

A G E N D A

SOUTH CAROLINA WORKERS' COMPENSATION COMMISSION

1333 Main Street, 5th Floor
Columbia, South Carolina 29201

August 12, 2013 – 10:30 a.m.

Commission Hearing Room A

This meeting agenda was posted prior to the meeting and proper advance notice was made to all concerned parties in compliance with requirements in the Freedom of Information Act.

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|----|---|--|
| 1. | APPROVAL OF AGENDA OF BUSINESS MEETING
OF AUGUST 12, 2013 | CHAIRMAN BECK |
| 2. | APPROVAL OF MINUTES OF THE BUSINESS MEETING
OF JULY 15, 2013 (Tab 1) | CHAIRMAN BECK |
| 3. | GENERAL ANNOUNCEMENTS | MR. CANNON |
| 4. | APPLICATIONS FOR APPROVAL TO SELF-INSURE (Tab 2) | MR. SMITH |
| 5. | DEPARTMENT DIRECTORS' REPORTS
Administration – Financial Report (Tab 3)
Human Resources (Tab 4)
Information Services (Tab 5)
Insurance & Medical Services (Tab 6)
Claims (Tab 7)
Judicial (Tab 8) | MS. GANTT
MS. FLOYD
MS. HARTMAN
MR. DUFFIELD
MR. DUFFIELD
MS. CROCKER |
| 6. | EXECUTIVE DIRECTOR'S REPORT (Tab 9) | MR. CANNON |
| 7. | OLD BUSINESS
A. Proposed Regulation Change to 67-1605 Lump Sum (Tab 10) | CHAIRMAN BECK
Mr. Cannon |
| 8. | NEW BUSINESS
A. Approval of 2014 Commission Calendar (Tab 11) | CHAIRMAN BECK
Mr. Cannon |
| 9. | ADJOURNMENT | CHAIRMAN BECK |

Table of Contents

1	Approval of Minutes of the Business Meeting of July 15, 2013
2	Self-Insurance
3	Administration
4	Human Resources
5	Information Services
6	Insurance & Medical Services
7	Claims
8	Judicial
9	Executive Director's Report
10	Proposed Regulation Change to 67-1605 Lump Sum Payment
11	Approval of 2014 Commission Calendar

**THE
SOUTH CAROLINA WORKERS' COMPENSATION COMMISSION
BUSINESS MEETING**

Monday, July 15, 2013

A Business Meeting of the South Carolina Workers' Compensation Commission was held in Hearing Room A of the Workers' Compensation Commission on Monday, July 15, 2013 at 10:30 a.m. The meeting agenda was posted prior to the meeting and proper advance notice was made to all concerned parties in compliance with requirements in the Freedom of Information Act. The following Commissioners were present:

**T. SCOTT BECK, INTERIM CHAIRMAN
SUSAN S. BARDEN, VICE CHAIR
MELODY L. JAMES, COMMISSIONER
GENE MCCASKILL, COMMISSIONER
ANDREA C. ROCHE, COMMISSIONER
AISHA TAYLOR, COMMISSIONER
AVERY B. WILKERSON, JR., COMMISSIONER**

Present also were Gary M. Cannon, Executive Director; Grant Duffield, Insurance and Medical Services Director; Virginia Crocker, Judicial Director; Betsy Hartman, IT Director; Diana Gant, Accounting/Fiscal Manager; Wayne Ducote, Coverage Director; W.C. Smith, Self-Insurance Director; Amanda Underhill, Business Analyst; and Keith Roberts, Attorney. Also present were Clara Smith and Ronnie Maxwell, Injured Workers' Advocates; and Mark James, Summer Intern.

Chairman Beck called the meeting to order at 10:36 a.m.

AGENDA

Commissioner Barden moved that the agenda be approved. Commissioner Wilkerson seconded the motion, and the motion was approved.

APPROVAL OF MINUTES – BUSINESS MEETING OF JUNE 17, 2013

Commissioner Roche moved that the minutes of the Business Meeting of June 17, 2013 be approved. Commissioner Barden seconded the motion, and the motion was approved.

GENERAL ANNOUNCEMENTS

There were no general announcements.

APPLICATIONS FOR APPROVAL TO SELF-INSURE

Self-insurance applications were presented by W.C. Smith, Self-Insurance Director. Nineteen (19) prospective members of three (3) funds were presented to the Commission for approval. The applications were:

Palmetto Timber Fund

HRV Enterprise LLC

SC Association of Counties

Cherokee County

SC Home Builders SIE

American Dream Homes & Remodeling, LLC

C and J General Contractors, LLC

Classic Carolina Construction, Inc.

Finan's Remodeling, Inc.

Finley Builders, Inc.

GTS Development, LLC

IFM, LLC

Kevin Yoder

Leon Brown dba Brown Painting

Michael Cloys dba AGP Contractors

Nick Trotter dba Interior Needs

PH Campbell Construction, LLC

Roger Martin dba Martin Electric

Shady Grove Plantation & Nursery, Inc.

Travis Davis

Upstate Contracting & Renovations, Inc.

Boone Curtis W. dba Weldon Construction

After examination of the applications, it was determined that each complied with the Commission's requirements and each was recommended for approval. Commissioner Wilkerson made the motion to approve the applications to self-insure, and Commissioner James seconded the motion. The motion was unanimously approved.

DEPARTMENT DIRECTORS' REPORTS

The Department Directors presented their reports which were also submitted to the Commission in written form.

Administration Department

Diana Gant presented the Summary of Revenues and Expenditures for the period ending June 30, 2013. The last day to process payments for Fiscal Year 2013 was July 12. Therefore, the report does not reflect actual year-end figures. The benchmark for June is 100%. The Commission's revenues are at 85.21%, and expenditures are at 98%.

Mr. Cannon expressed appreciation to Ms. Gant for her work managing and balancing the agency's budget.

Human Resources Department

On behalf of Cathy Floyd, Ms. Gant presented the Human Resources report for the period of June 12, 2013 through July 9, 2013. Ms. Gant announced Mark James and Marlene Johnson-Moore began their six-week summer internships on June 17, 2013. The Department

processed the retirement of Greg Line from the Claims Director position effective July 1, 2013, and hired Mr. Line as a temporary employee conducting informal conferences effective July 2, 2013. A new form for annual employee reviews is being created combining the position description and Employee Performance Management System.

Information Services

Betsy Hartman presented the Information Services Department's report. Ms. Hartman announced the S.C. Vocational Rehabilitation Department's (SCVRD) Data Portal is now in production. Chuck Hamden, SCVRD Counselor, is responsible for training the SCVRD supervisors and counselors.

Insurance & Medical Services Department

Grant Duffield presented the Insurance & Medical Services Department's report. Mr. Duffield reported that year to date the Compliance Division has collected \$587,492 in fines which represents 164% of prior year's year-end collection.

Mr. Duffield said the Medical Services Advisory Group held their initial meeting on June 20, 2013. The purpose of the advisory group is to review non-inpatient fee schedules and current models for service improvements to stakeholders and to identify ways to improve administrative processes. He will forward the group's recommendations to Mr. Cannon.

Claims Department

Mr. Duffield presented the Claims Department's report. For the month of June, Claims Department closed 2,147 individual cases. Fine revenue received in June was \$48,500, an increase of \$950 over prior month. Claims Examiners reviewed 944 individual case files. A total of 297 Informal Conferences were conducted in eight locations.

Mr. Duffield reported the I2A Fine process has been moved from the Claims Department to Insurance and Medical Services.

Judicial Department

Virginia Crocker presented the Judicial Department's report. The Judicial Department continues to monitor the mediation process and assist constituencies in the proper completion of amended forms and pleadings.

EXECUTIVE DIRECTOR'S REPORT

Gary Cannon, Executive Director, presented his report which was also submitted to the Commission in written form. He pointed out the following highlights from his report:

Mediation Regulations

Mr. Cannon announced that effective June 28, the new Mediation Regulations were approved with its publication in the *State Register*.

R67-1605 Lump Sum Payment Proposed Amendment

Mr. Cannon announced the Notice of Drafting for the proposed amendment to R67-1605 Lump Sum Payment was published in the *State Register* on June 28.

CPT® Distribution License Renewal

Mr. Cannon announced the Commission renewed the annual CPT® Distribution License Agreement with the American Medical Association effective July 1, 2013 – June 30, 2015. The Agreement includes price increases through the term of the contract.

OLD BUSINESS

There was no old business.

NEW BUSINESS

There was no new business.

ADJOURNMENT

Commissioner Barden made the motion to adjourn. Commissioner Wilkerson seconded the motion, and the motion was approved.

The July 15, 2013 meeting of the South Carolina Workers' Compensation Commission adjourned at 10:49 a.m.

Reported August 12, 2013

Kim Ballentine, Office of the Executive Director

INTEROFFICE MEMORANDUM

TO: GARY CANNON, EXECUTIVE DIRECTOR
FROM: DIANA GANTT, DIRECTOR OF ADMINISTRATION
SUBJECT: FINANCIAL REPORT PERIOD ENDING JULY 31, 2013
DATE: 8/6/2013

The Summary of Revenues and Expenditures for the period ending June 30, 2013 & July 31, 2013, are attached.

- The Fiscal Year 2013 report is final.
- Revenue received is at 85.21%.
- 100% of the State Appropriations were spent and 97.5% of the Earmarked Funds were spent.
- July is the 1st Fiscal Month of Fiscal Year 2014.
- The benchmark for July is 8.33%. The Commission's revenues are at 6.55% and expenses are at 8%.
- There were 40 payment made to vendors, travelers, and other State Agencies
- The following is a summary of each department expenditure benchmarks:

General Fund: Total expenditures are at 9%.

Earmark Fund:

Commissioners –

- Total expenditures are at 7% of budget.

Administration –

- Overall the expenditures are 7% of budget.

Claims –

- Expenditures are at 8% of budget.

Insurance & Medical –

- Total expenditures are at 6% of budget

Judicial –

- Total expenditures are at 7% of budget.

Activity Report from the Procurement Office:

	MTD	YTD
SCEIS Shopping Carts	0	0
Vendors Contacted for Price Quotes	15	15
Visa Procurement Card Orders Placed	2	2
SC Dept of Corrections Orders Placed	1	1
Staples Orders Placed	2	2
State Leased Vehicles taken for Service	2	2
State Reports filed by Procurement Officer	5	5

Mail Room Activity:

	MTD	YTD
Files Copied for Outside Parties	190	190
Pages Copied	7,416	7,416

South Carolina Workers' Compensation Commission
Summary of Revenues and Expenditures
2012 - 2013 Budget

June 30, 2013

STATE APPROPRIATIONS	Budget	FY To Date	Benchmark	100.00%
General Appropriation	\$ 1,843,376	\$ 1,843,376		100.00%
Account Description	Appropriation	Expenditure	Balance	% Expended
Personal Services	\$ 1,415,013	\$ 1,415,013	\$ (0)	100.0%
Other Operating Expenses				0.0%
Employer Contribution	428,363	428,363	0	100.0%
Total	\$ 1,843,376	\$ 1,843,376	\$ (0)	100.0%
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OTHER APPROPRIATIONS				
EARMARKED	Budgeted Revenues	Received thru 6/30/13	% Received	
Training Conference Registration Fee	\$ 1,000	\$ 8,450	845.00%	
Sale of Publication and Brochures	8,000	4,465	55.81%	
Workers' Comp Award Review Fee	75,000	61,970	82.63%	
Sale of Photocopies	95,000	87,499	92.10%	
Workers' Compensation Filing Violation Fee	1,891,000	1,576,011	83.34%	
Sale of Listings and Labels	30,000	25,487	84.96%	
Workers' Comp Hearing Fee	600,000	533,415	88.90%	
Insurance Reserve Refund (Prepaid Legal)		3,493		
Earmarked Funds - Original Authorization	\$ 2,700,000	\$ 2,300,790	85.21%	
Increase Authorization	535,066			
Increase Authorization - BD100	-			
Total Earmarked Revenues + Fund Balances	\$ 3,235,066			
Account Description	Appropriation	Expenditure	Balance	% Expended
Personal Services	\$ 1,475,072	\$ 1,475,072	\$ (0)	100.0%
Taxable Subsistence	48,771	48,771	-	100.0%
Other Operating Expenses	1,211,339	1,128,857	82,482	93.2%
Employer Contribution	499,884	499,884	(0)	100.0%
Total Earmarked	\$ 3,235,066	\$ 3,152,584	\$ 82,481	97.5%
<hr/>				
COMPUTER FUNDS CARRIED FORWARD				
Computer Services - Carry forward	\$ -	\$ -	\$ -	0.0%
TOTAL OTHER APPROPRIATIONS	\$ 3,235,066	\$ 3,152,584	\$ 82,481	97.5%

South Carolina Workers' Compensation Commission

2012 - 2013 Budget

June 30, 2013

Consolidated

	Original Budget	Budget Amendments	Amended Budget	Expanded June	Year-To-Date : 100%			
					Year to Date	%	Encumb.	Balance
Commissioners								
Salaries	\$ 1,150,344	\$ 31,500	\$ 1,171,751	\$ 47,373	\$ 1,171,751	100%	\$ -	\$ -
Other Operating Expenditures								
Total Contractual Services	219,128	-	219,128	27,858	205,233	94%	\$ -	\$ 13,895
Total Supplies & Materials	23,499	-	23,499	209	12,221	52%	\$ -	\$ 11,278
Total Fixed Charges	158,028	-	158,028	20,716	130,609	95%	\$ -	\$ 7,419
Total Travel	90,950	(26,455)	64,495	1,810	55,534	86%	\$ -	\$ 8,881
Total Other Operating Exp	\$ 491,604	(26,455)	\$ 465,150	\$ 55,592	\$ 432,677	91%	\$ -	\$ 41,473
Total Commissioners	\$ 1,641,849	\$ (4,948)	\$ 1,636,901	\$ 103,966	\$ 1,595,419	97%	\$ -	\$ 41,473
Administration								
Salaries	\$ 599,791	\$ 671	\$ 600,462	\$ 25,241	\$ 560,462	100%	\$ -	\$ 0
Other Operating Expenditures								
Total Contractual Services	105,502	35,935	121,437	5,085	129,593	107%	\$ -	\$ (8,156)
Total Supplies & Materials	23,053	-	23,053	1,567	19,250	84%	\$ -	\$ 3,809
Total Fixed Charges	132,810	-	132,810	14,388	127,942	96%	\$ -	\$ 4,862
Total Travel	14,490	-	14,490	1,042	13,350	92%	\$ -	\$ 1,140
Total Equipment	-	-	-	-	-	0%	\$ -	\$ 0
Total Other Operating Exp	\$ 275,855	-	\$ 261,790	\$ 22,083	\$ 260,140	99%	\$ -	\$ 1,649
Total Administration	\$ 835,646	\$ 16,606	\$ 852,252	\$ 47,824	\$ 860,603	100%	\$ -	\$ 1,649
Claims								
Salaries	\$ 376,757	\$ 34,856	\$ 410,613	\$ 22,158	\$ 410,835	100%	\$ -	\$ 0
Other Operating Expenditures								
Total Contractual Services	64,472	(7,670)	56,802	2,274	54,513	96%	\$ -	\$ 2,289
Total Supplies & Materials	37,473	(20,350)	17,121	76	16,821	98%	\$ -	\$ 300
Total Fixed Charges	79,659	(4,500)	75,159	9,208	75,719	101%	\$ -	\$ (560)
Total Travel	2,100	(1,200)	900	202	1,246	138%	\$ -	\$ (346)
Total Other Operating Exp	\$ 182,700	(33,720)	\$ 149,962	\$ 11,760	\$ 148,299	99%	\$ -	\$ 1,583
Total Claims	\$ 560,459	\$ 338	\$ 560,797	\$ 33,966	\$ 559,113	100%	\$ -	\$ 1,684
Insurance and Medical Services								
Salaries	\$ 422,766	\$ 32,322	\$ 455,090	\$ 18,049	\$ 455,090	100%	\$ -	\$ (1)
Other Operating Expenditures								
Total Contractual Services	73,104	3,200	76,304	7,590	87,428	115%	\$ -	\$ (11,124)
Total Supplies & Materials	22,725	1,565	24,290	175	17,164	71%	\$ -	\$ 7,126
Total Fixed Charges	62,394	-	62,194	7,050	54,571	88%	\$ -	\$ 7,643
Total Travel	1,350	-	1,350	-	291	17%	\$ -	\$ 1,119
Total Other Operating Exp	\$ 259,373	-	\$ 264,120	\$ 14,813	\$ 258,393	99%	\$ -	\$ 4,748
Total Insurance and Medical Services	\$ 582,141	\$ 37,087	\$ 619,228	\$ 32,854	\$ 614,463	99%	\$ -	\$ 4,745
Judicial								
Salaries	\$ 343,886	\$ (23,140)	\$ 340,736	\$ 14,273	\$ 340,736	100%	\$ -	\$ 0
Other Operating Expenditures								
Total Contractual Services	33,570	200	33,770	2,094	28,622	85%	\$ -	\$ 5,148
Total Supplies & Materials	22,770	7,749	30,519	68	9,965	30%	\$ -	\$ 20,554
Total Fixed Charges	70,545	-	70,545	8,943	66,733	95%	\$ -	\$ 3,812
Total Travel	5,445	-	5,445	52	2,028	37%	\$ -	\$ 3,417
Total Other Operating Exp	\$ 132,330	-	\$ 140,279	\$ 11,154	\$ 137,348	77%	\$ -	\$ 32,931
Total Judicial	\$ 496,216	\$ (15,199)	\$ 481,017	\$ 23,429	\$ 448,086	93%	\$ -	\$ 32,931
Totals By Department								
Department Totals								
Commissioners	\$ 1,641,849	\$ (4,948)	\$ 1,636,901	\$ 103,966	\$ 1,595,419	97%	\$ -	\$ 41,473
Administration	\$ 835,646	\$ 16,606	\$ 852,252	\$ 47,324	\$ 860,603	100%	\$ -	\$ 1,649
Claims	\$ 560,459	\$ 338	\$ 560,797	\$ 33,958	\$ 559,113	100%	\$ -	\$ 1,684
Insurance & Medical	\$ 582,141	\$ 37,087	\$ 619,228	\$ 32,854	\$ 614,463	99%	\$ -	\$ 4,745
Judicial	\$ 496,216	\$ (15,199)	\$ 481,017	\$ 23,429	\$ 448,086	93%	\$ -	\$ 32,931
Total Departmental Expend	\$ 4,116,311	\$ 88,284	\$ 4,150,195	\$ 243,540	\$ 4,067,714	98%	\$ -	\$ 82,481
Employer Contributions	\$ 807,374	\$ 45,873	\$ 928,247	\$ 38,329	\$ 928,247	100%	\$ -	\$ 0
Total General & Reserved Funds	\$ 4,923,685	\$ 79,757	\$ 5,078,442	\$ 281,863	\$ 4,995,960	98%	\$ -	\$ 82,482

