

A G E N D A

SOUTH CAROLINA WORKERS' COMPENSATION COMMISSION

1333 Main Street, 5th Floor
Columbia, South Carolina 29201

April 20, 2015 – 10:30 a.m.

Commission Hearing Room A

This meeting agenda was posted prior to the meeting and proper advance notice was made to all concerned parties in compliance with requirements in the Freedom of Information Act.

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|-----|--|---|
| 1. | CALL TO ORDER | <i>CHAIRMAN BECK</i> |
| 2. | APPROVAL OF AGENDA OF BUSINESS MEETING
OF APRIL 20, 2015 | <i>CHAIRMAN BECK</i> |
| 3. | APPROVAL OF MINUTES OF THE BUSINESS MEETING
OF MARCH 16, 2015 (Tab 1) | <i>CHAIRMAN BECK</i> |
| 4. | GENERAL ANNOUNCEMENTS | <i>MR. CANNON</i> |
| 5. | APPLICATIONS FOR APPROVAL TO SELF-INSURE (Tab 2) | <i>MR. SMITH</i> |
| 6. | DEPARTMENT DIRECTORS' REPORTS
Human Resources (Tab 3)
Information Services (Tab 4)
Insurance, Medical & Administrative Services (Tab 5 & 6)
Claims (Tab 7)
Judicial (Tab 8) | <i>MS. OSBORNE
MS. UNDERHILL
MR. DUFFIELD
MS. SPANN
MS. BRACY</i> |
| 7. | EXECUTIVE DIRECTOR'S REPORT (Tab 9) | <i>MR. CANNON</i> |
| 8. | OLD BUSINESS
A. MSPM Fee Schedule (Tab 10) | <i>CHAIRMAN BECK
Mr. Cannon</i> |
| 9. | NEW BUSINESS | <i>CHAIRMAN BECK</i> |
| 10. | ADJOURNMENT | <i>CHAIRMAN BECK</i> |

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THE
SOUTH CAROLINA WORKERS' COMPENSATION COMMISSION
BUSINESS MEETING

Monday, March 16, 2015

A Business Meeting of the South Carolina Workers' Compensation Commission was held in Hearing Room A of the Workers' Compensation Commission on Monday, March 16, 2015, at 10:30 a.m. The meeting agenda was posted prior to the meeting and proper advance notice was made to all concerned parties in compliance with requirements in the Freedom of Information Act. The following Commissioners were present:

T. SCOTT BECK, CHAIRMAN
SUSAN S. BARDEN, VICE CHAIR
R. MICHAEL CAMPBELL, II, COMMISSIONER
MELODY L. JAMES, COMMISSIONER
GENE MCCASKILL, COMMISSIONER
AISHA TAYLOR, COMMISSIONER
AVERY B. WILKERSON, JR., COMMISSIONER

Present also were Gary M. Cannon, Executive Director; Betsy Hartman, IT Director; Grant Duffield, Insurance and Medical Services Director; Sonji Spann, Claims Director; Amy Bracy, Judicial Director; Alicia Osborne, Human Resources Manager; Wayne Ducote, Coverage & Compliance Director; W.C. Smith, Self-Insurance Director; Amanda Underhill, Business Analyst; and Keith Roberts, Attorney. Also present were: Clara Smith and Ricci Land Welch, Injured Workers' Advocates; and AnnMargaret McCraw, Arcis Healthcare/SC Orthopaedic Association

Chairman Beck called the meeting to order at 10:30 a.m.

AGENDA

Commissioner Barden moved that the agenda be approved. Commissioner McCaskill seconded the motion, and the motion was approved.

APPROVAL OF MINUTES – BUSINESS MEETING OF FEBRUARY 23, 2015

Commissioner Barden moved that the minutes of the Business Meeting of February 23, 2015 be approved. Commissioner McCaskill seconded the motion, and the motion was approved.

GENERAL ANNOUNCEMENTS

There were no general announcements.

APPLICATIONS FOR APPROVAL TO SELF-INSURE

Self-insurance applications were presented by W.C. Smith, Self-Insurance Director. Fifteen (15) prospective members of three (3) funds were presented to the Commission for approval. The applications were:

Palmetto Timber Fund
Carolina Timber, Inc.

South Carolina Automobile Deals Association

Columbia Automotive Group, LLC
Kia of Greenville

SC Home Builders SIF

A&Son Construction, LLC
Candle Inspections, LLC
Carolina Mechanical, Inc.
Carolina Shelving and Mirror, Inc.
C&S Flooring
Devante Wilson & DeWayne Moye dba Moye Painting
Facility Maintenance Solutions, LLC
Metro Signs, Inc.
Southern Heritage Dawson Construction, Inc.
Taylor Construction Unlimited, LLC
Williams Home Improvement, LLC
Your Painter Man, LLC

After examination of the applications, it was determined that each complied with the Commission's requirements and each was recommended for approval. Commissioner Wilkerson made the motion to approve the applications to self-insure, and Commissioner Taylor seconded the motion. The motion was unanimously approved.

DEPARTMENT DIRECTORS' REPORTS

The Department Directors presented their reports which were also submitted to the Commission in written form.

Human Resources Department

Alicia Osborne presented the Human Resources report for the period of February 1 through February 28, 2015. Ms. Osborne announced recruiting has begun to fill the Administrative Specialist II (Receptionist) position. She anticipates having the position filled by the first of April.

Ms. Osborne announced the employee health screening is Tuesday, March 17. The screenings are available to employees and their covered spouses who subscribe to the State Health Plan.

Information Technology Department

Betsy Hartman presented the Information Services Department's report. Ms. Hartman announced the Subsequent Report of Injury (SROI) project was launched on March 2, 2015 and notice posted on the Commission's website. Amanda Underhill will lead in communication and testing with the Trading Partners and approval to submit SROI transactions.

Ms. Hartman reported the IT Department will begin the next phase of replacing computers through State Contract Ontario Leasing.

Insurance, Medical & Administrative Services Department

Grant Duffield presented the Insurance, Medical & Administrative Services Department's report. Mr. Duffield reported Compliance Division is working on the next cycle of files of outstanding liabilities owed to S.C. Workers' Compensation Commission for transmittal to GEAR.

Mr. Duffield reported for the month of February the Lapse in Coverage Notification program registered 19 new policies and issued seven Lapse in Coverage Notifications. In FY

2014-15, the Lapse in Coverage Notification program has issued a total of 34 Lapse in Coverage Notifications.

Mr. Duffield presented the Summary of Revenues and Expenditures for the period ending February 28, 2015. The benchmark for February is 66.67%. The Commission's revenues are at 57.95%, and expenditures are at 73.5%. Mr. Duffield said the Commission's revenue percentage of 57.95% does not take into account the increase in authorized fund balance. When the fund balance is factored in, the total percentage begins to approach 68%. Mr. Duffield said he will continue to monitor closely going into the fourth quarter.

Claims Department

Sonji Spann presented the Claims Department's report. For the month of February, the Claims Department closed 2,217 individual case files. The fine revenue received in February was \$77,100, an increase over the previous month. Ms. Spann explained the increase in fine revenue is due to efforts to collect outstanding debt owed to the Commission. Gary Cannon, Executive Director, said Mr. Duffield is developing a debt recovery policy to ensure that outstanding debt is addressed immediately. Ms. Spann reported total number of fines in February is 378, a decrease of 313 from the same time period last year. Commissioner Taylor asked if this trend is expected to continue. Ms. Spann explained that the efforts to collect outstanding debt in February generated a lot of conversation from the carriers, and said she anticipates a decrease in fines as the Claims Department continues to focus on educating and providing guidance to the stakeholders and claims examiners on how to properly complete workers' compensation forms.

Judicial Department

Amy Bracy presented the Judicial Department's report. She reported the following for February 2015:

- 64 regulatory mediations scheduled
- 13 requested mediations
- 47 matters resolved in mediation with the receipt of Forms 70

Ms. Bracy clarified a statement she made at last month's business meeting that if a Form 70 is not received, then the case will be sent to the jurisdictional commissioner to be set for a hearing. She explained that if the Commission has not received communication from the parties within the sixty days, the case will be sent to the jurisdictional commissioner to be set for a hearing. However, if the parties are communicating with the Commission the case is not automatically set in the normal course of the docket scheduling.

There was discussion on the requirement that the mediator submit the Form 70 at the conclusion of the mediation. The mediator is not a party to the case and therefore does not receive notifications concerning the mediation to the parties by the Judicial Department. It is the parties' responsibility to contact the mediator regarding the submission of the Form 70. Ms. Bracy stated a notice is being prepared to email to stakeholders with the reminder that it is the mediator's responsibility to submit the Form 70 and that it is the parties' responsibility to contact the mediator regarding the submission of the Form 70. Additionally, for all claims subject to the mediation regulation, the Form 19 closing the claim will not be processed until the Form 70 is received by the Commission.

- Addressed 141 informal conference cases

Ms. Bracy announced Kim Falls, Insurance Claims Examiner in the Judicial Department, is attending some Informal Conferences with Greg Line as training in order to serve as a backup as needed.

- 66 Single Commissioner Hearings conducted
- 27 cases appealed to Full Commission

Ms. Bracy reported mediators on average are charging \$1,500.00 per mediation. The average was determined based on the Forms 70 submitted over the past 17 ½ months. A total of 1,320 mediations have been entered in the system from the Form 70 through March 15, 2015, which resulted in a total cost to the system of over \$2 million.

EXECUTIVE DIRECTOR'S REPORT

Gary Cannon, Executive Director, presented his report which was also submitted to the Commission in written form. He pointed out the following highlights from his report:

Narcotics Use Ad Hoc Advisory Committee

Mr. Cannon announced the Narcotics Use Ad Hoc Advisory Committee met on Thursday, March 5, 2015. The committee is moving toward developing recommendations for the Commission. The Chairman, Ric Davis, will appoint a subcommittee to draft final recommendations.

FY 2015-16 Budget

Mr. Cannon announced the FY 2015-16 will be presented to the Senate Transportation and Regulatory Committee on March 19, 2015.

Debit Card Ad Hoc Advisory Committee

Mr. Cannon announced the first meeting of the Debit Card Ad Hoc Advisory Committee is scheduled for April 1, 2015.

OLD BUSINESS

A. MSPM Fee Schedule

Mr. Cannon presented a recommendation to carry over proposed revisions to the Medical Services Provider Manual to allow staff time to review additional information from the S.C. Orthopaedic Association related to the proposed changes in the Fee Schedule.

Motion to Carry Over Proposed 2015 Medical Services Provider Manual

Commissioner Wilkerson moved to carry over the matter, which was duly seconded by Commissioner Barden. The vote was taken, and the motion was unanimously approved.

B. IT Security Policies

Mr. Cannon presented a recommendation that the Commission approve thirteen information security policies to ensure compliance of all S.C. Division of Information Security policies by July 1, 2016. Funds for the implementation of the policies are included in the FY 2015-16 Budget Request.

Motion to Approve Information Security Policies

Commissioner Taylor moved to approve the thirteen information security policies to ensure compliance of all S.C. Division of Information Security policies by July 1, 2016. Commissioner McCaskill seconded the motion. The vote was taken, and the motion was unanimously approved.

NEW BUSINESS

There was no new business.

ADJOURNMENT

Commissioner Barden made the motion to adjourn. Commissioner Taylor seconded the motion, and the motion was approved.

The March 16, 2015 meeting of the South Carolina Workers' Compensation Commission adjourned at 10:52 a.m.

Reported April 20, 2015
Kim Ballentine, Office of the Executive Director

MEMORANDUM

Date: April 20, 2015

TO: Mr. Gary Cannon
Executive Director

FROM: Alicia Osborne
Human Resources

SUBJECT: Human Resources Report Period of March 1 through March 31, 2015

Below is a summary of the Human Resources activity for the period of March 1 – March 31, 2015.

Employee Relations (ER)

- Two oral and one written reprimand
- Workers' compensation injuries:
 - Continuing to monitor ongoing injuries (three)
 - Nothing new to report at this time.

Benefits

- Retirement
 - Processed Final Payroll Certification for one active employee

Staff Changes

- Sherry Copeland tendered her voluntary resignation on 3/18
 - Transferred to the Department of Commerce
 - Last day 3/27/15
- Recruitment of Administrative Assistant
 - Three candidates interviewed (3/20)
 - Two candidates brought back (3/27)

State Human Resources Division (HRD)

- Continued to confer with HRD on various classification, compensation, and employee relations concerns.
- Conferred with HRD regarding new policies and policy updates
- Submitted response to HRD regarding employee relations matter

Fiscal Responsibilities (w/ Fiscal Technician II)

- Approved approximately 22 SCEIS financial transactions
 - Within the SCEIS system approved deposits, invoices, and travel requests submitted by the Fiscal Technician for March

Reports

- EEOC Response
 - Submitted by deadline of 3/10
 - Deficient in one area due to recent departure of staff and unavailability of qualified applicants meeting EEOC qualifications
- Ran SCEIS Deductions Not Taken / Arrears report
 - Report is cleared
- Ran SCEIS Wage Type Report
 - Noted any discrepancies and addressed timely

- Continue to monitor and correct Missing Time and Time Collision reports
 - Approving leave as requested
 - Ensured time keyed in correctly by staff
 - Followed up with staff regarding errors in system

Events

- Training
 - SCEIS TM300 – 3/19
 - Leave Administration
 - SCEIS User Group – 3/27
- Health Screening for Staff
 - 15 participants including two spouses and 13 employees

SCEIS, misc.

