

## **A G E N D A**

### **SOUTH CAROLINA WORKERS' COMPENSATION COMMISSION**

1333 Main Street, 5<sup>th</sup> Floor  
Columbia, South Carolina 29201

**February 19, 2013 – 10:30 a.m.**

Commission Hearing Room A

*This meeting agenda was posted prior to the meeting and proper advance notice was made to all concerned parties in compliance with requirements in the Freedom of Information Act.*

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|-----|---|--|
| 1.  | APPROVAL OF AGENDA OF BUSINESS MEETING<br>OF FEBRUARY 19, 2013  | CHAIRMAN BECK  |
| 2.  | APPROVAL OF MINUTES OF THE BUSINESS MEETING<br>OF JANUARY 22, 2013 (Tab 1)  | CHAIRMAN BECK  |
| 3.  | RESOLUTION – RECOGNITION OF SERVICE<br>COMMISSIONER DERRICK L. WILLIAMS (Tab 2)   | CHAIRMAN BECK  |
| 4.  | GENERAL ANNOUNCEMENTS   | MR. CANNON   |
| 5.  | APPLICATIONS FOR APPROVAL TO SELF-INSURE (Tab 3)  | MR. SMITH  |
| 6.  | DEPARTMENT DIRECTORS' REPORTS<br>Administration – Financial Report (Tab 4)<br>Human Resources (Tab 5)<br>Information Services (Tab 6)<br>Insurance & Medical Services (Tab 7)<br>Claims (Tab 8)<br>Judicial (Tab 9) | MS. GANTT<br>MS. FLOYD<br>MS. HARTMAN<br>MR. DUFFIELD<br>MR. LINE<br>MS. CROCKER |
| 7.  | EXECUTIVE DIRECTOR'S REPORT (Tab 10)  | MR. CANNON   |
| 8.  | OLD BUSINESS<br>Proposed Change to R 67-706 (Document 4283) Oral Argument (11)  | CHAIRMAN BECK<br>Mr. Cannon  |
| 9.  | NEW BUSINESS  | CHAIRMAN BECK  |
| 10. | EXECUTIVE SESSION<br>A. Personnel Matter (12)   | CHAIRMAN BECK  |
| 11. | ADJOURNMENT   | CHAIRMAN BECK  |

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<b>2</b>	<b>Recognition of Service – Commissioner Derrick L. Williams</b>
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<b>10</b>	<b>Executive Director's Report</b>
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THE  
SOUTH CAROLINA WORKERS' COMPENSATION COMMISSION  
BUSINESS MEETING

**Tuesday, January 22, 2013**

A Business Meeting of the South Carolina Workers' Compensation Commission was held in Hearing Room A of the Workers' Compensation Commission on Tuesday, January 22, 2013 at 10:30 a.m. The meeting agenda was posted prior to the meeting and proper advance notice was made to all concerned parties in compliance with requirements in the Freedom of Information Act. The following Commissioners were present:

T. SCOTT BECK, INTERIM CHAIRMAN  
SUSAN S. BARDEN, VICE CHAIR  
MELODY L. JAMES, COMMISSIONER  
GENE MCCASKILL, COMMISSIONER  
ANDREA C. ROCHE, COMMISSIONER  
AVERY B. WILKERSON, JR., COMMISSIONER  
DERRICK L. WILLIAMS, COMMISSIONER

Present also were Gary M. Cannon, Executive Director, Grant Duffield, Insurance and Medical Services Director; Virginia Crocker, Judicial Director; Greg Line, Claims Director; Diana Gantt, Accounting/Fiscal Manager; Cathy Floyd, Human Resources Manager; Wayne Ducote, Coverage Director; W.C. Smith, Self-Insurance Director; Amanda Underhill, Business Analyst; and Keith Roberts, Attorney. Visitors present were Barbara Cullum, Zurich; Kristian Cross, Collins & Lacy, P.C.; and Ronnie Maxwell, Injured Workers' Advocates.

Chairman Beck called the meeting to order at 10:30 a.m.

**AGENDA**

Gary Cannon, Executive Director, made a recommendation to amend the agenda to add a personnel matter to the Executive Session. Commissioner Roche moved to approve the agenda as amended. Commissioner Williams seconded the motion, and the motion was approved.

**APPROVAL OF MINUTES – BUSINESS MEETING OF DECEMBER 17, 2012**

Commissioner Williams moved that the minutes of the Business Meeting of December 17, 2012 be approved. Commissioner Roche seconded the motion, and the motion was approved.

**GENERAL ANNOUNCEMENTS**

Mr. Cannon announced the proposed amendments to R67-706 Oral Argument, Document 4283, and proposed new Mediation Regulation, Document 4286, will go before the House Labor Commerce and Industry Subcommittee on Wednesday, January 23, 2013 at 11:00 a.m.

**APPLICATIONS FOR APPROVAL TO SELF-INSURE**

Self-insurance applications were presented by W.C. Smith, Self-Insurance Director. Twenty-six (26) prospective members of four (4) funds were presented to the Commission for approval. The applications were:

**Palmetto Timber Fund**  
Florence Pole Inc.

**SC Auto Dealers Assoc SIF**

Benson Automotive LLC  
Hilton Head Lexus

**SC Home Builders SIF**

Antonio Burgos  
Ben Construction Inc.  
Bentleys Plumbing & Electric Inc.  
Carolina Bedrock Construction LLC  
Clyde Nettles Roofing & Painting Inc.  
Creative Cabinets of the Low Country Inc.  
C.W. Moore Construction Co., Inc.  
DB Contracting LLC  
DB Electrical & A/C Contractors Inc.  
Donald Thomas Electrical Service LLC  
Johnny Sanders  
Justus Builders LLC  
Matt Kanagy Construction Inc.  
Oliver Construction of Six Mile Inc.  
Plowden Construction Co., Inc.  
RE Chappell Builders LLC  
River Creek Construction Inc.  
Russell D Rawl Inc.  
Sears Drywall of Greenwood Inc.  
Semper Fi Property Management LLC  
Terry Anderson dba Quality Metal Builders

**SC Municipal Self Insurance Trust**

City of Manning  
Town of Latta

After examination of the applications, it was determined that each complied with the Commission's requirements and each was recommended for approval. Commissioner Wilkerson made the motion to approve the applications to self-insure, and Commissioner Williams seconded the motion. The motion was unanimously approved.

**DEPARTMENT DIRECTORS' REPORTS**

The Department Directors presented their reports which were also submitted to the Commission in written form.

**Administration Department**

Diana Gantt presented the Summary of Revenues and Expenditures for the period ending December 31, 2012. The benchmark for December is 50%. The Commission's revenues are at 42.83%, and expenditures are at 47%.

**Human Resources Department**

Cathy Floyd presented the Human Resources report for the period of December 12, 2012 through January 10, 2013. Ms. Floyd announced the reorganization within the Insurance and Medical Services Division combining Coverage Division and Compliance Division.

### **Information Services**

Amanda Underhill presented the Information Services Department's report. Ms. Underhill reported IT continues to work on implementing vendors to EDI Release 3.

### **Insurance & Medical Services**

Grant Duffield presented the Insurance & Medical Services Department's report. The Compliance Division has notified the most recent cycle of GEAR debtors notice and appeal requirements. The next cycle of files of outstanding liabilities owed to SC Workers' Compensation Commission will be transmitted to GEAR next month.

Mr. Duffield said that the decrease in coverage fines collected is due to one posting during the month of December.

### **Claims Department**

Greg Line presented the Claims Department's report. For the month of December, the Claims Department closed 1,957 individual case files. Fine revenue received in December was \$69,950, an increase of \$5,125 over prior month. Two employees are scheduled to begin cross training in Coverage and Compliance this week. The Claims Department continues to assist Insurance and Medical Services in the processing of carrier related Order and Rule to Show Cause Hearing matters.

### **Judicial Department**

Virginia Crocker presented the Judicial Department's report. She reported the eighth round of mediation in aggregate cases was held with round nine scheduled at the end of January.

### **EXECUTIVE DIRECTOR'S REPORT**

Gary Cannon, Executive Director, presented his report which was also submitted to the Commission in written form.

### **OLD BUSINESS**

There was no old business.

### **NEW BUSINESS**

#### **A. Commuted Value Discount Advisory Committee Recommendation**

Mr. Cannon introduced Ronnie Maxwell, Esq., chairman, Commuted Value Discount Advisory Committee. On behalf of the Committee, Mr. Maxwell presented the recommendation that the Commission amend the language in Regulation 67-1605 Lump Sum Payment to include the following provisions:

*No change in the commuted value discount rate of 2% for installments to accrue for the first one-hundred weeks.*

*Installments yet to accrue of one-hundred one through five hundred weeks shall be discounted at the yield-to-maturity rate of the Five Year U.S. Treasury Note as published by the United States Treasury Department on the first business day after January 1<sup>st</sup> each year, but in no case shall the discount rate exceed six percent or be less than two percent.*

*The Commission shall publish a present value table showing the conversion factors for weeks one-hundred and one through five-hundred on the first business day following January 1<sup>st</sup> of each year.*

*The present value table for weeks one-hundred and one through five-hundred published on the first business day following January 1<sup>st</sup> shall apply to all awards made during the year until a new present value table is published the following year.*

*The present value of the commutable weeks shall be determined based on the present value tables in effect on the date of the award or settlement.*

Mr. Maxwell said no recommendation was made, although the Committee discussed, partial lump sum settlement in excess of 500 weeks in accordance with §42-9-10(C) and §42-9-10 (D).

**Motion On Commuted Value Discount Advisory Committee Recommendation**

Commissioner Williams moved to accept the recommendation as information at this time with further consideration by the Commission. Commissioner Wilkerson seconded the motion, and the motion carried.

**EXECUTIVE SESSION**

Commissioner Roche moved to adjourn into Executive Session to discuss a pending litigation matter and personnel matter. Commissioner Barden seconded the motion. The Commission adjourned into Executive Session at 10:46 a.m.

[EXECUTIVE SESSION]

Commissioner Williams made a motion to arise from Executive Session. Commissioner Barden seconded the motion, and the motion was approved. The Commission arose from Executive Session at 11:19 a.m. Upon arising from Executive Session, Chairman Beck stated there was discussion with no action taken.

**ADJOURNMENT**

Commissioner Williams made the motion to adjourn. Commissioner James seconded the motion, and the motion was approved.

The January 22, 2013 meeting of the South Carolina Workers' Compensation Commission adjourned at 11:19 a.m.

Reported February 19, 2013  
Kim Ballentine, Office of the Executive Director

**RESOLUTION OF APPRECIATION**  
**to**  
**DERRICK L. WILLIAMS**

**SOUTH CAROLINA WORKERS' COMPENSATION COMMISSION**

**WHEREAS**, Commissioner Derrick L. Williams was appointed in 2007 by Governor Mark Sanford to serve the remainder of a six-year term ending in 2008; he was reappointed by Governor Sanford to a six-year term July 1, 2008 expiring on June 30, 2014; and

**WHEREAS**, Commissioner Williams was one of the youngest individuals ever appointed to the South Carolina Workers' Compensation Commission; and

**WHEREAS**, Commissioner Williams continued to serve the Commission, stakeholders in the workers' compensation system, claimants, and the citizens of South Carolina in a quasi-legislative and judicial capacity until January 30, 2013; and

**WHEREAS**, Commissioner Williams in his judicial capacity was known by the claimants, attorneys, employers and insurance carrier representatives who appeared before him as having a calm demeanor and resolve and rendering fair and consistent decisions in cases by relying on the merits of the case; and

**WHEREAS**, Commissioner Williams in his public policy making role on the Commission was contemplative, deliberate and judicious in his participation of the decisions of issues before the Commission always concerned about the public policy decision's impact on the overall system; and

**WHEREAS**, Commissioner Williams was instrumental in the development of the Regulations for Mediation by his leadership as chair of the advisory committee of system stakeholders charged with drafting the regulations for consideration by the Commission; and

**WHEREAS**, on January 30, 2013 after six (6) years of service on the Commission, Commissioner Williams resigned from the South Carolina Workers' Compensation Commission to return to private practice leaving a stellar record of public service to the State of Carolina.

**NOW, THEREFORE, BE IT RESOLVED**, on this 19th day of February, in the Year 2013, the South Carolina Worker's Compensation Commission commends and offers great appreciation for Commissioner Derrick Williams' years of dedicated service to the South Carolina Workers' Compensation Commission and wishes all the best as he begins a new chapter in his life.

Approved by the South Carolina Workers' Compensation Commission February 19, 2013.

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T. Scott Beck, Chairman

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Gene McCaskill, Commissioner

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Susan Barden, Vice-Chairman

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Melody L. James, Commissioner

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Andrea C. Roche, Commissioner

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Aisha Taylor, Commissioner

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Avery B. Wilkerson, Jr., Commissioner

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## INTEROFFICE MEMORANDUM

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**TO:** GARY CANNON, EXECUTIVE DIRECTOR  
**FROM:** DIANA GANTT, DIRECTOR OF ADMINISTRATION  
**SUBJECT:** FINANCIAL REPORT PERIOD ENDING JANUARY 31, 2013  
**DATE:** 2/12/2013

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The Summary of Revenues and Expenditures for the period ending January 31, 2013, is attached.

- January is the 7th Fiscal Month of FY13.
- There were 87 payments made to vendors, travelers, and other State Agencies.
- The benchmark for January is 58.33%. The Commission's revenues are at 49.68% and expenses are at 57%.
- The following is a summary of each department expenditure benchmarks:

**General Fund:** Total expenditures are at 57%.

**Earmark Fund:**

*Commissioners –*

- Total expenditures are at 46% of budget.

*Administration –*

- Overall the expenditures are 58% of budget.

*Claims –*

- Expenditures are at 56% of budget.

*Insurance & Medical –*

- Total expenditures are at 61% of budget

*Judicial –*

- Total expenditures are at 53% of budget.