South Carolina Workers' Compensation Commission

2012 - 2013 Budget

June 30, 2013

General Appropriation

	Original Budget	Budget Amendments	Amended Budget	Year-To-Date : 100%					
				Expended June	Year to Date	%	Encumb.	Balance	
Commissioners									
Salaries									
Chairman	\$ 115,567	\$ (3,477)	\$ 114,090	\$ 4,754	\$ 114,090	100%	\$ -	\$ -	
Commissioner	664,602	24,738	689,340	28,723	689,340	100%	\$ -	\$ -	
Terminal Leave	-	19,747	19,747	-	19,747	100%	\$ -	\$ (0)	
Classified Employees	290,075	9,728	299,803	32,492	299,803	100%	\$ -	\$ (0)	
Total Commissioners	<u>1,070,244</u>	<u>52,736</u>	<u>1,122,980</u>	<u>45,968</u>	<u>1,122,980</u>	<u>100%</u>	<u>\$ -</u>	<u>\$ -</u>	
Administration									
Salaries									
Director	\$ 94,152	\$ 2,824	\$ 96,976	\$ 4,041	\$ 96,976	100%	\$ -	\$ -	\$ 0
Classified Positions	44,625	9,069	53,894	1,924	53,894	100%	\$ -	\$ -	\$ 0
Total Administration	<u>138,977</u>	<u>11,893</u>	<u>150,870</u>	<u>5,964</u>	<u>150,870</u>	<u>100%</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 0</u>
Claims									
Salaries									
Classified Positions	\$ 67,000	\$ 12,361	\$ 79,361	\$ 3,307	\$ 79,361	100%	\$ -	\$ -	\$ 0
Total Claims	<u>67,000</u>	<u>12,361</u>	<u>79,361</u>	<u>3,307</u>	<u>79,361</u>	<u>100%</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 0</u>
Insurance and Medical Services									
Salaries									
Classified Positions	\$ 25,350	\$ 7,759	\$ 33,109	\$ 2,838	\$ 33,109	100%	\$ -	\$ -	\$ (0)
Total Ins and Medical Svcs	<u>25,350</u>	<u>7,759</u>	<u>33,109</u>	<u>2,838</u>	<u>33,109</u>	<u>100%</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (0)</u>
Judicial									
Salaries									
Classified Positions	\$ 27,858	\$ 835	\$ 28,693	\$ 1,196	\$ 28,693	100%	\$ -	\$ -	\$ 0
Total Judicial	<u>27,858</u>	<u>835</u>	<u>28,693</u>	<u>1,196</u>	<u>28,693</u>	<u>100%</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 0</u>
General Funds									
Department Totals									
Commissioners	\$ 1,070,244	\$ 52,736	\$ 1,122,980	\$ 45,968	\$ 1,122,980	100%	\$ -	\$ -	\$ (0)
Administration	138,977	11,893	150,870	5,964	150,870	100%	\$ -	\$ -	\$ 0
Claims	67,000	12,361	79,361	3,307	79,361	100%	\$ -	\$ -	\$ 0
Insurance & Medical	25,350	7,759	33,109	2,838	33,109	100%	\$ -	\$ -	\$ (0)
Judicial	27,858	835	28,693	1,196	28,693	100%	\$ -	\$ -	\$ 0
Total Departmental Expend	<u>\$ 1,329,429</u>	<u>\$ 85,384</u>	<u>\$ 1,415,813</u>	<u>\$ 58,272</u>	<u>\$ 1,415,018</u>	<u>100%</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (0)</u>
Employer Contributions	<u>434,190</u>	<u>(5,827)</u>	<u>428,363</u>	<u>30,807</u>	<u>428,363</u>	<u>100%</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 0</u>
Total General Fund Appropriations	<u>\$ 1,763,619</u>	<u>\$ 78,737</u>	<u>\$ 1,843,376</u>	<u>\$ 90,079</u>	<u>\$ 1,843,376</u>	<u>100%</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (0)</u>

South Carolina Workers' Compensation Commission

2012 - 2013 Budget

June 30, 2013

Earmarked Funds

	Original Budget	Budget Amendments	Amended Budget	Year-To-Date : 100%					
				Expended June	Year to Date	%	Encumb	Balance	
Commissioners									
Salaries									
Taxable Subsistence	\$ 80,000	\$ (31,229)	\$ 48,771	\$ 1,405	\$ 48,771	100%	\$ -	\$ -	
Total Salaries	\$ 80,000	\$ (31,229)	\$ 48,771	\$ 1,405	\$ 48,771	100%	\$ -	\$ -	
Other Operating Expenditures									
Contractual Services									
Office Equipment Service	1,700	-	1,700	-	-	0%	-	1,700	
Copying Equipment Service	1,200	-	1,200	278	1,395	111%	-	(135)	
Print/Bind/Advertisement	1,510	-	1,510	-	-	0%	-	1,510	
PriNet Pub Annual Reports	1,028	-	1,028	-	-	0%	-	1,028	
Data Processing Services	34,000	-	34,000	3,930	34,037	100%	-	(37)	
Freight Express Delivery	1,450	-	1,450	-	73	5%	-	1,457	
Telephone	6,100	-	6,100	308	3,412	56%	-	2,688	
Cellular Phone Service	9,100	-	9,100	3,847	11,554	127%	-	(2,454)	
Legal Services/Attorney Fees	160,000	-	160,000	21,496	154,642	97%	-	5,358	
Other Professional Services	3,000	-	3,000	-	180	6%	-	2,820	
Total Contractual Services	\$ 118,128	-	\$ 119,128	\$ 27,858	\$ 205,233	94%	-	\$ 13,895	
Supplies & Materials									
Office Supplies	7,500	-	7,500	193	2,937	39%	-	4,563	
Copying Equipment	4,202	-	4,200	-	2,364	56%	-	1,836	
Printing	1,200	-	1,200	-	1,819	152%	-	(619)	
Data Processing Supplies	1,649	-	1,649	-	45	3%	-	1,604	
Postage	4,500	-	6,500	-	4,787	56%	-	3,713	
Communication Supplies	50	-	50	-	-	0%	-	50	
Main/Material Supplies	200	-	200	16	152	76%	-	48	
Motor Vehicle Supp/Gasoline	100	-	100	-	49	49%	-	51	
Other Supplies	100	-	100	-	67	67%	-	33	
Total Supplies & Materials	\$ 23,499	-	\$ 23,499	\$ 208	\$ 11,221	52%	-	\$ 11,278	
Rental Charges									
Rental-Cont Rent Payment	2,500	-	2,500	2	3,017	43%	-	1,483	
Rent-Non State Owned Property	149,000	-	149,000	11,940	140,818	95%	-	6,182	
Rent-Other	250	-	250	-	-	0%	-	250	
Insurance-State	4,500	-	4,500	8,354	8,354	186%	-	(3,854)	
Insurance-Non State	1,169	-	1,169	-	-	0%	-	1,169	
Dues & Memberships	109	-	109	420	420	385%	-	(311)	
Equipment Maintenance	500	-	500	-	-	0%	-	500	
Total Rental Charges	\$ 158,028	-	\$ 158,028	\$ 20,716	\$ 150,469	95%	-	\$ 7,419	
Travel (Includes Leased Car)									
In State - Meal (Non-Reportable)	350	-	350	-	186	53%	-	164	
In State - Auto Mileage	20,000	-	20,000	2,996	17,812	89%	-	2,188	
In State - Subsistence Allowance	30,000	(16,228)	13,772	2,091	2,979	65%	-	4,793	
Out State - Meal	100	-	100	-	75	75%	-	25	
Out State - Auto Mileage	2,000	-	2,000	-	188	14%	-	1,712	
Leased Car	38,500	(10,227)	28,273	2,723	28,273	100%	-	(0)	
Total Travel	\$ 90,898	(28,455)	\$ 64,455	\$ 7,820	\$ 55,614	89%	-	\$ 8,881	
Total Other Operating Expenditures	\$ 493,805	(26,455)	\$ 467,350	\$ 56,392	\$ 423,677	91%	-	\$ 41,473	
Total Commissioners	\$ 571,605	\$ (57,684)	\$ 513,921	\$ 57,997	\$ 472,448	92%	\$ -	\$ 41,473	

South Carolina Workers' Compensation Commission

2012 - 2013 Budget

June 30, 2013

Earmarked Funds

	Original Budget	Budget Amendments	Amended Budget	Expended June	Year-To-Date : 100%				
					Year To Date	%	Encumb	Balance	
Administration									
Salaries									
Classified Positions	\$ 408,567	\$ (7,726)	\$ 400,843	\$ 19,277	\$ 400,841	100%	\$ -	\$ (0)	
Temporary Employees	11,247	(2,496)	8,751		8,751	100%		0	
Terminal Leave	1,000	(1,000)				0%			
Total Salaries	420,814	(11,222)	409,592	19,277	400,592	100%			(0)
Other Operating Expenditures									
Contractual Services									
Office Equipment Service	5,800	-	5,800	486	6,435	111%	-	(635)	
Copying Equipment Service	550	-	550		245	45%	-	105	
Print/Bind/Advertisement	500	-	500		2,143	429%	-	(1,643)	
Print Pub Annual Reports	22	-	22			0%	-	22	
Data Processing Services	62,000	15,935	77,935	3,646	90,479	116%	-	(12,545)	
Freight Express Delivery	800	-	800	70	646	81%	-	254	
Telephone	4,600	-	4,600	297	4,028	89%	-	572	
Cellular Phone Service	3,000	-	3,000	391	2,476	83%	-	524	
Education & Training Services	1,000	-	1,000			0%	-	1,000	
Attorney Fees	25,000	-	25,000	195	21,123	84%	-	3,877	
General Repair	230	-	230		407	177%	-	(177)	
Audit Acct Finance	100	-	100		104	104%	-	(4)	
Catered Meals	300	-	300		203	68%	-	(97)	
Other Professional Services	100	-	100		166	166%	-	(66)	
Other Contractual Services	1,500	-	1,500		520	34%	-	962	
Total Contractual Services	105,582	15,935	121,437	5,085	129,598	107%			(8,154)
Supplies & Materials									
Office Supplies	5,000	-	5,000	453	7,007	140%	-	(2,007)	
Subscriptions	175	-	175			0%	-	175	
Copying Equipment Supplies	3,434	-	3,434	109	2,019	59%	-	3,415	
Printing	1,964	-	1,964	427	2,287	116%	-	(323)	
Data Processing Supplies	500	-	500		1,283	257%	-	(783)	
Postage	10,000	-	10,000		4,976	50%	-	5,024	
Mount/Lanternary Supplies	200	-	200	12	123	60%	-	79	
Fees & Fines	280	-	280		50	18%	-	230	
Gasoline/ Motor Vehicle Supply	100	-	100			0%	-	100	
Employee Recog & Award	1,000	-	1,000	29	1,032	103%	-	(32)	
Other Supplies	400	-	400	477	477	119%	-	(77)	
Total Supplies & Materials	23,053	-	23,053	1,587	19,258	86%			3,895
Fixed Charges									
Rental-Cont/Rent Payment	6,000	-	6,000	421	6,708	112%	-	(708)	
Rent-Non State Owned Property	95,000	-	95,000	7,726	91,118	96%	-	3,883	
Reen-Other	11,000	-	11,000	1,304	12,597	115%	-	(1,397)	
Insurance-State	7,490	-	7,490	3,678	5,933	79%	-	1,557	
Insurance-Non State	134	-	134		705	526%	-	(371)	
Dues and Memberships	5,000	-	5,000	85	4,770	95%	-	230	
Sales Tax Paid	8,185	-	8,185	1,175	6,137	75%	-	2,049	
Total Fixed Charges	133,630	-	133,630	14,388	127,948	96%			4,682
Travel (Includes Leased Car)									
In State - Meal/Mov/ Reportable	100	-	100		7	7%	-	93	
Reportable Meals	100	-	100			0%	-	100	
Out of State - Mileage	90	-	90			0%	-	90	
In State - Registration Fees	200	-	200		377	185%	-	(177)	
Leased-Car	14,000	-	14,000	1,042	12,966	93%	-	1,034	
Total Travel	14,490	-	14,490	1,042	13,390	92%			1,140
Equipment									
Equipment Data Processing- PC's									
Total Equipment									
Total Other Operating Expenditures	275,855	15,935	291,790	22,083	290,148	99%			3,649
Total Administration	\$ 696,369	\$ 4,713	\$ 701,382	\$ 41,359	\$ 699,733	100%	\$	\$	\$ 1,649

South Carolina Workers' Compensation Commission
2012 - 2013 Budget
June 30, 2013

Earmarked Funds

	Original Budget	Budget Amendments	Amended Budget	Year-To-Date - 100%					
				Expended June	Year To Date	%	Encumb.	Balance	
Claims									
Salaries									
Classified Positions	\$ 294,757	\$ 25,333	\$ 320,090	\$ 13,798	\$ 320,090	100%	\$ -	\$ 60	
Temporary Positions	14,000	(2,636)	11,364	5,094	11,364	100%		0	
Terminal Leave	1,000	(1,000)	-	-	-	0%		-	
Total Salaries	309,757	23,337	331,454	18,892	331,454	100%			0
Other Operating Expenditures									
Contractual Services									
Office Equipment Services	200	(100)	100	-	-	0%			100
Copying Equipment Service	400	-	400	-	732	183%		(33.2)	
Print / Bind / Adv	750	(700)	50	-	-	0%		50	
Print/Pub Annual Reports	22	(20)	2	-	-	0%		2	
Data Processing Services	30,000	(1,000)	29,000	1,907	28,197	97%		803	
Freight Express Delivery	500	(400)	100	-	21	21%		79	
Telephone	4,000	(4,000)	3,600	262	3,522	98%		78	
Cellular Phone Service	2,500	(2,000)	1,500	104	782	52%		718	
Temporary Services	26,000	(4,000)	22,000	-	21,259	97%		741	
Other Professional Services	100	(50)	50	-	-	0%		50	
Total Contractual Services	84,472	(7,670)	56,802	2,274	54,513	98%			2,288
Supplies & Materials									
Office Supplies	8,771	(6,400)	1,871	63	1,813	97%		58	
Copying Equipment	3,000	(1,100)	1,900	-	1,871	99%		29	
Printing	900	-	900	-	1,425	158%		(525)	
Data Processing Supplies	3,000	(2,900)	100	-	36	36%		64	
Postage	22,000	(10,000)	12,000	-	11,442	95%		558	
Janitorial Supplies	200	-	200	12	234	117%		(34)	
Other Supplies	100	50	150	-	-	0%		150	
Total Supplies & Materials	37,471	(20,358)	17,121	76	16,821	98%			300
Fixed Charges									
Rental-Cont Rent Payment	2,500	-	2,500	357	2,429	97%		71	
Rent-Non State Owned Property	73,000	(2,500)	70,500	5,970	70,409	100%		91	
Rent-Other	225	(200)	25	-	-	0%		25	
Insurance-State	2,000	(800)	1,200	1,381	2,381	740%		(1,681)	
Insurance-Non State	134	(300)	34	-	-	0%		34	
Equipment- Copying	800	(400)	400	-	-	0%		400	
Equipment Maintenance	1,000	(500)	500	-	-	0%		500	
Total Fixed Charges	79,669	(4,500)	75,159	9,288	75,719	101%			(560)
Travel (Includes Leased Car)									
In State - Meals (Non-Reportable)	300	(200)	100	-	63	63%		37	
In State - Lodging	600	(400)	200	-	172	86%		28	
In State - Auto Mileage	600	(500)	100	-	32	32%		68	
In-State Registration	200	(100)	100	-	-	0%		100	
Reportable Meals	400	-	400	202	979	245%		(579)	
Total Travel	2,100	(1,300)	900	202	1,148	138%			(348)
Total Other Operating Expenditures	1,83,700	(33,728)	149,982	11,760	148,299	99%			1,683
Total Claims	\$ 493,459	\$ (23,023)	\$ 481,436	\$ 38,451	\$ 473,752	100%	\$ -	\$ 1,684	