- Organizational Management
 - Ran Nakisa Report
 - Provided to Executive Director
- Transfer to HRD
 - Assisted HRD with transfer of former employee

Miscellaneous

- Ongoing: monitoring status of temps for ACA Reporting
- Employee of the Year Nominations
 - Notified Staff on 3/23 – deadline to submit nominations 4/3
- Attended Department Head Meeting – 3/24
 - Planning for CAME workshop in progress.
- HRD Advisory – 3/25
- 2015 Social Committee – 3/27
 - First event – Caramel Popcorn Celebration 4/6
 - Second Event – Sheraton Roof Top gathering on 4/23
- Assisted with Freedom of Information Act request

State of South Carolina

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Workers' Compensation Commission

To: Gary Cannon
SCWCC Executive Director
From: Amanda Underhill, Business Analyst
For Betsy Hartman, IT Director
Date: April 8, 2015
Subject: IT Department April 2015 Full Commission Report

IT Department Activities for the Month of March 2015

- Production issues
 - EDI RIs3 FROI
 - Processing error research and resolution based on email questions from TPA's and Carriers, coordinated through Barbara James in Accident Reporting.
 - Progress
 - Duane researched and corrected 3 invoice/payment data issues. This involved manual data changes to balance the reports from Progress and SCEIS
 - Duane deployed minor changes to several computer generated letters and notices.
 - Amanda ran the Closed File QA reports for the File Room
 - Duane created an ad-hoc report for the Judicial Department
 - OnBase Production Maintenance and new requests
 - Amanda reviewed Onbase permissions for the File Room and Mail Room staff as part of the security project
 - The Appeals Query was reviewed again this month to ensure the electronic review of appeals documents matches the Commissioner offices that are reviewing with paper documents.
 - Amanda is working with DTO staff to coordinate an upgrade to Onbase 13. The upgrade for SCWCC is on pace to be completed by April 30, 2015.
 - Brian assisted staff with OnBase virtual printing issues.
 - Brian assisted staff with F4 indexing issues when virtually printing documents to a case file.
 - eCase
 - Amanda and Brian have been working with both internal and external users for upload Customer Service. Training, questions and issues that come up and require technical support.
 - Duane modified access permissions to the Voc Rehab Web Portal due to staff changes at VR.
 - Hardware
 - Brian is collecting quotes for replacement workstations/laptops for staff. IT aims to replace hardware every three years for 1/3 of staff to keep equipment up to date and secure.
 - A purchase request has been submitted for two new wireless access points to be installed in the Hearing rooms to improve network connectivity during

hearings. The installation process has been confirmed. IT is awaiting delivery of the equipment.

- Desktop support
 - Brian handles most desktop support issues. During the past month this has included:
 - Resolved slow network printing issue
 - Secure email questions and issues – both internal and external users
 - Fixed two scanner issues in the File Room.
 - Fixed two printer problems which included toner, paper jams and connectivity to email.
 - Research the policies for Windows 7 operating system for creating new images for PC's and laptops to ensure security and that we have standard images to speed up the time it takes to rebuild workstations and laptops if needed
 - Resetting password and password assistance for Commissioners and staff
 - Rebuilt 1 desktop due to virus
- ELT projects
 - SROI Project
 - Health Tech was approved for submitting SROI transactions for their clients. This is the first of SCWCC's five EDI vendors to implement SROI.
 - Amanda is the lead for communication and testing with the Trading Partners and approval to submit live SROI transactions.
 - Duane deployed SROI SA process to the Production System.
 - The SROI team is beginning work on implementation of the MTC FN which is the replacement of the Form 19.
 - The SROI team recommends after the FN transaction is complete, work should begin on implementation of the balance of the MTC's. This will make it easier on both the Claims staff and the end users for submission of claims data. It is the recommendation of this team that mandatory submission of the SA and FN be done together and should be one year from the completion of the FN coding. Recommended date for mandatory submission is July 2016.
 - IT Security / DIS Policies
 - Amanda is reviewing OnBase document permissions across the agency to verify that staff has appropriate access for assigned job duties.
- Meetings
 - WCC Security penetration testing remediation conference call with DTO. Brian and Betsy participated. The DTO staff has created a project team to respond to the items on the remediation list that pertain to DTO's responsibilities. The proposed date to complete the work to close the GAP between the existing configuration and configurations that will meet the Security Policies is April 30, 2015.
 - Active Directory Group Meeting at DTO. Betsy, Brian, Amanda and Duane attended. Discussed options with using Active Directory accounts to prevent viruses.
 - Bruce Thompson and Cathy Potter from Progress Software Development met onsite with IT staff on March 19, 2015 to discuss upcoming projects involving Progress and eCase including eCase cosmetic update, virtualization of servers, eCase view and ePayment, and reporting.

Professional Development/Training attended in March 2015

- **Duane is preparing to present at the IAIABC Forum 2015 to be held in Myrtle Beach, April 13-16. He will be discussing the value of matching coverage policy data with unemployment records in enforcing compliance.**

State of South Carolina



Workers' Compensation Commission

To: Mr. Gary Cannon
SCWCC Executive Director

From: Grant Duffield
IMAS Director

Date: 14 – Apr – 2015

Subj: Insurance, Medical and Administrative Services Department
March 2015 Full Commission Report

Please find attached information provided to summarize the status and workflow of initiatives currently underway within the Insurance, Medical and Administrative Services (IMAS) Department

In addition to the statistical data provided, please be advised of the following workflow initiatives:

Compliance Division	<ol style="list-style-type: none">1. Implementing new compliance verification workflow.2. Reviewing revenue metrics.
Coverage Division	<ol style="list-style-type: none">1. Working with staff to review workflow processes and explore opportunities to enhance service provision.2. Working through staffing challenges (medical).3. Lapse in Coverage
Medical Services	<ol style="list-style-type: none">1. Release of draft MSPM data.2. Continue work with MedAssets to improve Medical Bill reviews.
Administrative Svcs	<ol style="list-style-type: none">1. Completed work with State Auditor's Office on annual audit2. Completed Receptionist position interviews.3. Drafted posting for Fiscal Tech II position.4. Working on Outstanding Debt collection process.5. SCEIS training.
IMAS Administration:	<ol style="list-style-type: none">1. Working with Division Mgrs to provide cross coordination of mgmt. functions.2. Working with Executive Team concerning strategic planning and future needs forecasting.3. Processing GEAR files / appeal notice protocol.

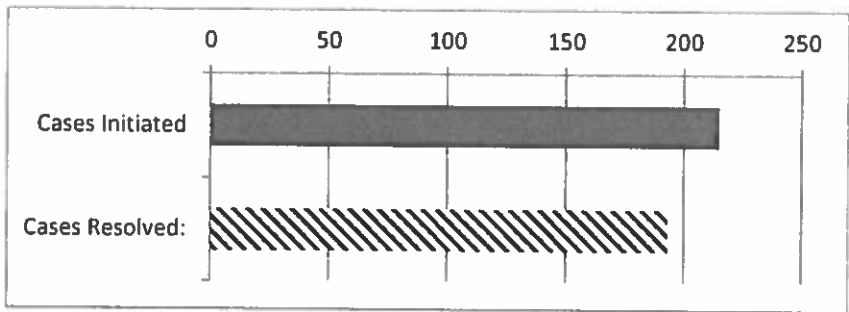
Mr. Cannon, while this summary is in no way all-inclusive, it may serve to assist you and our Commissioners in understanding the key initiatives underway in the IMAS Department and provide measures by which the Department's effectiveness can be gauged. IMAS welcomes any guidance that you and/or our Commissioners can provide concerning our performance and direction.

IMAS COMPLIANCE DIVISION

March 2015

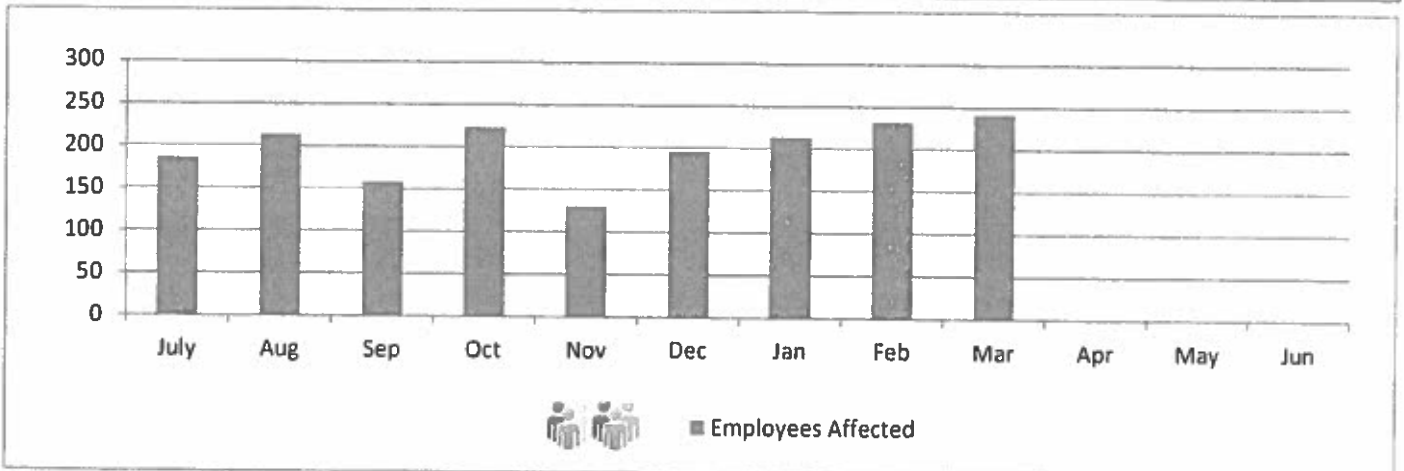
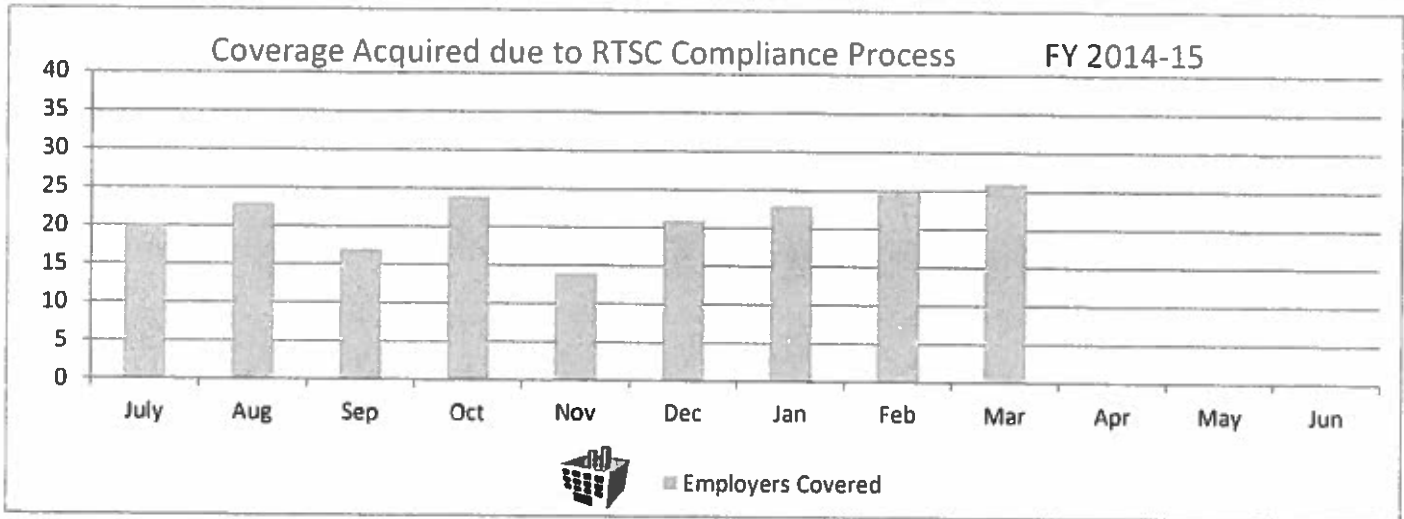
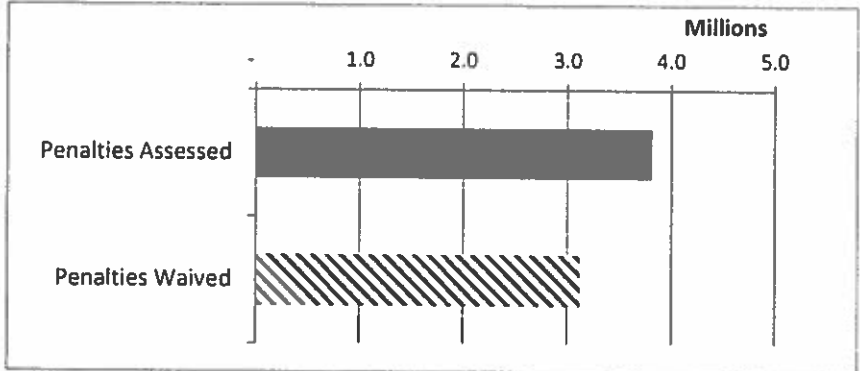
Employers Obtaining Coverage

For the Fiscal Year 2014 - 2015, the Compliance Division has worked with great diligence to help uninsured employers become compliant with the South Carolina Workers' Compensation Act. Year to date, the Compliance Division has compelled 193 employers in South Carolina to come into compliance with the Act. In so doing, approximately 1,795 previously uninsured workers are now properly covered.



Penalties Waived

Although the Division has assessed \$3.8 million dollars in fines, over 81% of those fines (\$3.1m) have been waived or rescinded as employers have either obtained insurance coverage or were found not to be subject to the Act.