**Activity Report from the Procurement Office:**

	MTD	YTD
SCEIS Shopping Carts	1	5
Vendors Contacted for Price Quotes	15	114
Visa Procurement Card Orders Placed	4	37
SC Dept of Corrections Orders Placed	0	5
Staples Orders Placed	6	34
State Leased Vehicles taken for Service	2	16
State Reports filed by Procurement Officer	1	11

**Mail Room Activity:**

	MTD	YTD
Files Copied for Outside Parties	232	1,511
Pages Copied	6,787	69,987



**South Carolina Workers' Compensation Commission**  
**Summary of Revenues and Expenditures**  
**2012 - 2013 Budget**  
**January 31, 2013**

	Budget	FY To Date	Benchmark	58.33%
<b>STATE APPROPRIATIONS</b>				
General Appropriation	\$ 1,841,795	\$ 1,074,380.42		58.33%

Account Description	Appropriation	Expenditure	Balance	% Expended
Personal Services	\$ 1,378,405	\$ 813,041	\$ 565,364	59.0%
Other Operating Expenses	-	-	-	0.0%
Employer Contribution	463,390	236,351	227,039	51.0%
<b>Total</b>	<b>\$ 1,841,795</b>	<b>\$ 1,049,392</b>	<b>\$ 792,403</b>	<b>57.0%</b>

**OTHER APPROPRIATIONS**

**EARMARKED**

	Budgeted Revenues	Received thru 1/31/13	% Received
Training Conference Registration Fee	\$ 1,000	\$ 3,950	395.00%
Sale of Publication and Brochures	8,000	2,175	27.19%
Workers' Comp Award Review Fee	75,000	37,050	49.40%
Sale of Photocopies	95,000	51,683	54.40%
Workers' Compensation Filing Violation Fee	1,891,000	904,386	47.83%
Sale of Listings and Labels	30,000	18,471	61.57%
Workers' Comp Hearing Fee	600,000	320,265	53.38%
Insurance Reserve Refund (Prepaid Legal)		3,493	
Earmarked Funds - Original Authorization	\$ 2,700,000	\$ 1,341,473	49.68%
Increase Authorization	535,066		
Increase Authorization - BD100	-		
<b>Total Earmarked Revenues + Fund Balance</b>	<b>\$ 3,235,066</b>		

Account Description	Appropriation	Expenditure	Balance	% Expended
Personal Services	\$ 1,464,017	\$ 854,844	\$ 609,173	58.4%
Taxable Subsistence	80,000	29,331	50,669	36.7%
Other Operating Expenses	1,242,865	649,321	593,544	52.2%
Employer Contribution	448,184	309,079	139,105	69.0%
<b>Total Earmarked</b>	<b>\$ 3,235,066</b>	<b>\$ 1,842,575</b>	<b>\$ 1,392,491</b>	<b>57.0%</b>

**COMPUTER FUNDS CARRIED FORWARD**

Computer Services - Carry forward	\$ -	\$ -	\$ -	0.0%
<b>TOTAL OTHER APPROPRIATIONS</b>	<b>\$ 3,235,066</b>	<b>\$ 1,842,575</b>	<b>\$ 1,392,491</b>	<b>57.0%</b>

**South Carolina Workers' Compensation Commission**  
**2012 - 2013 Budget**  
**January 31, 2013**

**Consolidated**

	Original Budget	Budget Amendments	Amended Budget	Year-To-Date : 58.33%				
				Expended December	Year to Date	%	Encumb	Balance
<b>Commissioners</b>								
Salaries	\$ 1,150,244	\$ 32,990	\$ 1,183,234	\$ 95,677	\$ 672,884	57%	\$ -	\$ 50,669
Other Operating Expenditures								
Total Contractual Services	219,128	-	219,128	17,859	112,419	51%	-	106,709
Total Supplies & Materials	23,499	-	23,499	1,451	7,703	33%	-	15,796
Total Fixed Charges	158,028	-	158,028	11,694	82,209	52%	-	75,819
Total Travel	90,950	-	90,950	7,205	32,456	36%	-	58,494
<b>Total Other Operating Exp</b>	<b>491,605</b>	<b>-</b>	<b>491,605</b>	<b>38,209</b>	<b>234,787</b>	<b>48%</b>	<b>-</b>	<b>256,818</b>
<b>Total Commissioners</b>	<b>\$ 1,641,849</b>	<b>\$ 32,990</b>	<b>\$ 1,674,839</b>	<b>\$ 133,886</b>	<b>\$ 907,671</b>	<b>54%</b>	<b>\$ -</b>	<b>\$ 307,487</b>
<b>Administration</b>								
Salaries	\$ 559,791	\$ 4,168	\$ 563,959	\$ 47,081	\$ 328,874	58%	\$ -	\$ 235,085
Other Operating Expenditures								
Total Contractual Services	105,502	-	105,502	36,786	84,315	80%	-	21,187
Total Supplies & Materials	23,053	-	23,053	908	7,804	34%	-	15,249
Total Fixed Charges	132,810	-	132,810	9,016	70,861	53%	-	61,949
Total Travel	14,490	-	14,490	1,745	5,770	40%	-	8,720
Total Equipment	-	-	-	-	-	0%	-	-
<b>Total Other Operating Exp</b>	<b>275,855</b>	<b>-</b>	<b>275,855</b>	<b>48,455</b>	<b>168,750</b>	<b>61%</b>	<b>-</b>	<b>107,105</b>
<b>Total Administration</b>	<b>\$ 835,646</b>	<b>\$ 4,168</b>	<b>\$ 839,814</b>	<b>\$ 95,536</b>	<b>\$ 497,624</b>	<b>59%</b>	<b>\$ -</b>	<b>\$ 342,190</b>
<b>Claims</b>								
Salaries	\$ 376,757	\$ 10,223	\$ 386,980	\$ 35,158	\$ 236,095	61%	\$ -	\$ 150,885
Other Operating Expenditures								
Total Contractual Services	64,472	-	64,472	4,088	32,357	50%	-	32,115
Total Supplies & Materials	37,471	-	37,471	1,576	10,983	29%	-	26,488
Total Fixed Charges	79,659	-	79,659	5,919	42,062	53%	-	37,597
Total Travel	2,100	-	2,100	59	450	21%	-	1,650
<b>Total Other Operating Exp</b>	<b>183,702</b>	<b>-</b>	<b>183,702</b>	<b>11,642</b>	<b>85,852</b>	<b>47%</b>	<b>-</b>	<b>97,850</b>
<b>Total Claims</b>	<b>\$ 560,459</b>	<b>\$ 10,223</b>	<b>\$ 570,682</b>	<b>\$ 46,801</b>	<b>\$ 321,947</b>	<b>56%</b>	<b>\$ -</b>	<b>\$ 248,735</b>
<b>Insurance and Medical Services</b>								
Salaries	\$ 422,768	\$ 760	\$ 423,528	\$ 35,702	\$ 256,282	61%	\$ -	\$ 167,246
Other Operating Expenditures								
Total Contractual Services	73,104	200	73,304	19,957	56,177	77%	-	17,127
Total Supplies & Materials	22,725	(200)	22,525	3,757	13,319	59%	-	9,206
Total Fixed Charges	62,194	-	62,194	4,303	29,976	48%	-	32,218
Total Travel	1,350	-	1,350	-	-	0%	-	1,350
<b>Total Other Operating Exp</b>	<b>159,373</b>	<b>-</b>	<b>159,373</b>	<b>28,016</b>	<b>99,472</b>	<b>62%</b>	<b>-</b>	<b>59,901</b>
<b>Total Insurance and Medical Services</b>	<b>\$ 582,141</b>	<b>\$ 760</b>	<b>\$ 582,901</b>	<b>\$ 63,718</b>	<b>\$ 355,753</b>	<b>61%</b>	<b>\$ -</b>	<b>\$ 227,148</b>
<b>Judicial</b>								
Salaries	\$ 363,886	\$ 835	\$ 364,721	\$ 27,345	\$ 203,082	56%	\$ -	\$ 161,639
Other Operating Expenditures								
Total Contractual Services	33,570	200	33,770	224	16,102	48%	-	17,668
Total Supplies & Materials	22,770	(200)	22,570	1,138	5,980	26%	-	16,590
Total Fixed Charges	70,545	-	70,545	5,159	36,602	52%	-	33,943
Total Travel	5,445	-	5,445	-	1,777	33%	-	3,668
<b>Total Other Operating Exp</b>	<b>132,330</b>	<b>-</b>	<b>132,330</b>	<b>6,521</b>	<b>60,461</b>	<b>46%</b>	<b>-</b>	<b>71,869</b>
<b>Total Judicial</b>	<b>\$ 496,216</b>	<b>\$ 835</b>	<b>\$ 497,051</b>	<b>\$ 33,866</b>	<b>\$ 263,543</b>	<b>53%</b>	<b>\$ -</b>	<b>\$ 233,508</b>
<b>Totals By Departments</b>								
Department Totals								
Commissioners	\$ 1,641,849	\$ 32,990	\$ 1,674,839	\$ 133,886	\$ 907,671	54%	\$ -	\$ 307,487
Administration	835,646	4,168	839,814	95,536	497,624	59%	-	342,190
Claims	560,459	10,223	570,682	46,801	321,947	56%	-	248,735
Insurance & Medical	582,141	760	582,901	63,718	355,753	61%	-	227,148
Judicial	496,216	835	497,051	33,866	263,543	53%	-	233,508
<b>Total Departmental Expend</b>	<b>\$ 4,116,311</b>	<b>\$ 48,976</b>	<b>\$ 4,165,287</b>	<b>\$ 373,806</b>	<b>\$ 2,346,537</b>	<b>56%</b>	<b>\$ -</b>	<b>\$ 1,359,069</b>
Employer Contributions	882,374	29,200	911,574	74,453	545,430	60%	-	366,144
<b>Total General &amp; Earmarked Funds</b>	<b>\$ 4,998,685</b>	<b>\$ 78,176</b>	<b>\$ 5,076,861</b>	<b>\$ 448,259</b>	<b>\$ 2,891,967</b>	<b>57%</b>	<b>\$ -</b>	<b>\$ 1,725,213</b>

**South Carolina Workers' Compensation Commission**  
**2012 - 2013 Budget**  
January 31, 2013

**General Appropriation**

	Year-To-Date : 58.33%							
	Original Budget	Budget Amendments	Amended Budget	Expended January	Year to Date to Date	%	Encumb	Balance
Commissioners								
Salaries								
Chairman	\$ 115,567	\$ 3,323	\$ 118,890	\$ 9,508	\$ 66,553	56%	\$ -	\$ 52,338
Commissioner	664,602	19,938	684,540	57,445	402,115	59%	-	282,425
Terminal Leave	-	-	-	-	-	0%	-	-
Classified Employees	290,075	9,729	299,804	24,984	174,885	58%	-	124,919
Total Commissioners	1,070,244	32,990	1,103,234	91,936	643,553	58%	-	-
Administration								
Salaries								
Director	\$ 94,152	\$ 2,824	\$ 96,976	\$ 8,081	\$ 56,569	58%	\$ -	\$ 40,407
Classified Positions	44,825	1,344	46,169	3,847	34,657	75%	-	11,512
Total Administration	138,977	4,168	143,145	11,929	91,226	64%	-	51,919
Claims								
Salaries								
Classified Positions	\$ 67,000	\$ 10,223	\$ 77,223	\$ 6,613	\$ 46,294	60%	\$ -	\$ 30,929
Total Claims	67,000	10,223	77,223	6,613	46,294	60%	-	30,929
Insurance and Medical Services								
Salaries								
Classified Positions	\$ 25,350	\$ 760	\$ 26,110	\$ 2,176	\$ 15,231	58%	\$ -	\$ 10,879
Total Ins and Medical Svcs	25,350	760	26,110	2,176	15,231	58%	-	10,879
Judicial								
Salaries								
Classified Positions	\$ 27,858	\$ 835	\$ 28,693	\$ 2,391	\$ 16,738	58%	\$ -	\$ 11,955
Total Judicial	27,858	835	28,693	2,391	16,738	58%	-	11,955
General Funds								
Department Totals								
Commissioners	\$ 1,070,244	\$ 32,990	\$ 1,103,234	\$ 91,936	\$ 643,553	58%	\$ -	\$ 459,681
Administration	138,977	4,168	143,145	11,929	91,226	64%	-	51,919
Claims	67,000	10,223	77,223	6,613	46,294	60%	-	30,929
Insurance & Medical	25,350	760	26,110	2,176	15,231	58%	-	10,879
Judicial	27,858	835	28,693	2,391	16,738	58%	-	11,955
Total Departmental Expend	\$ 1,329,429	\$ 48,976	\$ 1,378,405	\$ 115,045	\$ 813,041	59%	\$ -	\$ 565,364
Employer Contributions	434,190	29,200	463,390	33,876	236,351	51%	-	227,039
Total General Fund Appropriations	\$ 1,763,619	\$ 78,176	\$ 1,841,795	\$ 148,921	\$ 1,049,392	57%	\$ -	\$ 792,403

# South Carolina Workers' Compensation Commission

## 2012 - 2013 Budget

January 31, 2013

### Earmarked Funds

	Year-To-Date : 58.33%							
	Original Budget	Budget Amendments	Amended Budget	Expended January	Year to Date	%	Encumb	Balance
Commissioners								
Salaries								
Taxable Subsistence	\$ 80,000	\$ -	\$ 80,000	\$ 3,741	\$ 29,331	37%	\$ -	\$ 50,669
Total Salaries	80,000	-	80,000	3,741	29,331	37%	-	50,669
Other Operating Expenditures								
Contractual Services								
Office Equipment Service	1,700	-	1,700	-	-	0%	-	1,700
Copying Equipment Service	1,200	-	1,200	309	1,057	88%	-	143
Print/Bind/Advertisement	1,510	-	1,510	-	-	0%	-	1,510
Print Pub Annual Reports	1,028	-	1,028	-	-	0%	-	1,028
Data Processing Services	34,000	-	34,000	-	18,440	54%	-	15,560
Freight Express Delivery	1,490	-	1,490	-	-	0%	-	1,490
Telephone	6,100	-	6,100	296	1,847	30%	-	4,253
Cellular Phone Service	9,100	-	9,100	859	6,146	68%	-	2,954
Legal Services/Attorney Fees	160,000	-	160,000	16,224	84,758	53%	-	75,242
Other Professional Services	3,000	-	3,000	170	170	6%	-	2,830
Total Contractual Services	219,128	-	219,128	17,859	112,419	51%	-	106,709
Supplies & Materials								
Office Supplies	7,500	-	7,500	681	1,925	26%	-	5,575
Copying Equipment	4,200	-	4,200	106	1,716	41%	-	2,484
Printing	1,200	-	1,200	155	895	75%	-	305
Data Processing Supplies	1,649	-	1,649	-	14	1%	-	1,635
Postage	8,500	-	8,500	493	2,977	35%	-	5,523
Communication Supplies	50	-	50	-	-	0%	-	50
Maint/Janitorial Supplies	200	-	200	15	59	30%	-	141
Motor Vehicle Supp/Gasoline	100	-	100	-	49	49%	-	51
Other Supplies	100	-	100	-	67	67%	-	33
Total Supplies & Materials	23,499	-	23,499	1,451	7,703	33%	-	15,796
Fixed Charges								
Rental-Cont Rent Payment	2,500	-	2,500	-	353	14%	-	2,148
Rent-Non State Owned Property	149,000	-	149,000	11,694	81,857	55%	-	67,143
Rent-Other	250	-	250	-	-	0%	-	250
Insurance-State	4,500	-	4,500	-	-	0%	-	4,500
Insurance-Non State	1,169	-	1,169	-	-	0%	-	1,169
Fees & Fines	109	-	109	-	-	0%	-	109
Equipment Maintenance	500	-	500	-	-	0%	-	500
Total Fixed Charges	158,028	-	158,028	11,694	82,209	52%	-	75,819
Travel (Includes Leased Car)								
In State - Meals (Non-Reportable)	350	-	350	-	137	39%	-	213
In State - Auto Mileage	20,000	-	20,000	758	9,960	50%	-	10,040
In State - Subsistence Allowance	30,000	-	30,000	1,107	5,658	19%	-	24,342
Out State - Meals	100	-	100	-	75	75%	-	25
Out State - Auto Mileage	2,000	-	2,000	-	288	14%	-	1,712
Leased Car	38,500	-	38,500	5,340	16,338	42%	-	22,162
Total Travel	90,950	-	90,950	7,205	32,456	36%	-	58,494
Total Other Operating Expenditures	491,605	-	491,605	38,209	234,787	48%	-	256,818
Total Commissioners	\$ 571,605	\$ -	\$ 571,605	\$ 41,950	\$ 264,118	46%	\$ -	\$ 307,487