South Carolina Workers' Compensation Commission
2012 - 2013 Budget
June 30, 2013

Earmarked Funds

	Original Budget	Budget Amendments	Amended Budget	Year-To-Date : 100%				
				Expended June	Year to Date	%	Encumb.	Balance
Insurance and Medical Services								
Salaries								
Classified Positions	378,434	21,054	399,488	14,567	399,488	100%	-	0
Temporary Employees	15,469	3,509	18,978	644	18,978	100%	-	[0]
Terminal Leave	3,515		3,515	0	3,515	100%	-	-
Total Salaries	397,418	24,563	423,981	15,211	423,981	100%	-	(0)
Other Operating Expenditures								
Contracted Services								
Office Equipment Service	200		200	-	-	0%	-	200
Copying Equipment Service	300		300	-	-	0%	-	300
Print/Bind/Advertisement	500		500	-	-	0%	-	500
Print Pub Annual Report	24		24	-	-	0%	-	24
Data Processing Services	47,000		47,000	3,733	49,639	106%	-	(2,699)
Freight Express Delivery		200	200	-	21	11%	-	179
Telephone	2,626		2,626	234	2,308	88%	-	318
Cell Phone	3,000		3,000	105	689	23%	-	2,311
Catered Meals	2,000		2,000	-	1,561	83%	-	339
Other Professional Services	10,000	3,000	13,000	3,393	32,553	250%	-	(19,551)
Other Contractual Services	2,654		2,654	145	558	7%	-	6,896
Total Contractual Services	73,304	3,200	76,304	7,580	87,428	115%	-	(11,134)
Supplies & Materials								
Office Supplies	5,000	1,765	6,765	164	6,474	125%	-	(1,709)
Copying Equipment	3,500		3,500	-	2,069	59%	-	1,431
Printing	1,500		1,500	-	2,285	139%	-	(585)
Data Processing Supplies	500		500	-	40	8%	-	460
Postage	11,000	(200)	10,800	-	4,364	40%	-	6,436
Maintenance/Janitorial Supplies	75		75	14	133	178%	-	(58)
Building Materials	1,000		1,000	-	-	0%	-	1,000
Fees & Perms	50		50	-	-	0%	-	50
Other Supplies	100		100	-	-	0%	-	100
Total Supplies & Materials	22,325	1,565	24,290	176	17,184	71%	-	7,126
Fixed Charges								
Rental-Court Rent Payment	2,104		2,104	289	2,085	99%	-	39
Rent-Non State Owned Property	52,000		52,000	4,214	49,701	96%	-	2,299
Rent-Other	2,000		2,000	-	-	0%	-	2,000
Insurance-State	2,000		2,000	2,493	2,493	125%	-	(493)
Insurance-Non State	148		148	-	-	0%	-	148
Equipment Maintenance	942		942	-	-	0%	-	942
Sales Tax Paid	3,000		3,000	54	282	10%	-	2,708
Total Fixed Charges	62,394		62,394	7,050	54,571	87%	-	7,428
Travel (Includes Leased Car)								
In State - Meals (Non-Reportable)	400		400	-	26	7%	-	374
In-State Registration	100		100	-	-	0%	-	100
Reportable Meals	150		150	-	-	0%	-	150
In State - Lodging	700		700	-	205	29%	-	495
Total Travel	1,350		1,350		233	17%	-	1,119
Total Other Operating Expenditures	159,373	4,765	164,138	14,813	159,393	97%	-	4,745
Total Insurance and Medical Services	\$ 554,791	\$ 29,228	\$ 586,119	\$ 30,087	\$ 581,374	99%	\$	\$ 4,745

South Carolina Workers' Compensation Commission
2012 - 2013 Budget
June 30, 2013

Earmarked Funds

	Original Budget	Budget Amendments	Amended Budget	Year-To-Date : 100%				
				Expended June	Year To Date	%	Encumb	Balance
Judicial								
Salaries								
Classified Positions	\$ 333,028	\$ (22,386)	\$ 310,642	\$ 32,477	\$ 310,642	100%	\$ -	\$ 40
Temporary Employees	3,000	(1597)	1403	600	1403	100%	-	-
Total Salaries	336,028	(23,983)	312,045	33,077	312,045	100%	-	(40)
Other Operating Expenditures								
Contractual Services								
Office Equipment Services	80	-	80	-	-	0%	-	80
Copy Equipment Services	850	-	850	-	-	0%	-	850
Print/Bind/Advertisement	800	-	800	-	-	0%	-	800
Print Publ Annual Reports	20	-	20	-	-	0%	-	20
Freight Express Delivery	-	200	200	-	21	13%	-	179
Data Processing Services	28,000	-	28,000	1,801	25,393	91%	-	2,607
Telephone	2,500	-	2,500	166	2,131	85%	-	369
Cellular Phone Service	1,120	-	1,120	105	1,077	96%	-	43
Other Professional Services	200	-	200	-	-	0%	-	200
Total Contractual Services	33,570	200	33,770	2,094	28,431	85%	-	5,346
Supplies & Materials								
Office Supplies	5,500	-	5,500	57	2,086	38%	-	3,414
Copying Equipment Supplies	2,500	-	2,500	-	1,575	63%	-	925
Printing	2,000	-	2,000	-	1,312	66%	-	688
Data Processing Supplies	1,500	-	1,500	-	367	15%	-	1,133
Postage	10,000	7,749	17,749	-	4,416	25%	-	13,331
Maintenance/Janitorial Supplies	150	-	150	13	106	72%	-	42
Promotional Supplies	20	-	20	-	-	0%	-	20
Other Supplies	100	-	100	-	-	0%	-	100
Total Supplies & Materials	11,779	7,749	20,519	64	9,985	49%	-	10,534
Road Charges								
Rental-Cnt Rent Payment	3,000	-	3,000	?	940	31%	-	2,060
Rent-Non State Owned Property	65,300	-	65,300	5,268	62,126	95%	-	3,175
Rent-Other	125	-	125	-	-	0%	-	125
Insurance-State	2,000	-	2,000	3,668	3,668	100%	-	(1,668)
Insurance-Non State	120	-	120	-	-	0%	-	120
Total Fixed Charges	70,545	-	70,545	6,943	66,733	95%	-	3,812
Travel (includes Leased Car)								
In State - Meals / Non Reportable	450	-	450	-	212	47%	-	238
Reportable Meals	770	-	770	33	795	38%	-	475
In State - Lodging	2,200	-	2,200	-	1,045	47%	-	1,155
In State - Auto Mileage	1,800	-	1,800	19	476	26%	-	1,324
In State - Misc Travel Expense	25	-	25	-	-	0%	-	25
In State Registration	100	-	100	-	-	0%	-	100
Out State - Auto Mileage	100	-	100	-	-	0%	-	100
Total Travel	5,645	-	5,645	52	2,028	37%	-	3,617
Total Other Operating Expenditures	132,330	7,349	140,279	11,356	107,348	77%	-	32,931
Total Judicial	\$ 468,054	\$ (16,034)	\$ 452,024	\$ 24,233	\$ 419,393	93%	\$ -	\$ 33,931
Earmarked Funds								
Department Totals								
Commissioners	\$ 571,605	\$ (57,684)	\$ 513,921	\$ 57,997	\$ 472,448	92%	\$ -	\$ 43,473
Administration	696,669	4,713	701,382	41,359	699,753	100%	-	3,649
Claims	493,459	(12,023)	481,436	30,651	479,752	100%	-	1,684
Insurance & Medical	556,791	29,328	586,119	30,027	581,374	99%	-	4,745
Judicial	468,258	(16,034)	452,324	24,233	419,393	93%	-	33,931
Total Departmental Expend	\$ 2,786,882	\$ (51,780)	\$ 2,735,102	\$ 184,268	\$ 2,662,700	97%	\$ -	\$ 32,483
Employer Contributions	446,184	51,700	499,884	7,516	499,884	100%	-	(0)
Total Earmarked Funds	\$ 3,235,066	\$ (0)	\$ 3,135,066	\$ 191,784	\$ 3,137,584	97%	\$ -	\$ 62,483
Capital / Computer Project Carryforward	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -	\$ -

South Carolina Workers' Compensation Commission
Summary of Revenues and Expenditures
2013 - 2014 Budget
July 31, 2013

	Budget	FY To Date	Benchmark	8.33%
STATE APPROPRIATIONS				
General Appropriation	\$ 1,763,619	\$ 145,968.25		8.33%
Account Description	Appropriation	Expenditure	Balance	% Expended
Personal Services	\$ 1,364,669	\$ 132,630	\$ 1,232,039	9.7%
Other Operating Expenses				0.0%
Employer Contribution	463,390	39,978	423,412	8.6%
Total	\$ 1,828,059	\$ 172,608	\$ 1,655,451	9.4%
OTHER APPROPRIATIONS				
EARMARKED	Budgeted Revenues	Received thru 7/31/12	% Received	
Training Conference Registration Fee	\$ 5,000	\$ -	0.00%	
Sale of Publication and Brochures	8,000	750	9.38%	
Workers' Comp Award Review Fee	73,000	3,600	4.93%	
Sale of Photocopies	88,000	5,338	6.07%	
Workers' Compensation Filing Violation Fee	1,660,000	111,155	6.70%	
Sale of Listings and Labels	25,000	1,710	6.84%	
Workers' Comp Hearing Fee	562,000	36,125	6.43%	
Earmarked Funds - Original Authorization	\$ 2,421,000	\$ 158,678	6.55%	
Increase Authorization	951,066			
Total Earmarked Revenues + Fund Balance	\$ 3,372,066			
SELF INSURANCE	Collected Revenue	Transferred to State Fund	Balance to WCC Fund Balance	
Self Insurance	\$ 157,005	\$ -	\$ 157,005	
Account Description	Appropriation	Expenditure	Balance	% Expended
Personal Services	\$ 1,454,375	\$ 124,929	\$ 1,330,046	8.5%
Taxable Subsistence	72,350	11,330	61,020	15.7%
Other Operating Expenses	1,379,941	61,890	1,318,051	4.5%
Employer Contribution	465,400	57,979	407,421	12.5%
Total Earmarked	\$ 3,372,066	\$ 255,528	\$ 3,116,538	7.6%
TOTAL OTHER APPROPRIATIONS	\$ 3,372,066	\$ 255,528	\$ 3,116,538	7.6%

South Carolina Workers' Compensation Commission
2013 - 2014 Budget
July 31, 2013

Consolidated

	Original Budget	Budget Amendments	Amended Budget	Year-To-Date : 6.33%					
				Expended July	Year to Date	%	Incumb	Balance	
Commissioners									
Salaries	\$ 1,175,584	\$ -	\$ 1,175,584	\$ 103,366	\$ 103,264	9%	\$ -	\$ 53,020	
Other Operating Expenditures									
Total Contractual Services	201,275	-	201,275	5,339	5,339	3%	-	195,936	
Total Supplies & Materials	12,120	-	12,120	1,253	1,253	10%	-	10,867	
Total Fixed Charges	153,999	-	153,999	11,940	11,940	8%	-	141,959	
Total Travel	57,600	-	57,600	2,526	2,526	4%	-	55,074	
Total Other Operating Exp	424,894	-	424,894	11,058	11,058	3%	-	403,836	
Total Commissioners	\$ 1,600,478	\$ -	\$ 1,600,478	\$ 124,323	\$ 124,324	8%	\$ -	\$ 464,836	
Administration									
Salaries	\$ 471,969	\$ -	\$ 471,969	\$ 32,182	\$ 32,182	11%	\$ -	\$ 439,838	
Other Operating Expenditures									
Total Contractual Services	294,063	-	294,063	1,953	1,953	1%	-	292,110	
Total Supplies & Materials	33,134	-	33,134	1,924	1,924	6%	-	31,210	
Total Fixed Charges	133,426	-	133,426	9,037	9,037	7%	-	124,389	
Total Travel	20,000	-	20,000	1,068	1,068	5%	-	18,932	
Total Other Operating Exp	480,633	-	480,633	13,982	13,982	3%	-	466,641	
Total Administration	\$ 952,592	\$ -	\$ 952,592	\$ 66,114	\$ 66,114	7%	\$ -	\$ 896,478	
Claims									
Salaries	\$ 380,727	\$ -	\$ 380,727	\$ 69,300	\$ 69,283	22%	\$ -	\$ 345,360	
Other Operating Expenditures									
Total Contractual Services	40,570	-	40,570	262	261	1%	-	40,308	
Total Supplies & Materials	24,600	-	24,600	3,651	3,651	15%	-	20,949	
Total Fixed Charges	82,234	-	82,234	5,970	5,970	7%	-	76,264	
Total Travel	2,100	-	2,100	-	-	0%	-	2,100	
Total Other Operating Exp	149,340	-	149,340	9,084	9,084	7%	-	139,420	
Total Claims	\$ 530,231	\$ -	\$ 530,231	\$ 59,087	\$ 59,087	11%	\$ -	\$ 484,360	
Insurance and Medical Services									
Salaries	\$ 472,119	\$ -	\$ 472,119	\$ 35,159	\$ 35,159	7%	\$ -	\$ 436,960	
Other Operating Expenditures									
Total Contractual Services	98,698	-	98,698	3,467	3,467	4%	-	95,432	
Total Supplies & Materials	20,800	-	20,800	1,876	1,876	9%	-	18,914	
Total Fixed Charges	63,090	-	63,090	4,214	4,214	7%	-	58,876	
Total Travel	1,350	-	1,350	-	-	0%	-	1,350	
Total Other Operating Exp	184,138	-	184,138	9,596	9,596	5%	-	174,542	
Total Insurance and Medical Services	\$ 656,257	\$ -	\$ 656,257	\$ 44,715	\$ 44,715	7%	\$ -	\$ 611,542	
Judicial									
Salaries	\$ 190,995	\$ -	\$ 190,995	\$ 28,529	\$ 28,529	7%	\$ -	\$ 162,466	
Other Operating Expenditures									
Total Contractual Services	35,522	-	35,522	184	184	1%	-	35,338	
Total Supplies & Materials	29,270	-	29,270	1,958	1,958	7%	-	27,312	
Total Fixed Charges	70,545	-	70,545	5,268	5,268	7%	-	65,277	
Total Travel	5,445	-	5,445	-	-	0%	-	5,445	
Total Other Operating Exp	148,782	-	148,782	7,410	7,410	5%	-	138,372	
Total Judicial	\$ 531,777	\$ -	\$ 531,777	\$ 35,939	\$ 35,939	7%	\$ -	\$ 495,838	
Totals By Departments									
Department Totals									
Commissioners	\$ 1,600,478	\$ -	\$ 1,600,478	\$ 124,323	\$ 124,324	8%	\$ -	\$ 464,836	
Administration	952,592	-	952,592	66,114	66,114	7%	-	896,478	
Claims	530,231	-	530,231	59,087	59,087	11%	-	484,360	
Insurance & Medical	656,257	-	656,257	44,715	44,715	7%	-	611,542	
Judicial	531,777	-	531,777	35,939	35,939	7%	-	495,838	
Total Departmental Expend	\$ 4,271,335	\$ -	\$ 4,271,335	\$ 330,180	\$ 330,179	8%	\$ -	\$ 2,943,594	
Employer Contributions	928,790	-	928,790	97,957	97,957	11%	-	830,833	
Total General & Earmarked Funds	\$ 5,200,125	\$ -	\$ 5,200,125	\$ 428,135	\$ 428,136	8%	\$ -	\$ 3,771,437	

South Carolina Workers' Compensation Commission
2013 - 2014 Budget
July 31, 2013

General Appropriation

	Original Budget	Budget Amendments	Amended Budget	Expended July	Year-To-Date : 8.33%							
					to Date	%	Encumb	Balance				
Commissioners												
Salaries												
Chairman	\$ 118,890	\$ -	\$ 118,890	\$ 9,508	\$ 9,508	8%	\$ -	\$ 109,383				
Commissioner	684,540	-	684,540	57,445	57,445	8%	-	627,095				
Terminal Leave	-	-	-	-	-	0%	-	-				
Classified Employees	299,804	-	299,804	24,983	24,984	8%	-	274,820				
Total Commissioners	<u>\$ 1,103,234</u>	-	<u>\$ 1,103,234</u>	<u>91,936</u>	<u>91,936</u>	<u>8%</u>	-	-				
Administration												
Salaries												
Director	\$ 96,976	\$ -	\$ 96,976	\$ 8,081	\$ 8,081	8%	\$ -	\$ 88,895				
Classified Positions	46,169	-	46,169	3,847	3,847	8%	-	42,322				
Total Administration	<u>\$ 143,145</u>	-	<u>\$ 143,145</u>	<u>11,929</u>	<u>11,928</u>	<u>8%</u>	-	<u>131,217</u>				
Claims												
Salaries												
Classified Positions	\$ 63,487	\$ -	\$ 63,487	\$ 6,613	\$ 6,613	10%	\$ -	\$ 56,874				
Terminal Leave	13,736	-	13,736	13,736	13,734	100%	-	\$ [0]				
Total Claims	<u>\$ 63,487</u>	-	<u>\$ 63,487</u>	<u>20,350</u>	<u>20,350</u>	<u>52%</u>	-	<u>\$ 56,874</u>				
Insurance and Medical Services												
Salaries												
Classified Positions	\$ 26,110	\$ -	\$ 26,110	\$ 6,026	\$ 6,026	23%	\$ -	\$ 20,084				
Total Ins and Medical Svcs	<u>\$ 26,110</u>	-	<u>\$ 26,110</u>	<u>\$ 6,026</u>	<u>\$ 6,026</u>	<u>23%</u>	-	<u>\$ 20,084</u>				
Judicial												
Salaries												
Classified Positions	\$ 28,693	\$ -	\$ 28,693	\$ 2,391	\$ 2,391	8%	\$ -	\$ 26,302				
Total Judicial	<u>\$ 28,693</u>	-	<u>\$ 28,693</u>	<u>2,391</u>	<u>2,391</u>	<u>8%</u>	-	<u>\$ 26,302</u>				
General Funds												
Department Totals												
Commissioners	\$ 1,103,234	\$ -	\$ 1,103,234	\$ 91,936	\$ 91,936	8%	\$ -	\$ 1,011,298				
Administration	143,145	-	143,145	11,929	11,928	8%	-	131,217				
Claims	63,487	-	63,487	20,350	20,350	32%	-	43,137				
Insurance & Medical	26,110	-	26,110	6,026	6,026	23%	-	20,084				
Judicial	28,693	-	28,693	2,391	2,391	8%	-	26,302				
Total Departmental Expend	<u>\$ 1,364,669</u>	-	<u>\$ 1,364,669</u>	<u>\$ 132,631</u>	<u>\$ 132,630</u>	<u>10%</u>	<u>\$ -</u>	<u>\$ 1,132,038</u>				
Employer Contributions	<u>463,390</u>	-	<u>463,390</u>	<u>39,978</u>	<u>39,978</u>	<u>9%</u>	-	<u>423,412</u>				
Total General Fund Appropriations	<u>\$ 1,828,059</u>	-	<u>\$ 1,828,059</u>	<u>\$ 172,608</u>	<u>\$ 172,608</u>	<u>9%</u>	<u>\$ -</u>	<u>\$ 1,655,451</u>				