Carryover Caseload:

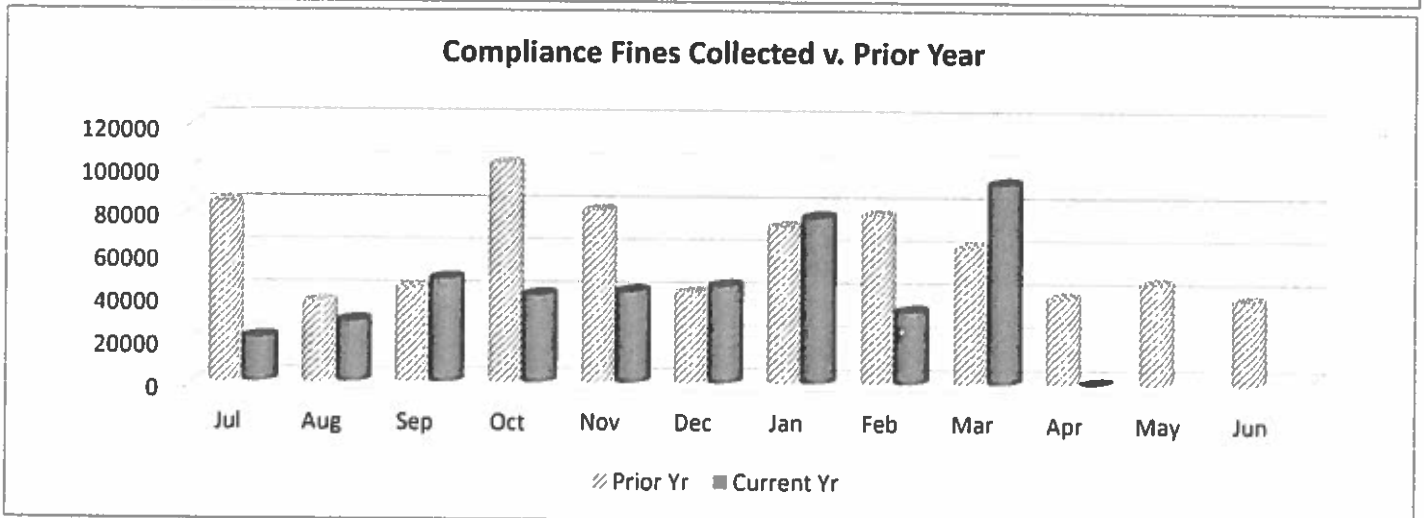
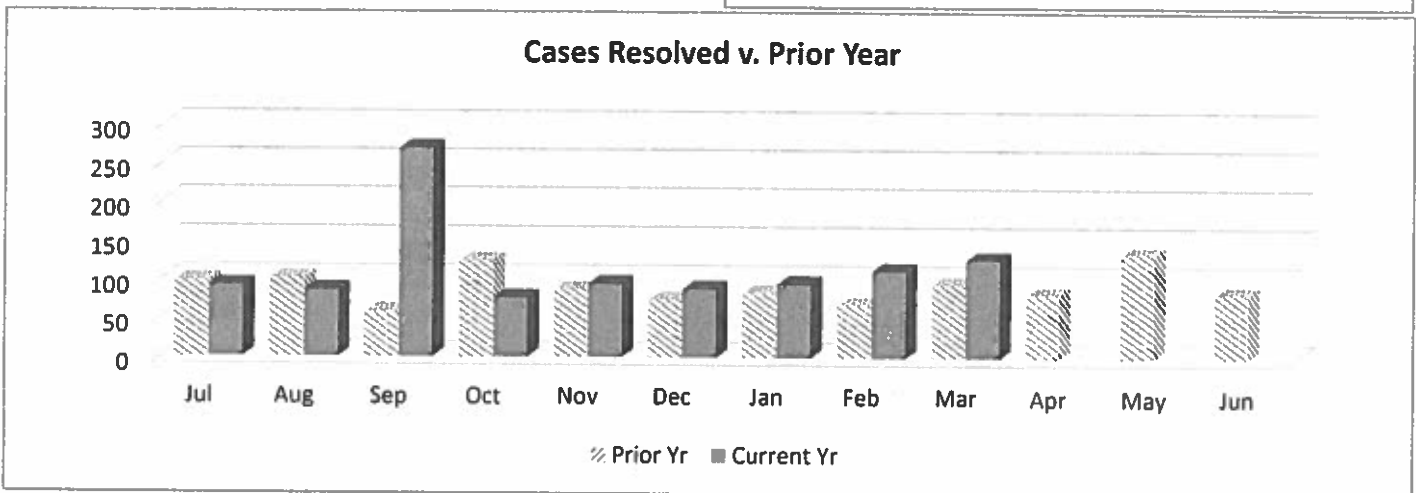
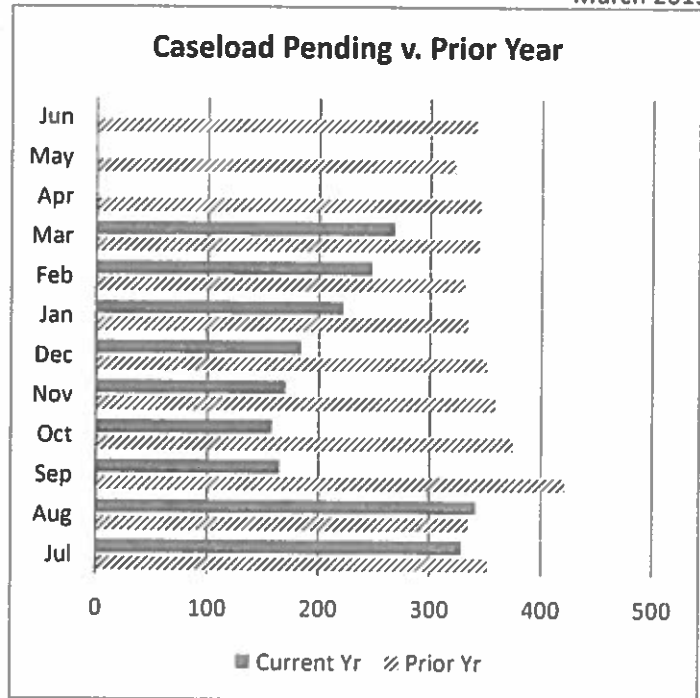
The Compliance Division closed March 2015 with 268 cases active, compared to an active caseload of 344 at the close of March 2014.

Cases Resolved:

Due to the decrease in carry-over, greater effort is focused on case resolution. For the month of March 2015, Compliance Division staff closed-out 128 cases.

Compliance Fines:

In March 2015, the Compliance Division collected \$92,782 in fines and penalties. Year to Date, the Compliance Division has collected \$427,959 in fines which represents 59% of prior year's year-end collection (\$725,776). The Compliance Division continues to find substantially greater compliance among employers in the State. This finding contributes to a current projected year-end revenue trend of 71% of prior year.



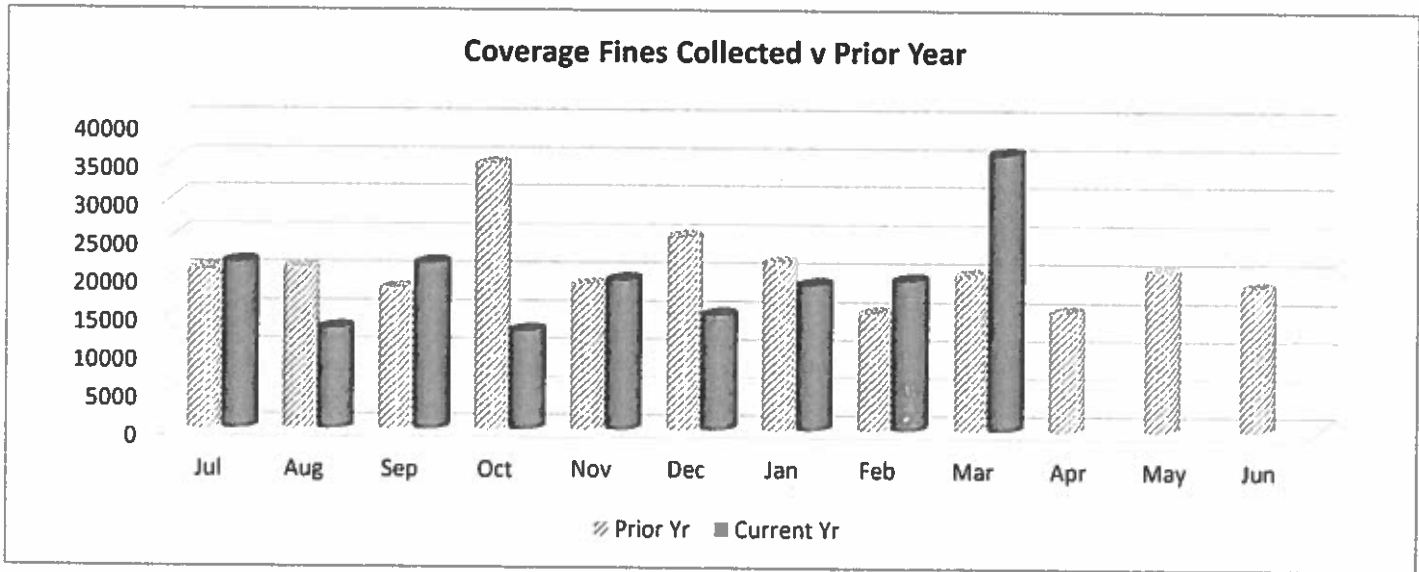
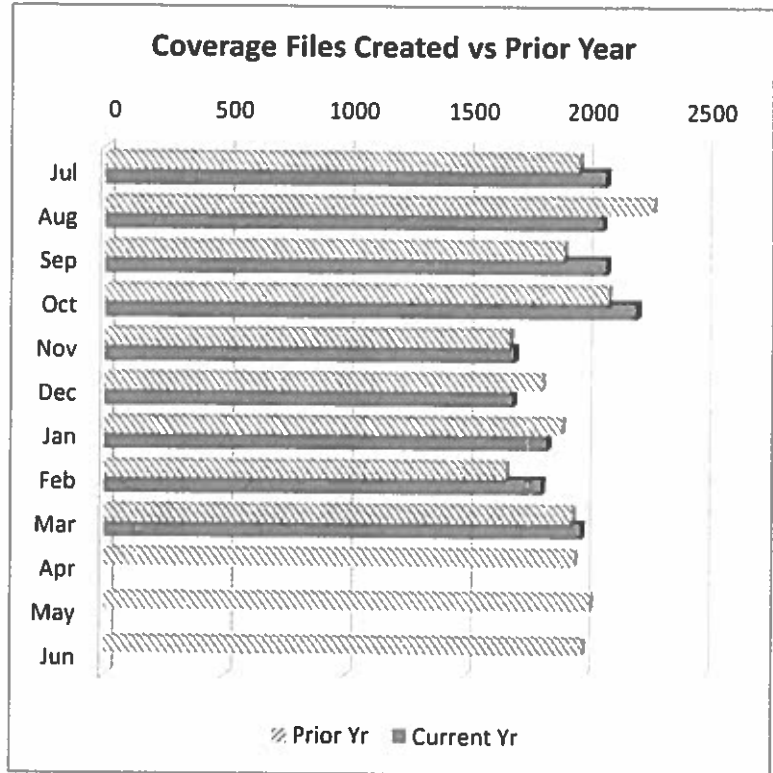
WCC Claim Files:

In March 2015, the Coverage Division received a total of 1,995 WCC Claim files. Of these, 1,698 were created through proper carrier filing of a 12A, and 297 were generated as a result of a Form 50 claim filing. Year to Date, 17,593 Claim files have been created which is 75% of claim file volume prior year (23,369).

Coverage Fines:

The Coverage Division collected \$36,200 in fine revenue in March 2015, as compared to \$20,400 in Coverage fines/penalties accrued during March 2014. Year on Year, Coverage fines are at 71% of collections for prior year.

Coverage Division fines represent 10% of the Commission's annual earmarked budget.