# South Carolina Workers' Compensation Commission

## 2012 - 2013 Budget

January 31, 2013

### Earmarked Funds

	Year-To-Date : 58.33%							
	Original Budget	Budget Amendments	Amended Budget	Expended January	Year to Date	%	Encumb	Balance
Administration								
Salaries								
Classified Positions	\$ 408,567	\$ -	\$ 408,567	\$ 34,047	\$ 230,605	56%	\$ -	\$ 177,962
Temporary Employees	11,247	-	11,247	1,105	7,043	63%	-	4,204
Terminal Leave	1,000	-	1,000	-	-	0%	-	1,000
Total Salaries	420,814	-	420,814	35,152	237,648	56%	-	183,166
Other Operating Expenditures								
Contractual Services								
Office Equipment Service	5,800	-	5,800	-	5,174	89%	-	626
Copying Equipment Service	550	-	550	-	245	45%	-	305
Print/Bind/Advertisement	500	-	500	-	-	0%	-	500
Print Pub Annual Reports	22	-	22	-	-	0%	-	22
Data Processing Services	62,000	-	62,000	33,244	60,237	97%	-	1,763
Freight Express Delivery	800	-	800	103	317	40%	-	483
Telephone	4,600	-	4,600	227	2,549	55%	-	2,051
Cellular Phone Service	3,000	-	3,000	167	1,413	47%	-	1,587
Education & Training Services	1,000	-	1,000	-	-	0%	-	1,000
Attorney Fees	25,000	-	25,000	3,045	13,696	55%	-	11,304
General Repair	230	-	230	-	-	0%	-	230
Audit Acct Finance	100	-	100	-	104	104%	-	(4)
Catered Meals	300	-	300	-	-	0%	-	300
Other Professional Services	100	-	100	-	135	135%	-	(35)
Other Contractual Services	1,500	-	1,500	-	445	30%	-	1,055
Total Contractual Services	105,502	-	105,502	36,786	84,315	80%	-	21,187
Supplies & Materials								
Office Supplies	5,000	-	5,000	418	1,517	30%	-	3,483
Subscriptions	175	-	175	-	-	0%	-	175
Copying Equipment Supplies	3,434	-	3,434	84	1,397	41%	-	2,037
Printing	1,964	-	1,964	123	732	37%	-	1,232
Data Processing Supplies	500	-	500	-	1,007	201%	-	(507)
Postage	10,000	-	10,000	271	3,054	31%	-	6,946
Maint/Janitorial Supplies	200	-	200	12	47	24%	-	153
Fees & Fines	280	-	280	-	50	18%	-	230
Gasoline/ Motor Vehicle Supply	100	-	100	-	-	0%	-	100
Employee Recog Award	1,000	-	1,000	-	-	0%	-	1,000
Other Supplies	400	-	400	-	-	0%	-	400
Total Supplies & Materials	23,053	-	23,053	908	7,804	34%	-	15,249
Fixed Charges								
Rental-Cont Rent Payment	6,000	-	6,000	572	3,940	66%	-	2,060
Rent-Non State Owned Property	95,000	-	95,000	7,567	52,966	56%	-	42,034
Rent-Other	11,000	-	11,000	580	6,356	58%	-	4,644
Insurance-State	7,490	-	7,490	-	705	9%	-	6,785
Insurance-Non State	134	-	134	-	-	0%	-	134
Dues and Memberships	5,000	-	5,000	-	3,950	79%	-	1,050
Sales Tax Paid	8,186	-	8,186	297	2,944	36%	-	5,242
Total Fixed Charges	132,810	-	132,810	9,016	70,861	53%	-	61,949
Travel (Includes Leased Car)								
In State - Meals Non/ Reportable	100	-	100	-	-	0%	-	100
Reportable Meals	100	-	100	-	-	0%	-	100
Out of State - Milage	90	-	90	-	-	0%	-	90
In State - Registration Fees	200	-	200	-	194	97%	-	6
Leased Car	14,000	-	14,000	1,745	5,576	40%	-	8,424
Total Travel	14,490	-	14,490	1,745	5,770	40%	-	8,720
Equipment								
Equipment Data Processing- PC's	-	-	-	-	-	0%	-	-
Total Equipment	-	-	-	-	-	0%	-	-
Total Other Operating Expenditures	275,855	-	275,855	48,455	168,750	61%	-	107,105
Total Administration	\$ 696,669	\$ -	\$ 696,669	\$ 83,607	\$ 406,398	58%	\$ -	\$ 290,271

# South Carolina Workers' Compensation Commission

## 2012 - 2013 Budget

January 31, 2013

### Earmarked Funds

	Year-To-Date : 58.33%							
	Original Budget	Budget Amendments	Amended Budget	Expended January	Year to Date	%	Encumb	Balance
Claims								
Salaries								
Classified Positions	\$ 294,757	\$ -	\$ 294,757	\$ 27,818	\$ 183,531	62%	\$ -	\$ 111,226
Temporary Positions	14,000	-	14,000	727	6,270	45%	-	7,730
Terminial Leave	1,000	-	1,000	-	-	0%	-	1,000
Total Salaries	309,757	-	309,757	28,545	189,801	61%	-	119,956
Other Operating Expenditures								
Contractual Services								
Office Equipment Services	200	-	200	-	-	0%	-	200
Copying Equipment Service	400	-	400	-	732	183%	-	(332)
Print / Bind / Adv	750	-	750	-	-	0%	-	750
Print Pub Annual Reports	22	-	22	-	-	0%	-	22
Data Processing Services	30,000	-	30,000	-	15,961	53%	-	14,039
Freight Express Delivery	500	-	500	-	21	4%	-	479
Telephone	4,000	-	4,000	256	2,210	55%	-	1,790
Cellular Phone Service	2,500	-	2,500	52	363	15%	-	2,137
Temporary Services	26,000	-	26,000	3,780	13,069	50%	-	12,931
Other Professional Services	100	-	100	-	-	0%	-	100
Total Contractual Services	64,472	-	64,472	4,088	32,357	50%	-	32,115
Supplies & Materials								
Office Supplies	8,271	-	8,271	481	1,297	16%	-	6,974
Copying Equipment	3,000	-	3,000	84	1,359	45%	-	1,642
Printing	900	-	900	123	619	69%	-	281
Data Processing Supplies	3,000	-	3,000	-	11	0%	-	2,989
Postage	22,000	-	22,000	876	7,537	34%	-	14,463
Maint/Janitorial Supplies	200	-	200	12	160	80%	-	40
Other Supplies	100	-	100	-	-	0%	-	100
Total Supplies & Materials	37,471	-	37,471	1,576	10,983	29%	-	26,488
Fixed Charges								
Rental-Cont Rent Payment	2,500	-	2,500	72	1,134	45%	-	1,366
Rent-Non State Owned Property	73,000	-	73,000	5,847	40,928	56%	-	32,072
Rent-Other	225	-	225	-	-	0%	-	225
Insurance-State	2,000	-	2,000	-	-	0%	-	2,000
Insurance-Non State	134	-	134	-	-	0%	-	134
Equipment- Copying	800	-	800	-	-	0%	-	800
Equipment Maintenance	1,000	-	1,000	-	-	0%	-	1,000
Total Fixed Charges	79,659	-	79,659	5,919	42,062	53%	-	37,597
Travel (Includes Leased Car)								
In State - Meals (Non-Reportable)	300	-	300	-	-	0%	-	300
In State - Lodging	600	-	600	-	-	0%	-	600
In State - Auto Mileage	600	-	600	-	32	5%	-	568
In-State Registration	200	-	200	-	-	0%	-	200
Reportable Meals	400	-	400	59	418	105%	-	(18)
Total Travel	2,100	-	2,100	59	450	21%	-	1,650
Total Other Operating Expenditures	183,702	-	183,702	11,642	85,852	47%	-	97,850
Total Claims	\$ 493,459	\$ -	\$ 493,459	\$ 40,187	\$ 275,653	56%	\$ -	\$ 217,806

# South Carolina Workers' Compensation Commission

## 2012 - 2013 Budget

January 31, 2013

### Earmarked Funds

	Year-To-Date : 58.33%							
	Original Budget	Budget Amendments	Amended Budget	Expended January	Year to Date	%	Encumb	Balance
Insurance and Medical Services								
Salaries								
Classified Positions	378,434	-	378,434	32,237	228,516	60%	-	149,918
Temporary Employees	15,469	-	15,469	1,289	9,020	58%	-	6,449
Terminal Leave	3,515		3,515	0	3,515	100%	-	-
Total Salaries	397,418	-	397,418	33,526	241,051	61%	-	156,367
Other Operating Expenditures								
Contractual Services								
Office Equipment Service	200	-	200	-	-	0%	-	200
Copying Equipment Service	300	-	300	-	-	0%	-	300
Print/Bind/Advertisement	500	-	500	-	-	0%	-	500
Print Pub Annual Report	24	-	24	-	-	0%	-	24
Data Processing Services	47,000	-	47,000	1,622	28,591	61%	-	18,409
Freight Express Delivery		200	200	-	21	11%	-	179
Telephone	2,626	-	2,626	195	1,280	49%	-	1,346
Cell Phone	3,000	-	3,000	52	376	13%	-	2,624
Catered Meals	2,000	-	2,000	-	1,661	83%	-	339
Other Professional Services	10,000	-	10,000	17,675	23,835	238%	-	(13,835)
Other Contractual Services	7,454	-	7,454	413	413	6%	-	7,041
Total Contractual Services	73,104	200	73,304	19,957	56,177	77%	-	17,127
Supplies & Materials								
Office Supplies	5,000	-	5,000	3,269	7,297	146%	-	(2,297)
Copying Equipment	3,500	-	3,500	-	1,409	40%	-	2,091
Printing	1,500	-	1,500	136	1,583	106%	-	(83)
Data Processing Supplies	500	-	500	-	13	3%	-	487
Postage	11,000	(200)	10,800	339	2,966	27%	-	7,834
Maintenance/Janitorial Supplies	75	-	75	13	52	69%	-	23
Building Materials	1,000	-	1,000	-	-	0%	-	1,000
Fees & Fines	50	-	50	-	-	0%	-	50
Other Supplies	100	-	100	-	-	0%	-	100
Total Supplies & Materials	22,725	(200)	22,525	3,757	13,319	59%	-	9,206
Fixed Charges								
Rental-Cont Rent Payment	2,104	-	2,104	155	946	45%	-	1,158
Rent-Non State Owned Property	52,000	-	52,000	4,127	28,891	56%	-	23,109
Rent-Other	2,000	-	2,000	-	-	0%	-	2,000
Insurance-State	2,000	-	2,000	-	-	0%	-	2,000
Insurance-Non State	148	-	148	-	-	0%	-	148
Equipment Maintenance	942	-	942	-	-	0%	-	942
Sales Tax Paid	3,000	-	3,000	21	139	5%	-	2,861
Total Fixed Charges	62,194	-	62,194	4,303	29,976	48%	-	32,218
Travel (Includes Leased Car)								
In State - Meals (Non-Reportable)	400	-	400	-	-	0%	-	400
In-State Registration	100	-	100	-	-	0%	-	100
Reportable Meals	150	-	150	-	-	0%	-	150
In State - Lodging	700	-	700	-	-	0%	-	700
Total Travel	1,350	-	1,350	-	-	0%	-	1,350
Total Other Operating Expenditures	159,373	-	159,373	28,016	99,472	62%	-	59,901
Total Insurance and Medical Services	\$ 556,791	\$ -	\$ 556,791	\$ 61,542	\$ 340,522	61%	\$ -	\$ 216,269

# South Carolina Workers' Compensation Commission

## 2012 - 2013 Budget

January 31, 2013

### Earmarked Funds

Year-To-Date : 58.33%								
	Original Budget	Budget Amendments	Amended Budget	Expended January	Year to Date	%	Encumb	Balance
<b>Judicial</b>								
<b>Salaries</b>								
Classified Positions	\$ 333,028	\$ -	\$ 333,028	\$ 24,954	\$ 185,781	56%	\$ -	\$ 147,247
Temporary Employees	3000	0	3000	0	563	19%	-	2,438
<b>Total Salaries</b>	<b>336,028</b>	<b>-</b>	<b>336,028</b>	<b>24,954</b>	<b>186,344</b>	<b>55%</b>	<b>-</b>	<b>149,684</b>
<b>Other Operating Expenditures</b>								
<b>Contractual Services</b>								
Office Equipment Services	80	-	80	-	-	0%	-	80
Copy Equipment Services	850	-	850	-	-	0%	-	850
Print/Bind/Advertisement	800	-	800	-	-	0%	-	800
Print Pub Annual Reports	20	-	20	-	-	0%	-	20
Freight Express Delivery	-	200	200	-	21	11%	-	179
Data Processing Services	28,000	-	28,000	-	14,263	51%	-	13,737
Telephone	2,500	-	2,500	160	1,200	48%	-	1,300
Cellular Phone Service	1,120	-	1,120	63	617	55%	-	503
Other Professional Services	200	-	200	-	-	0%	-	200
<b>Total Contractual Services</b>	<b>33,570</b>	<b>200</b>	<b>33,770</b>	<b>224</b>	<b>16,102</b>	<b>48%</b>	<b>-</b>	<b>17,668</b>
<b>Supplies &amp; Materials</b>								
Office Supplies	5,500	-	5,500	505	1,293	24%	-	4,207
Copying Equipment Supplies	2,500	-	2,500	75	1,216	49%	-	1,284
Printing	2,000	-	2,000	110	554	28%	-	1,446
Data Processing Supplies	2,500	-	2,500	-	10	0%	-	2,490
Postage	10,000	(200)	9,800	438	2,865	29%	-	6,935
Maintenance/Janitorial Supplies	150	-	150	11	42	28%	-	108
Promotional Supplies	20	-	20	-	-	0%	-	20
Other Supplies	100	-	100	-	-	0%	-	100
<b>Total Supplies &amp; Materials</b>	<b>22,770</b>	<b>(200)</b>	<b>22,570</b>	<b>1,138</b>	<b>5,980</b>	<b>26%</b>	<b>-</b>	<b>16,590</b>
<b>Fixed Charges</b>								
Rental-Cont Rent Payment	3,000	-	3,000	-	489	16%	-	2,511
Rent-Non State Owned Property	65,300	-	65,300	5,159	36,113	55%	-	29,187
Rent-Other	125	-	125	-	-	0%	-	125
Insurance-State	2,000	-	2,000	-	-	0%	-	2,000
Insurance-Non State	120	-	120	-	-	0%	-	120
<b>Total Fixed Charges</b>	<b>70,545</b>	<b>-</b>	<b>70,545</b>	<b>5,159</b>	<b>36,602</b>	<b>52%</b>	<b>-</b>	<b>33,943</b>
<b>Travel (Includes Leased Car)</b>								
In State - Meals / Non-Reportable	450	-	450	-	187	42%	-	263
Reportable Meals	770	-	770	-	164	21%	-	606
In State - Lodging	2,200	-	2,200	-	1,045	47%	-	1,155
In State - Auto Mileage	1,800	-	1,800	-	381	21%	-	1,419
In State - Misc Travel Expense	25	-	25	-	-	0%	-	25
In-State Registration	100	-	100	-	-	0%	-	100
Out State - Auto Mileage	100	-	100	-	-	0%	-	100
<b>Total Travel</b>	<b>5,445</b>	<b>-</b>	<b>5,445</b>	<b>-</b>	<b>1,777</b>	<b>33%</b>	<b>-</b>	<b>3,668</b>
<b>Total Other Operating Expenditures</b>	<b>132,330</b>	<b>-</b>	<b>132,330</b>	<b>6,521</b>	<b>60,461</b>	<b>46%</b>	<b>-</b>	<b>71,869</b>
<b>Total Judicial</b>	<b>\$ 468,358</b>	<b>\$ -</b>	<b>\$ 468,358</b>	<b>\$ 31,475</b>	<b>\$ 246,805</b>	<b>53%</b>	<b>\$ -</b>	<b>\$ 221,553</b>
<b>Earmarked Funds</b>								
<b>Department Totals</b>								
Commissioners	\$ 571,605	\$ -	\$ 571,605	\$ 41,950	\$ 264,118	46%	\$ -	\$ 307,487
Administration	696,669	-	696,669	83,607	406,398	58%	-	290,271
Claims	493,459	-	493,459	40,187	275,653	56%	-	217,806
Insurance & Medical	556,791	-	556,791	61,542	340,522	61%	-	216,269
Judicial	468,358	-	468,358	31,475	246,805	53%	-	221,553
<b>Total Departmental Expend</b>	<b>\$ 2,786,882</b>	<b>\$ -</b>	<b>\$ 2,786,882</b>	<b>\$ 258,761</b>	<b>\$ 1,533,496</b>	<b>55%</b>	<b>\$ -</b>	<b>\$ 1,253,386</b>
Employer Contributions	448,184	-	448,184	40,577	309,079	69%	-	139,105
<b>Total Earmarked Funds</b>	<b>\$ 3,235,066</b>	<b>\$ -</b>	<b>\$ 3,235,066</b>	<b>\$ 299,338</b>	<b>\$ 1,842,575</b>	<b>57%</b>	<b>\$ -</b>	<b>\$ 1,392,491</b>
<b>Capital / Computer Project Carryforward</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0%</b>	<b>\$ -</b>	<b>\$ -</b>



## MEMORANDUM

Date: February 13, 2013

**TO:** Mr. Gary Cannon  
Executive Director

**FROM:** Cathy Floyd  
Human Resources

**SUBJECT:** Human Resources Report Period of January 11 – February 12, 2013

Below is a summary of the Human Resources activity for the period of January 11 – February 12, 2013.