**South Carolina Workers' Compensation Commission
2013 - 2014 Budget
July 31, 2013**

Earmarked Funds:

	Original Budget	Budget Amendments	Amended Budget	Year-To-Date : 8.33%				
				Expended July	Year To Date	%	Encumb.	Balance
Commissioners								
Salaries								
Taxable Subsistence	\$ 72,350	\$ -	\$ 72,350	\$ 11,330	\$ 11,330	16%	\$ -	\$ 61,020
Total Salaries	72,350	-	72,350	11,330	11,330	16%	-	61,020
Other Operating Expenditures								
Contractual Services								
Copying Equipment Service	1,300	-	1,300	-	-	0%	-	1,300
Data Processing Services	34,000	-	34,000	-	-	0%	-	34,000
Freight Express Delivery	100	-	100	-	-	0%	-	100
Telephone	3,500	-	3,500	308	308	9%	-	3,192
Cellular Phone Service	11,500	-	11,500	-	-	0%	-	11,500
Legal Services/Attorney Fees	150,675	-	150,675	5,031	5,031	3%	-	145,644
Other Professional Services	200	-	200	-	-	0%	-	200
Total Contractual Services	203,375	-	203,375	5,339	5,339	3%	-	195,036
Supplies & Materials								
Office Supplies	2,900	-	2,900	11	11	0%	-	2,889
Copying Equipment	2,300	-	2,300	664	664	29%	-	1,636
Printing	1,600	-	1,600	-	-	0%	-	1,600
Data Processing Supplies	50	-	50	-	-	0%	-	50
Postage	4,800	-	4,800	539	539	11%	-	4,261
Market/Janitorial Supplies	150	-	150	15	15	10%	-	134
Motor Vehicle Supp/Gasoline	50	-	50	24	24	48%	-	26
Other Supplies	70	-	70	-	-	0%	-	70
Total Supplies & Materials	12,120	-	12,120	1,253	1,253	10%	-	10,867
Fixed Charges								
Rental-Cont.Rent Payment	1,000	-	1,000	-	-	0%	-	1,000
Rent-Non State Owned Property	143,000	-	143,000	11,940	11,940	8%	-	131,060
Insurance-State	8,300	-	8,300	-	-	0%	-	8,300
Insurance-Non State	1,169	-	1,169	-	-	0%	-	1,169
Dues & Membership	430	-	430	-	-	0%	-	430
Total Fixed Charges	153,899	-	153,899	11,940	11,940	8%	-	141,959
Travel (Includes Leased Car)								
In State - Meals (Non-Reportable)	200	-	200	-	-	0%	-	200
In State - Auto Mileage	18,000	-	18,000	247	247	1%	-	17,753
In State - Subsidized Allowance	9,000	-	9,000	-	-	0%	-	9,000
Out State - Meals	100	-	100	-	-	0%	-	100
Out State - Auto Mileage	300	-	300	-	-	0%	-	300
Leased Car	30,000	-	30,000	2,279	2,279	8%	-	27,721
Total Travel	57,800	-	57,800	2,526	2,526	4%	-	55,874
Total Other Operating Expenditures	434,894	-	424,894	21,058	21,058	5%	-	403,836
Total Commissioners	\$ 487,364	\$ -	\$ 487,364	\$ 32,388	\$ 32,388	7%	\$ -	\$ 454,956

South Carolina Workers' Compensation Commission
2013 - 2014 Budget
 July 31, 2013

Earmarked Funds

	Original Budget	Budget Amendments	Amended Budget	Year-To-Date : 8.33%							
				Expended July	Year To Date	%	Encumb.	Balance			
Administrative											
Salaries											
Classified Positions	\$ 316,230	\$	\$ 316,230	\$ 38,553	\$ 38,553	12%	\$	\$ 277,657			
Temporary Employees	12,614		12,614	3,650	3,650	29%		10,964			
Terminal Leave						0%					
Total Salaries	328,844		328,844	40,303	40,303	12%		289,521			
Other Operating Expenditures											
Contractual Services											
Office Equipment Service	8,100		8,100	550	550	7%		7,550			
Copying Equipment Service	3,000		3,000			0%		3,000			
Print/Bind/Advertisement	10,000		10,000			0%		10,000			
Print, Pub Annual Reports	6,000		6,000			0%		6,000			
Data Processing Services	213,993		213,993	1,107	1,107	1%		212,886			
Freight Express Delivery	1,600		1,600			0%		1,600			
Telephone	7,060		7,060	296	296	4%		6,764			
Cellular Phone Service	5,000		5,000			0%		5,000			
Education & Training Services	5,000		5,000			0%		5,000			
Attorney Fees	25,000		25,000			0%		25,000			
General Repair	1,500		1,500			0%		1,500			
Audit Acct Finance	110		110			0%		110			
Catered Meals	4,000		4,000			0%		4,000			
Other Professional Services	1,500		1,500			0%		1,500			
Other Contractual Services	2,000		2,000			0%		2,000			
Total Contractual Services	294,063		294,063	1,953	1,953	1%		292,110			
Supplies & Materials											
Office Supplies	9,500		9,500	964	964	10%		8,536			
Copying Equipment Supplies	4,434		4,434	574	574	13%		3,860			
Printing	3,500		3,500			0%		3,500			
Data Processing Supplies	2,300		2,300			0%		2,300			
Postage	8,000		8,000	373	373	5%		7,627			
Mgmt/Industrial Supplies	1,000		1,000	32	32	3%		968			
Fees & Fines	1,800		1,800			0%		1,800			
Gasoline/ Motor Vehicle Supply	100		100			0%		100			
Employee Recog Award	1,500		1,500			0%		1,500			
Other Supplies	1,000		1,000			0%		1,000			
Total Supplies & Materials	33,138		33,138	1,924	1,924	6%		31,214			
Fixed Charges											
Rental-Cent Rent Payment	6,000		6,000	592	592	10%		5,408			
Ran-Non State Owned Property	95,000		95,000	7,726	7,726	2%		87,274			
Ran-Other	11,000		11,000	700	700	6%		10,300			
Insurance-State	7,490		7,490			0%		7,490			
Insurance-Non State	750		750			0%		750			
Dues and Memberships	5,000		5,000	20	20	0%		4,980			
Sales Tax Paid	8,186		8,186			0%		8,186			
Total Fixed Charges	138,426		138,426	9,037	9,037	7%		124,398			
Travel (Includes Leased Car)											
In State - Meal Non/ Reportable	1,000		1,000	59	59	6%		941			
Reportable Meals	1,000		1,000	39	39	4%		961			
In State - Lodging	1,000		1,000	78	78	8%		922			
In State - Registration Fees	2,000		2,000	84	84	4%		1,916			
Leased Car	15,000		15,000	808	808	5%		14,192			
Total Travel	20,000		20,000	1,046	1,046	5%		18,932			
Equipment											
Equipment Data Processing- PCs						0%					
Total Equipment						0%					
Total Other Operating Expenditures	480,623		480,623	13,982	13,982	3%		466,641			
Total Administration	\$ 809,447	\$	\$ 809,447	\$ 54,186	\$ 54,186	7%	\$	755,293			

South Carolina Workers' Compensation Commission
2013 - 2014 Budget
July 31, 2013

Earmarked Funds

	Original Budget	Budget Amendments	Amended Budget	Year-To-Date : 8.33%					
				Expended July	Year to Date	%	Encumb	Balance	
Claims									
Salaries									
Classified Positions	\$ 301,790	\$	\$ 301,790	\$ 27,596	\$ 27,596	9%	\$	\$ 274,194	
Temporary Positions	15,450	-	15,450	1,257	1,257	9%	-	14,193	
TerminalLeave	-	-	-	-	-	0%	-	-	
Total Salaries	317,240		317,240	28,854	28,854	9%		288,386	
Other Operating Expenditures									
Contractual Services									
Copying Equipment Service	1,800	-	1,800	-	-	0%	-	1,800	
Data Processing Services	33,050	-	33,050	-	-	0%	-	33,050	
Telephone	4,000	-	4,000	262	262	7%	-	3,738	
Cellular Phone Service	1,720	-	1,720	-	-	0%	-	1,720	
Total Contractual Services	40,570	-	40,570	262	262	1%	-	40,388	
Supplies & Materials									
Office Supplies	2,000	-	2,000	-	-	0%	-	2,000	
Copying Equipment	3,000	-	3,000	526	526	18%	-	2,474	
Printing	1,500	-	1,500	-	-	0%	-	1,500	
Data Processing Supplies	3,500	-	3,500	934	934	27%	-	2,566	
Postage	14,000	-	14,000	2,179	2,179	16%	-	11,821	
Maint/Janitorial Supplies	500	-	500	12	12	2%	-	488	
Other Supplies	100	-	100	-	-	0%	-	100	
Total Supplies & Materials	24,000	-	24,000	3,651	3,651	15%	-	20,349	
Road Charges									
Rental-Conc Rent Payment	2,500	-	2,500	-	-	0%	-	2,500	
Rent-Non State Owned Property	75,000	-	75,000	5,970	5,970	8%	-	69,030	
Insurance-State	2,800	-	2,800	-	-	0%	-	2,800	
Insurance-Non State	134	-	134	-	-	0%	-	134	
Equipment- Copying	800	-	800	-	-	0%	-	800	
Equipment Maintenance	3,000	-	3,000	-	-	0%	-	3,000	
Total Road Charges	82,334	-	82,334	5,970	5,970	7%	-	76,364	
Travel (Includes Lessor Car)									
In State - Meals (Non-Reportable)	300	-	300	-	-	0%	-	300	
In State - Lodging	600	-	600	-	-	0%	-	600	
In State - Auto Mileage	600	-	600	-	-	0%	-	600	
In-State Registration	200	-	200	-	-	0%	-	200	
Reportable Meals	400	-	400	-	-	0%	-	400	
Total Travel	2,100	-	2,100	-	-	0%	-	2,100	
Total Other Operating Expenditures	149,504		149,504	9,854	9,854	7%		139,620	
Total Claims	\$ 466,744	\$	\$ 466,744	\$ 38,737	\$ 38,737	8%	\$	\$ 428,007	

South Carolina Workers' Compensation Commission
2013 - 2014 Budget
July 31, 2013

Earmarked Funds

	Original Budget	Budget Amendments	Amended Budget	Year-To-Date : 8.33%				
				Expended July	Year to Date	%	Encumb.	Balance
Insurance and Medical Services								
Salaries:								
Classified Positions	430,540		430,540	29,193	29,193	7%	-	401,407
Temporary Employees	15,469		15,469	-	-	0%	-	15,469
Terminal Leave	0		0	0	0	0%	-	-
Total Salaries	446,009		446,009	29,193	29,193	7%		416,876
Other Operating Expenditures:								
Contractual Services								
Office Equipment Service	100		100	-	-	0%	-	100
Copying Equipment Service	100		100	-	-	0%	-	100
Data Processing Services	55,000		55,000	1,620	1,620	3%	-	53,380
Telephone	2,300		2,300	214	214	9%	-	2,086
Cell Phone	1,000		1,000	-	-	0%	-	1,000
Catered Meals	1,600		1,600	-	-	0%	-	1,600
Other Professional Services	38,298		38,298	1,087	1,087	3%	-	37,211
Other Contractual Services	500		500	546	546	109%	-	(46)
Total Contractual Services	98,398		98,398	3,467	3,467	4%		95,932
Supplies & Materials:								
Office Supplies	9,000		9,000	-	-	0%	-	9,000
Copying Equipment	2,500		2,500	581	581	23%	-	1,919
Printing	2,500		2,500	-	-	0%	-	2,500
Data Processing Supplies	500		500	467	467	93%	-	33
Postage	5,000		5,000	814	814	16%	-	4,186
Maintenance/Janitorial Supplies	150		150	14	14	9%	-	136
Building Materials	1,000		1,000	-	-	0%	-	1,000
Fees & Fines	50		50	-	-	0%	-	50
Other Supplies	100		100	-	-	0%	-	100
Total Supplies & Materials:	20,800		20,800	1,876	1,876	9%		18,924
Fixed Charges:								
Rental-Cont Rent Payment	2,500		2,500	-	-	0%	-	2,500
Rent-Non State Owned Property	52,000		52,000	4,214	4,214	8%	-	47,786
Rent-Other	2,000		2,000	-	-	0%	-	2,000
Insurance-State	2,500		2,500	-	-	0%	-	2,500
Insurance-Non State	148		148	-	-	0%	-	148
Equipment Maintenance	942		942	-	-	0%	-	942
Sales Tax Paid	3,000		3,000	-	-	0%	-	3,000
Total Fixed Charges:	63,090		63,090	4,214	4,214	7%		58,876
Travel (Includes Leased Car)								
In-State - Meals (Non-Reportable)	400		400	-	-	0%	-	400
In-State Registration	100		100	-	-	0%	-	100
Reportable Meals	150		150	-	-	0%	-	150
In State - Lodging	700		700	-	-	0%	-	700
Total Travel	1,350		1,350			0%		1,350
Total Other Operating Expenditures	134,238		134,238	9,556	9,556	7%		124,582
Total Insurance and Medical Services	\$ 638,147	\$	\$ 630,147	\$ 38,698	\$ 38,690	6%	\$	\$ 591,457

South Carolina Workers' Compensation Commission
2013 - 2014 Budget
July 31, 2013

Earmarked Funds

Year-To-Date : 8.33%								
	Original Budget	Budget Amendments	Amended Budget	Expended July	Year to Date	%	Enbund	Balance
Salaries								
Classified Positions	\$ 360,302	\$ 2000	\$ 360,302	\$ 24,954	\$ 24,954	7%	\$ 335,348	\$ 16
Temporary Employees				2184	1184	59%		816
Total Salaries	361,302		362,302	26,138	26,138	7%		336,164
Other Operating Expenditures								
Contractual Services								
Office Equipment Services	80		80			0%		80
Copy Equipment Services	250		250			0%		250
Print/Bind/Advertisement	800		800			0%		800
Data Processing Services	29,972		29,972			0%		29,972
Telephone	2,500		2,500	184	184	7%		2,316
Cellular Phone Service	1,120		1,120			0%		1,120
Other Professional Services	200		200			0%		200
Total Contractual Services	35,522		36,522	184	184	1%		35,338
Supplies & Materials								
Office Supplies	4,000		4,000			0%		4,000
Copying Equipment Supplies	2,500		2,500	471	471	19%		2,029
Printing	2,000		2,000			0%		2,000
Data Processing Supplies	2,500		2,500	467	467	19%		2,033
Postage	18,000		18,000	1,010	1,010	6%		16,990
Maintenance/Janitorial Supplies	150		150	11	11	7%		139
Promotional Supplies	20		20			0%		20
Other Supplies	100		100			0%		100
Total Supplies & Materials	29,270		29,270	1,958	1,958	7%		27,312
Fleet Charges								
Rental-Cost Rent Payment	3,000		3,000			0%		3,000
Rent Non State Owned Property	65,300		65,300	5,268	5,268	8%		60,092
Rent-Other	125		125			0%		125
Insurance-State	2,000		2,000			0%		2,000
Insurance-Non State	120		120			0%		120
Total Fleet Charges	70,545		70,545	5,388	5,388	7%		65,271
Travel (Includes Leased Car)								
In State - Meals / Non Reportable	450		450			0%		450
Reportable Meals	770		770			0%		770
In State - Lodging	2,200		2,200			0%		2,200
In State - Auto Mileage	1,800		1,800			0%		1,800
In State - Miles Travel Expense	25		25			0%		25
In-State Registration	100		100			0%		100
Out State - Auto Mileage	100		100			0%		100
Total Travel	5,445		5,445			0%		5,445
Total Other Operating Expenditures	140,713		140,782	7,418	7,410	5%		133,373
Total Budgeted	\$ 563,084	\$ 0	\$ 563,084	\$ 33,548	\$ 33,548	7%	\$ 0	\$ 469,536
Earmarked Funds								
Department Totals								
Commissioners	\$ 497,244	\$ 0	\$ 497,244	\$ 32,388	\$ 32,388	7%	\$ 0	\$ 464,856
Administration	809,647		809,647	54,186	54,186	7%		755,261
Claims	466,744		466,744	38,737	38,737	8%		428,007
Insurance & Medical	630,147		630,147	38,690	38,690	6%		591,457
Judicial	503,084		503,084	33,548	33,548	7%		469,536
Total Departmental Expend	\$ 2,908,684	\$ 0	\$ 2,908,684	\$ 197,549	\$ 197,549	7%	\$ 0	\$ 2,708,337
Employer Contributions	465,400		465,400	37,979	37,979	12%		407,421
Total Earmarked Funds	\$ 3,372,084	\$ 0	\$ 3,372,084	\$ 255,528	\$ 255,528	8%	\$ 0	\$ 3,116,536
Capital / Computer Project Carryforward	\$ 0		\$ 0	\$ 0	\$ 0	0%		\$ 0

MEMORANDUM

Date: August 7, 2013

TO: Mr. Gary Cannon
Executive Director

FROM: Cathy Floyd
Human Resources

SUBJECT: Human Resources Report Period of July 10 – August 6, 2013

Below is a summary of the Human Resources activity for the period of July 10 – August 6, 2013.