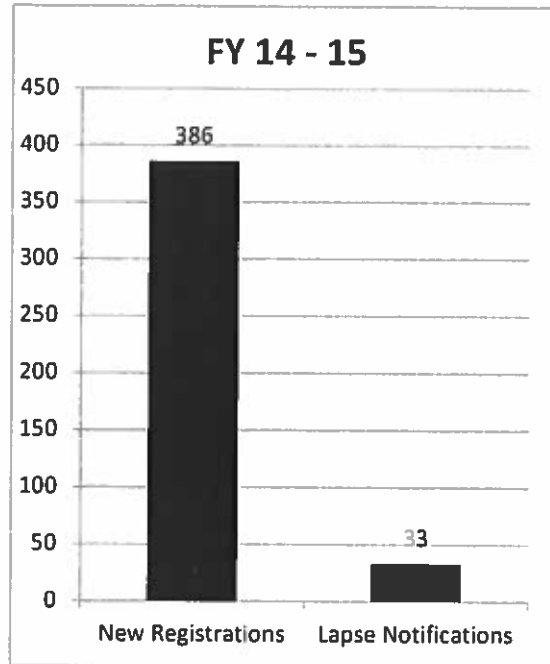


Lapse In Coverage Notification

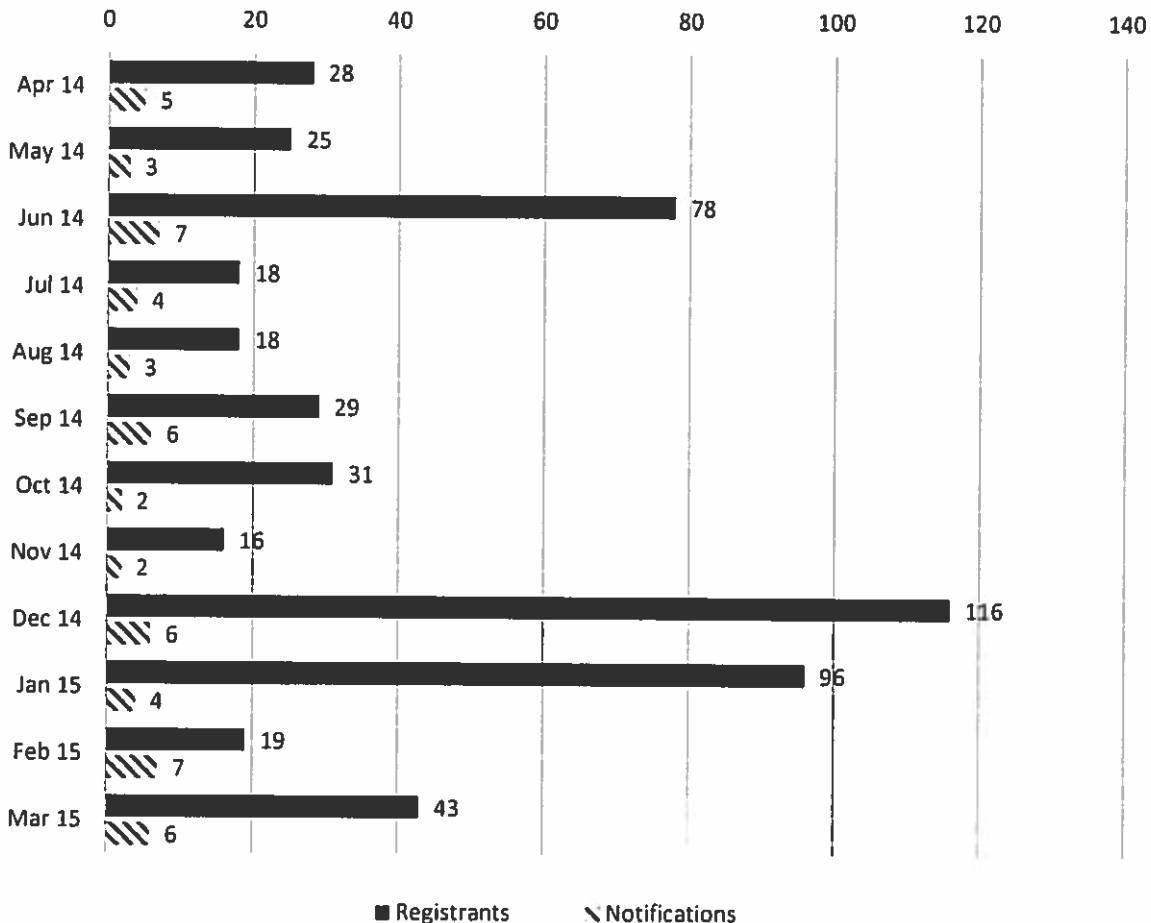
MARCH 2015

Title 42 holds that entities engaging a subcontractor for services may be held liable occupational injuries or death sustained by employees of the subcontractor if the subcontractor fails to maintain workers' compensation insurance. In collaboration with the SC Homebuilders Association, the SCWCC has developed a web-based application that allows an "up stream" employer to receive notification if a subcontractor's workers' compensation policy lapses. This enables the up stream contractor to take actions to safeguard themselves against unforeseen workers' compensation claim losses.

In March 2015, the LIC program registered 43 new policies to be tracked and issued 6 Lapse in Coverage notifications.



Lapse In Coverage Program Data (12 mo)



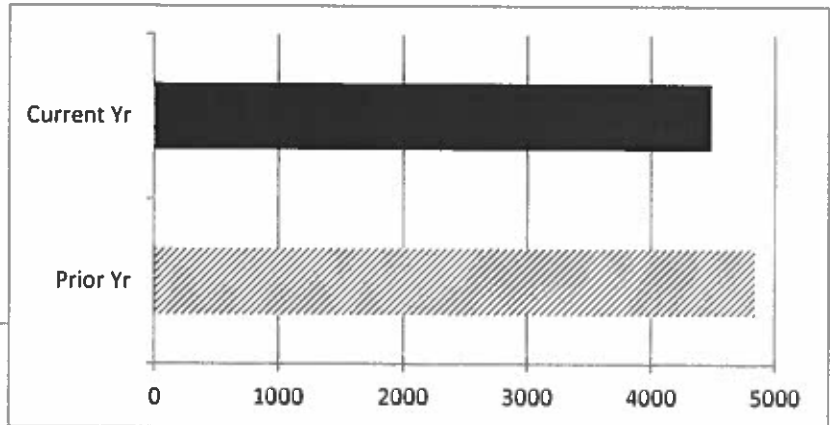
IMAS SELF INSURANCE DIVISION

March 2015

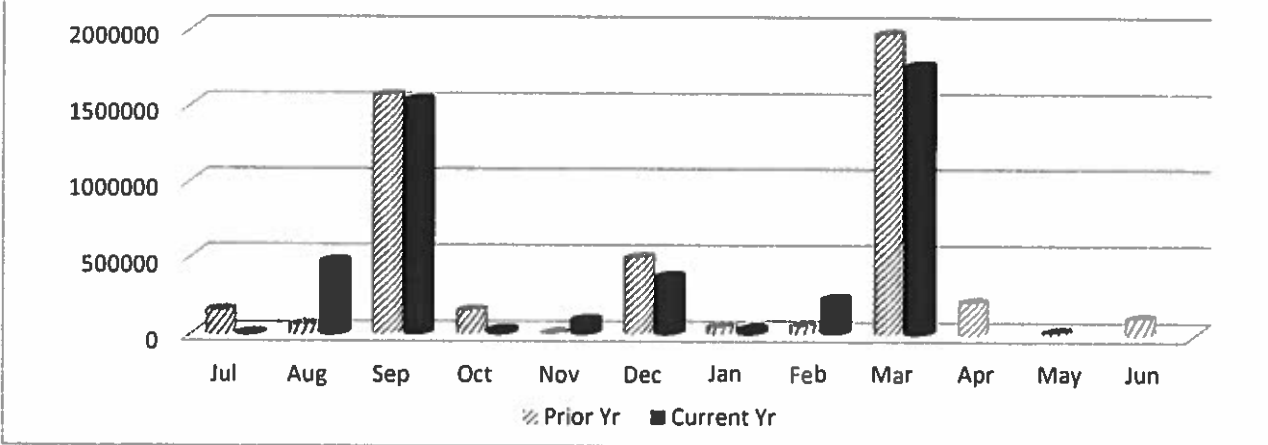
During the month of March 2015, the Self Insurance Division:

- * collected \$1,757,480 in self-insurance tax.
- * added 15 new self-insurers.
- * conducted 5 Self Insurance audits.

Year to Date, Self Insurance tax revenue is trending at 100% of prior year and 39 Self Insurance audits have been completed.



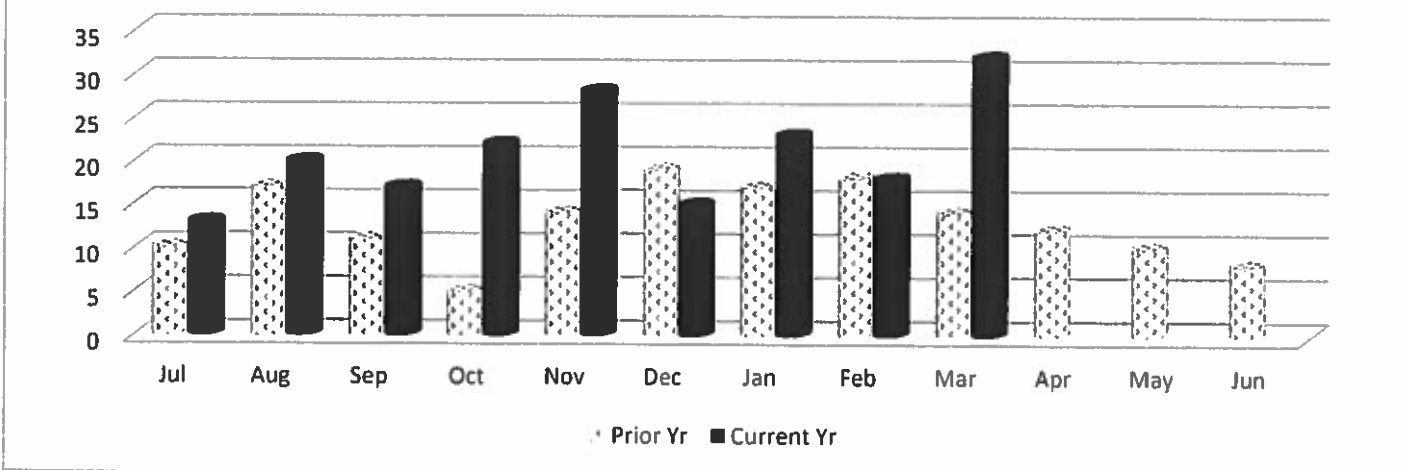
Self Insurance Tax Collections v. Prior Year



IMS MEDICAL SERVICES DIVISION

In March 2015, the Medical Services Division began the month with 18 bills pending review, received an additional 28 bills for review, conducted 14 bill reviews and ended the month with 32 bills pending.

Medical Bills Pending Review v. Prior Year



South Carolina Workers' Compensation Commission
Summary of Revenues and Expenditures
2014 - 2015 Budget
March 31, 2015

STATE APPROPRIATIONS	Budget	FY To Date	Benchmark	75.00%
General Appropriation	<u>\$ 1,763,619</u>	<u>\$ 1,322,714.25</u>		75.00%

<u>Account Description</u>	<u>Appropriation</u>	<u>Expenditure</u>	<u>Balance</u>	<u>% Expended</u>
Personal Services	\$ 1,412,465	\$ 1,064,835	\$ 347,630	75.4%
Other Operating Expenses	-	-	-	0.0%
Employer Contribution	496,796	329,185	167,611	66.3%
Total	<u>\$ 1,909,261</u>	<u>\$ 1,394,020</u>	<u>\$ 515,241</u>	<u>73.0%</u>

OTHER APPROPRIATIONS

EARMARKED	Budgeted Revenues	Received thru 3/31/15	% Received
Training Conference Registration Fee	\$ 5,000	\$ -	0.00%
Sale of Publication and Brochures	8,000	3,075	38.44%
Workers' Comp Award Review Fee	73,000	27,000	36.99%
Sale of Photocopies	88,000	52,206	59.33%
Workers' Compensation Filing Violation Fee	1,660,000	1,006,191	60.61%
Sale of Listings and Labels	25,000	15,985	63.94%
Workers' Comp Hearing Fee	562,000	392,741	69.88%
Earmarked Funds - Original Authorization	<u>\$ 2,421,000</u>	<u>\$ 1,497,198</u>	<u>61.84%</u>
Increase Authorization	951,066		
	-		
Total Earmarked Revenues + Fund Balance	<u>\$ 3,372,066</u>		

SELF INSURANCE	Collected Revenue	Transferred to State Fund	Balance to WCC Fund Balance
Self Insurance	\$ 2,732,205	\$ -	\$ 2,732,205

<u>Account Description</u>	<u>Appropriation</u>	<u>Expenditure</u>	<u>Balance</u>	<u>% Expended</u>
Personal Services	\$ 1,544,527	\$ 1,178,645	\$ 365,882	76.3%
Taxable Subsistence	50,000	43,564	6,436	87.1%
Other Operating Expenses	1,224,204	832,462	391,742	68.0%
Employer Contribution	465,400	418,632	46,768	90.0%
Total Earmarked	<u>\$ 3,284,131</u>	<u>\$ 2,473,302</u>	<u>\$ 810,829</u>	<u>75.3%</u>

TOTAL OTHER APPROPRIATIONS	<u>\$ 3,284,131</u>	<u>\$ 2,473,302</u>	<u>\$ 810,829</u>	<u>75.3%</u>
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South Carolina Workers' Compensation Commission
2014 - 2015 Budget
March 31, 2015