### Recruitment and Selection

- Assisted with the human resources portion of the appointment of Commissioner Aisha Taylor
- Recruited for the Attorney II position in the Office of the Executive Director
  - 34 applicants, 4 applicants selected for the interview process
  - Submitted required information to the Office of the Attorney General for candidate approval
  - Extended an offer that was accepted by J. Keith Roberts
  - Notified all applicants not selected the position had been filled

### Employee Relations (ER)

- Two ER issues were addressed during the activity period
- Began working on an updated Employee Directory
- 2012 Employee of the Year nomination process will close on February 15, 2013
  - A selection committee will be formed to choose a winner from the nominees
- The SC Human Affairs Commission posted their 2013 Report to the General Assembly on the Status of Equal Employment Opportunity in South Carolina State Government
  - The Commission is 1 of 5 agencies that reached 100% goal attainment
- DACUM update
  - Continuing to coordinate with employees regarding step detail for the Second Phase
  - Estimated completion date of the Second Phase is March 4

### Benefits

- Assisted seven employees with insurance related matters
- Issued two COBRA Notices
- Assisted two employees with retirement/TERI questions and/or participation
- Completed three inquiries with the Retirement Systems

### SC Enterprise Information System (SCEIS)

- Processed an employment verification
- Assisted four employees with payroll related issues
- Continue to assist employees with leave and time issues caused by SCEIS
- Twenty-six transactions were keyed into the system

### State Human Resources Department (HRD)

- Contacted HRD Consultant regarding three issues

### Finance Related

- Assisted with the daily deposit
- Approved 65 SCEIS financial transactions

# State of South Carolina

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## Workers' Compensation Commission

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To: Gary Cannon  
SCWCC Executive Director  
From: Betsy Hartman  
IT Director  
Date: February 12, 2013  
Subject: IT Department  
February 2013 Full Commission Report

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### Summary of IT Department Activities

Continue to test and approve EDI Release 3 Trading partners.  
Documented requirements for

- Automation of 12M reporting
- Automation of Carrier fines through Rule to Show Cause
- Mediation process

### Projects – In Process

#### iPad Pilot

- Commissioner Roche is accepting pre-hearing briefs electronically

#### Sealed Records

- Instructions for how to seal records completed and turned over to Gary Cannon

#### EDI Release 3

- Metrics

Daily Average	Release 1	R1 %	Release 3	R3 %	
November	130	100%	0	0%	
December	90	54%	78	47%	
January*	66	43%	86	56%	
*Considered R3 transmission on 1/14/13 an exception since it reflected Gallagher Bassett's transition from R1 to R3 and contained over 2,000 transactions					

Of the active partners for EDI R1, those who have transmitted within the past year, 82 are still active in Release 1. About 70 of those are transmitting through 3 vendors. That

leaves about 12 partners which we will be working with to individually convert to Release 3.

#### SCVRD Portal

- First round of testing to begin end of February 2013

#### Development Server Upgrade

- Finalizing testing of new software release

#### Lapse in Insurance

- Meeting with Frank Norris and WCC staff to follow up on new registration process.

### **Projects – to be started in March 2013 or after**

#### Mediation

- New status codes and notification emails will be set up to handle process

#### DSIT Contract

- Waiting on DSIT for Security language to be added to the contract

#### Rule to Show Cause automation

- Estimate to code, test and implement 8 weeks.

#### SCWCC Security Planning

- Outlining project for prioritization

#### Production Server Upgrade

- Upgrading Progress to Open Edge 10.2b 7
- Test

#### 12M Fine automation

- Automate the fine process for April 2013

#### eCase

- Review activity and set up process for cleanup of old users based on activity

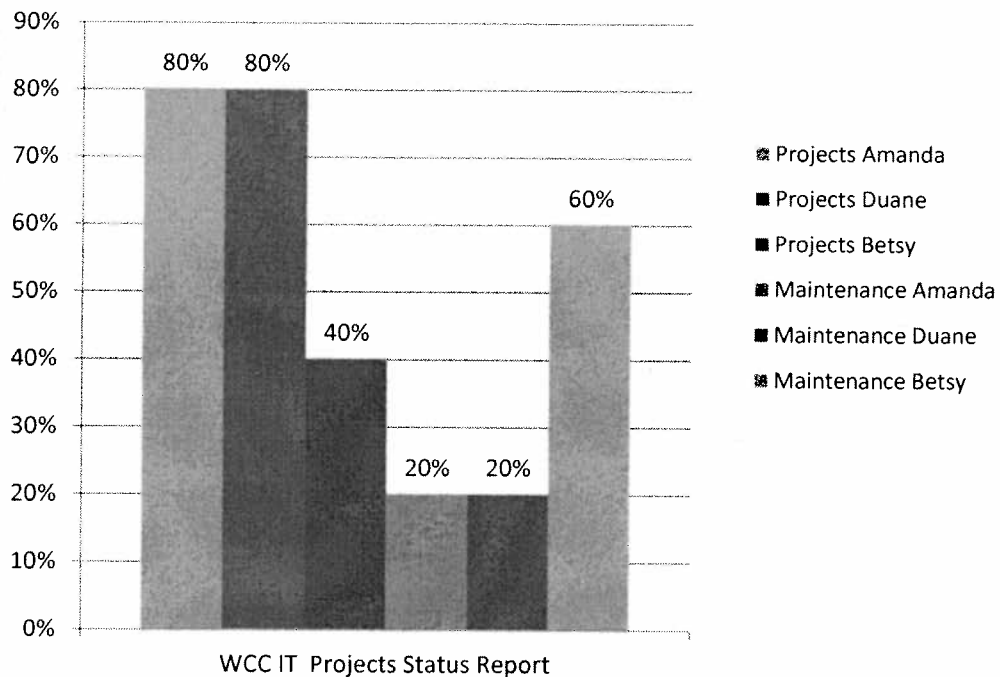
#### Medical Dispute Form

- Review current web form and move to SCWCC server.

WCC IT Projects Status Report							
Period			02/12/13		Status Key:	Not Started	On Track
						Timing	
Key Projects	Sub Project	Regulation	Due Date	% of completion	% of time devoted to issue	Lead	Issues / Comments
Phase II - Claims EDI release 3			December 2013	95%	40%	Duane	went live 11/1/2012 - Post implementation and implementation issues
Phase II - Claims EDI release 3			December 2013	95%	65%	Amanda	went live 11/1/2012 - Post implementation and implementation issues
Phase II - Claims EDI release 3			December 2013	95%	0%	Betsy	went live 11/1/2012 - Post implementation and implementation issues
Upgrade wccsqi server to Windows 2008 R2. Progress 10.2b.06			11/1/2012	90%	40%	Duane	testing and clean up
SC Voc. Rehab	Upgrade to WCCSQL		TBD	50%	0%	Betsy	Bravepoint to have application ready for first round of testing by end of February
Upgrade wccsqlprdProgress 10.2b.06			TBD				after full testing of developemen
RTSC process and automation	Carrier RTSC process		12/1/2012	25%	5%	Amanda	Finalize process
Electronic Service Initiatives	Electronic Service Initiatives Clinchers	67-213	TBD	0%			
	Electronic Service Initiatives Fee Petitions - Form 61	67-213	TBD	0%			
	Electronic Service Initiatives - Receipt of electronic pleadings	67-211	TBD	0%			
	Electronic receipt of any form or document	67-205	TBD	0%			
	12 M Revamp of current Minor Medical Reporting from Carriers	67-412	TBD	50%	20%	Betsy	requirements and specifications written. Waiting on final sign off and prioritization
Mediation			TBD	50%	20%	Betsy	Process documented. Waiting on final approval from Judicial.
Security plan	ITSC guidelines		ASAP	10%	0%	Betsy	Will start outline of planning process
Sealed Records			TBD	40%	20%	Betsy	documents requirements
Sealed Records			TBD	90%	10%	Amanda	working on flow and process
				Projects Amanda	80%		
				Projects Duane	80%		
				Projects Betsy	40%		

Maintenance issue							
FOIA report requests, general issues and questions from Coverage, claims and Judicial	all departments	ongoing	ongoing		20%	Duane	
				Maintenance Duane	20%		
FOIA report requests, general issues and questions from Coverage, claims and Judicial	all departments	ongoing	ongoing		20%	Amanda	
				Maintenance Amanda	20%		
FOIA report requests, general issues and questions from Coverage, claims and Judicial	all departments	ongoing	ongoing		60%	Betsy	

IT Projects and Maintenance  
January 15, 2013 through February 12, 2013



State of South Carolina



Workers' Compensation Commission

**To:** Gary Cannon  
SCWCC Executive Director

**From:** Grant Duffield  
IMS Director

**Date:** 14 – Feb – 2013

**Subj:** Insurance and Medical Services Department  
January 2013 Full Commission Report

Please find attached information provided to summarize the status and workflow of initiatives currently underway within the Insurance and Medical Services (IMS) Department

In addition to the statistical data provided, please be advised of the following workflow initiatives:

Compliance Division	<ol style="list-style-type: none"><li>1. GEAR program support and scheduling of GEAR Hearings.</li><li>2. Revising template letters for use in case investigation processes.</li><li>3. Implementing use of productivity metrics to gauge performance.</li></ol>
Coverage Division	<ol style="list-style-type: none"><li>1. Working with IT department to automate 12m fine assessment process.</li><li>2. EDI R3 implementation.</li></ol>
Medical Services	<ol style="list-style-type: none"><li>1. Identifying updates / edits needed within the Medical Services Provider Manual.</li><li>2. Continued administration of the MBD process.</li></ol>
IMS Administration:	<ol style="list-style-type: none"><li>1. Monthly department-wide meetings.</li><li>2. Working with team-members to review / improve team processes and key functions.</li><li>3. Continued cross-training of staff with other Commission personnel.</li><li>4. Working with IT department to improve docketing process for ORSC.</li><li>5. Assisting with SCHBA Lapse in Coverage post-implementation efforts.</li><li>6. Working with Executive Team concerning strategic planning and future needs forecasting.</li></ol>

Mr. Cannon, while this summary is in no way all-inclusive, it may serve to assist you and our Commissioners in understanding the key initiatives underway in the IMS Department and provide measures by which the Department's effectiveness can be gauged. IMS welcomes any guidance that you and/or our Commissioners can provide concerning our performance and direction.

**Carryover Caseload:**

The Compliance Division closed January 2013 with 359 cases active, compared to an active caseload of 400 at the close of January 2012.

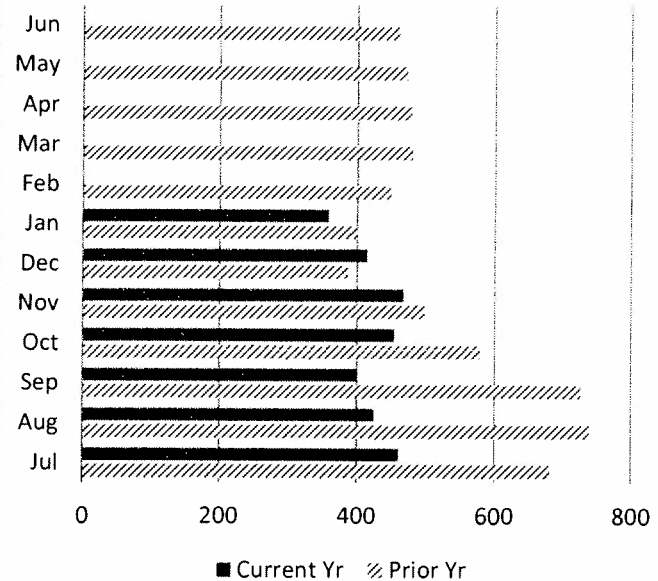
**Cases Resolved:**

Due to the decrease in carry-over, greater effort is focused on case resolution. For the month of January 2013, Compliance Division staff closed-out 197 cases.

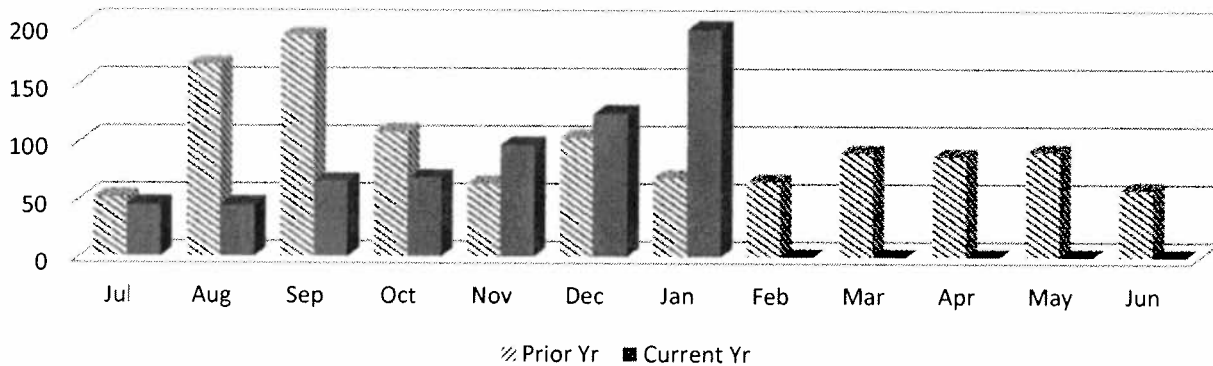
**Compliance Fines:**

Year to Date, the Compliance Division has collected \$238,659 in fines which represents 129% of prior year's accrual (\$183,992). Compliance fine collection is trending in a positive direction, up 49% from January 2012. Compliance fine revenue represents 19% of the Commission's annual earmarked revenue budget.