Recruitment and Selection

- The summer law clerk interns, Mark James and Marlene Johnson-Moore, terms have ended
- Processed 10 lateral reassessments

Employee Relations (ER)

- Three ER issues were addressed during the activity period
- The combined position description (PD) and Employee Performance Management System (EPMS) form has been finalized
 - Training on the new form is scheduled for all supervisors on August 22, 2013
- Worked 20 hours on three special projects/strategic planning initiatives
- The Agency will participate in the 2013 Multi-Agency Harvest Hope Food Drive – August 12 – 23, 2013
- The scanning process continues for Inactive HR Files
 - Approximately 480 inactive files, 40 have been scanned

Benefits

- Assisted one employee with benefit related matters
- Completed two inquiries with the Retirement Systems
- Assisted two employees with retirement related issues
- Issued one COBRA notice
- Issued an HR Letter to all employees as a reminder of the increase in retirement contributions

SC Enterprise Information System (SCEIS)

- Processed two employment verifications
- Assisted three employees with payroll related issues
- Continue to assist employees with leave and time issues caused by SCEIS
- Seventy-three transactions were keyed into the system

Reporting

- Submitted the annual Bonus Report and Monetary Rewards report for the State Division of Human Resources
- Submitted the annual Compensated Absences Report to the Comptroller General's Office
- Submitted the annual Payroll Report to the State Accident Fund
- Completed the State Accident Fund's Policy Holder Survey

Finance Related

- Processed 10 daily deposits
- Approved forty SCEIS financial transactions

State of South Carolina



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Workers' Compensation Commission

To: Gary Cannon
SCWCC Executive Director
From: Betsy Hartman
IT Director
Date: August 6, 2013
Subject: IT Department
August 2013 Full Commission Report

Summary of IT Department Activities

Director of IT

- Meeting and Demo of microfilm scanning equipment with Palmetto Microfilm Systems Inc.
 - Coverage information
- Security Audit and Assessment
 - BCB and Deloitte
 - TeamIA
- SCVRD Business advisory Council Monthly meeting

Mediation Processing

12-M Late Penalty Processing

Claims R3 Production Issues

Implemented

- Mediation email notification of status for Judicial staff – additional notifications
- Fatality Notification via email
- Sealed Document process

Business requirement development

- Claims Department
 - Development of scanning queues by forms
- Medical Dispute Portal

- Enhancements to eCase
 - Upload of APA documents
 - ePayments
 - eMail to SCWCC staff

Projects – In Process

Document Upload from eCase - APA documents. Having issues with users and secure mail process. To eliminate the need for secure email, we are looking for alternative method to upload documents in a safe and secure manner that is more user friendly. This will also assist in other eService issues on the project list that require upload of documents from Attorney's, Carrier's and other parties to WCC cases.

Second Injury Fund Special Claims - special claims data received and will be stored in OnBase with Self-Insurance data

EOI Release 3

- Health Tech live June 26, 2013
- ESIS live June 21
- Ebix and ISO live July 9
- Metrics

Daily Average	Release 1	R1 %	Release 3	R3 %
November	130	100%	0	0%
December	90	54%	78	47%
January*	66	43%	86	56%
February	53	40%	78	60%
March	42	29%	103	71%
April	37	30%	87	70%
May	41	22%	143	78%
June	39	30%	92	70%
July	20	14%	119	86%

SCVRD Portal

- Chuck Hamden to demonstrate portal SCVRD Staff September
- Mediation
 - Email reports being sent daily to Judicial staff
 - Email notifications being sent to last user if open Jar and a clincher is processed as a reminder.

Projects – to be started in September 2013 or after

DSIT Contract

- Waiting on DSIT for Security language to be added to the contract

Production Server Upgrade

- Upgrading Progress to Open Edge 10.2b 7
- Test

Medical Dispute Portal

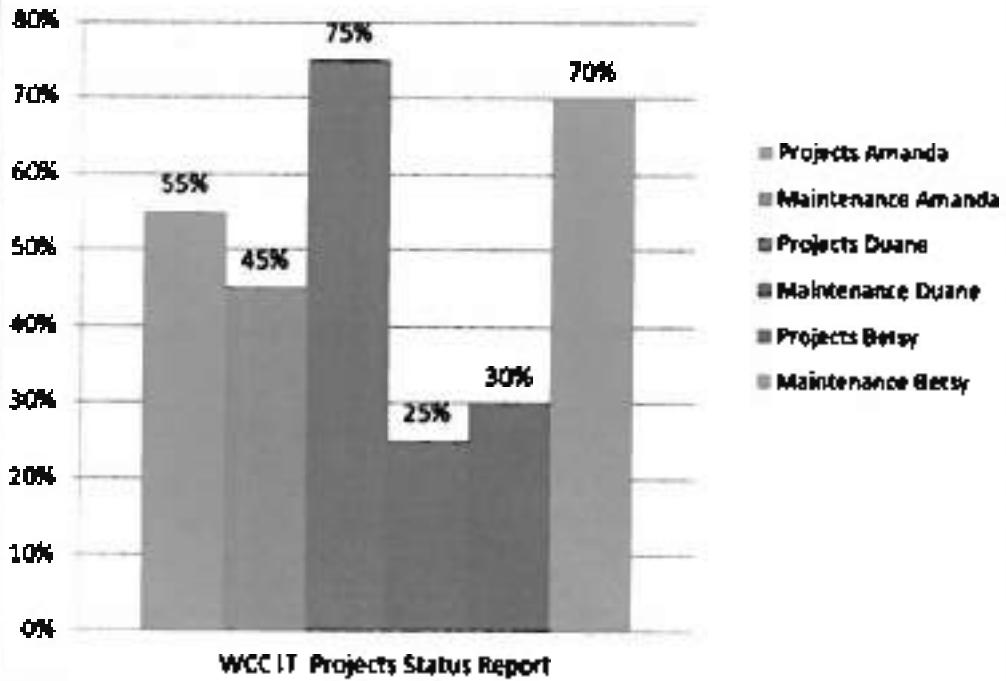
- Move to a secure portal similar to eCase
- Need ability to upload HIPPA and PII documents securely – pattern after eCase and APA documents

X-File Process Review

- Writing up current process for all types of X-Files

Maintenance Issues						
POW repeat requests, general Issues and questions from Oversight, Audit and Inspections	all departments	ongoing	ongoing		30%	Ongoing
6-094 hybrid requests, general Issues and questions from Coverage claims and audits	all departments	ongoing	ongoing	Maintenance Actions	30%	Ongoing
					45%	Awards
				Maintenance Actions	15%	
POW export requests, general Issues and questions from Oversight, Audit and Inspections	all departments	ongoing	ongoing		30%	Ready

IT Projects and Maintenance
July 11, 2013 through August 8, 2013



State of South Carolina



Workers' Compensation Commission

To: Mr. Gary Cannon
SCWCC Executive Director

From: Grant Duffield
IMS Director

Date: 8 - Aug - 2013

Subj: Insurance and Medical Services Department
July 2013 Full Commission Report

Please find attached information provided to summarize the status and workflow of initiatives currently underway within the Insurance and Medical Services (IMS) Department.

In addition to the statistical data provided, please be advised of the following workflow initiatives:

- | | |
|---------------------|---|
| Compliance Division | <ol style="list-style-type: none"> 1. Working with staff to discuss process improvements following year end. 2. Exploring ways to better manage OEM case file workflow |
| Coverage Division | <ol style="list-style-type: none"> 1. Working with staff to review workflow processes and explore opportunities to enhance service provision. |
| Medical Services | <ol style="list-style-type: none"> 1. Identifying updates / edits needed within the Medical Services Provider Manual. 2. Conducted initial meeting of MSPM stakeholders. Gathering data to research issues raised. |
| JMS Administration: | <ol style="list-style-type: none"> 1. Working with team-members to review / improve team processes and key functions. 2. Working with Department Mgrs to provide cross coordination of mgmt. functions. 3. Working with In-house Counsel to improve RTSC case preparation process. 4. Working with Executive Team concerning strategic planning and future needs forecasting. |

Mr. Cannon, while this summary is in no way all-inclusive, it may serve to assist you and our Commissioners in understanding the key initiatives underway in the IMS Department and provide measures by which the Department's effectiveness can be gauged. IMS welcomes any guidance that you and/or our Commissioners can provide concerning our performance and direction.

Carryover Caseload:

The Compliance Division closed July 2013 with 352 cases active, compared to an active caseload of 461 at the close of July 2012.

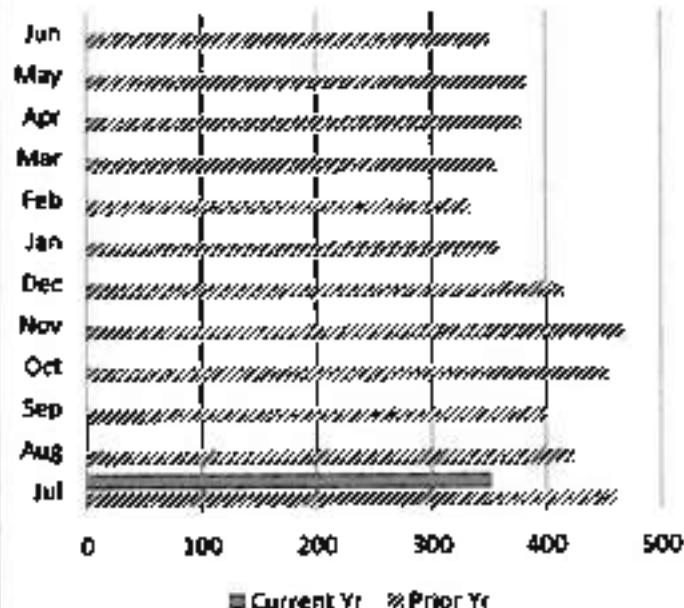
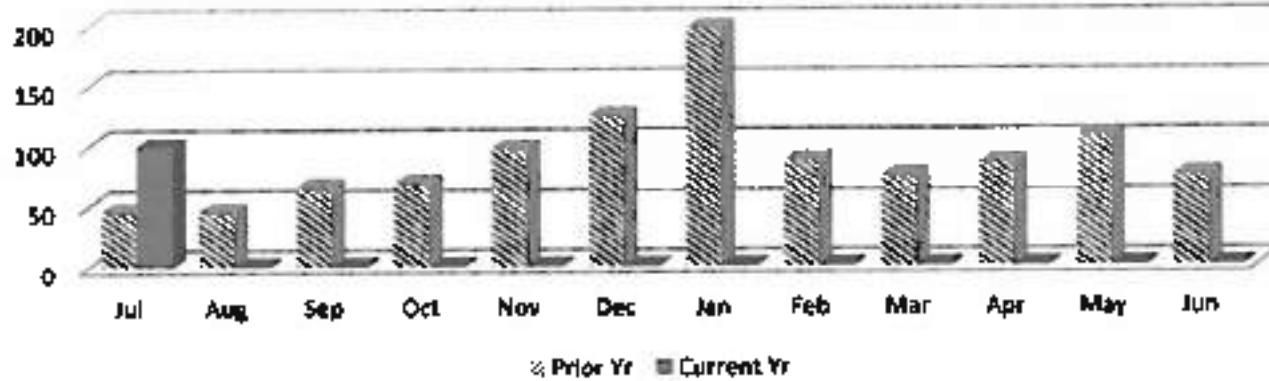
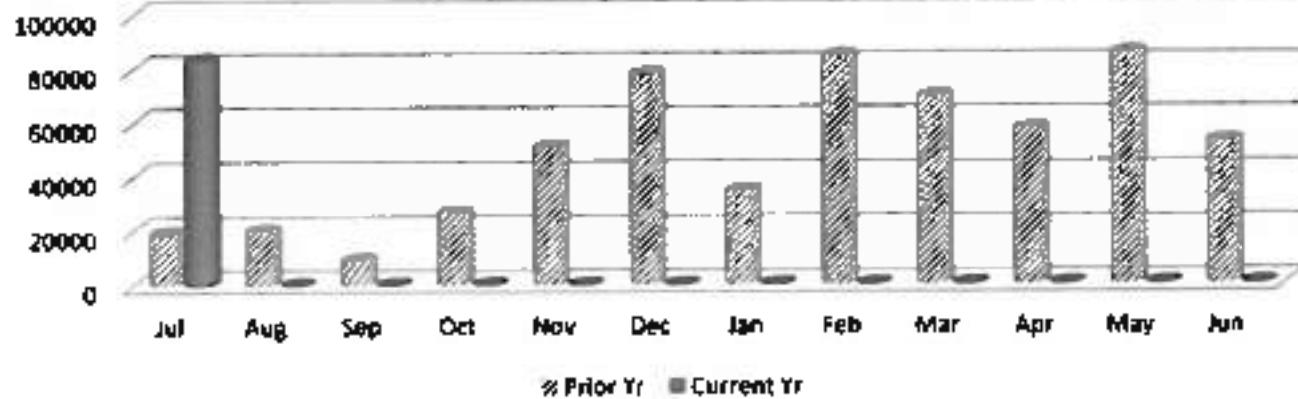
Cases Resolved:

Due to the decrease in carry-over, greater effort is focused on case resolution. For the month of June 2013, Compliance Division staff closed-out 99 cases.

Compliance Fines:

Year to Date, the Compliance Division has collected \$83,217 in fines which represents 14% of prior year's year-end collection (\$587,429). The Compliance Division Year-to-Date (July 31) revenue trend is 169% of prior year, and month-on-month is at 440% of same month / prior year (July 2012).

Compliance fine revenue represents 19% of the Commission's annual earmarked revenue budget.

Caseload Pending v. Prior Year**Cases Resolved v. Prior Year****Compliance Fines Collected v. Prior Year**

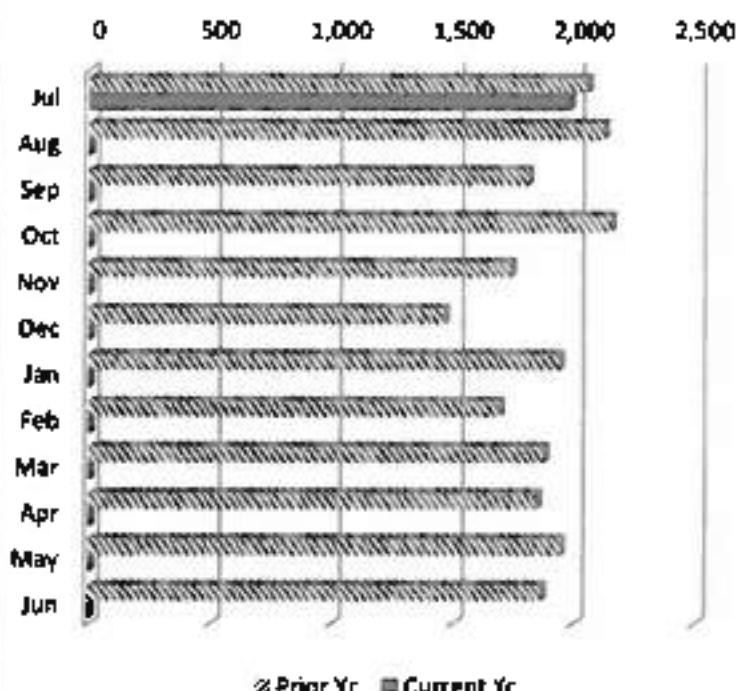
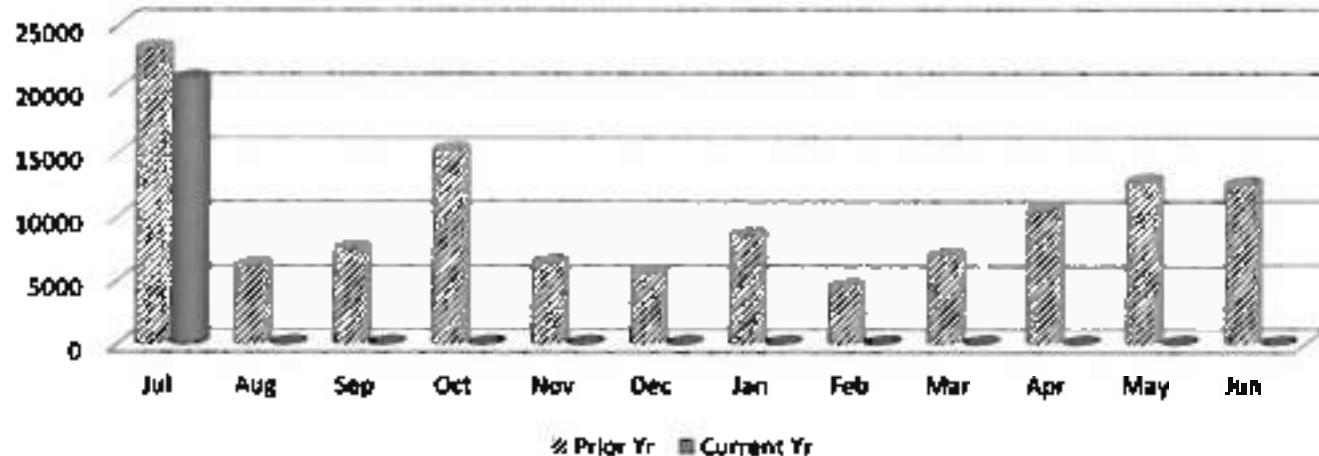
WCC Claim Files:

In July 2013, the Coverage Division created a total of 1,982 WCC Claim files. Of these, 1,622 were created electronically, and 360 were submitted in hard copy format. Year to Date, 1,982 Claim files have been created which is 96% of claim file volume for the same period in prior year (2,053).