Consolidated

	Original Budget	Budget Amendments	Amended Budget	Year-To-Date : 75%				
				Expended March	Year to Date	%	Encumb	Balance
Commissioners								
Salaries	\$ 1,153,234	\$ 30,102	\$ 1,183,336	\$ 47,593	\$ 918,342	78%	\$ -	\$ 264,994
Other Operating Expenditures								
Total Contractual Services	200,094	(34,000)	166,094	7,060	97,113	58%	-	68,981
Total Supplies & Materials	12,120	-	12,120	5	6,547	54%	-	5,573
Total Fixed Charges	159,405	(143,000)	16,405	71	9,857	60%	-	6,548
Total Travel	57,600	-	57,600	2,119	50,003	87%	-	7,100
Total Other Operating Exp	429,219	(177,000)	252,219	9,256	163,520	65%	-	88,202
Total Commissioners	\$ 1,582,453	\$ (146,898)	\$ 1,435,555	\$ 56,849	\$ 1,081,862	75%	\$ -	\$ 353,196
Administration								
Salaries	\$ 640,790	\$ 2,862	\$ 643,652	\$ 27,574	\$ 501,462	78%	\$ -	\$ 142,190
Other Operating Expenditures								
Total Contractual Services	154,772	152,022	306,794	13,045	197,551	64%	-	109,243
Total Supplies & Materials	33,134	-	33,134	3,266	25,634	77%	-	7,500
Total Fixed Charges	131,740	335,300	467,040	2,274	367,272	79%	-	99,768
Total Travel	20,000	-	20,000	1,054	16,561	83%	-	4,445
Total Equipment	-	-	-	-	-	0%	-	-
Total Other Operating Exp	339,646	487,322	826,968	19,640	607,018	73%	-	220,956
Total Administration	\$ 980,436	\$ 490,184	\$ 1,470,620	\$ 47,213	\$ 1,108,480	75%	\$ -	\$ 363,146
Claims								
Salaries	\$ 428,856	\$ -	\$ 428,856	\$ 15,542	\$ 299,060	70%	\$ -	\$ 129,796
Other Operating Expenditures								
Total Contractual Services	40,570	(33,050)	7,520	292	2,586	34%	-	4,934
Total Supplies & Materials	24,135	-	24,135	792	8,644	36%	-	15,491
Total Fixed Charges	82,234	(75,000)	7,234	70	2,403	33%	-	4,831
Total Travel	100	-	100	575	1,656	1656%	-	(1,556)
Total Other Operating Exp	147,039	(108,050)	38,989	1,730	15,290	39%	-	23,699
Total Claims	\$ 575,895	\$ (108,050)	\$ 467,845	\$ 17,272	\$ 314,350	67%	\$ -	\$ 153,495
Insurance and Medical Services								
Salaries	\$ 421,909	\$ 522	\$ 422,431	\$ 19,174	\$ 356,412	84%	\$ -	\$ 66,019
Other Operating Expenditures								
Total Contractual Services	98,898	(55,000)	43,898	627	24,424	56%	-	19,474
Total Supplies & Materials	20,800	-	20,800	768	7,787	37%	-	13,013
Total Fixed Charges	63,090	(52,000)	11,090	75	3,479	31%	-	7,924
Total Travel	1,350	-	1,350	-	708	52%	-	642
Total Other Operating Exp	184,138	(107,000)	77,138	1,470	36,398	47%	-	41,053
Total Insurance and Medical Services	\$ 606,047	\$ (106,478)	\$ 499,569	\$ 20,643	\$ 392,810	79%	\$ -	\$ 107,072
Judicial								
Salaries	\$ 328,143	\$ 574	\$ 328,717	\$ 13,679	\$ 211,767	64%	\$ -	\$ 116,950
Other Operating Expenditures								
Total Contractual Services	35,522	(29,972)	5,550	163	1,690	30%	-	3,860
Total Supplies & Materials	12,650	-	12,650	565	6,125	48%	-	6,525
Total Fixed Charges	70,545	(65,300)	5,245	76	2,396	46%	-	2,849
Total Travel	5,445	-	5,445	-	26	0%	-	5,419
Total Other Operating Exp	124,162	(95,272)	28,890	803	10,237	35%	-	18,653
Total Judicial	\$ 452,305	\$ (94,698)	\$ 357,607	\$ 14,482	\$ 222,003	62%	\$ -	\$ 135,604
Totals By Departments								
Department Totals								
Commissioners	\$ 1,582,453	\$ (146,898)	\$ 1,435,555	\$ 56,849	\$ 1,081,862	75%	\$ -	\$ 353,196
Administration	980,436	490,184	1,470,620	47,213	1,108,480	75%	-	363,146
Claims	575,895	(108,050)	467,845	17,272	314,350	67%	-	153,495
Insurance & Medical	606,047	(106,478)	499,569	20,643	392,810	79%	-	107,072
Judicial	452,305	(94,698)	357,607	14,482	222,003	62%	-	135,604
Total Departmental Expend	\$ 4,197,136	\$ 34,060	\$ 4,231,196	\$ 156,460	\$ 3,119,505	74%	\$ -	\$ 1,112,512
Employer Contributions	946,006	16,190	962,196	40,697	747,817	78%	-	214,379
Total General & Earmarked Funds	\$ 5,143,142	\$ 50,250	\$ 5,193,392	\$ 197,157	\$ 3,867,322	74%	\$ -	\$ 1,326,892

South Carolina Workers' Compensation Commission

2014 - 2015 Budget

March 31, 2015

Earmarked Funds

	Original Budget	Budget Amendments	Amended Budget	Year-To-Date : 75%				
				Expended March	Year to Date	%	Encumb	Balance
Commissioners								
Salaries								
Taxable Subsistence	\$ 50,000	\$ -	\$ 50,000	\$ -	\$ 43,564	87%	\$ -	\$ 6,436
Total Salaries	50,000	-	50,000	-	43,564	87%	-	6,436
Other Operating Expenditures								
Contractual Services								
Copying Equipment Service	1,300	-	1,300	-	1,366	105%	-	(66)
Data Processing Services	34,000	(34,000)	-	-	-	0%	-	-
Freight Express Delivery	100	-	100	-	-	0%	-	100
Telephone	3,500	-	3,500	1,329	4,067	116%	-	(567)
Cellular Phone Service	11,500	-	11,500	-	6,273	55%	-	5,227
Legal Services/Attorney Fees	149,494	-	149,494	5,531	84,492	57%	-	65,002
Other Professional Services	200	-	200	200	915	458%	-	(715)
Total Contractual Services	200,094	(34,000)	166,094	7,060	97,113	58%	-	68,981
Supplies & Materials								
Office Supplies	2,900	-	2,900	-	3,092	107%	-	(192)
Copying Equipment	2,300	-	2,300	-	1,366	59%	-	934
Printing	1,800	-	1,800	-	107	6%	-	1,693
Data Processing Supplies	50	-	50	-	-	0%	-	50
Postage	4,800	-	4,800	5	1,877	39%	-	2,923
Maint./Janitorial Supplies	150	-	150	-	85	57%	-	65
Motor Vehicle Supp/Gasoline	50	-	50	-	20	40%	-	30
Other Supplies	70	-	70	-	-	0%	-	70
Total Supplies & Materials	12,120	-	12,120	5	6,547	54%	-	5,573
Fixed Charges								
Rental-Cont Rent Payment	1,000	-	1,000	71	602	60%	-	398
Rent-Non State Owned Property	143,000	(143,000)	-	-	-	0%	-	-
Insurance-State	13,806	-	13,806	-	8,642	63%	-	5,164
Insurance-Non State	1,169	-	1,169	-	193	17%	-	976
Dues & Memberships	430	-	430	-	420	98%	-	10
Total Fixed Charges	159,405	(143,000)	16,405	71	9,857	60%	-	6,548
Travel (Includes Leased Car)								
In State - Meals (Non-Reportable)	200	-	200	-	500	250%	-	(300)
In State - Auto Mileage	18,000	-	18,000	1,087	14,588	81%	-	3,412
In State - Misc Exp	-	-	-	-	(1,677)	100%	-	-
In State - Subsistence Allowance	9,000	-	9,000	1,032	7,353	82%	-	1,647
In State Air	-	-	-	-	385	-	-	-
Out State - Meals	100	-	100	-	88	88%	-	12
Out State - Auto Mileage	300	-	300	-	-	0%	-	300
In State Lodging	-	-	-	-	795	-	-	-
Leased Car	30,000	-	30,000	-	27,971	93%	-	2,029
Total Travel	57,600	-	57,600	2,119	50,003	87%	-	7,100
Total Other Operating Expenditures	429,219	(177,000)	252,219	9,256	163,520	65%	-	88,202
Total Commissioners	\$ 479,219	\$ (177,000)	\$ 302,219	\$ 9,256	\$ 207,084	69%	\$ -	\$ 94,638

South Carolina Workers' Compensation Commission
2014 - 2015 Budget
 March 31, 2015

Earmarked Funds

Year-To-Date : 75%

	Original Budget	Budget Amendments	Amended Budget	Year-To-Date : 75%				
				Expended March	Year to Date	%	Encumb Balance	
Administration								
Salaries								
Classified Positions	\$ 462,641	\$ -	462,641	\$ 18,441	\$ 328,389	71%	\$ -	\$ 134,252
Temporary Employees	35,004	-	35,004	2,393	60,036	172%	-	(25,032)
OT & Shift Diff	-	-	-	361	2,849	-	-	(2,849)
Terminal Leave	-	-	-	-	389	0%	-	(389)
Total Salaries	497,645	-	497,645	21,196	391,663	79%	-	105,982
Other Operating Expenditures								
Contractual Services								
Office Equipment Service	7,139	-	7,139	359	359	5%	-	6,780
Copying Equipment Service	3,000	-	3,000	-	-	0%	-	3,000
Print/Bind/Advertisement	3,000	-	3,000	-	-	0%	-	3,000
Print Pub Annual Reports	100	-	100	-	-	0%	-	100
Data Processing Services	103,563	152,022	255,585	11,639	185,836	73%	-	69,749
Freight Express Delivery	1,800	-	1,800	-	-	0%	-	1,800
Telephone	7,060	-	7,060	1,027	5,580	79%	-	1,480
Cellular Phone Service	5,000	-	5,000	-	3,690	74%	-	1,310
Education & Training Services	5,000	-	5,000	-	295	6%	-	4,705
Attorney Fees	10,000	-	10,000	-	63	1%	-	9,937
General Repair	1,500	-	1,500	-	-	0%	-	1,500
Audit Acct Finance	110	-	110	-	111	101%	-	(1)
Catered Meals	4,000	-	4,000	-	-	0%	-	4,000
Other Professional Services	1,500	-	1,500	-	966	64%	-	534
Other Contractual Services	2,000	-	2,000	20	651	33%	-	1,349
Total Contractual Services	154,772	152,022	306,794	13,045	197,551	64%	-	109,243
Supplies & Materials								
Office Supplies	9,500	-	9,500	123	11,879	125%	-	(2,379)
Copying Equipment Supplies	4,434	-	4,434	2,572	7,829	177%	-	(3,395)
Printing	3,500	-	3,500	-	168	5%	-	3,332
Data Processing Supplies	2,300	-	2,300	-	1,257	55%	-	1,043
Postage	8,000	-	8,000	572	4,324	54%	-	3,676
Maint./Janitorial Supplies	1,000	-	1,000	-	-	0%	-	1,000
Fees & Fines	1,800	-	1,800	-	-	0%	-	1,800
Gasoline/ Motor Vehicle Supply	100	-	100	-	-	0%	-	100
Employee Recog Award	1,500	-	1,500	-	120	8%	-	1,380
Other Supplies	1,000	-	1,000	-	57	6%	-	943
Total Supplies & Materials	33,134	-	33,134	3,266	25,634	77%	-	7,500
Fixed Charges								
Rental-Cont Rent Payment	6,000	-	6,000	306	2,121	35%	-	3,879
Rent-Non State Owned Property	95,000	335,300	430,300	-	337,227	78%	-	93,073
Rent-Other	11,000	-	11,000	197	15,889	144%	-	(4,889)
Insurance-State	7,490	-	7,490	-	2,812	38%	-	4,678
Insurance-Non State	750	-	750	-	296	39%	-	454
Dues and Memberships	5,000	-	5,000	775	4,796	96%	-	204
Sales Tax Paid	6,500	-	6,500	996	4,131	64%	-	2,369
Total Fixed Charges	131,740	335,300	467,040	2,274	367,272	79%	-	99,768
Travel (Includes Leased Car)								
In State - Meals Non/ Reportable	1,000	-	1,000	104	1,537	154%	-	(537)
Reportable Meals	-	-	-	-	-	0%	-	-
In State Air Trans	-	-	-	-	1,006	-	-	-
In State - Lodging	1,000	-	1,000	-	3,305	331%	-	(2,305)
In State - Auto Mileage	1,000	-	1,000	-	2,002	200%	-	(1,002)
In State - Registration Fees	2,000	-	2,000	950	1,055	53%	-	945
Out State - Lodging	-	-	-	-	-	0%	-	-
Out State - Meals	-	-	-	-	-	0%	-	-
Leased Car	15,000	-	15,000	-	7,656	51%	-	7,344
Total Travel	20,000	-	20,000	1,054	16,561	83%	-	4,445
Equipment								
Equipment Data Processing- PC's	-	-	-	-	-	0%	-	-
Total Equipment	-	-	-	-	-	0%	-	-
Total Other Operating Expenditures	339,646	487,322	826,968	19,640	607,018	73%	-	220,956
Total Administration	\$ 837,291	\$ 487,322	\$ 1,324,613	\$ 40,835	\$ 998,681	75%	\$ -	\$ 326,938

South Carolina Workers' Compensation Commission
2014 - 2015 Budget
 March 31, 2015

Earmarked Funds

	Original Budget	Budget Amendments	Amended Budget	Year-To-Date : 75%				
				Expended March	Year to Date	%	Encumb Balance	
Claims								
Salaries								
Classified Positions	\$ 331,158	\$ -	\$ 331,158	\$ 12,355	\$ 237,423	72%	\$ -	\$ 93,735
Temporary Positions	20,475	-	20,475	-	4,263	21%	-	16,213
Terminal Leave	-	-	-	-	-	0%	-	-
Total Salaries	351,633	-	351,633	12,355	241,685	69%	-	109,948
Other Operating Expenditures								
Contractual Services								
Copying Equipment Service	1,800	-	1,800	-	-	0%	-	1,800
Data Processing Services	33,050	(33,050)	-	-	-	0%	-	-
Telephone	4,000	-	4,000	255	2,287	57%	-	1,713
Cellular Phone Service	1,720	-	1,720	37	299	17%	-	1,421
Total Contractual Services	40,570	(33,050)	7,520	292	2,586	34%	-	4,934
Supplies & Materials								
Office Supplies	2,000	-	2,000	-	1,375	69%	-	625
Copying Equipment	2,535	-	2,535	-	248	10%	-	2,287
Printing	1,500	-	1,500	-	85	6%	-	1,415
Data Processing Supplies	3,500	-	3,500	-	934	27%	-	2,566
Postage	14,000	-	14,000	792	6,002	43%	-	7,998
Maint./Janitorial Supplies	500	-	500	-	-	0%	-	500
Other Supplies	100	-	100	-	-	0%	-	100
Total Supplies & Materials	24,135	-	24,135	792	8,644	36%	-	15,491
Fixed Charges								
Rental-Cont Rent Payment	2,500	-	2,500	70	598	24%	-	1,902
Rent-Non State Owned Property	75,000	(75,000)	-	-	-	0%	-	-
Insurance-WC	2,800	-	2,800	-	1,522	54%	-	1,278
Insurance-Unemp	134	-	134	-	283	211%	-	(149)
Equipment- Copying	800	-	800	-	-	0%	-	800
Equipment Maintenance	1,000	-	1,000	-	-	0%	-	1,000
Total Fixed Charges	82,234	(75,000)	7,234	70	2,403	33%	-	4,831
Travel (Includes Leased Car)								
In State - Meals (Non-Reportable)	50	-	50	-	53	106%	-	(3)
In State - Lodging	-	-	-	-	199	-	-	(199)
In State - Auto Mileage	-	-	-	-	466	-	-	(466)
In-State Registration	-	-	-	575	912	-	-	(912)
Reportable Meals	50	-	50	-	26	52%	-	24
Total Travel	100	-	100	575	1,656	1656%	-	(1,556)
Total Other Operating Expenditures	147,039	(108,050)	38,989	1,730	15,290	39%	-	23,699
Total Claims	\$ 498,672	\$ (108,050)	\$ 390,622	\$ 14,085	\$ 256,975	66%	\$ -	\$ 133,647