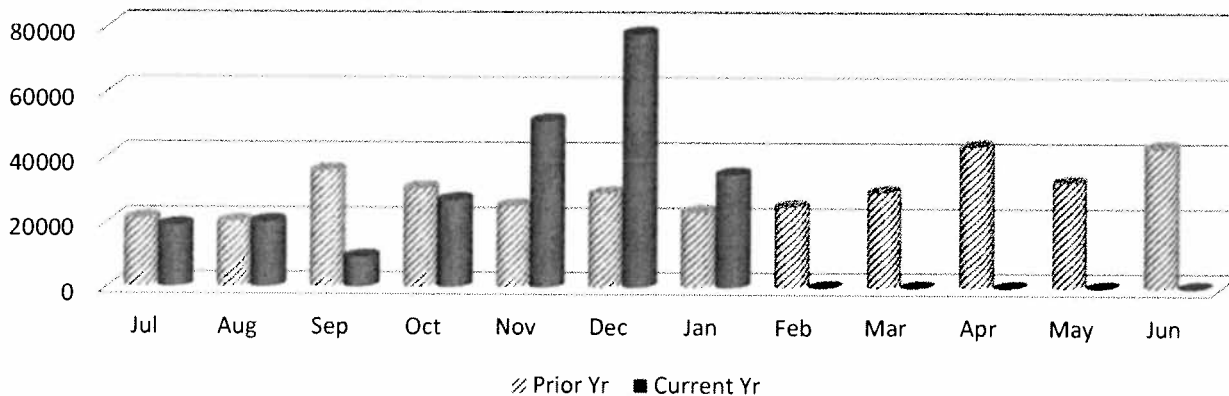
**Caseload Pending v. Prior Year**



**Cases Resolved v. Prior Year**



**Compliance Fines Collected v. Prior Year**



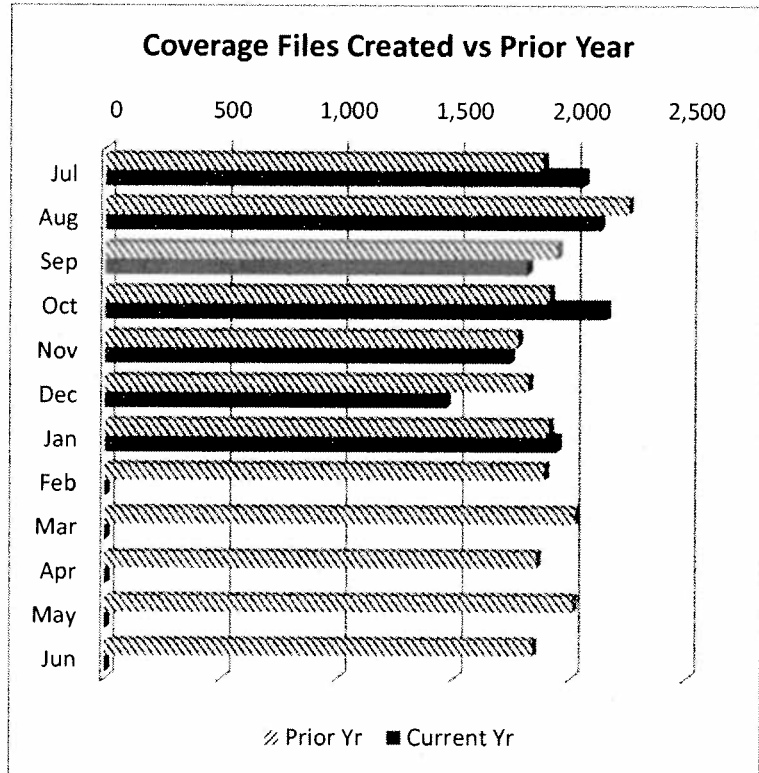
### WCC Claim Files:

In January 2013, the Coverage Division created a total of 1,465 WCC Claim files. Of these, 1,268 were created electronically, and 197 were submitted in hard copy format. Year to Date, 11,344 Claim files have been created which is 98% of claim file volume for the same period in prior year (11,570).

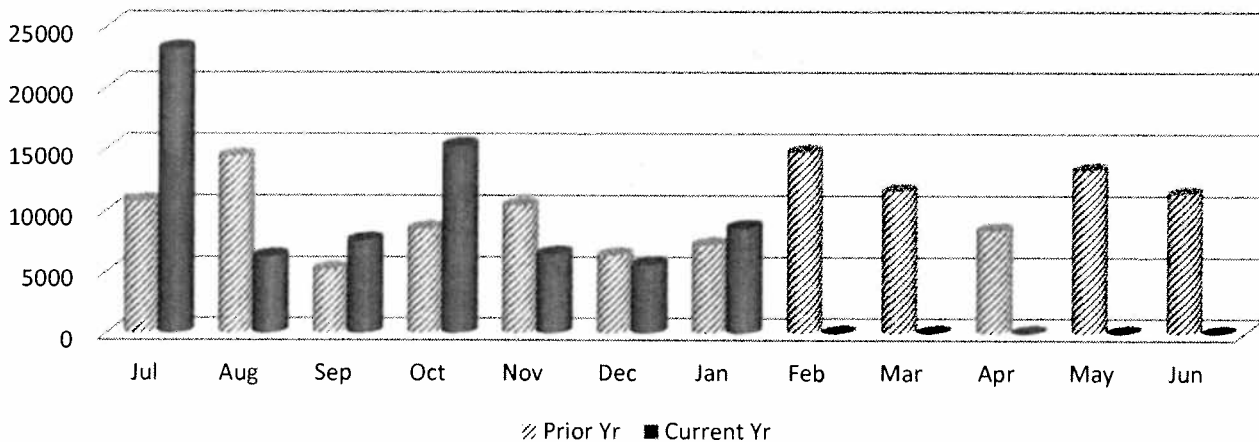
### Coverage Fines:

The Coverage Division collected \$8,605 in fine revenue in January 2013, as compared to \$7,200 in Coverage fines/penalties accrued during the same period in prior year (January 2012). Year on Year, Coverage fines are at 116% of collections for the same period.

Coverage Division fines represent 10% of the Commission's annual earmarked budget.



**Coverage Fines Collected v Prior Year**





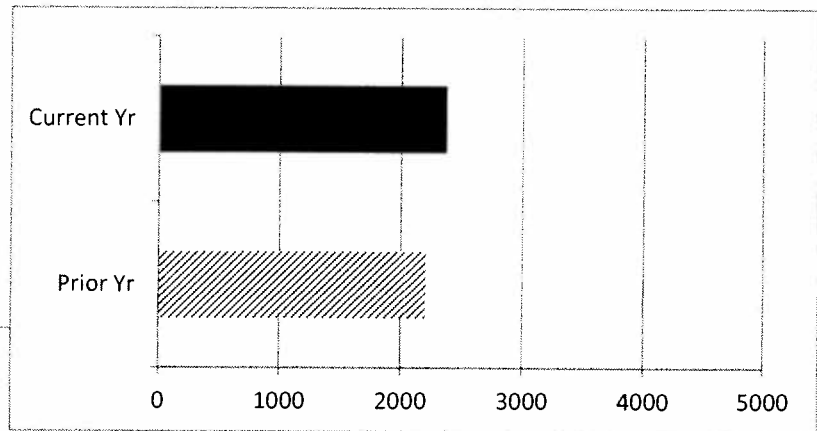
## IMS SELF INSURANCE DIVISION

January 2013

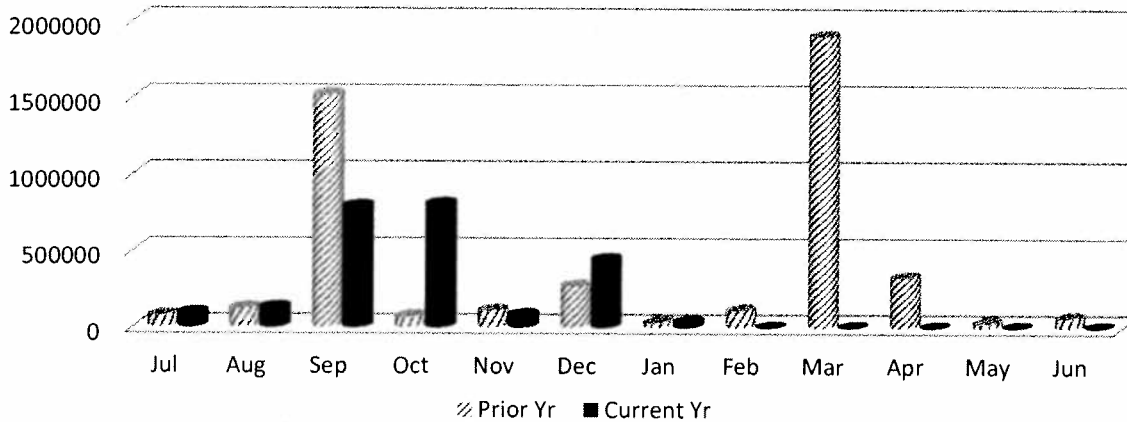
During the month of January 2013, the Self Insurance Division:

- \* collected \$33,164 in self-insurance tax.
- \* added 26 new self-insurers.
- \* conducted 5 Self Insurance audits.

Year to Date, Self Insurance tax revenue is trending at 107% of prior year and 30 Self Insurance audits have been completed.



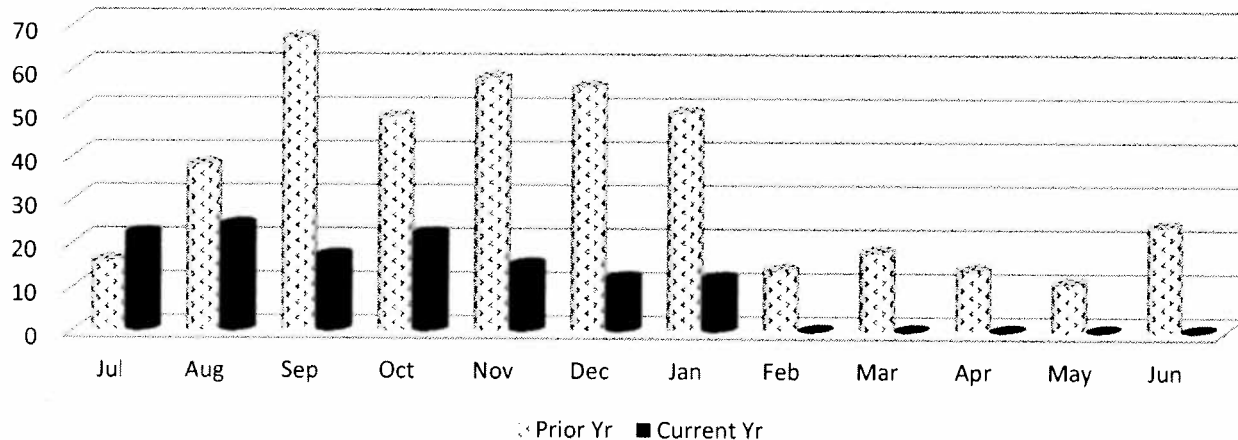
### Self Insurance Tax Collections v. Prior Year



## IMS MEDICAL SERVICES DIVISION

In January 2013, the Medical Services Division began the month with 12 bills pending review, received an additional 25 bills for review, conducted 25 bill reviews and ended the month with 12 bills pending.

### Medical Bills Pending Review v. Prior Year



State of South Carolina



**Workers' Compensation Commission**

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**To:** Gary Cannon  
SCWCC Executive Director

**From:** Gregory S. Line  
Claims Director

**Date:** 11-February – 2013

**Subj:** Claims Department  
February 2013 Full Commission Report

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Please find attached information provided to summarize key workflow benchmarks related to the functions of the Claims Department. In addition to the statistical data provided herein, please note the following information.

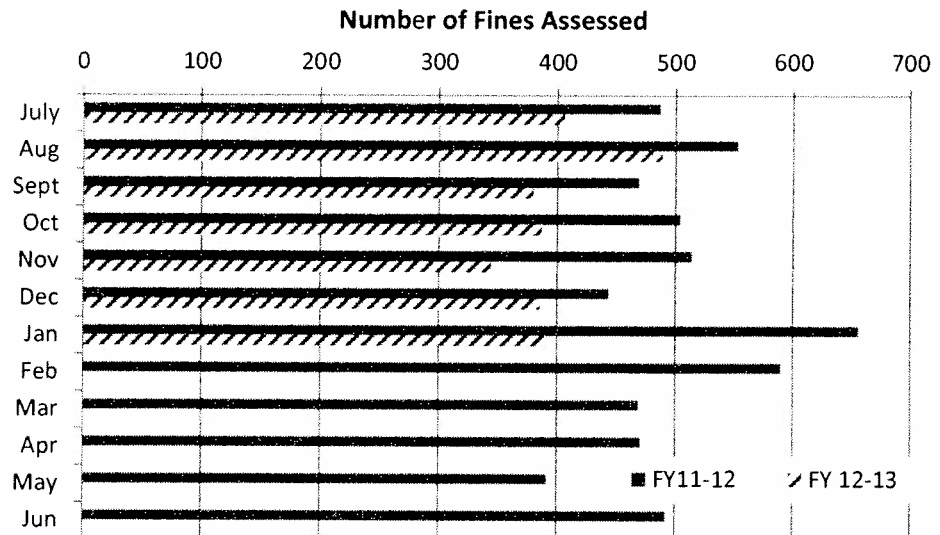
For the month of January 2013, the Claims Department has:

1. Closed 2,527 individual case files.
2. Collected \$60,550 in Fine revenue.
3. Continued to assist IMS in the processing of Carrier related Order and Rule to Show Cause Hearing matters.
4. Continued to provide Informal Conference staff support.
5. Adjusted workflow patterns to compensate for key personnel absence due to medical leave.

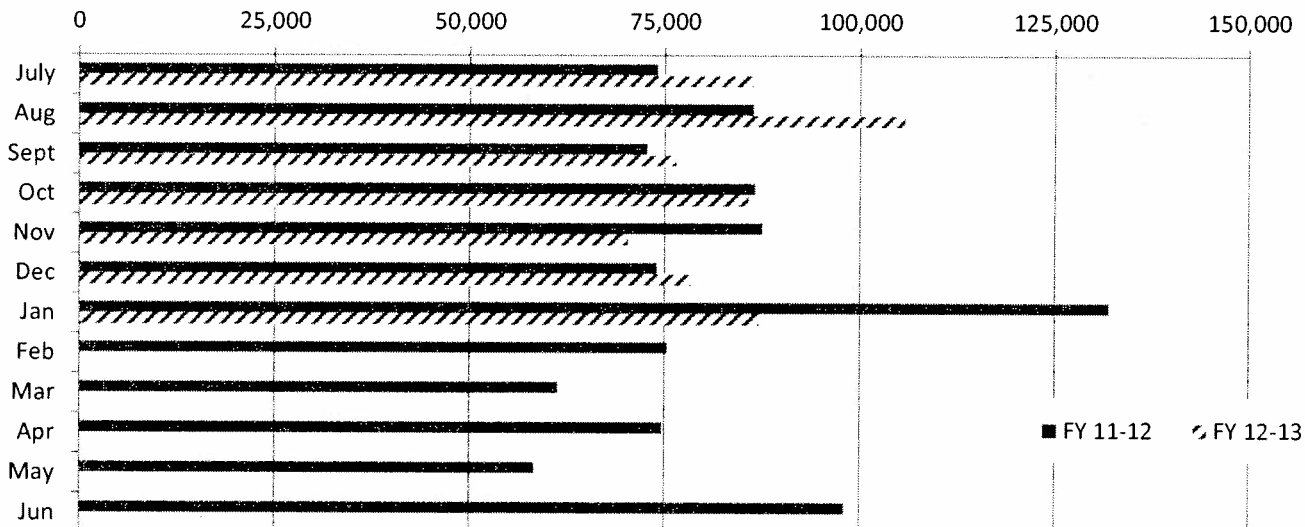
## CLAIMS DEPARTMENT - Fine Activity Report January 2013

The number of fines assessed by the Claims Department increased slightly in number in January to 391 from 386 in December. The number of Claims fines paid in December (302) decreased from prior month (313).

Total fine dollars assessed in January were \$87,200 an increase over prior month (\$78,409). Fine revenue received in January was \$60,550 a decrease over prior month (\$65,950). Year to Date, Fine revenue received is trending at .51% of prior year collections.