Coverage Fines:

The Coverage Division collected \$20,850 in fine revenue in July 2013, as compared to \$23,200 in Coverage fines/penalties accrued during July 2012. Year on Year, Coverage fines are at 89% of collections for the same period.

Coverage Division fines represent 10% of the Commission's annual earmarked budget.

Coverage Files Created vs Prior Year**Coverage Fines Collected v Prior Year**

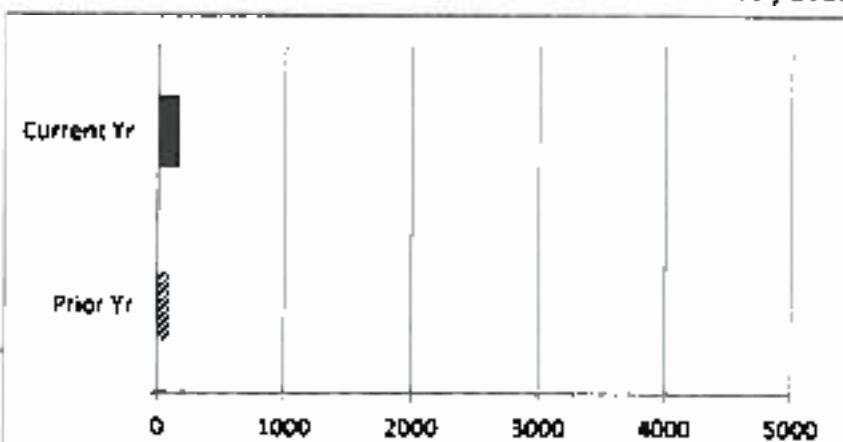
IMS SELF INSURANCE DIVISION

July 2013

During the month of July 2013, the Self Insurance Division:

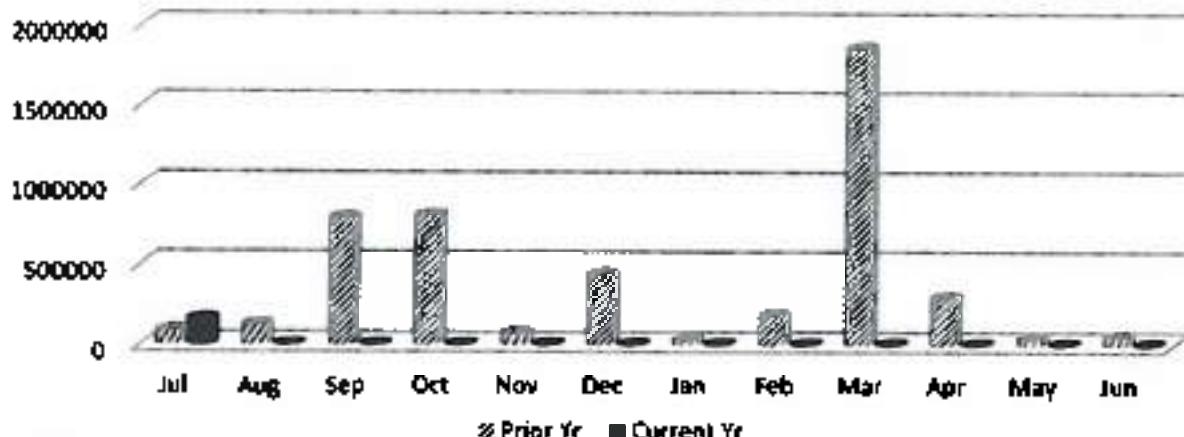
- * collected \$156,840 in self-insurance tax (vs \$116,016 in July 2012).
- * added 19 new self-insureds.
- * conducted 4 Self Insurance audits.

Year to Date, Self Insurance tax revenue is trending at 172% of prior year and 4 Self Insurance audits have been completed.



Self Insurance Tax Collections

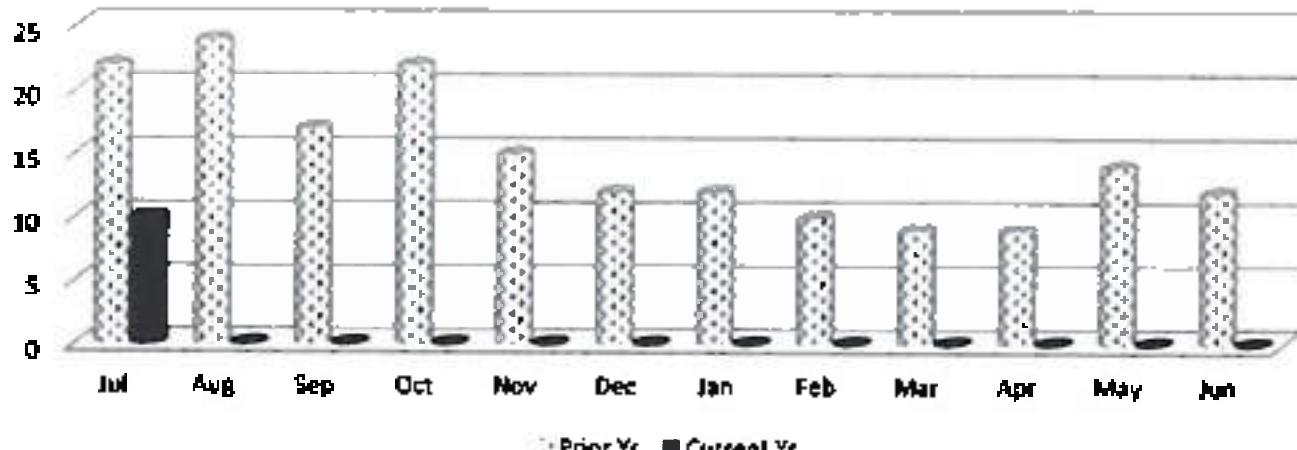
v. Prior Year



IMS MEDICAL SERVICES DIVISION

In July 2013, the Medical Services Division began the month with 12 bills pending review, received an additional 19 bills for review, conducted 21 bill reviews and ended the month with 10 bills pending.

Medical Bills Pending Review v. Prior Year



State of South Carolina



Workers' Compensation Commission

To: Gary Cannon
SCWCC Executive Director

From: Grant Duffield
Interim Claims
Director

Date: August 8, 2013

Subj: Claims Department
July 2013 Full Commission Report

Please find attached information provided to summarize key workflow benchmarks related to the functions of the Claims Department. In addition to the statistical data provided herein, please note the following information.

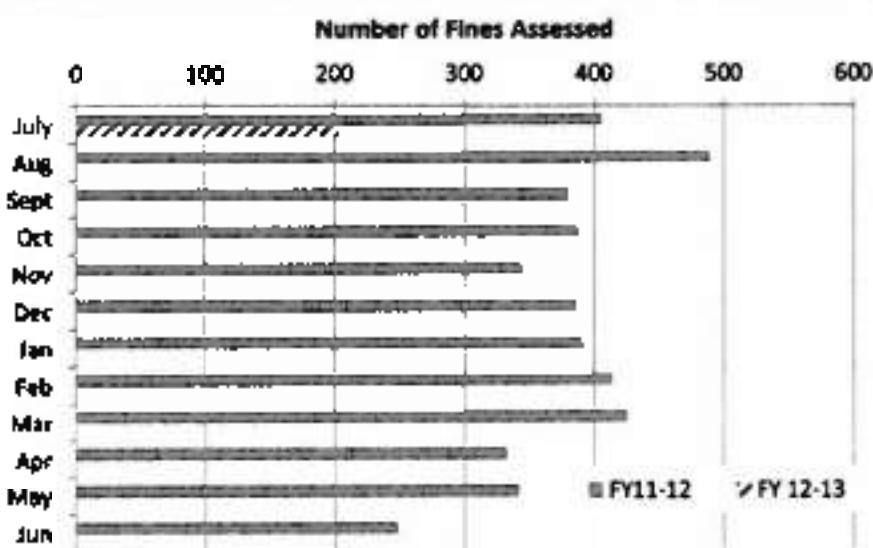
For the month of July 2013, the Claims Department has:

1. Closed 1,970 individual case files.
2. Collected \$42,350 in Fine revenue.
3. The examiners reviewed 404 individual case files.
4. Continued to assist IMS in the processing of Carrier related Order and Rule to Show Cause Hearing matters.
5. 12A Fine process shifted from Claims to IMS.
6. Working with Staff to identify process improvements
7. Coordinating with IT staff to explore opportunities for greater support for Claims functions.
8. Routine meetings/coordinations with Staff to improve communication and workflows.

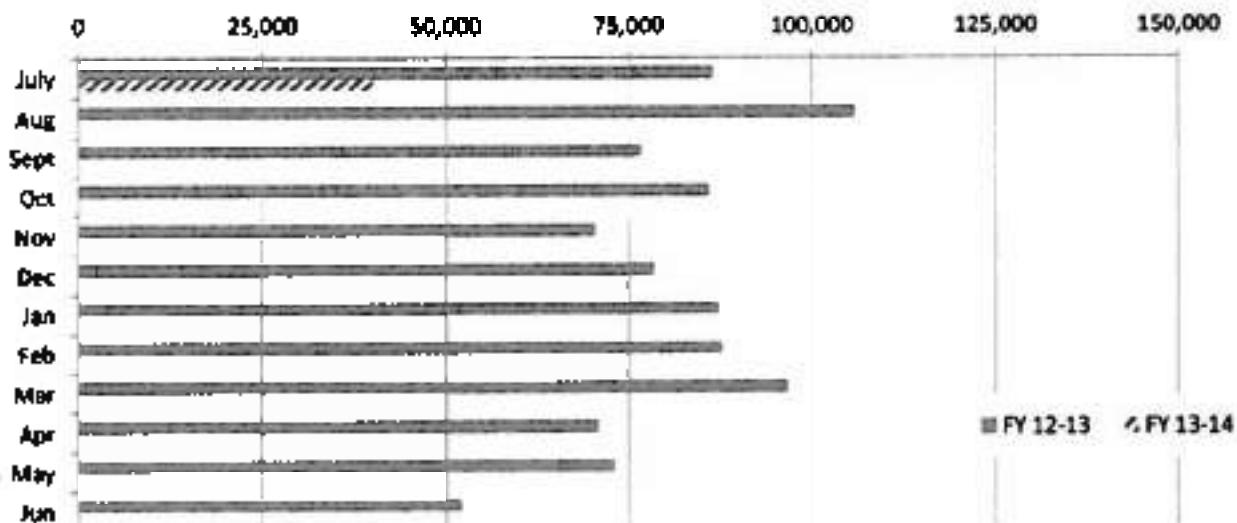
CLAIMS DEPARTMENT - Fine Activity Report July 2013

The number of fines assessed by the Claims Department decreased in number from 248 in June to 203 in July. The number of Claims fines paid decreased from 371 in June to 162 in July.

Total fine dollars assessed in July was \$40,000 a decrease over prior month \$52,100. Fine revenue received in July was \$42,350 a decrease over prior month \$76,100.

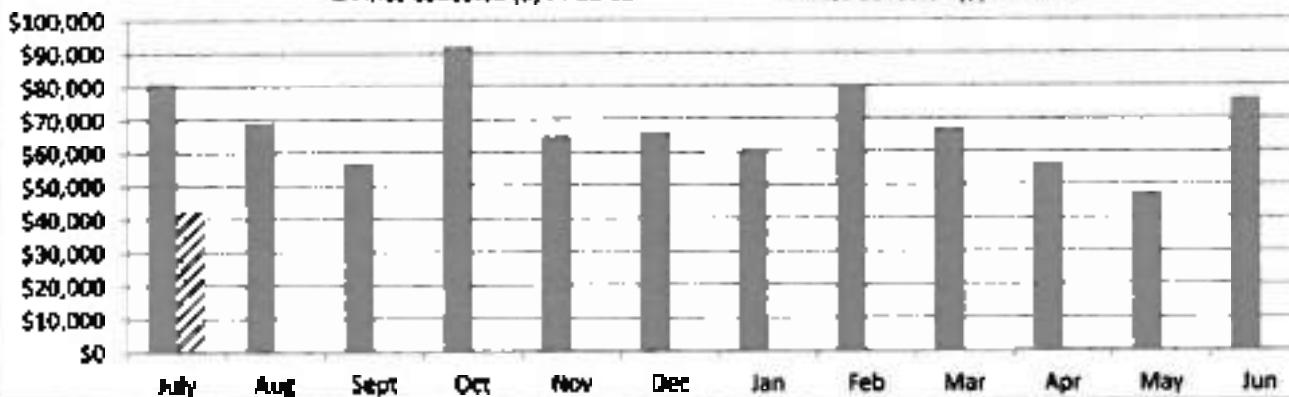


Net Fines Assessed (\$)



■ Fines Collected (\$) FY 12-13

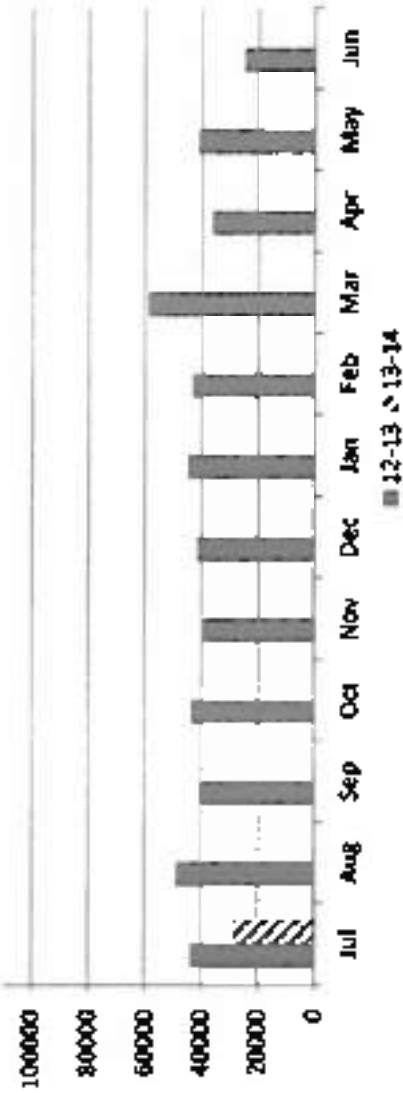
✗ Fines Collected (\$) FY 13-14



FORM 18 FINE ASSESSMENTS

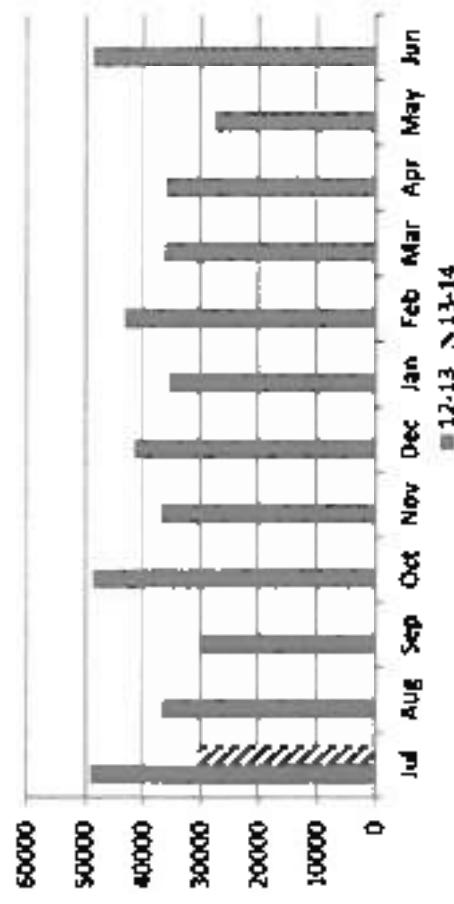
Consistent with overall Commission strategy, the Claims Department works with our Carrier partners to develop approaches that result in increased compliance levels and reduced fine related costs to businesses in South Carolina.

A key "success measure" of this effort is the Form 18 Fine Assessment report. For the month of July 2013, this has resulted in an increase in Form 18 Fine Assessments to \$28,400 as compared to June 2013 (\$24,600). The actual number of fines assessed increased from 111 in June 2013 to 123 in July 2013.



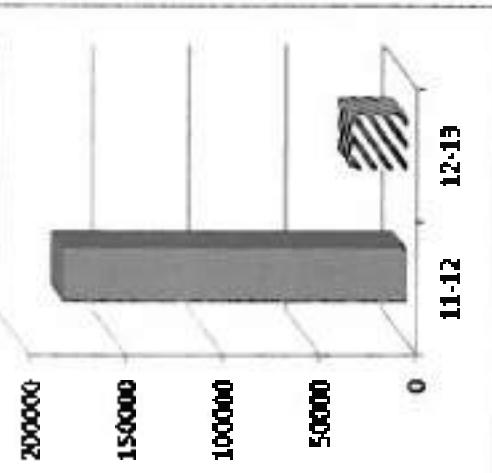
FORM 18 FINE COLLECTION

In July 2013, the Claims Department received payment on 132 outstanding Form 18 Fines resulting in revenue of \$30,250.



