	230,700				
5020077100	SERVICES- APP SUP		780			
5020080000	FREIGHT EXPRESS DELV		29			
5020090000	TELEPHONE & TELEGRPH		-257			
5020120000	CELLULAR PHONE SVCS		5,997			
5021010000	LEGAL SERVICES		64,336			
5021410000	EDUC & TRNG-STATE		150			
5021540000	NON-IT OTHER PRO SRV		150			
5030010000	OFFICE SUPPLIES		328			
5030020000	COPY EQUIP SUPP		81			
5030067130	EQUIP&SUPP- EUC		242			
5030070000	POSTAGE		1,591			
5040027000	IT-RENT COPYNG EQUIP		516			
5050010000	IN ST-MEALS-NON-REP		332			
5050020000	IN ST-LODGING		2,267			
5050041000	HR-IN ST-AUTO MILES		13,434		189	
5050080000	IN ST-SUBSIST ALLOW		6,450			
5050570000	OUT ST-REGISTR FEES		-107			
5051520000	REPORTABLE MEALS		190			
	Total OTHER OPERATING:	230,700	96,509	42%	189	134,002
Total Commissioners:		**300,700**	**111,065**	**37%**	**189**	**189,446**

Information Services FY18

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
561000	Special Item	60,944	10,373	17%	19	50,552
Total Information Services FY18:		**60,944**	**10,373**	**17%**	**19**	**50,552**

South Carolina Workers' Compensation Commission
Budget vs. Actual Report
FY 2018 As of 1/31/2018
58% of year elapsed

Fund 38440000 - EARMARKED FUND

Insurance & Medical

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
501058	CLASSIFIED POS	459,463	268,863	59%		190,600
501070	OTH PERS SVC	22,881	15,355	67%		7,527
512001	OTHER OPERATING	54,500				
5020080000	FREIGHT EXPRESS DELV		571			
5020090000	TELEPHONE & TELEGRPH		-201			
5020120000	CELLULAR PHONE SVCS		266			
5021540000	NON-IT OTHER PRO SRV		16,140			
5024990000	NON IT OTH CONTRACT		990			
5030010000	OFFICE SUPPLIES		1,009			
5030010004	SUBSCRIPTIONS		198			
5030070000	POSTAGE		1,535			
5033990000	OTHER SUPPLIES		15			
5040027000	IT-RENT COPYNG EQUIP		548			
5050010000	IN ST-MEALS-NON-REP		155			
5050020000	IN ST-LODGING		3,287			
5050041000	HR-IN ST-AUTO MILES		897			
5050070000	IN ST-REGISTR FEES		700			
	Total OTHER OPERATING:	54,500	26,111	48%	0	28,390
Total Insurance & Medical:		**536,844**	**310,328**	**58%**	**0**	**226,516**

South Carolina Workers' Compensation Commission
Budget vs. Actual Report
FY 2018 As of 1/31/2018
58% of year elapsed

Fund 38440000 - EARMARKED FUND

Judicial

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
501058	CLASSIFIED POS	302,294	235,547	78%		66,747
501070	OTH PERS SVC		33,931			-33,931
512001	OTHER OPERATING	12,800				
5020010000	OFFICE EQUIP SERVICE		975			
5020090000	TELEPHONE & TELEGRPH		-120			
5020120000	CELLULAR PHONE SVCS		374			
5021010000	LEGAL SERVICES		1,460			
5030010000	OFFICE SUPPLIES		201			
5030070000	POSTAGE		2,085			
5040027000	IT-RENT COPYNG EQUIP		549			
5050010000	IN ST-MEALS-NON-REP		-107			
5050020000	IN ST-LODGING		697			
5050040000	IN ST-AUTO MILEAGE		74			
5050080000	IN ST-SUBSIST ALLOW		208			
5051520000	REPORTABLE MEALS		501			
	Total OTHER OPERATING:	12,800	6,896	54%	0	5,904
Total Judicial:		**315,094**	**276,374**	**88%**	**0**	**38,720**

Employer Contributions

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
513000	EMPLOYER CONTRIB	695,959	381,632	55%	0	314,327
Total Employer Contributions:		**695,959**	**381,632**	**55%**	**0**	**314,327**
Total EARMARKED FUND:		**5,068,789**	**2,048,129**	**40%**	**87,751**	**2,932,908**