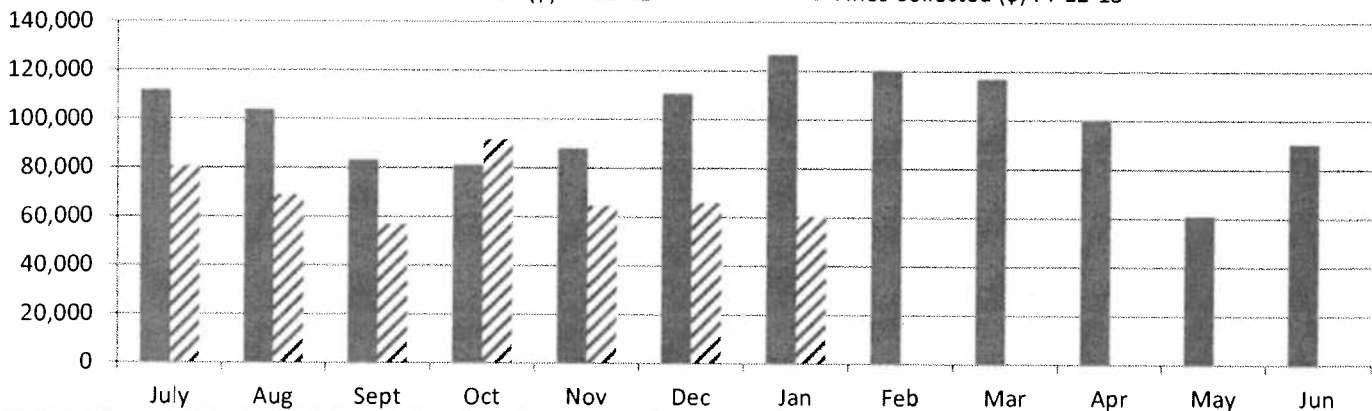


### Net Fines Assessed (\$)



■ Fines Collected (\$) FY 11-12

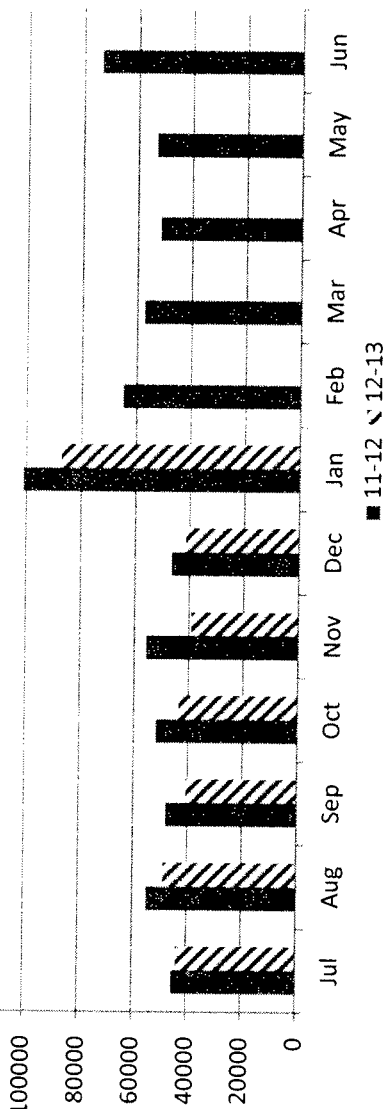
▨ Fines Collected (\$) FY 12-13



### FORM 18 FINE ASSESSMENTS

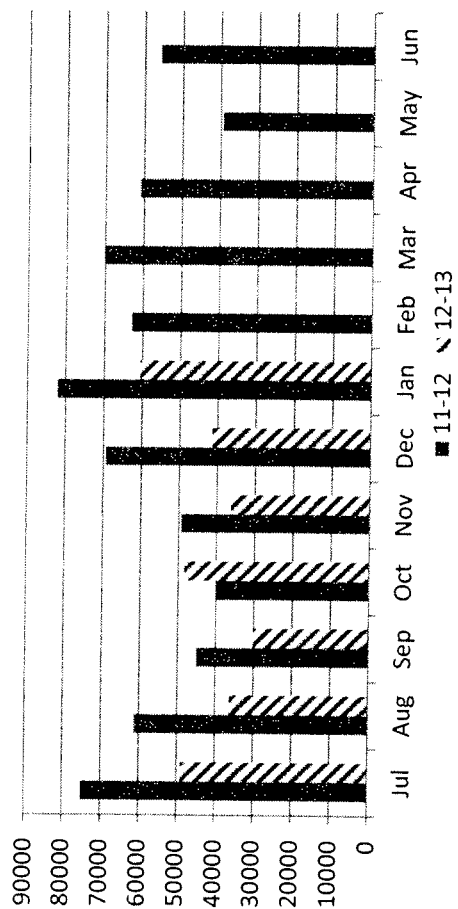
Consistent with overall Commission strategy, the Claims Department works with our Carrier partners to develop approaches that result in increased compliance levels and reduced Fine related costs to businesses in South Carolina.

A key "success measure" of this effort is the Form 18 Fine Assessment report. For the month of January 2013, this has resulted in a decrease in Form 18 Fine Assessments (in \$) than were issued in January 2012. The actual number of fines assessed decreased from 302 in January 2012 to 391 in January 2013.



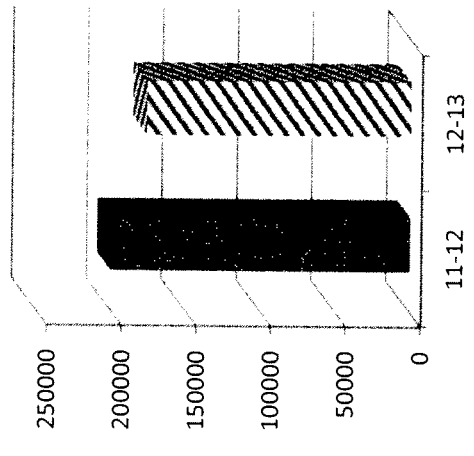
### FORM 18 FINE COLLECTION

In January 2013, the Claims Department received payment on 302 outstanding Form 18 Fines resulting in revenue of \$60550. This represents a revenue increase over prior month, although overall Year to Date Form 18 Fine revenue is lower.



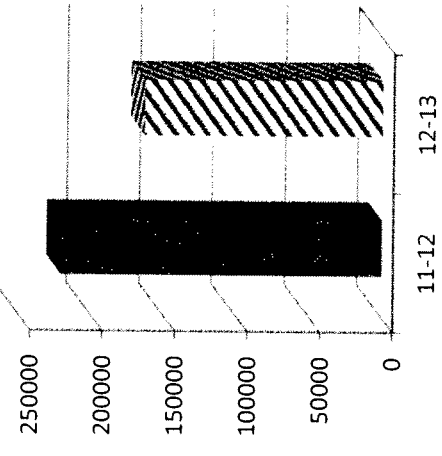
### FORM 18 FINE ASSESSMENTS YTD

Form 18 Fine Assessment is trending at 88% of prior year assessments.



### FORM 18 FINE REVENUE YTD

Form 18 Fine Revenue is trending at 75% of prior year collections.



Fines Collected FY 2009-2010, 2010-2011, 2011-2012, and 2012-2013												
	July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
2009-2010	100,383	119,853	100,026	66,565	61,627	54,390	66,200	1,003,600	203,410	159,375	218,150	86,500
2010-2011	147,025	144,825	119,325	120,300	128,000	103,000	104,200	101,700	110,650	119,525	117,875*	124,650**
2011-2012	111,875	103,800	83,300	81,300	85,100	110,700	126,700	120,225	116,915	100,200	61,050	90,450
2012-2013	80,825	69,100	57,075	91,925	64,825	65,950	60,550					
*May collected figures include payments 5/1/2010 through 6/11/2010												
**June collected figure includes payments 6/12/2010 through 6/30/2010												

CLAIMS DEPARTMENT REPORT													
STATISTICS FOR FISCAL YEAR 2012-2013													
Prepared February 11, 2013													
I. Claims Services Division	July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Total
Forms 15-I	1,387	1,456	1,299	1,453	1,183	1,054	1,325						9,157
Forms 15-II/Forms 17	867	921	777	805	684	701	812						5,567
Forms 16 for PP/Disf	253	366	228	268	209	294	261						1,879
Forms 18	4,899	5,294	4,565	5,205	4,334	4,548	4,933						33,778
Forms 20	979	1,002	874	1,053	906	667	1,040						6,521
Form 50 Claims Only	293	327	280	298	237	151	279						1,865
Form 61	690	779	629	718	545	689	898						4,948
Letters of Rep	164	181	142	155	129	82	144						997
Clinchers	748	826	626	739	613	666	899						5,117
Third Party Settlements	22	27	33	30	16	42	27						197
SSA Requests for Info	141	134	96	88	81	101	93						734
Cases Closed	2,117	2,562	1,965	2,504	1,829	1,957	2,527						15,461
Cases Reviewed	943	1,545	991	1,622	682	605	1,756						8,144
Total	13,503	15,420	12,505	14,938	11,448	11,557	14,994						94,365

**CLAIMS DEPARTMENT REPORT**  
**STATISTICS FOR FISCAL YEAR 2012-2013**  
 Prepared February 11, 2013

**II. Fines Assessed by Claims Department**

	July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Total
# Assessed	406	489	380	387	344	386	391						2,783
# Rescinded	92	105	71	80	60	57	85						550
# Reduced	49	22	17	34	13	15	13						163
# Paid	363	314	275	437	295	313	302						2,299
# Outstanding*	823	893	927	797	786	802	806						806
Total Amt. Assessed	\$86,325	\$105,800	\$76,500	\$85,780	\$70,300	\$78,400	\$87,200						\$590,305
Total Amt. Rescinded	\$19,000	\$23,100	\$15,700	\$20,900	\$12,750	\$11,450	\$17,600						\$120,500
Total Amt. Reduced	\$8,200	\$2,900	2,475	4,300	700	1,500	1,300						\$21,375
Total Amt. Paid	\$80,825	\$69,100	\$57,075	\$91,925	\$64,825	\$65,950	\$60,550						\$490,250
Total Outstanding*	\$174,898	\$185,598	\$186,848	\$155,503	\$147,528	\$147,028	\$154,778						\$154,778

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**Workers' Compensation Commission**

**MEMORANDUM**

February 18, 2013

To: Gary Cannon  
Executive Director

From: Virginia Crocker  
Judicial Director

**RE: MONTHLY REPORT**

The Judicial Department continues to prepare for the passage of the mediation regulation. We met with the Administrative Assistants to review the regulation and request their input with regard to the administrative process.

As expected, our pleadings increased during the month of January as everyone gets back on track after the holidays. The number of Informal Conference requests doubled as a result of carriers closing files at the end of the year.

We will begin another round of aggregate mediations here in Columbia at the end of the month and then again in Charleston in April.

Virginia L. Crocker  
Judicial Director  
[vcrocker@wcc.sc.gov](mailto:vcrocker@wcc.sc.gov)  
803.737.5739 Voice  
803.239.7935 Cell