South Carolina Workers' Compensation Commission
2014 - 2015 Budget
 March 31, 2015

Earmarked Funds

	Original Budget	Budget Amendments	Amended Budget	Year-To-Date : 75%			
				Expended March	Year to Date	%	Encumb Balance
Insurance and Medical Services							
Salaries							
Classified Positions	395,799	-	395,799	18,154	336,438	85%	- 59,361
Temporary Employees	-	-	-	-	-	-	-
Terminal Leave	0	-	0	0	0	0%	-
Total Salaries	395,799	-	395,799	18,154	336,438	85%	- 59,361
Other Operating Expenditures							
Contractual Services							
Office Equipment Service	100	-	100	-	-	0%	- 100
Copying Equipment Service	100	-	100	-	-	0%	- 100
Data Processing Services	55,000	(55,000)	-	17	68	0%	- (68)
Telephone	2,300	-	2,300	280	2,395	104%	- (95)
Cell Phone	1,000	-	1,000	-	635	64%	- 365
Catered Meals	1,600	-	1,600	-	-	0%	- 1,600
Other Professional Services	38,298	-	38,298	330	20,615	54%	- 17,683
Other Contractual Services	500	-	500	-	711	142%	- (211)
Total Contractual Services	98,898	(55,000)	43,898	627	24,424	56%	- 19,474
Supplies & Materials							
Office Supplies	9,000	-	9,000	216	2,610	29%	- 6,390
Copying Equipment	2,500	-	2,500	-	1,221	49%	- 1,279
Printing	2,500	-	2,500	-	186	7%	- 2,314
Data Processing Supplies	500	-	500	-	527	105%	- (27)
Postage	5,000	-	5,000	552	3,167	63%	- 1,833
Maintenance/Janitorial Supplies	150	-	150	-	74	50%	- 76
Building Materials	1,000	-	1,000	-	-	0%	- 1,000
Fees & Fines	50	-	50	-	-	0%	- 50
Other Supplies	100	-	100	-	-	0%	- 100
Total Supplies & Materials	20,800	-	20,800	768	7,787	37%	- 13,013
Fixed Charges							
Rental-Cont Rent Payment	2,500	-	2,500	36	328	13%	- 2,172
Rent-Non State Owned Property	52,000	(52,000)	-	-	-	0%	-
Rent-Data Proc Equip	-	-	-	39	313	-	-
Rent-Other	2,000	-	2,000	-	240	12%	- 1,760
Insurance-WC	2,500	-	2,500	-	1,731	69%	- 769
Insurance-Unemp	148	-	148	-	283	191%	- (135)
Equipment Maintenance	942	-	942	-	-	0%	- 942
Sales Tax Paid	3,000	-	3,000	-	584	19%	- 2,416
Total Fixed Charges	63,090	(52,000)	11,090	75	3,479	31%	- 7,924
Travel (Includes Leased Car)							
In State - Meals (Non-Reportable)	400	-	400	-	45	11%	- 355
In-State Registration	100	-	100	-	467	467%	- (367)
Reportable Meals	150	-	150	-	-	0%	- 150
In State - Lodging	700	-	700	-	196	28%	- 504
Total Travel	1,350	-	1,350	-	708	52%	- 642
Total Other Operating Expenditures	184,138	(107,000)	77,138	1,470	36,398	47%	- 41,053
Total Insurance and Medical Services	\$ 579,937	\$ (107,000)	\$ 472,937	\$ 19,624	\$ 372,836	79%	\$ - \$ 100,414

South Carolina Workers' Compensation Commission

2014 - 2015 Budget

March 31, 2015

Earmarked Funds

Year-To-Date : 75%

	Original Budget	Budget Amendments	Amended Budget	Year-To-Date : 75%				
				Expended March	Year to Date	%	Encumb Balance	
Judicial								
Salaries								
Classified Positions	\$ 299,450	\$ -	\$ 299,450	\$ 13,679	\$ 208,859	70%	\$ -	\$ 90,591
Temporary Employees	0	-	0	0	0	0%	-	-
Total Salaries	299,450	-	299,450	13,679	208,859	70%	-	90,591
Other Operating Expenditures								
Contractual Services								
Office Equipment Services	80	-	80	-	-	0%	-	80
Copy Equipment Services	850	-	850	-	-	0%	-	850
Print/Bind/Advertisement	800	-	800	-	76	10%	-	724
Data Processing Services	29,972	(29,972)	-	-	-	0%	-	-
Telephone	2,500	-	2,500	163	1,534	61%	-	966
Cellular Phone Service	1,120	-	1,120	-	-	0%	-	1,120
Other Professional Services	200	-	200	-	80	40%	-	120
Total Contractual Services	35,522	(29,972)	5,550	163	1,690	30%	-	3,860
Supplies & Materials								
Office Supplies	2,000	-	2,000	-	1,961	98%	-	39
Copying Equipment Supplies	2,500	-	2,500	-	323	13%	-	2,177
Printing	2,000	-	2,000	-	577	29%	-	1,423
Data Processing Supplies	2,500	-	2,500	-	467	19%	-	2,033
Postage	3,380	-	3,380	565	2,737	81%	-	643
Maintenance/Janitorial Supplies	150	-	150	-	60	40%	-	90
Promotional Supplies	20	-	20	-	-	0%	-	20
Other Supplies	100	-	100	-	-	0%	-	100
Total Supplies & Materials	12,650	-	12,650	565	6,125	48%	-	6,525
Fixed Charges								
Rental-Cont Rent Payment	3,000	-	3,000	76	641	21%	-	2,359
Rent-Non State Owned Property	65,300	(65,300)	-	-	-	0%	-	-
Rent-Other	125	-	125	-	-	0%	-	125
Insurance-State	2,000	-	2,000	-	1,523	76%	-	477
Insurance-Non State	120	-	120	-	232	193%	-	(112)
Total Fixed Charges	70,545	(65,300)	5,245	76	2,396	46%	-	2,849
Travel (Includes Leased Car)								
In State - Meals / Non-Reportable	450	-	450	-	26	6%	-	424
Reportable Meals	770	-	770	-	-	0%	-	770
In State - Lodging	2,200	-	2,200	-	-	0%	-	2,200
In State - Auto Mileage	1,800	-	1,800	-	-	0%	-	1,800
In State - Misc Travel Expense	25	-	25	-	-	0%	-	25
In-State Registration	100	-	100	-	-	0%	-	100
Out State - Auto Mileage	100	-	100	-	-	0%	-	100
Total Travel	5,445	-	5,445	-	26	0%	-	5,419
Total Other Operating Expenditures	124,162	(95,272)	28,890	803	10,237	35%	-	18,653
Total Judicial	\$ 423,612	\$ (95,272)	\$ 328,340	\$ 14,482	\$ 219,095	67%	\$ -	\$ 109,245
Earmarked Funds								
Department Totals								
Commissioners	\$ 479,219	\$ (177,000)	\$ 302,219	\$ 9,256	\$ 207,084	69%	\$ -	\$ 94,638
Administration	837,291	487,322	1,324,613	40,835	998,681	75%	-	326,938
Claims	498,672	(108,050)	390,622	14,085	256,975	66%	-	133,647
Insurance & Medical	579,937	(107,000)	472,937	19,624	372,836	79%	-	100,414
Judicial	423,612	(95,272)	328,340	14,482	219,095	67%	-	109,245
Total Departmental Expend	\$ 2,818,731	\$ -	\$ 2,818,731	\$ 98,282	\$ 2,054,671	73%	\$ -	\$ 764,882
Employer Contributions	465,400	-	465,400	22,715	418,632	90%	-	46,768
Total Earmarked Funds	\$ 3,284,131	\$ -	\$ 3,284,131	\$ 120,997	\$ 2,473,302	75%	\$ -	\$ 811,651
Capital / Computer Project Carryforward	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -	\$ -

State of South Carolina



Workers' Compensation Commission

To: Gary Cannon
SCWCC Executive Director

From: Sonji Spann
Claims Director

Date: April 1, 2015

Subj: Claims Department
March 2015 Full Commission Report

Please find attached information provided to summarize key workflow benchmarks related to the functions of the Claims Department. In addition to the statistical data provided herein, please note the following information.

For the month of March 2015, the Claims Department has:

1. Closed 2468 individual case files.
 - Closed 2217(2/2015) Closed 2219 (3/2014)
2. Collected \$90, 200 in fine revenue.
 - Collected \$77,100 (2/2015) Collected \$73,100 (3/2014)
3. The examiners reviewed 2163 individual case files.
 - Reviewed 2228 (2/2015) Reviewed 115 (3/2014)
4. Total Fines 434
 - Total Fines 378 (2/2015) Total Fines 331 (3/2014)
5. Form 18 Fines 418
 - Form 18 Fines 358 (2/2015) Form 18 Fines 300 (3/2014)
6. Total Forms Processed 14,271
 - Total Forms Processed 11,440 (2/2015) Forms Processed 13,011 (3/2014)
7. Continuing to educate the stakeholders:
 - Emailed to 3 stakeholders a PowerPoint on How to Submit WCC Forms
 - Verbal/ emailed discussions w/ stakeholders that are appealing fines on How to File the Forms.

At the last Business Meeting, Commissioner Taylor inquired about the reduction in the number of fines issued in February 2015 compared to February 2014 (691 in 2014 and 378 in 2015). Please allow me to clarify the reason for the reduction in the fines assessed this year. During the latter part of 2013 and the early part of 2014, staff determined the software program reviewing Form 18s for compliance was inadvertently omitting certain ones. A correction in the software resulted in a spike in the number of Form 18 fines assessed for February 2014. The number of Form 18 fines assessed in February 2015 was back to the normal level.

		Five Year Claims Fine Collection History											
		FY 2011-2012, 2012-2013, 2013-2014 and 2014-2015											
		July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
2011-2012		111,875	103,800	83,300	81,300	85,100	110,700	126,700	120,225	116,915	100,200	61,050	90,450
2012-2013		80,825	69,100	57,075	91,925	64,825	65,950	60,550	79,875	67,000	56,650	47,550	48,500
2013-2014		42,350	21,900	35,050	110,350	57,425	50,900	27,000	38,550	73,100	45,350	52,550	31,200
2014-2015		43,300	42,100	51,650	55,100	44,750	49,900	44,700	77,100	90,200			

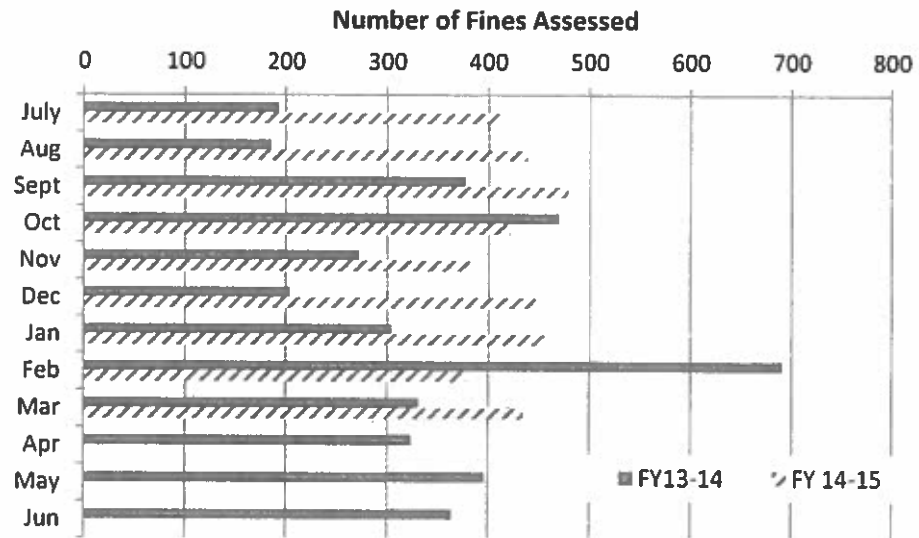
CLAIMS DEPARTMENT REPORT													
STATISTICS FOR FISCAL YEAR 2014-2015													
Prepared April 1, 2015													
I. Claims Services Division													
	July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Total
Forms 15-I	1,241	1,155	1,339	1,242	989	997	1,115	1032	1263				10,373
Forms 15-III/Forms 17	911	873	954	870	717	817	787	779	976				7,684
Forms 16 for PP/Disf	287	272	259	260	231	229	211	241	342				2,332
Forms 18	4,172	4,293	4,421	4,778	3,748	4,243	4,528	4,461	5950				40,594
Forms 20	839	800	885	909	768	708	786	707	987				7,389
Form 50 Claims Only	321	254	293	320	236	245	289	293	399				2,650
Form 61	662	602	802	765	618	791	718	723	735				6,416
Letters of Rep	230	172	183	233	130	145	162	230	265				1,750
Clinchers	803	684	903	973	676	900	942	684	787				7,352
Third Party Settlements	18	32	21	31	31	31	25	16	29				234
SSA Requests for Info	105	68	70	92	87	72	67	57	70				688
Cases Closed	2,588	2,137	2,509	2,309	1,973	2,167	2,326	2,217	2468				20,694
Cases Reviewed	723	601	886	770	905	667	1,863	2,228	2163				10,806
Total	12,900	11,943	13,525	13,552	11,109	12,012	13,819	13,668	16,434	0	0	0	118,962