South Carolina Workers' Compensation Commission
Commitments
FY 2018 As of 1/31/2018

Fund 38440000 - EARMARKED FUND

Administration

Inform. services

Commitment Item	Commitment Item Description	Vendor	Commitment
5020040000	MICROFILM PROCESSING	PALMETTO MICROFILM SYSTEMS INC	48,639
5020077000	SERVICES- APP DEV	PROGRESS SOFTWARE CORP	21,624
5020077100	SERVICES- APP SUP	PROGRESS SOFTWARE CORP	12,960
5040057000	IT- RENTAL-CONT RENT	XEROX	4,320
Total Inform. services:			**87,543**

Information Services FY18

Commitment Item	Commitment Item Description	Vendor	Commitment
5030067130	EQUIP&SUPP- EUC	HP INC	19
Total Information Services FY18:			**19**

Total EARMARKED FUND: 87,562

Any items with vendor "Not assigned" are pending financial adjustments. Any commitment on the Budget vs. Actual Report that is missing from this list is a travel commitment.

SC Workers' Compensation Commission
Financial Report
FY 2017-2018 Period Ending: January 31, 2018
Earmarked Fund
Revenues

			8enchmark	58%
Account	**Acct No.**	**Budget**	**YTD Actual Received**	**% of Budget**
Workers Comp Hearing Fee	4110090000	$ 565,000	$ 318,925	56%
Self Insurance App Fee	4160040000	$ 26,577		0%
Violations and Penalties	4223030000	$ 1,750,000	$ 1,172,686	67%
Parking Fee	4350040000	$ 6,060	$ 3,150	52%
Workers Comp Award Review Fee	4350140000	$ 36,575	$ 19,775	54%
Training Conference Registration Fee	4380020000	$ 3,500	$ 6,687	191%
Sale of Goods	4480010000		$ 1,134	
Sales of Photocopies	4380050000	$ 67,500	$ 43,610	65%
Sale of Services	4480020000			0%
Sale of Publication & Brochure	4480040000			0%
Sale of Listings Labels	4480060000	$ 16,500	$ 1,775	11%
Unclaimed Property	4511020000			0%
Returned Checks	4530010000		$ (225)	0%
Adj To Agency Deposit	4530020000		$ (25)	0%
Misc Revenue	4530030000		$ 703	0%
Dep By Private Entities	4530070000			0%
				0%
Total Revenues		$ 2,471,712	$ 1,568,194	63%
Self Insurance Tax		$ 2,400,467	$ 1,213,640	51%
Total		$ 4,872,179	$ 2,781,834	57%

SC Workers' Compensation Commission
BALANCE SHEET

EARMARKED FUND
FY 2017-2018
Period Ending: January 31, 2018

	Budget	YTD	% of budget
Total Revenues	$ 2,471,712	$ 1,568,194	63%
Self-Insurance Tax	$ 2,400,467	$ 1,213,640	51%
Total Revenues	$ 4,872,179	$ 2,781,834	57%
Total Expenditures	$ 5,068,789	$ 2,048,129	40%
Net Income/Expenditures		$ 733,705	

State of South Carolina

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Workers' Compensation Commission

February 15, 2018

To: Commissioners

From: Gary Cannon

RE: Medical Fee Schedule Update

When the Commissioners approved the annual update to Medical Services Provider Manual (Fee Schedule) in September 2017, you agreed to update the Fee Schedule during the first part of 2018. The intent of this action was to approve only a new Conversion Factor based on the 2018 CMS Relative Values. Changes to the Fee Schedule text will be considered during the annual update in 2019.

We anticipate receiving the proposed Conversion Factors and each one's respective impact on the cost to the system from the consultants on Monday February 19. We will distribute them to you at the Business Meeting Tuesday.

With the Commissioner's approval we will publish the proposed Conversion Factors for the public on Wednesday February 21 and accept written comment from the public and stakeholders through 5:00 PM, March 14.

We propose the Commissioners take formal action approving the Conversion Factor at the Business Meeting on March 19, with an effective date of April 1.