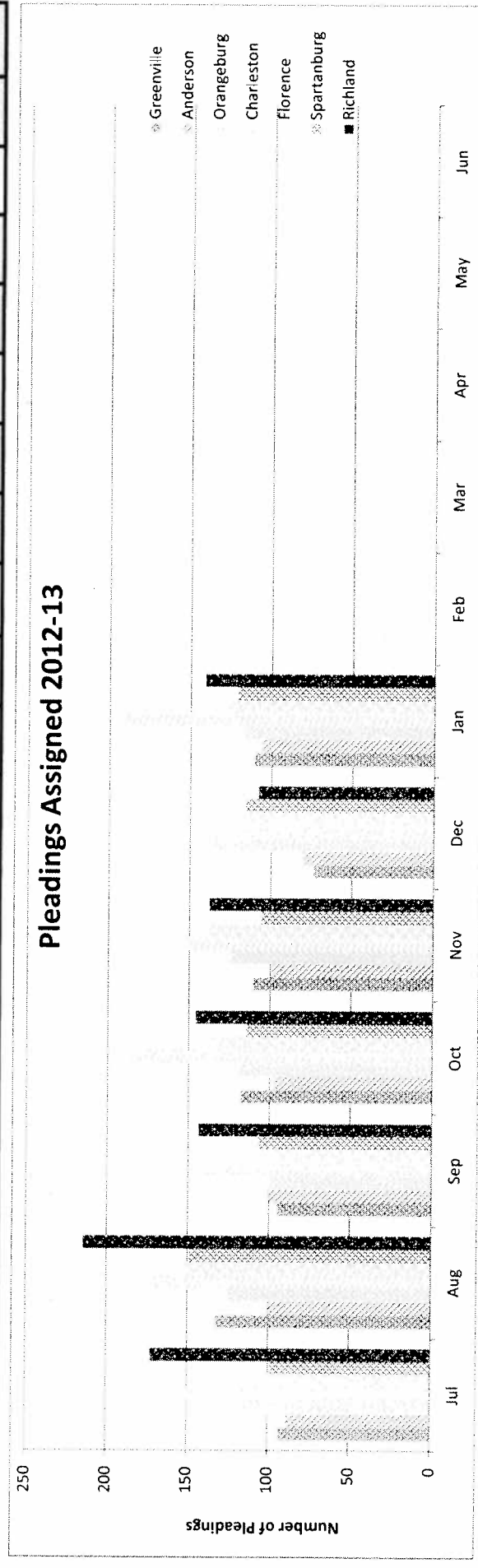
## Informal Conferences and Mediations

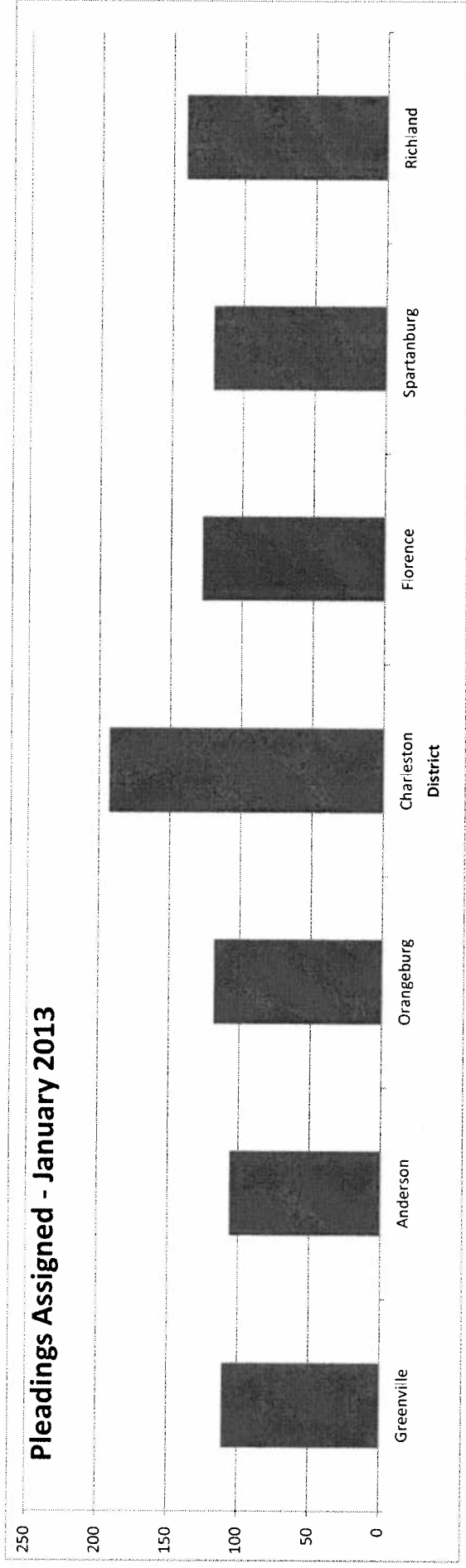
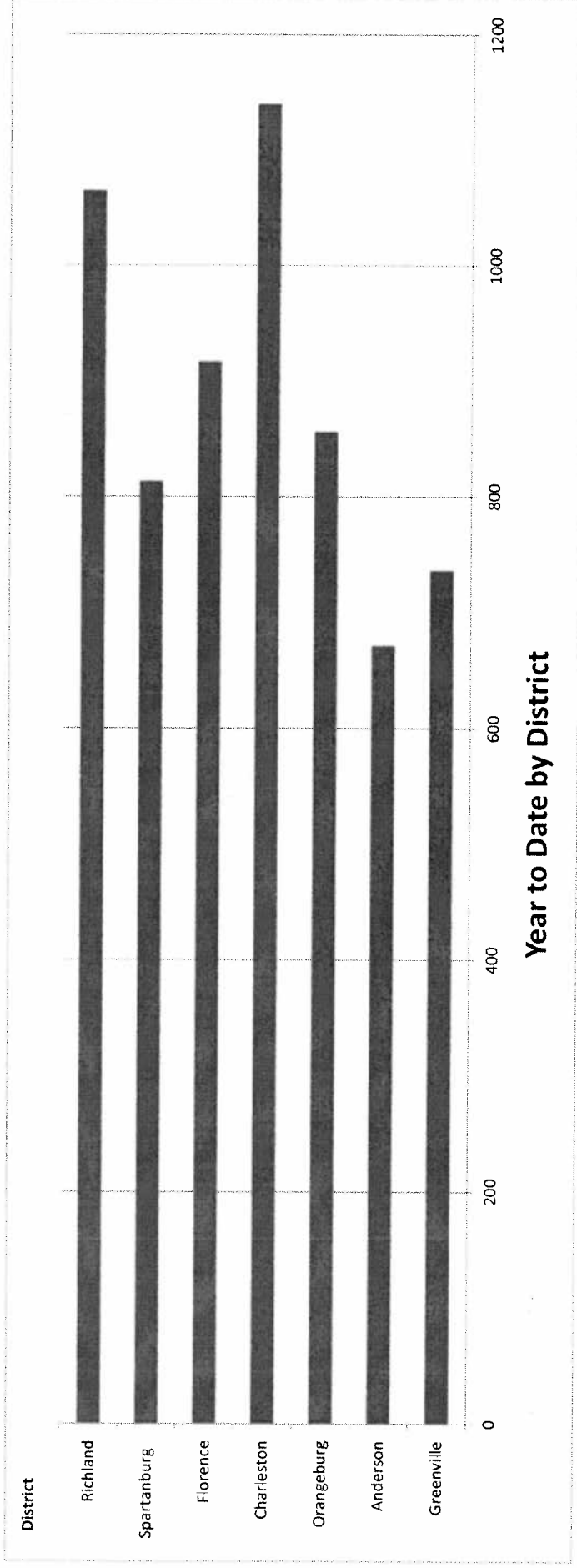
Month	Clincher Conf.		Informal Conf.		Conducted		Requested	
	Requested	Mediations	Requested	Mediations	Requested	Mediations	Requested	Mediations
Jul-12	98	322	243	0	0	0	0	2
Aug-12	114	398	272	0	0	0	0	1
Sep-12	77	310	205	0	0	0	0	37
Oct-12	136	371	249	0	0	0	0	4
Nov-12	107	343	202	0	0	0	0	3
Dec-12	96	227	213	0	0	0	0	58
Jan-13	95	441	252	0	0	0	0	15
Feb-13								
Mar-13								
Apr-13								
May-13								
Jun-13								
Totals	723	2412	1636	0	0	0	0	120

## Pleadings Assigned

	District 1 Greenville			District 2 Anderson			District 3 Orangeburg			District 4 Charleston			District 5 Florence			District 6 Spartanburg			District 7 Richland		
	12-13	11-12	10-11	12-13	11-12	10-11	12-13	11-12	10-11	12-13	11-12	10-11	12-13	11-12	10-11	12-13	11-12	10-11	12-13	11-12	10-11
Jul	94	85	93	89	106	111	124	103	118	160	153	169	140	155	146	99	139	114	173	163	140
Aug	133	140	121	100	104	106	126	122	113	176	199	193	153	149	138	149	184	109	215	183	132
Sep	95	121	111	100	95	85	101	128	105	144	143	130	101	152	115	107	131	103	144	148	163
Oct	118	118	99	97	97	76	120	134	84	188	198	157	138	128	117	115	132	83	146	144	130
Nov	111	159	97	99	94	50	125	133	122	153	151	140	139	121	99	106	138	98	138	191	151
Dec	74	164	95	80	142	81	142	104	111	126	181	131	118	117	88	116	115	83	108	144	118
Jan	111	112	108	106	90	83	118	122	123	193	180	164	128	111	90	121	98	101	141	129	140
Feb		163	132		114	67		112	102		141	139		136	89		117	85		153	95
Mar		118	165		84	100		126	109		162	160		149	140		134	133		118	159
Apr		121	130		89	83		101	112		126	163		143	96		106	106		185	163
May		105	92		79	90		131	113		148	160		130	112		109	86		144	149
Jun		112	95		94	79		119	112		170	138		134	110		143	111		154	152
<b>Totals</b>	<b>736</b>	<b>1518</b>	<b>1338</b>	<b>671</b>	<b>1188</b>	<b>1011</b>	<b>856</b>	<b>1435</b>	<b>1324</b>	<b>1140</b>	<b>1952</b>	<b>1844</b>	<b>917</b>	<b>1625</b>	<b>1340</b>	<b>813</b>	<b>1546</b>	<b>1212</b>	<b>1065</b>	<b>1856</b>	<b>1692</b>

## Pleadings Assigned 2012-13





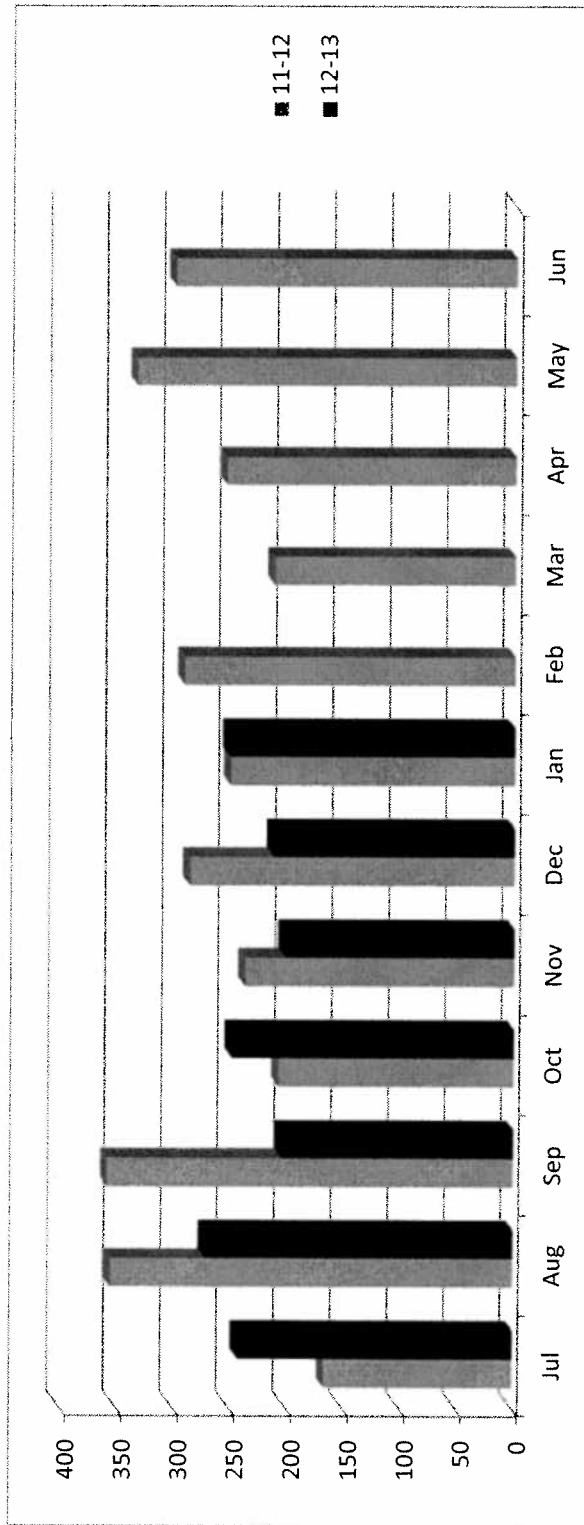
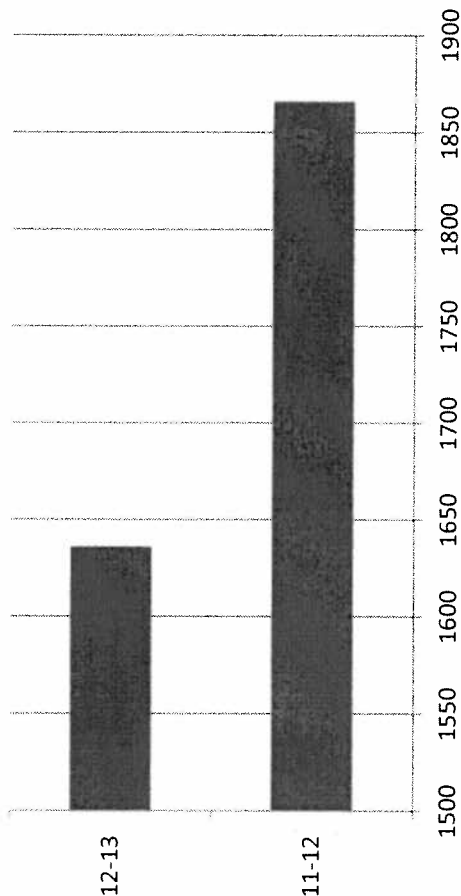
Informal Conf. Conducted

	11-12	12-13	
Jul	167	243	145.5%
Aug	356	272	76.4%
Sep	359	205	57.1%
Oct	208	249	119.7%
Nov	238	202	84.9%
Dec	287	213	74.2%
Jan	251	252	100.4%
Feb	292		0.0%
Mar	213		0.0%
Apr	255		0.0%
May	335		0.0%
Jun	301		0.0%
Total	3262	1636	

11-12	12-13	
1866	1636	87.7%

Y-T-D

IC's to Date v. Prior

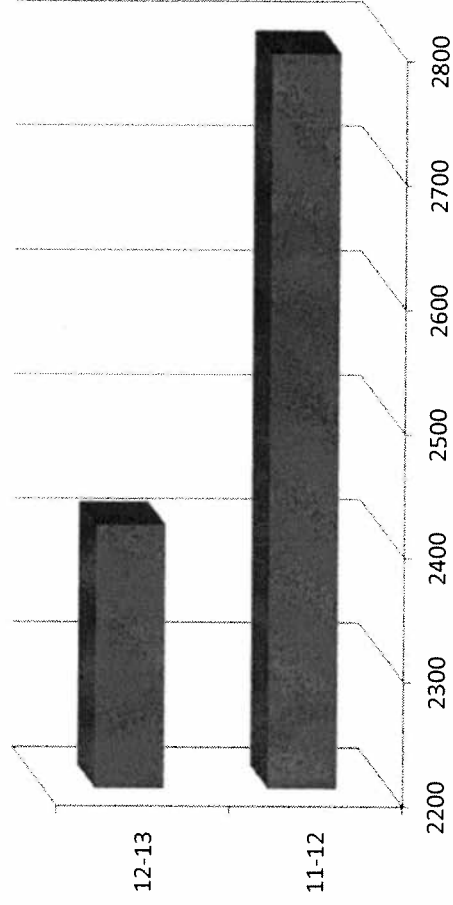


# Informal Conf. Requested

"11-12 12-13

Jul	389	322
Aug	413	398
Sep	378	310
Oct	456	371
Nov	342	343
Dec	343	227
Jan	470	441
Feb	383	
Mar	372	
Apr	350	
May	440	
Jun	370	
<b>Total</b>	<b>4706</b>	<b>2412</b>

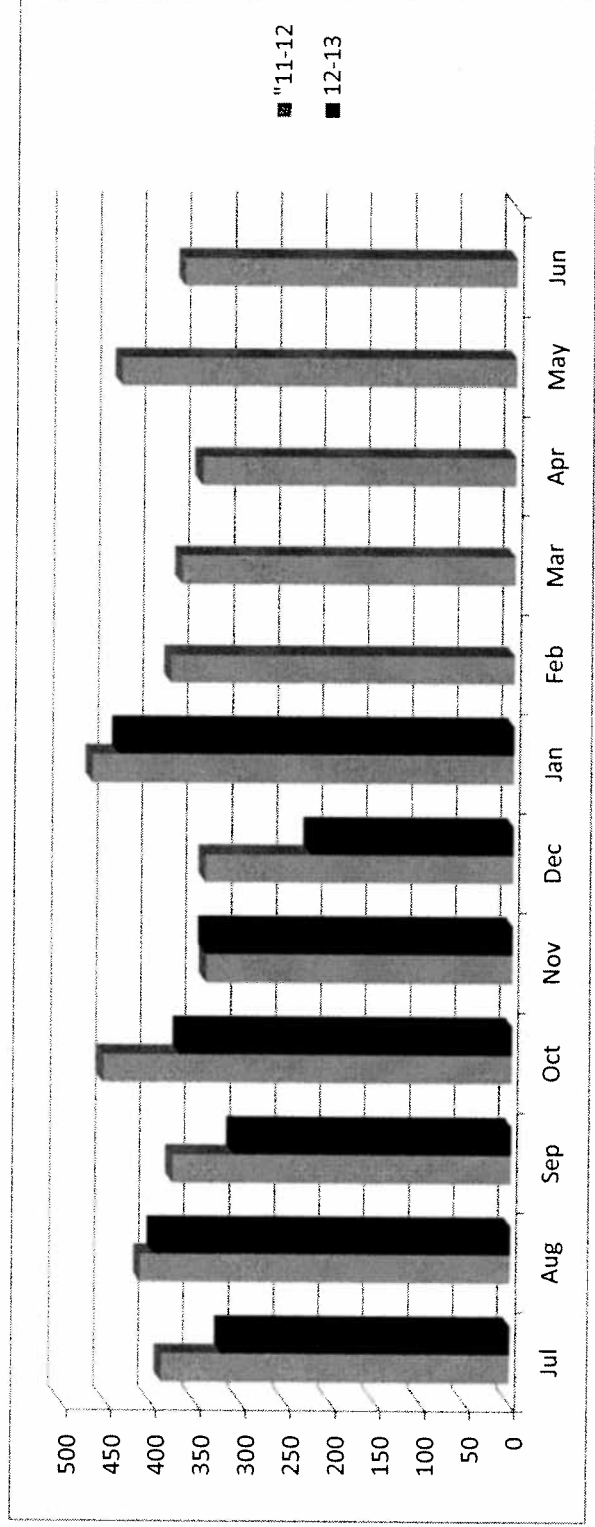
Y-T-D



11-12 12-13

2791 2412 0.864206

Y-T-D



# Informal Conference & Mediations

Staff		Mileage/Hours	Jul-12	Aug-12	Sep-12	Oct-12	Nov-12	Dec-12	Jan-13	Feb-13	Mar-13	Apr-13	May-13	Jun-13	Total
Staff 1	Greg	SVM	615.00	730.00	983.00	1192.00	783.00	723.00	860.00						5886.00
		PVM	50.00	0.00	0.00	0.00	0.00	0.00	0.00						50.00
		Time	60.00	44.00	52.00	56.00	51.00	33.00	91.00						387.00
		Hotel	0.00	0.00	0.00	0.00	0.00	0.00	86.24						86.24
Staff 2	DiAnn	SVM	513.00	776.00	424.00	290.00	427.00	60.00	841.00						3331.00
		PVM	0.00	0.00	0.00	0.00	0.00	0.00	0.00						0.00
		Time	42.00	59.75	39.00	38.00	42.50	29.00	44.00						294.25
		Hotel	0.00	111.95	0.00	0.00	0.00	0.00	86.24						198.19
Staff 3	Kelly	SVM	0.00	0.00	0.00	0.00	0.00	0.00	0.00						0.00
		PVM	0.00	0.00	0.00	0.00	0.00	0.00	0.00						0.00
		Time	12.50	12.50	12.50	12.00	12.50	0.00	24.50						86.50
		Hotel	0.00	0.00	0.00	0.00	0.00	0.00	0.00						0.00
Staff 4	Robin	SVM	0.00	0.00	0.00	0.00	0.00	0.00	0.00						0.00
		PVM	0.00	0.00	0.00	0.00	0.00	0.00	0.00						0.00
		Time	0.00	0.00	0.00	0.00	0.00	0.00	0.00						0.00
		Hotel	0.00	0.00	0.00	0.00	0.00	0.00	0.00						0.00
Staff 5	Ginger	SVM	0.00	0.00	0.00	0.00	0.00	0.00	0.00						0.00
		PVM	0.00	0.00	346.00	0.00	0.00	250.00	0.00						596.00
		Time	8.00	0.00	60.50	16.00	7.00	48.00	15.00						154.50
		Hotel	0.00	0.00	0.00	0.00	0.00	466.50	0.00						466.50

Totals FY 2012-2013	
SVM = State Vehicle Miles	9217.00
PVM = Personal Verhicle Miles	646.00
T = Time	934.75
H = Hotel Cost	750.93

# *State of South Carolina*

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## *Workers' Compensation Commission*

### **Executive Director's Report Gary M. Cannon February 14, 2013**

#### **Proposed Mediation Regulations (R 4286)**

The House LCI Subcommittee conducted a hearing on the proposed mediation regulations on January 23. The subcommittee adjourned debate and requested additional information. The Senate Judiciary Subcommittee conducted a hearing on the proposed regulations on February 6. The subcommittee gave a favorable report. The Senate Judiciary Committee met on February 12, and carried over the matter until the next meeting.