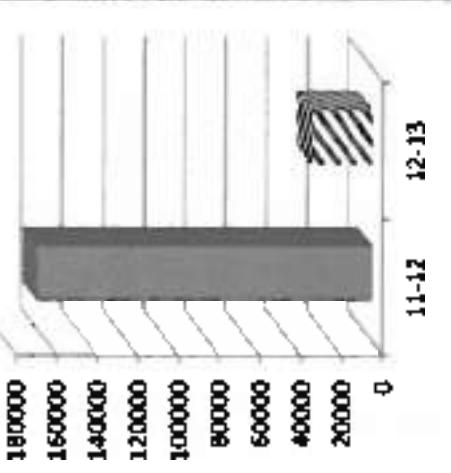
FORM 18 FINE ASSESSMENTS YTD

Form 18 Fine Assessment is trending at 88% of prior year assessments.



FORM 18 FINE REVENUE YTD

Form 18 Fine Revenue is trending at 75% of prior year collections.



Five Year Claims Fine Collection History

FY 2008-2012: 2011-2012: 2012-2013: 2013-2014

CLAIMS DEPARTMENT REPORT
STATISTICS FOR FISCAL YEAR 2013-2014
Prepared August 8, 2013

Prepared Aug 9, 2013

I. Claims Services Division

CLAIMS DEPARTMENT REPORT
STATISTICS FOR FISCAL YEAR 2013-2014
Reported April 1, 2014

Proposed Aug 8, 2013

Fines Assessed by Claims Department

	July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Total
# Assessed	203												
# Rescinded		43											
# Reduced			1										
# Paid				162									
# Outstanding'				0									
Total Amt. Assessed				\$40,000									
Total Amt. Rescinded					\$10,700								
Total Amt. Reduced						\$300							
Net Assessed													
Total Amt. Paid						\$42,350							
Total Outstanding'							\$0						

State of South Carolina

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Workers' Compensation Commission

MEMORANDUM

August 12, 2013

To: Gary Cannon
Executive Director

From: Virginia Crocker
Judicial Director

RE: MONTHLY REPORT

We have completed our intern program for the summer and have greatly benefitted from the assistance they have given us. We feel the program has been beneficial to them as well.

The end of summer vacations and conventions have shown an increase in our pleadings which are reflected in our statistics. Our new statistical report will also document the mediation process and the effect of that process on our total numbers.

The Judicial Department continues to monitor the mediation process and assist our constituencies in the proper completion of our amended forms and pleadings. The mediation@wcc.sc.gov email has worked extremely well and has been very beneficial in our communications with the Parties. We are continuing to receive and process amended pleadings clarifying the positions with regard to issues which would require mediation. We are answering questions and working closely with our attorneys and paralegals in ensuring the mediation process is running smoothly.

Our appellate calendar is somewhat diminished in that orders of protection prohibit our setting many cases for oral argument. That being said, we do not believe we will need to add additional days in the coming months to get things set. We are right on track with last year's statistics.

Judicial Report

Month	Chlamydia Prevalence	Diphtheria Prevalence	Malaria	PC. Hearings Filed	PC. Orders Served	State Comm.	State Health Dept.	DOSE Serv'd	Complaint Order		
JUL-13	595	579	297	94	35	7	26	90	113	206	
AUG-13											
SEP-13											
OCT-13											
NOV-13											
DEC-13											
JAN-13											
FEB-14											
MAR-14											
APR-14											
MAY-14											
JUN-14											
FY 2013-2014	Totals	595	579	297	94	35	7	26	90	113	206

Informal Conferences and Mediations

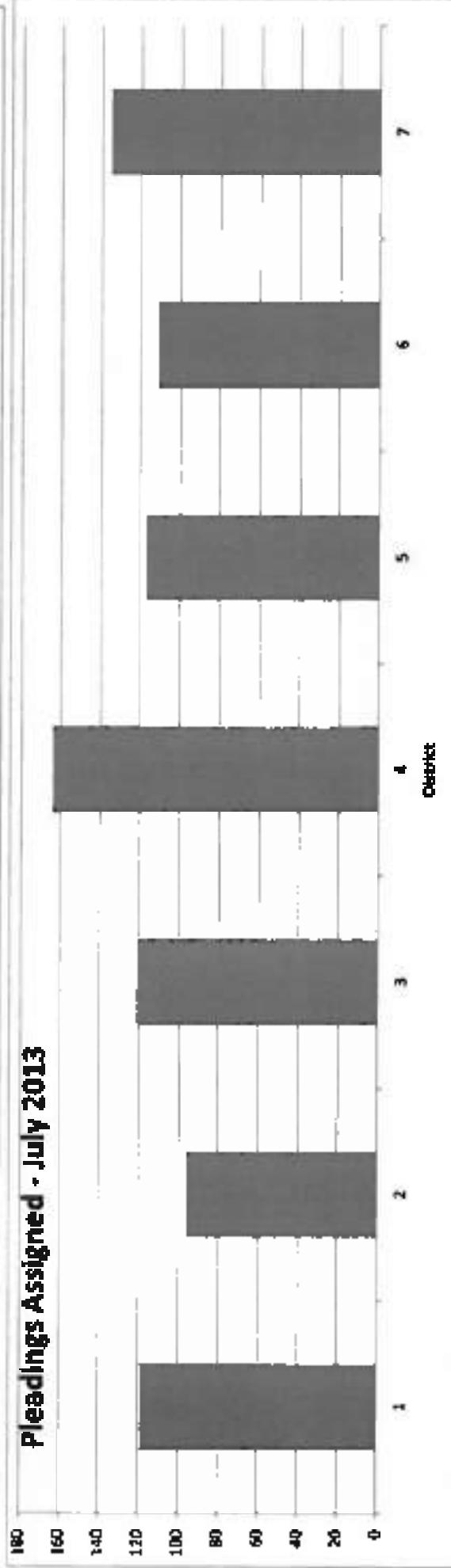
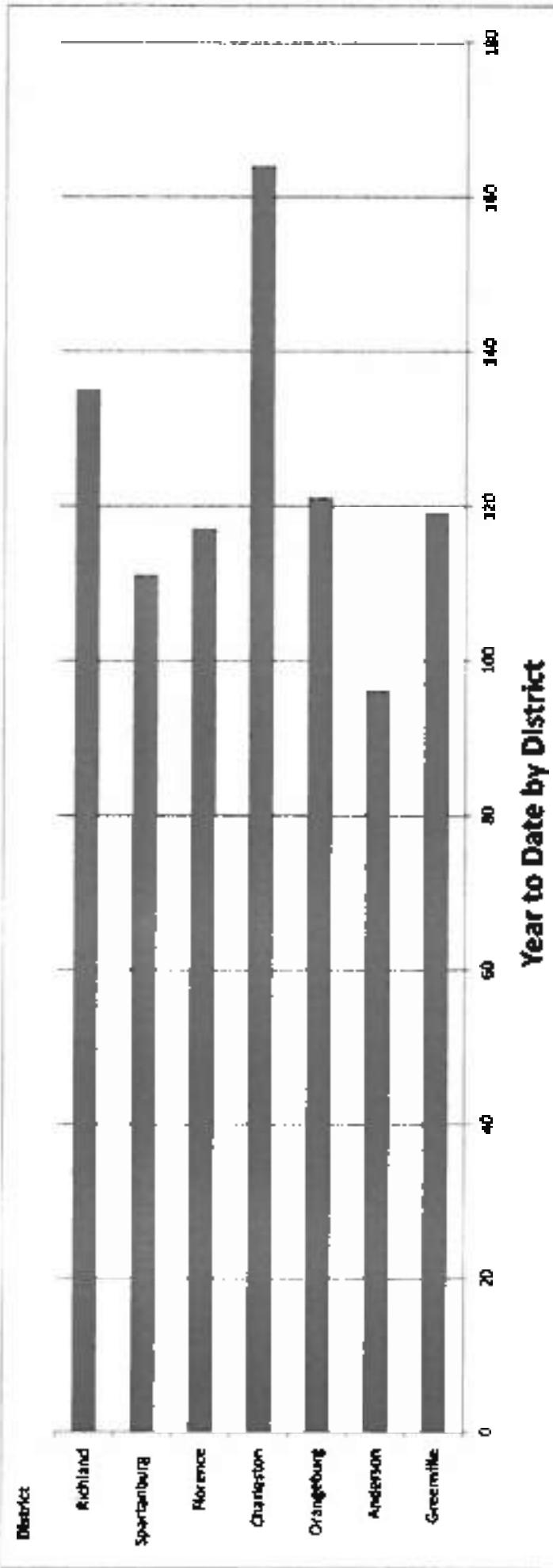
Month	FY 2013-2014												FY 2013-2014
	Jul-13	Aug-13	Sep-13	Oct-13	Nov-13	Dec-13	Jan-14	Feb-14	Mar-14	Apr-14	May-14	Jun-14	
Other Cases	123	414	303	149	7	3	15	5	1	0	0	0	0
Informal Conf.													
Regranted Cases													
Conducted Cases													
Mediator Requests													
Mediator Meetings													
Mediator Training													
Mediator Handouts													
Lessor Periodicals													
Total	123	414	303	149	7	3	15	5	1	0	0	0	0

Pleadings Assigned

	District 1		District 2		District 3		District 4		District 5		District 6		District 7 Richland					
	Greenville		Anderson		Orangeburg		Charleston		Florence		Spartanburg							
	13-14	13-15	13-16	13-17	13-18	13-19	13-20	13-21	13-22	13-23	13-24	13-25	13-14					
Jul	119	94	85	96	89	106	121	124	103	104	117	140	111					
Aug	153	140		100	104		126	122	176	198	153	169	135					
Sep	95	121		100	95		102	128	144	143	105	152	107					
Oct	110	148		97	97		129	134	108	108	190	124	115					
Nov	113	159		22	24		125	133	153	153	107	121	106					
Dec	74	164		80	142		104	102	126	128	118	117	116					
Jan	113	142		105	98		119	122	103	140	111	111	115					
Feb	106	163		98	144		115	112	105	105	114	126	113					
Mar	104	148		90	84		107	126	94	102	143	149	124					
Apr	122	121		73	89		107	101	105	106	103	106	105					
May	67	105		67	73		78	131	134	148	80	190	103					
Jun	98	112		80	94		123	119	163	170	121	134	110					
Total	119	1233	1534	96	1279	1198	1211	1354	1435	164	1697	1622	117	1338	1546	134	1771	1636

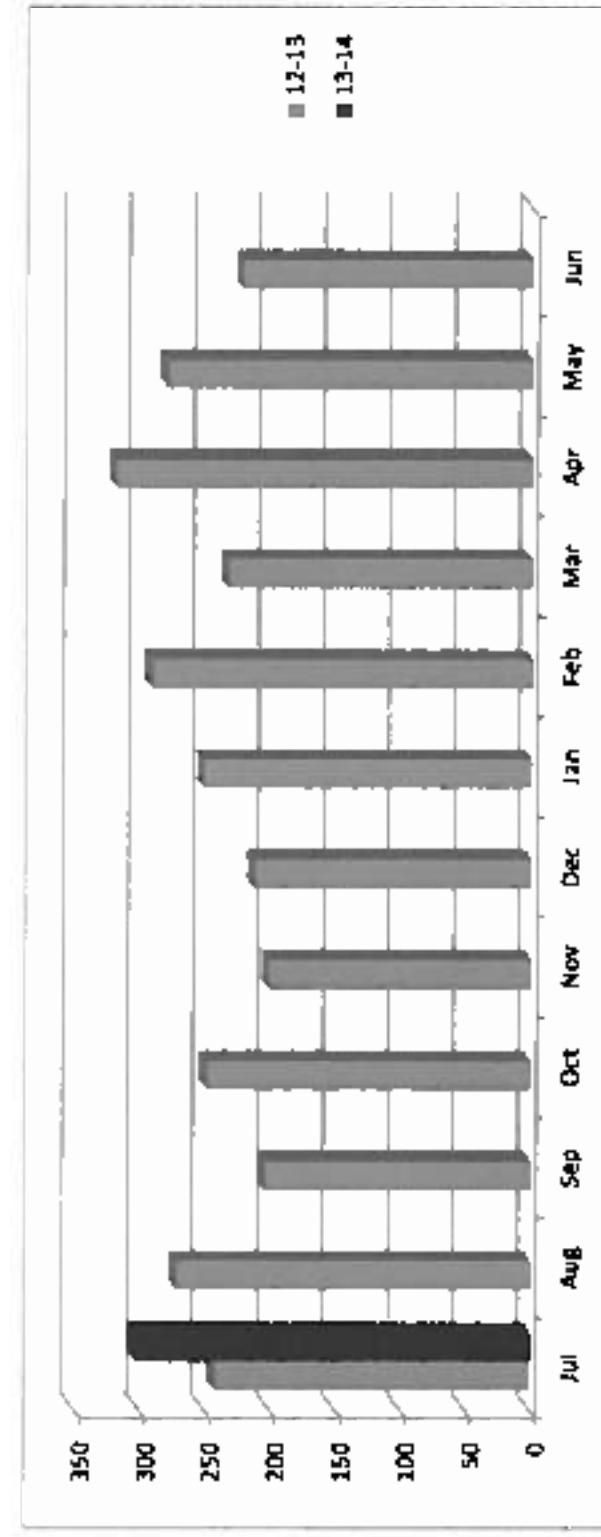
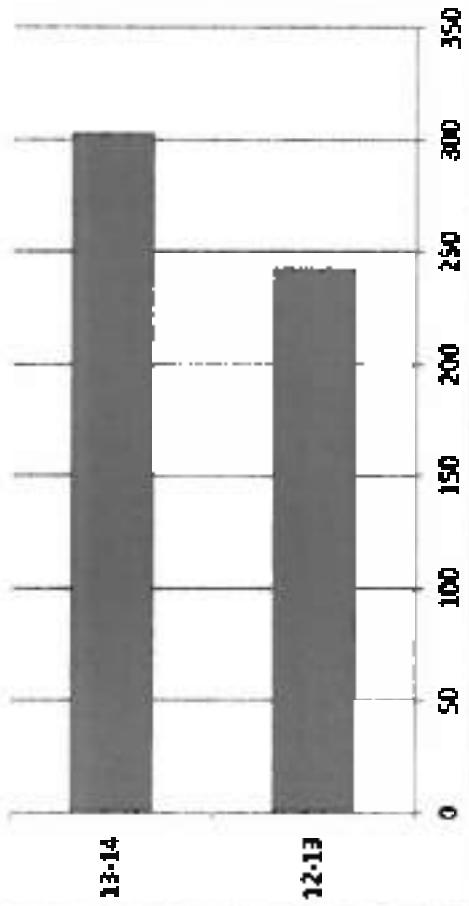
Pleadings Assigned 2013-14



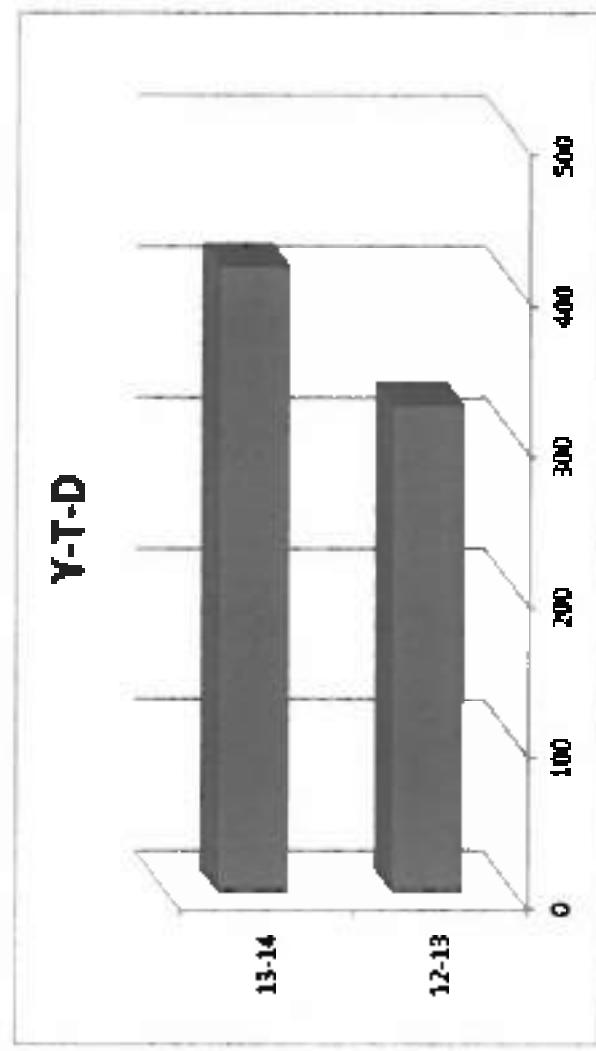


	12-13	13-14	Informed Conf. Conducted
Jul	243	303	124.7%
Aug	272		0.0%
Sep	205		0.0%
Oct	249		0.0%
Nov	202		0.0%
Dec	213		0.0%
Jan	252		0.0%
Feb	292		0.0%
Mar	234		0.0%
Apr	320		0.0%
May	280		0.0%
Jun	223		0.0%
Total	2985	303	
Y-T-D	243	303	124.7%