CLAIMS DEPARTMENT REPORT													
STATISTICS FOR FISCAL YEAR 2014 -2015													
Prepared March 1, 2													
Fines per Form	July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Total
Assessed Form 15I	16	49	46	13	20	34	42	11	6				237
Assessed Form 15II	5	37	13	8	11	19	17	2	4				
Assessed Form 15S	0	0	0	0	0	0	0	0	0				0
Assessed Form 17	2	8	23	1	6	12	14	5	2				73
Assessed Form 18	363	333	386	391	336	377	377	358	418				3339
Assessed Form 19	5	1	2	0	0	0	2	1	2				13
Assessed Denial Letter	10	6	5	4	6	2	1	0	1				35
Assessed Requests	12	4	3	4	2	2	2	2	1				31
Paid Form 15I	\$3,800	\$2,800	\$5,800	\$4,000	\$1,200	1200.00	\$4,600	\$6,600	\$4,600				34600
Paid Form 15II	\$1,000	\$1,200	\$3,200	\$1,200	\$600	\$800	\$2,300	\$3,400	\$800				14500
Paid Form 15S	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$200				200
Paid Form 17	\$400	\$0	\$1,400	\$1,400	\$400	\$1,400	\$1,600	\$1,400	\$1,800				9800
Paid Form 18	\$72,800	\$36,000	\$40,000	\$47,000	\$41,500	\$46,300	\$36,000	\$64,200	\$81,400				465200
Paid Form 19	\$250	\$100	\$50	\$100	\$50	\$0.00	\$0.00	\$200	\$0.00				750
Paid Denial Letter	\$250	\$400	\$1,000	\$600	\$400	\$200.00	\$0.00	\$200	\$400				3450
Paid Request	\$2,400	\$1,600	\$200	\$800	\$600	\$0.00	200	1200	\$1,000				8000

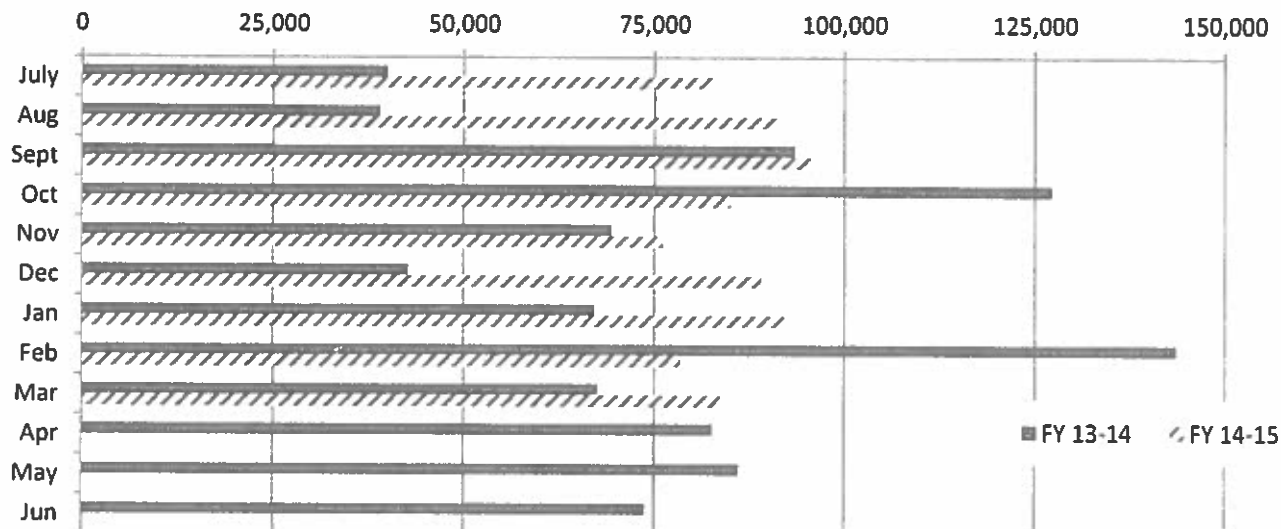
CLAIMS DEPARTMENT - Fine Activity Report March 2015

The number of fines assessed by the Claims Department increased in number to 434 from 378 in March. The number of Claims fines paid increased from 368 in February to 434 in March.

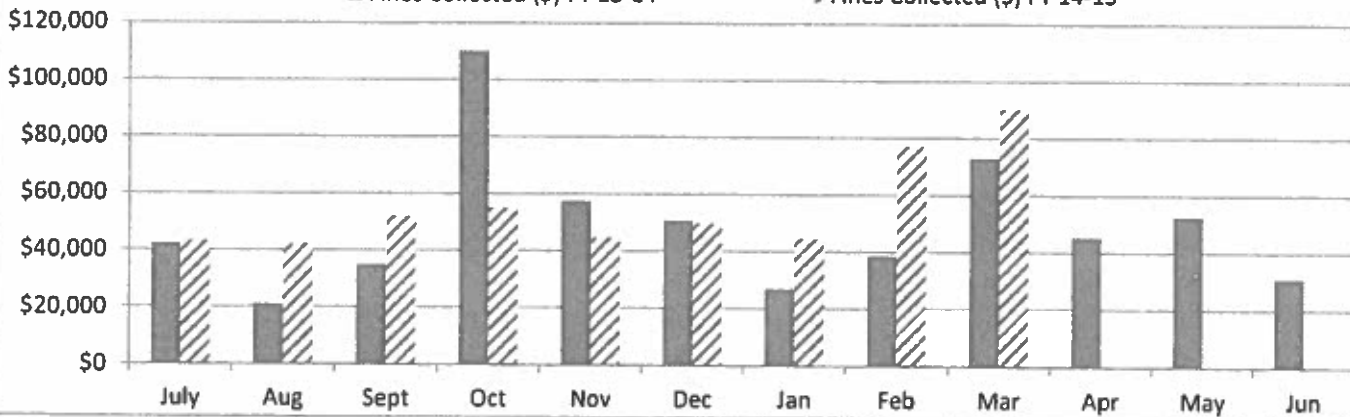
Total fine dollars assessed in March was \$83,600 an increase over prior month \$78,400. Fine revenue received in March was \$90,200 an increase over prior month \$77,100.



Net Fines Assessed (\$)



Fines Collected (\$)



Claims Department - Fine Activity Report

Fines Assessed (#)

	FY 13-14	FY 14-15
July	193	413
Aug	185	438
Sept	377	478
Oct	469	421
Nov	272	381
Dec	204	446
Jan	304	455
Feb	691	378
Mar	331	434
Apr	324	0
May	396	0
Jun	364	0
Total	4,110	3,844
Mo Avg	343	427

Fines Received (#)

	FY 13-14	FY 14-15
July	162	198
Aug	190	205
Sept	174	254
Oct	459	259
Nov	242	234
Dec	203	245
Jan	138	224
Feb	175	368
Mar	336	423
Apr	219	0
May	214	0
Jun	130	0
Total	2,642	2,410
Mo Avg	220	268

Net Fines Assessed (\$)*

	FY 13-14	FY 14-15
July	40,000	82,650
Aug	39,000	91,250
Sept	93,500	95,700
Oct	127,250	85,200
Nov	69,350	76,200
Dec	42,750	89,200
Jan	67,200	92,100
Feb	143,600	78,400
Mar	67,600	83,600
Apr	82,700	0
May	86,200	0
Jun	73,750	0
Total	932,900	774,300
Mo Avg	77,742	86,033

Fines Collected (\$)

	FY 13-14	FY 14-15
July	\$42,350	43,300
Aug	\$21,200	42,100
Sept	\$35,050	51,650
Oct	\$110,350	55,100
Nov	\$57,425	44,750
Dec	\$50,900	49,900
Jan	\$27,000	44,700
Feb	\$38,550	77,100
Mar	\$73,100	90,200
Apr	\$45,350	0
May	\$52,550	0
Jun	\$31,200	0
Total	585,025	498,800
Mo Avg	48,752	55,422

*after reductions and rescinded

FORM 18 FINE ASSESSMENTS

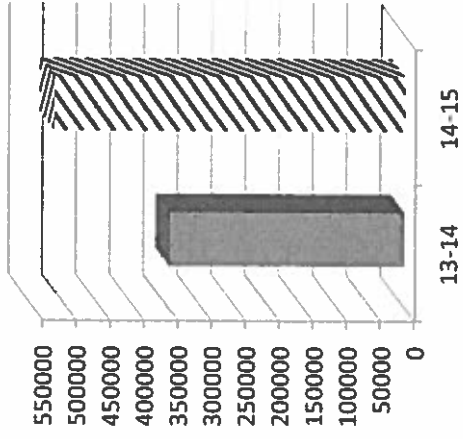
Consistent with overall Commission strategy, the Claims Department works with our Carrier partners to develop approaches that result in increased compliance levels and reduced Fine related costs to businesses in South Carolina.

A key "success measure" of this effort is the Form 18 Fine Assessment report. For the month of March 2015, this has resulted in an increase in Form 18 Fine Assessments to \$83,600 as compared to February 2015 of \$74,600. The actual number of fines assessed increased from 358 to 418 in March 2015.



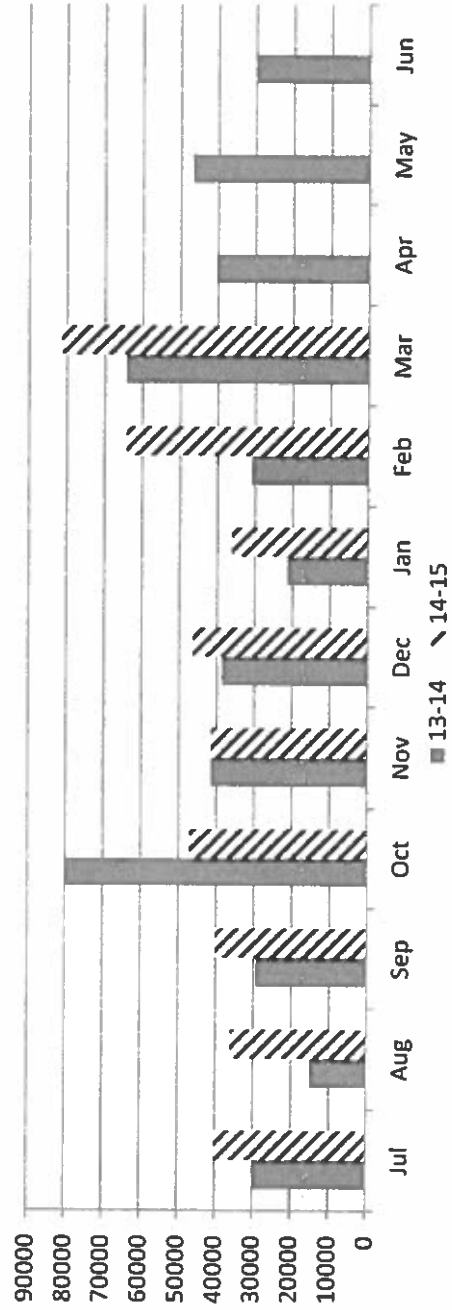
FORM 18 FINE ASSESSMENTS YTD

Form 18 Fine Assessment is trending at 115% of prior year assessments.



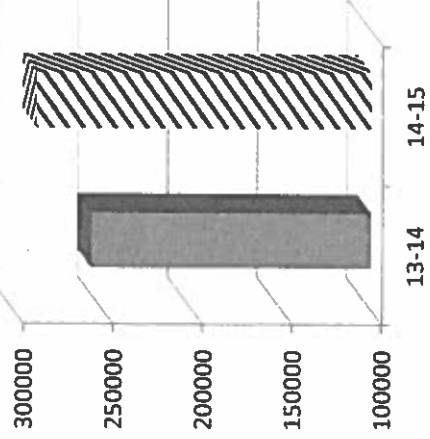
FORM 18 FINE COLLECTION

In March 2015, the Claims Department received payment on Form 18 Fines resulting in revenue of \$81,400.



FORM 18 FINE REVENUE YTD

Form 18 Fine Revenue is trending at 93% of prior year collections.



State of South Carolina

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Workers' Compensation Commission

April 8, 2015

To: Gary M. Cannon
Executive Director

From: Amy A. Bracy
Judicial Director

RE: **Monthly Judicial Report for March 2015**

Please be advised of the following:

There were ninety-seven (97) Single Commissioner Hearings conducted during the past month, and there were twelve (12) Full Commission hearings held in March.

The Informal Conference system has addressed two hundred sixty-five (265) cases during the last month. The March numbers were up partially due to Mr. Line taking some time off during the month of February and therefore setting extra days in March to accommodate the Informal Conference hearing requests.

There were one hundred nine (109) regulatory mediations scheduled and fifteen (15) requested mediations. The Judicial Department was notified of forty-six (46) matters resolved in mediation, with the receipt of Forms 70. An advisory notice went out to our stakeholders on March 16, 2015 reminding them that the mediator is required to complete and submit a Form 70. They were also advised that for all claims subject to the mediation regulation, a Form 19 will not be processed until the Form 70 is received by the Commission.