The Judicial Director conducted a meeting with the Judicial staff and the Commissioners' AAs to review the proposed regulations and internal processes.

#### **R67-706 Oral Argument (R 4283)**

The House LCI Subcommittee conducted a hearing on the proposed regulations governing arrival time of attorneys for appellate hearings on January 23. The subcommittee adjourned debate and requested additional information. The Senate Judiciary Subcommittee conducted a hearing on the proposed regulations on February 6. The subcommittee gave a favorable report. The Senate Judiciary Committee met on February 12, and carried over the matter until the next meeting.

#### **FY 2013-14 Budget**

The FY 2013-14 Budget was presented to the House Ways and Means Subcommittee on January 15. The budget will be presented to the Senate Transportation and Regulatory Committee on March 20. The Chairman and I met with the Chief of Staff of the Senate Finance Committee on February 12 to discuss our proposal for sustainable financial resources.

#### **Surgical Implant Advisory Committee**

The Surgical Implant Advisory Committee considered two proposals as recommendations for the Commission. The committee will meet on March 1, 2013 to discuss the final recommendation.

#### **SC Workers' Compensation Advisory Committee**

The Governor's Workers' Compensation Advisory Committee is preparing its annual report to the General Assembly. The report will include a recommendation supporting our proposal for sustainable funding from the General Fund.



**Staff Attorney Recruitment**

The recruitment process for the Attorney II position is complete. Thirty-four applications were received. Four applicants were interviewed. Keith Roberts was selected for the position effective February 11, 2013.

**Employee Meetings/Staff Training**

An All Employee meeting was held on January 24 and Leadership Team met on February 5. The Employee Social Committee hosted a covered dish luncheon on February 14.

**Constituent /Public Information Services**

For the period January 8, 2013 through February 13, 2013 the Executive Director's Office had 479 communications with various system constituents and stakeholders. The communications included telephone communications; electronic and personal contacts with claimants or constituents, state agencies, federal agencies, attorneys, service providers, business partners; and letters with congressional offices.

**SCWCC Stakeholder Electronic Distribution List**

For the period January 8 through February 13, 2013, we added 11 individuals to the Commission's stakeholder distribution list. We have 364 individuals currently receiving notifications from the Commission.

**SC Vocational Rehabilitation Department**

Attached is a statistical report on SCVRD/WCC referrals provided by Chuck Hamden, SCVRD Counselor, for January 2013.

**Court Fines and Assessments Aging Report**

The attached Fines and Assessments Aging Report reflects the number and amount of fines assessed for the period ending January 31, 2013.

Fines and Assessments Aging Report  
Monthly Totals

Page 1

2/14/2013

Summary All Depts.		August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June
Total	\$1,119,034	\$1,110,890	\$1,120,312	\$1,111,051	\$1,122,185	\$1,124,168	\$1,558,297					
Count	2,428	2,457	2,449	2,300	2,282	2,283	2,280					
> 91 Days	\$880,507	\$893,195	\$900,917	\$871,058	\$870,994	\$858,010	\$876,193					
Count	1,752	1,720	1,741	1,667	1,669	1,620	1,629					
61-90 Days	\$49,881	\$58,158	\$44,755	\$46,840	\$35,291	\$48,008	\$43,885					
Count	103	163	140	137	108	123	101					
31-60 Days	\$77,108	\$62,042	\$67,428	\$60,280	\$76,527	\$75,467	\$93,395					
Count	232	216	229	183	172	179	202					
< 30 days	\$111,537	\$97,494	\$107,212	\$132,872	\$139,372	\$142,683	\$544,824					
Count	341	358	339	313	333	361	348					
Of Fines Over 90 Days Old												
Orders	\$1,275	\$1,275	\$1,275	\$1,275	\$1,275	\$1,275	\$1,275					
Count	5	5	5	5	5	5	5					
Judgments	\$250,792	\$250,792	\$250,792	\$250,792	\$250,792	\$250,792	\$250,792					
Count	537	537	537	537	537	537	537					

Claims	July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June
Division Total	\$444,201	\$447,068	\$446,518	\$410,093	\$396,698	\$392,698	\$394,798					
Count	2,039	2,046	2047	1887	1874	1879	1862					
> 91 Days	\$297,852	\$288,568	\$300,268	\$286,218	\$281,768	\$268,618	\$271,948					
Count	1,433	1387	1412	1350	1348	1297	1,305					
61-90 Days	\$19,644	\$40,450	\$32,800	\$26,450	\$21,450	\$25,480	\$18,600					
Count	86	150	128	118	93	109	90					
31-60 Days	\$59,200	\$48,450	\$45,950	\$35,475	\$34,780	\$32,900	\$38,100					
Count	218	198	204	160	150	157	182					
< 30 days	\$67,505	\$69,600	\$67,500	\$61,950	\$58,700	\$65,700	\$66,150					
Count	302	311	303	259	283	316	285					
Of Fines Over 90 Days Old												
Orders	\$1,275	\$1,275	\$1,275	\$1,275	\$1,275	\$1,275	\$1,275					
Count	5	5	5	5	5	5	5					
Judgments	\$92,043	\$92,043	\$92,043	\$92,043	\$92,043	\$92,043	\$92,043					
Count	474	474	474	474	474	474	474					

Compliance	July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June
Division Total	\$605,215	\$584,952	\$603,030	\$634,322	\$662,143	\$668,042	\$1,102,415					
Count	230	224	233	237	238	243	262					
> 91 Days	\$521,260	\$537,823	\$538,841	\$532,194	\$537,430	\$534,892	\$551,201					
Count	195	199	203	200	198	198	203					
61-90 Days	\$29,437	\$15,686	\$11,124	\$16,840	\$12,241	\$20,749	\$24,695					
Count	13	9	7	5	7	7	9					
31-60 Days	\$15,686	\$11,874	\$16,840	\$22,605	\$37,778	\$39,988	\$54,905					
Count	9	8	5	12	9	13	19					
< 30 days	\$38,832	\$19,569	\$36,225	\$62,682	\$74,693	\$72,414	\$471,613					
Count	13	8	18	20	24	25	31					
Of Fines Over 90 Days Old												
Orders												
Count												
Judgments	\$158,749	\$158,749	\$158,749	\$158,749	\$158,749	\$158,749	\$158,749					
Count	63	63	63	63	63	63	63					

Coverage	July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June
Division Total	\$52,600	\$57,225	\$49,660	\$43,200	\$39,600	\$38,905	\$37,300					
Count	137	139	125	129	125	114	112					
> 91 Days	\$46,000	\$49,025	\$42,850	\$33,400	\$31,600	\$33,305	\$31,500					
Count	104	98	91	80	85	86	83					
61-90 Days	\$600	\$600	\$400	\$2,400	\$1,600	\$1,000	\$200					
Count	3	3	2	12	8	5	1					
31-60 Days	\$800	\$1,000	\$3,200	\$2,200	\$1,800	\$1,200	\$0					
Count	4	5	16	11	9	6	0					
< 30 days	\$5,200	\$6,600	\$3,200	\$5,200	\$4,600	\$3,400	\$5,600					
Count	26	33	16	26	23	17	28					
Of Fines Over 90 Days Old												
Orders												
Count												
Judgments												
Count												
Judicial	July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June
Division Total	\$17,018	\$21,644	\$21,114	\$23,436	\$23,744	\$24,523	\$23,784					
Count	22	48	44	47	45	47	44					
> 91 Days	\$15,396	\$17,779	\$18,958	\$19,245	\$20,195	\$21,195	\$21,544					
Count	20	36	35	37	38	39	38					
61-90 Days	\$200	\$1,423	\$431	\$1,150	\$0	\$779	\$390					
Count	1	1	3	2	0	2	1					
31-60 Days	\$1,423	\$718	\$1,438	\$0	\$2,169	\$1,379	\$390					
Count	1	5	4	0	4	3	1					
< 30 days	\$0	\$1,725	\$287	\$3,040	\$1,379	\$1,169	\$1,461					
Count	0	6	2	8	3	3	4					



## South Carolina Vocational Rehabilitation Department

*Enabling eligible South Carolinians with disabilities to prepare for,  
achieve and maintain competitive employment.*

Barbara G. Hollis, Commissioner

### MEMO

TO: Gary Cannon  
FROM: Chuck Hamden, SCVRD Counselor  
DATE: January 31, 2013  
RE: SCVRD/WCC Referrals

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As the SCVRD counselor assigned to the Workers Compensation Commission, I held office hours at WCC for five (5) days in the month of January 2013.

During the January office hours, SCVRD has continued to review the Workman's Compensation Commission files for Richland and Lexington counties for 2010. With the continued implementation of the WCC Query program, thirty-seven (37) referral letters have been sent in January out to potential clients.

As of January 31<sup>st</sup>, 2013, we had the following contacts regarding potential WCC referrals:

- For the letters sent out in January 2013, five claimants have called for more information and referrals were made to:
  - Two referrals were made to the Lexington County SCVRD office
  - One referral was made to the Newberry County SCVRD office
  - One referral was made to the Kershaw County (Camden) office
  - One referral was made to the Orangeburg County office
- One claimant already has a case open in Fairfield County
- Three letters have been returned with no forwarding address.
- Five (5) referrals for WCC staff are being processed for Job Retention Services. At this time, four have been completed for eligibility and an Individual Plan for Employment (IPE) has been completed for planned services. One other case for services is awaiting final eligibility recommendation.

**SC Vocational Rehabilitation Dept  
Workers' Comp Referrals SFY 2013**

COUNTY	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Cnty Total
Abbeville													0
Aiken		1											1
Allendale													0
Anderson													0
Bamberg													0
Barnwell													0
Beaufort													0
Berkeley	1			1									2
Calhoun													0
Charleston	1	2	1										4
Cherokee													0
Chester													0
Chesterfield													0
Clarendon													0
Colleton													0
Darlington													0
Dillon													0
Dorchester	1	1											2
Edgefield													0
Fairfield													0
Florence													0
Georgetown			1										1
Greenville	1												1
Greenwood													0
Hampton													0
Horry													0
Jasper													0
Kershaw		1					1						2
Lancaster													0
Laurens													0
Lee													0
Lexington		2	2	1	1		2						8
Marion													0
Marlboro													0
McCormick													0
Newberry							1						1
Oconee													0
Orangeburg		1			1		1						3
Pickens													0
Richland			1	2	1	2							6
Saluda													0
Spartanburg													0
Sumter		1											1
Union													0
Williamsburg													0
York													0
Monthly TtIs	4	9	5	4	3	2	5	0	0	0	0	0	32

SC Vocational Rehabilitation Dept  
Workers' Comp Referrals SFY 2013

Primary Disability	#
Mobility Impairments	2
Manipulation/dexterity impairments (hand/fingers)	4
Other Orthopedic Impairments (e.g. limited range of motion)	16
General physical debilitation (faigue, weakness, chronic pain)	6
Hearing or visual impairments	
Other physical impairments (not listed above)	4
Total	32

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## *Workers' Compensation Commission*

**TO: Commissioners**

**FROM: Gary M. Cannon**

**DATE: February 15, 2013**

**RE: Proposed Changes to R 67-706 Oral Argument  
Regulation Document 4283**

The Commission approved a motion at the April 27, 2009 Full Commission Business Meeting that a regulation be drafted for parties to arrive thirty minutes prior to their scheduled appellate hearing. At the September 19, 2011 Full Commission Business Meeting, Chairman Beck instructed staff to initiate the process to publicize the Notice of Drafting.

The Notice of Drafting was published in the *State Register* on December 23, 2011. The proposed change, notice of comment period and notice of public hearing (Document No. 4283) was published in the *State Register* on March 23, 2012.

The deadline to receive written comments on the proposed changes was 5:00 p.m. on April 23, 2012. The Commission received no written comments. A public hearing was conducted on May 21, 2012 at 10:30 a.m. in Hearing Room A.

Commission approved the final language of the proposed regulation at the June 18, 2012 Full Commission Business Meeting and submitted to the General Assembly for approval on September 26, 2012.



The Regulatory Subcommittee of the House Labor Commerce and Industry Committee (HLCI) met on January 23, 2013. Several members of the subcommittee expressed concerns about the proposed changes to the regulation. The committee adjourned debate on the regulation. Rep. Bill Sandifer, Chairman of the HLCI, indicated there was not a lot of support for the regulation in its present form. He suggested the Commission consider withdrawing the regulation and resubmitting to the HLCI with revised language. The revised language would delete the provision to fine attorneys for not being 30 minutes early and authorize the Commission to fine attorneys for being late to the scheduled hearing.

A Senate Judiciary Subcommittee met on February 6, 2013 to consider the proposed regulation change. The subcommittee gave a favorable report to the regulation. However, at the Senate Judiciary Committee meeting on February 12 the regulation was carried over. Several committee members expressed their concerns about its approval. Former Commissioner Derrick Williams attended the meeting with me. Based on the opposition expressed at the committee meeting, he suggested the Commission consider withdrawing the regulation.

The Commission has two options. It may withdraw the regulations or it may take no further action in anticipation of the regulations being approved by no action of the General Assembly. I am of the opinion there is sufficient opposition to the regulation change that the Senate would not allow the regulation to be approved by timing out.

Therefore, it is my recommendation that the Commission withdraw the regulation from consideration by the General Assembly. This may be accomplished by the Commission formally voting to take this action and submitting a formal letter to the Speaker of the House of Representatives, the Lieutenant Governor, the Chairman of the Senate Judiciary, the Chairman of the House Labor Commerce and Industry Committee and the State Register.