IC's to Date v. Prior

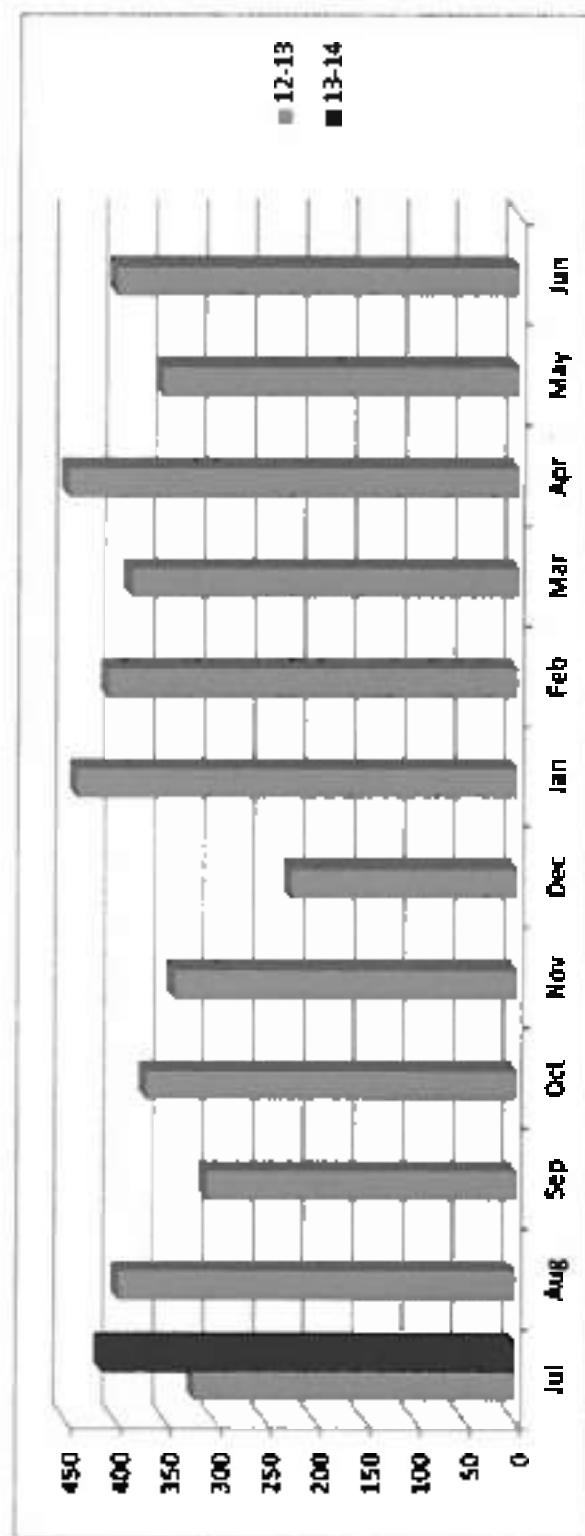


	Informal Conf. Requested	Y-T-D
	12-13	13-14
Jul	322	414
Aug	398	
Sep	310	
Oct	371	
Nov	343	
Dec	227	
Jan	441	
Feb	410	
Mar	386	
Apr	450	
May	356	
Jun	403	
Total	4417	414



Y-T-D

12-13 13-14
322 414



State of South Carolina

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Workers' Compensation Commission

Executive Director's Report

Gary M. Cannon

August 9, 2013

Mediation Regulations

Mediation Regulations workshops will be held on September 26 at the Convention Center in North Charleston, October 3 at SC Department of Archives & History in Columbia, and on October 10 at Greenville Technical College in Greenville. The workshops will provide a review the new mediation regulations and administrative procedures. Registration for the workshops will be available on the website no later than August 23.

Employee Meetings/Staff Training

The Executive Staff met on July 18 and August 7. An all Employee Meeting was held on July 23.

Commitment /Public Information Services

For the period July 11, 2013 through August 10, 2013 the Executive Director's Office and the General Counsel's office had 458 contacts with various system constituents and stakeholders. The contacts included telephone communications; electronic and personal contacts with claimants or constituents, state agencies, federal agencies, attorneys, service providers, business partners; and letters with congressional offices.

SCWCC Stakeholder Electronic Distribution List

For the period July 11, 2013 through August 10, 2013, we added six individuals to the Commission's stakeholder distribution list. We have 413 individuals currently receiving notifications from the Commission.

SC Vocational Rehabilitation Department

Attached is a report on SCVRD/WCC referrals provided by Chuck Hamden, SCVRD Counselor, for July 2013. There were no cases opened in July with the beginning of the new fiscal year.

Court Fines and Assessments Aging Report

The attached Fines and Assessments Aging Report reflects the number and amount of fines assessed for the period ending July 31, 2013.



South Carolina Vocational Rehabilitation Department

Enabling eligible South Carolinians with disabilities to prepare for, achieve and maintain competitive employment.

Barbara G. Hollis, Commissioner

MEMO

TO: Gary Cannon
FROM: Chuck Hamden, SCVRD Counselor
DATE: July 31, 2013
RE: SCVRD/WCC Referrals

As the SCVRD counselor assigned to the Workers Compensation Commission, I held office hours at WCC for three (3) days in the month of July 2013.

During the July office hours, SCVRD has continued to review the Workman's Compensation Commission files for Richland and Lexington counties for 2012. With the continued implementation of the WCC Query program, twenty-one (21) referral letters have been sent in July out to potential clients.

As of July 31st, 2013, two (2) potential WCC referrals have responded to inquiry letters:

- One Attorney referral was received and an appointment has been made for August 2013
- One client called SCVRD and stated that his physical abilities will not enable him to return to work.
- One letter was returned with no forwarding address.
- One referral from WCC Staff was sent but no reply has been received as of this date

In regards to the SCWCC-SCVRD Portal, the site is in production mode and Area Supervisors are being loaded into the portal for use. Tentative date for presentation to the SCVRD Core Leadership team is scheduled for September 9th, 2013.

**SC Vocational Rehabilitation Dept
Workers' Comp Referrals SFY 2013**

**SC Vocational Rehabilitation Dept
Workers' Comp Referrals SFY 2013**

Primary Disability	6
Mobility Impairments	0
Manipulation/dexterity impairments (hand/fingers)	0
Other Orthopedic Impairments (e.g. limited range of motion)	0
General physical debilitation (fatigue, weakness, chronic pain)	0
Hearing or visual impairments	
Other physical impairments (not listed above)	0
Total	0

Fines and Assessments Aging Report
Monthly Totals

Page 1

4/6/2013

		January	February	March	April	May	June
Summary All Debts	\$2,075,179						
Total							
Count	1,994						
> 91 Days	\$1,268,684						
Count	1,433						
91-30 Days	\$73,568						
Count	116						
31-45 Days	\$215,815						
Count	143						
< 30 Days	\$531,161						
Count	292						
On Fines Over 90 Days Old							
Onfines	\$1,250						
Count	4						
Judgements	\$240,792						
Count	537						

Count	Category								
1	Group 1	1	Group 2	1	Group 3	1	Group 4	1	Group 5
2	Group 1	2	Group 2	2	Group 3	2	Group 4	2	Group 5
3	Group 1	3	Group 2	3	Group 3	3	Group 4	3	Group 5
4	Group 1	4	Group 2	4	Group 3	4	Group 4	4	Group 5
5	Group 1	5	Group 2	5	Group 3	5	Group 4	5	Group 5
6	Group 1	6	Group 2	6	Group 3	6	Group 4	6	Group 5
7	Group 1	7	Group 2	7	Group 3	7	Group 4	7	Group 5
8	Group 1	8	Group 2	8	Group 3	8	Group 4	8	Group 5
9	Group 1	9	Group 2	9	Group 3	9	Group 4	9	Group 5
10	Group 1	10	Group 2	10	Group 3	10	Group 4	10	Group 5

State of South Carolina

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TEL: (803) 737-5700
FAX: (803) 737-5764



Workers' Compensation Commission

TO: Workers' Compensation Commissioners

FROM: Gary M. Cannon

DATE: August 9, 2013

RE: Proposed Regulation Change 67-1605 Lump Sum

Attached is the Proposed Regulation Change to 67-1605 Lump Sum for publication in the September 27, 2013 *State Register*.

The following are important dates in the process:

- Deadline for Submission of Comments – October 28, 2013
- Public Hearing – October 29, 2013
- Report of Presiding Official – no later than 5 working days after public hearing unless presiding official orders an extension for not more than 20 days
- Agency Approval final language – November 18, 2013

Action Requested: Commission approve the language of the draft proposed regulation.

Document No. _____
SOUTH CAROLINA WORKERS' COMPENSATION COMMISSION
CHAPTER 67
Statutory Authority: 1976 Code Sections 42-3-30 and 42-9-301

67-1605. Lump Sum Payment.

Preamble:

The South Carolina Workers' Compensation Commission proposes to amend Regulation, R.67-1605, Lump Sum Payment. The Notice of Drafting regarding this regulation was published on June 28, 2013 in the State Register.

Section by Section Discussion

The Commission is proposing to amend Regulation 67-1605 to include the following provisions:

Installments yet to accrue of one- hundred one through five- hundred weeks shall be discounted at the yield-to-maturity rate of the Five Year U.S. Treasury Note as published by the United States Treasury Department on the first business day after January 1st each year, but in no case shall the discount rate exceed six percent or be less than two percent;

The Commission shall publish a present value table showing the conversion factors for weeks one-hundred and one through five-hundred on the first business day following January 1st of each year;

The present value table for weeks one-hundred and one through five-hundred published on the first business day following January 1st shall apply to all awards made during the year until a new present value table is published the following year;

The present value of the commutable weeks shall be determined based on the present value tables in effect on the date of the award or settlement.

In the event the Commission makes an award of a partial lump sum in excess of five-hundred weeks in accordance with § 42-9-10(C) and § 42-9-10(D), the discount rate shall be determined on a case by case basis.

Notice of Public Hearing and Opportunity for Public Comment:

Interested persons may submit written comments to the South Carolina Workers' Compensation Commission, attention Gary M. Cannon, Executive Director, Post Office Box 1715, Columbia, South Carolina 29202-1715. To be considered, comments must be received no later than 5:00 p.m. on Monday, October 28, 2013.

The South Carolina Workers' Compensation Commission has scheduled a public hearing for October 29, 2013 at 10:30 a.m. in Hearing Room A at the SC Workers' Compensation Commission, 1333 Main Street, Columbia, SC 29202.

Preliminary Fiscal Impact Statement:

The fiscal impact of the proposed changes to this regulation is \$0.

Statement of Need and Reasonableness:

The Workers' Compensation Commission is the regulatory agency of the State of South Carolina responsible for overseeing and administering the South Carolina Workers' Compensation Act. SC Code Ann. § 42-1-10 et seq. (1976). The Commission shall promulgate all regulations relating to the

administration of the workers' compensation laws. The Commission has the authority to establish the discount rates at not to exceed six percent nor be less than two percent. § 42-3-30; § 42-9-301; R 67-1605.

DESCRIPTION OF REGULATION: R 67-1605. Lump Sum Payment

Purpose: The purpose of the regulation is to establish procedures for an employer or employer's representative for making a lump sum payment.

Legal Authority: Pursuant to Section § 42-9-301 the Commission is authorized to establish the discount rates at not to exceed six percent nor be less than two percent.

Plan for Implementation: The proposed regulation will take effect upon approval by the General Assembly and publication in the *State Register*.

DETERMINATION OF NEED AND REASONABleness OF THE PROPOSED REGULATION BASED ON ALL FACTORS HEREIN AND EXPECTED BENEFITS:

The Commission determined a need for considering the methodology used to calculate net present value of lump sum payments in June 2012. An ad hoc advisory committee of stakeholders was formed to review the current and alternative methodologies for calculating the net present value of lump sum payments to ensure fairness to the claimants and the employers.

DETERMINATION OF COSTS AND BENEFITS:

There are no additional costs to the agency related to the proposed regulation. The benefit of the proposed changes is to provide a more equitable calculation by using current interest rates for making lump sum payments.

UNCERTAINTIES OF ESTIMATES:

None

EFFECT ON ENVIRONMENT AND PUBLIC HEALTH:

None

DETRIMENTAL EFFECT ON THE ENVIRONMENT AND PUBLIC HEALTH IF THE REGULATION IS NOT IMPLEMENTED:

None

Statement of Rationale:

The Commission is proposing to amend Regulation 67-1605 to ensure the fairness of the methodology used to calculate the net present value of lump sum payments.

Text:

67-1605. Lump Sum Payment.

A. The employer's representative shall pay, in lump sum, a settlement or award which is less than one hundred weeks. When a settlement or award is more than one hundred weeks, the Hearing Commissioner may order a lump sum payment or the claimant may request a lump sum payment by filing a Form 24, Application for Lump Sum Payment.

B. If the claimant is not represented by an attorney, the claimant may request lump sum payment by filing a Form 24 with the Commission's Claims Department. The department will contact the employer's representative to inquire if it consents to payment in lump sum.

C. An attorney for the claimant must request the employer's consent to payment in lump sum payment prior to filing a Form 24.

(1) If the parties agree to payment in lump sum, the claimant's attorney may file with the Claims Department a Form 24 and attach to the Form 24 a signed agreement for payment in lump sum.

(2) If the employer's representative does not consent to payment in lump sum, the claimant's attorney may file a Form 24 with the Claims Department and attach a letter stating that the insurance carrier does not consent to the lump sum payment.

(3) The Commission will automatically set a hearing. The parties will be notified according to R.67-607.

D. If the employer's representative consents to payment by lump sum, the Claims Department forwards the Form 24 to the original Hearing Commissioner who reviews the Form 24 and may approve the Form 24 without the appearance of the parties.

(1) If the Commissioner approves the Form 24, he or she signs the Form 24 and the Claims Department commutes the award or settlement to present day value as provided in E below.

(2) The employer's representative is notified of the amount of the lump sum payment.

(3) If the Commissioner does not approve the Form 24, a hearing will be set automatically and the parties notified according to R.67-607.

E. Unless a Commissioner orders otherwise, or unless the settlement or award is less than ten weeks, the insurance carrier receives a discount for payment in lump sum.

(1) To determine the discount, the Commission subtracts the number of weeks already paid from the total number of weeks as awarded.

(2) Weeks that have accrued but are not paid at the time of the commutation are not included in the calculation.

(3) Three weeks of compensation are accrued into the future to allow for processing the Form 24 and issuing the check to the claimant.

(4) The number of accrued weeks are deducted from the total number of weeks due the claimant, resulting in the number of weeks commuted.

(5) The present worth of the remaining weeks is determined according to the discount tables designated by the Commission.

(a) A table based on a discount of Each installment yet to accrue of the first one-hundred weeks of the award shall be discounted at a rate of two percent, per annum on each installment yet to mature. The Commission shall publish a present value table showing the conversion factors for zero through one-hundred weeks, is used for less than one-hundred weeks.

(b) A table based on a discount of five percent per annum on each installment yet to mature is used for more than one-hundred weeks. Each installment yet to accrue of weeks one-hundred and one through five-hundred shall be discounted at the yield-to-maturity rate of the Five Year U.S. Treasury Note as published on the first business day after January 1st each year, but in no case shall the discount rate exceed six percent or be less than two percent. The Commission shall publish a present value table showing the conversion factors for weeks one-hundred and one through five-hundred on the first business day following January 1st of each year. The present value table for weeks one-hundred and one through five-hundred published on the first business day following January 1st shall apply to all awards made during the year and until a new present value table is published the following year. The present value of the commutable weeks shall be determined based on the present value tables in effect on the date of the award or settlement.

(c) In the event the Commission makes an award of a partial lump sum in excess of five-hundred weeks in accordance with S.C. Code § 42-9-10(C) and § 42-9-10(D), the discount rate shall be determined on a case by case basis.

(6) Multiplying the present worth of the weeks by the claimant's compensation rate results in the commuted value of the remaining weeks.

(7) Adding the value of the accrued weeks to the commuted value of the remaining weeks results in the total amount due the claimant.

F. The dollar value of a lump sum payment may be requested by writing the Claims Department.

Proposed Commission 2014 Calendar

- 1 - New Year's Day
 20 - Martin Luther King Day
 21 - Commission Business Meeting
 21, 22 - Commission Appellate Panel Hearings
 24, 25 - IWA Paralegal Conference, Myrtle Beach

JANUARY						
S	M	T	W	TH	F	S
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- 17 - President's Day
 18 - Commission Business Meeting
 19, 20 - Commission Appellate Panel Hearings

FEBRUARY						
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- 2, 3, 4 - SCWCEA Medical Seminar (Charleston)
 17 - Commission Business Meeting
 17, 18 - Commission Appellate Panel Hearings
 28 - IWA Spring Seminar, Isle of Palms

MARCH						
S	M	T	W	TH	F	S
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- 2, 3, 4 - SC Self-Insurers Conf Litchfield
 21 - Commission Business Meeting
 21, 22 - Commission Appellate Panel Hearings

APRIL						
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- 9 - Confederate Memorial Day (Observed)
 19 - Commission Business Meeting
 19, 20 - Commission Appellate Panel Hearings
 26 - Memorial Day

MAY						
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- 14 - Commission Business Meeting
 16, 17 - Commission Appellate Panel Hearings

JUNE						
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JULY						
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- 4 - Independence Day Holiday
 21 - Commission Business Meeting
 21, 22 - Commission Appellate Panel Hearings
 24, 25, 26 - SCOTAA Conference, Asheville

AUGUST						
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- 7, 8, 9 - SCAJ Convention, Hilton Head
 17, 18, 19, 20 - NAWCJ Judiciary College
 25 - Commission Business Meeting
 25, 26 - Commission Appellate Panel Hearings

SEPTEMBER						
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- 20 - Commission Business Meeting
 20, 21 - Commission Appellate Panel Hearings
 12, 13, 14, 15 - SCWCEA Annual Conference, Hilton Head Island

OCTOBER						
S	M	T	W	TH	F	S
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- 6, 7, 8 - Injured Workers' Advocates Conf, Asheville
 11 - Veterans Day
 17 - Commission Business Meeting
 17, 18 - Commission Appellate Panel Hearings
 27, 28 - Thanksgiving Holidays

NOVEMBER						
S	M	T	W	TH	F	S
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- 15 - Commission Business Meeting
 15, 16 - Commission Appellate Panel Hearings
 24, 25, 26 - Christmas Holidays

Approved _____