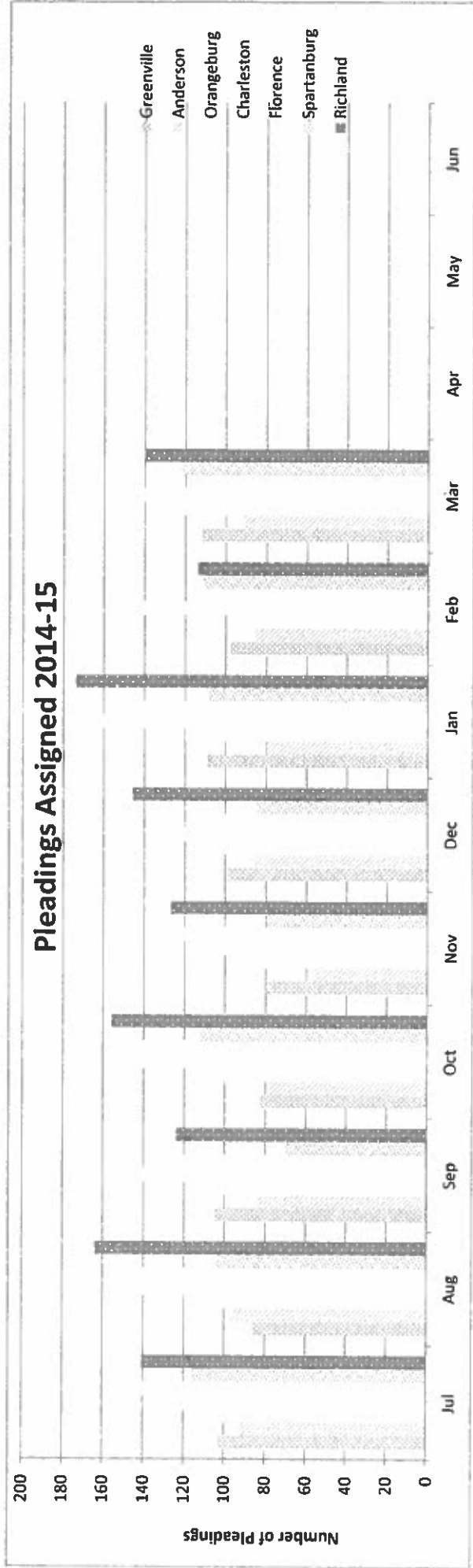
**Judicial Department Statistical Report
Statistics For Fiscal Year 2014-2015**

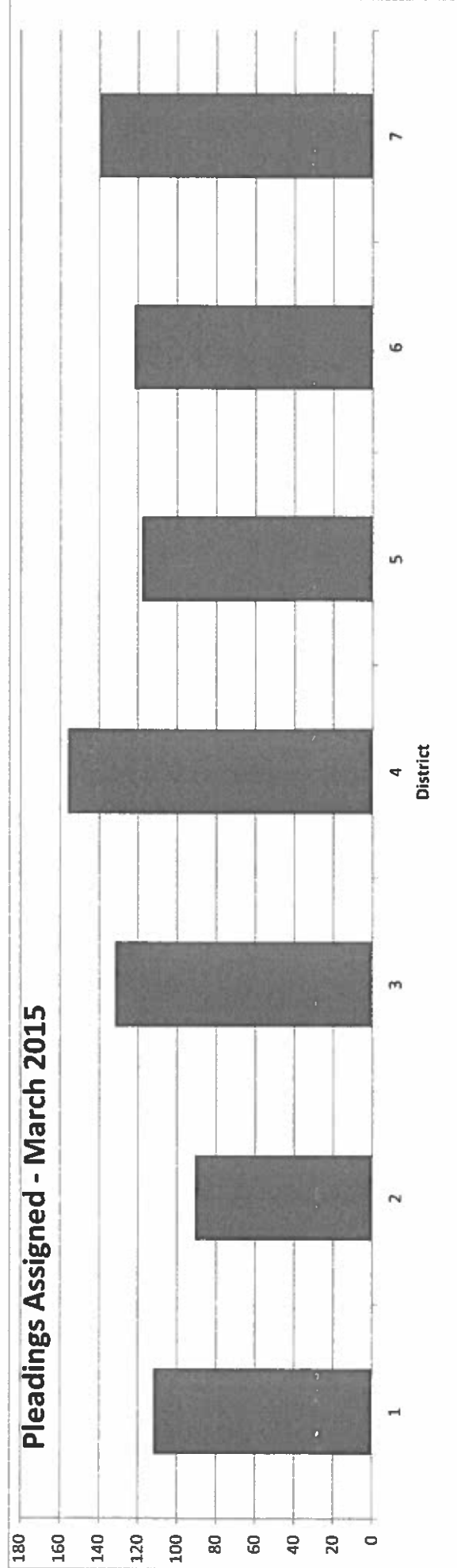
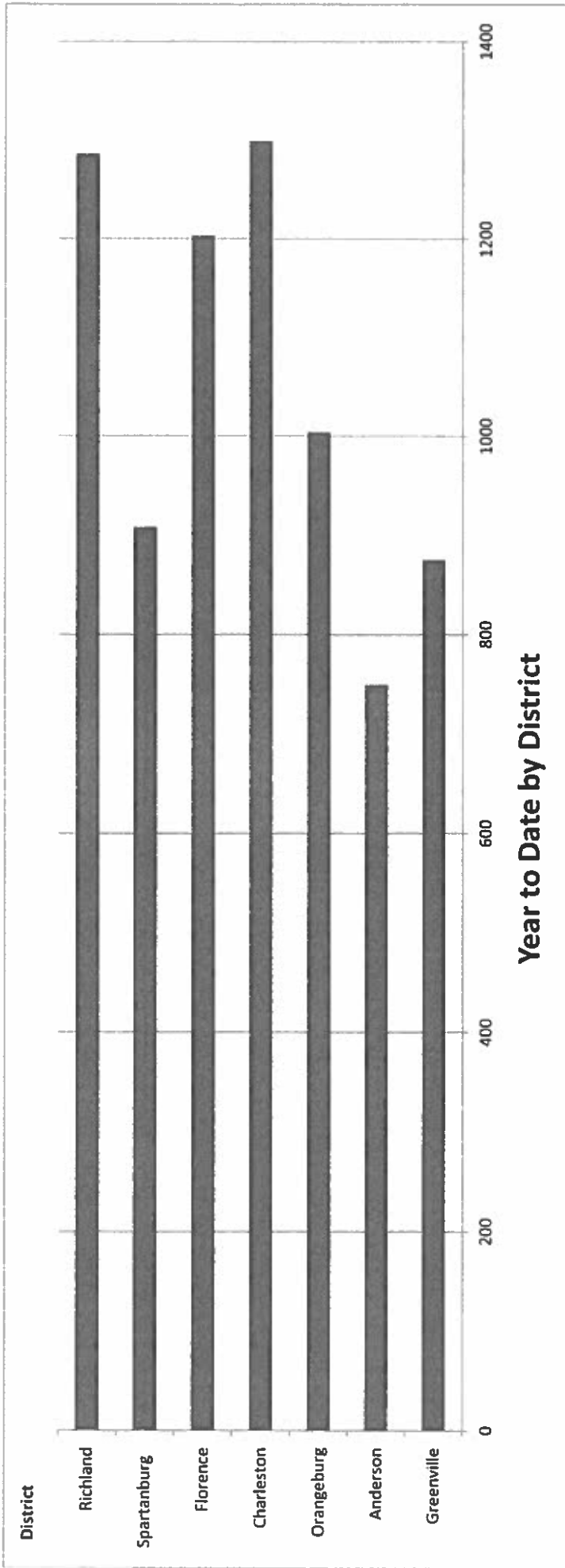
	July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Totals YTD 2014-2015	Totals YTD 2013-2014
Claimant Pleadings	650	603	596	679	520	565	557	572	646				5,388	5,091
Defense Response to Pleadings	522	526	459	488	423	462	529	418	505				4,332	4,267
Defense Pleadings	284	277	282	267	266	259	301	308	296				2,540	2,596
Motions	127	100	110	117	82	96	92	98	125				947	995
Form 30	35	47	15	22	19	23	14	14	21				210	248
FC Hearings Held	10	15	15	15	15	8	0	27	12				117	141
FC Orders Served	26	6	21	16	7	8	17	12	10				123	183
Single Comm. Hearings Held	105	65	157	108	100	88	95	66	97				881	929
Single Comm. Orders Served	159	77	86	87	92	84	84	91	106				866	993
Consent Orders	205	219	246	270	207	185	311	270	267				2,180	2,021
Administrative Orders	62	67	64	49	41	47	47	51	63				491	374
Clincher Conference Requested	88	104	116	145	107	116	101	136	113				1,026	911
Informal Conference Requested	375	393	400	380	347	304	453	355	411				3,418	3,235
Informal Conference Conducted	100	508	294	258	222	180	225	141	265				2,193	2,088
Regulatory Mediations	109	134	105	73	64	77	75	64	109				810	1,160
Requested Mediations	27	25	33	17	18	15	37	13	15				200	121
Ordered Mediations	0	7	0	0	2	0	0	0	0				9	40
Mediation Resolved	94	73	62	77	59	76	92	47	46				626	422
Mediation Impasse	28	30	11	29	20	10	25	14	40				207	169
Mediation Held; Issues Pending	0	0	0	0	3	2	0	0	0				5	3
Claim Settled Prior to Mediation	27	24	23	25	15	15	22	10	17				178	-
Mediation Not Complete in 60 days	4	15	5	10	5	5	9	1	22				76	-

Pleadings Assigned

	District 1 Greenville			District 2 Anderson			District 3 Orangeburg			District 4 Charleston			District 5 Florence			District 6 Spartanburg			District 7 Richland		
	14-15	13-14	12-13	14-15	13-14	12-13	14-15	13-14	12-13	14-15	13-14	12-13	14-15	13-14	12-13	14-15	13-14	12-13	14-15	13-14	12-13
Jul	103	119	94	92	96	89	119	121	124	140	164	160	145	117	140	116	111	99	141	135	173
Aug	86	121	133	96	71	100	120	121	126	153	170	176	146	131	153	104	119	149	164	141	215
Sep	105	102	95	84	80	100	105	97	101	155	163	144	126	137	101	70	90	107	124	132	144
Oct	83	124	118	78	84	97	115	128	120	143	170	188	146	159	138	112	106	115	156	160	146
Nov	80	115	111	56	67	99	93	115	125	115	163	153	135	115	139	80	79	106	127	112	138
Dec	99	78	74	86	93	80	108	102	142	133	123	126	119	108	118	85	95	116	146	113	108
Jan	109	92	111	80	56	106	120	100	118	163	151	193	158	95	128	108	88	121	174	119	141
Feb	98	93	106	86	98	98	92	98	115	141	157	165	110	146	114	111	93	89	114	106	133
Mar	112	101	104	91	76	90	132	107	107	156	121	134	118	130	143	122	91	121	140	128	160
Apr		98	122		69	73		100	107		144	155		141	108		101	103		150	162
May		88	67		97	67		124	78		169	134		121	80		100	102		153	107
Jun		81	98		79	80		95	121		148	163		110	121		79	110		123	144
Totals	875	1212	1233	749	966	1079	1004	1308	1384	1299	1843	1891	1203	1510	1483	908	1152	1338	1286	1572	1771

Pleadings Assigned 2014-15



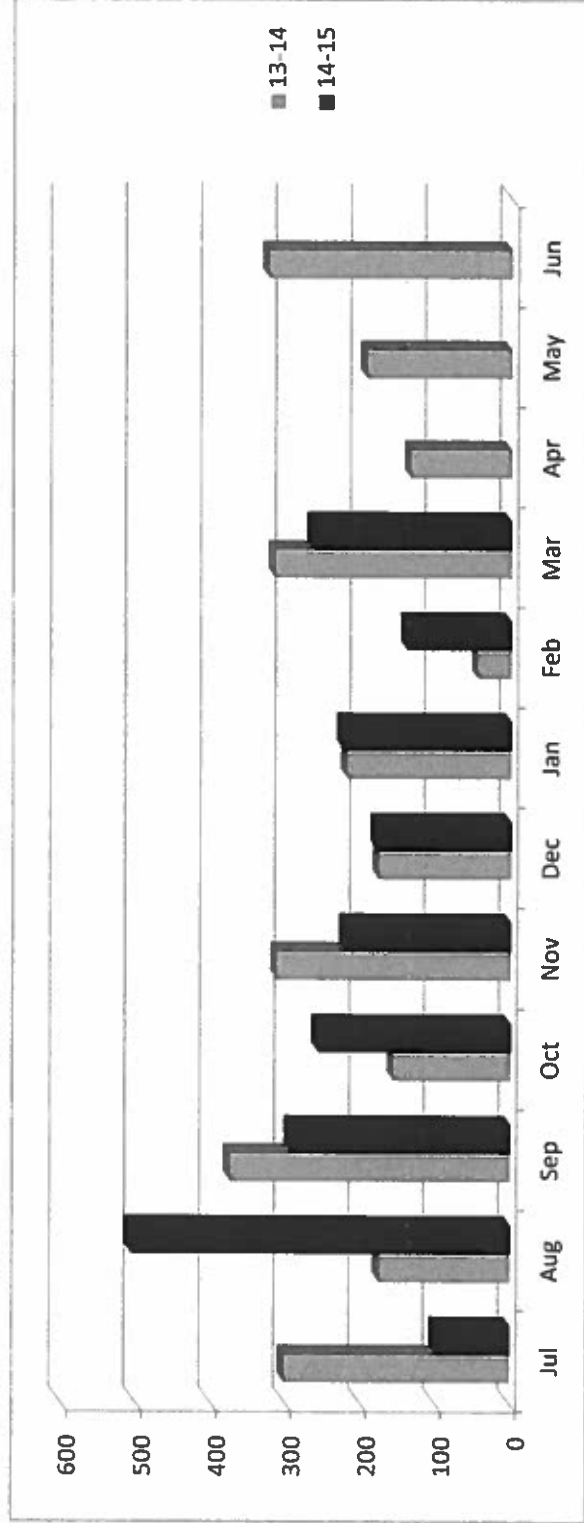
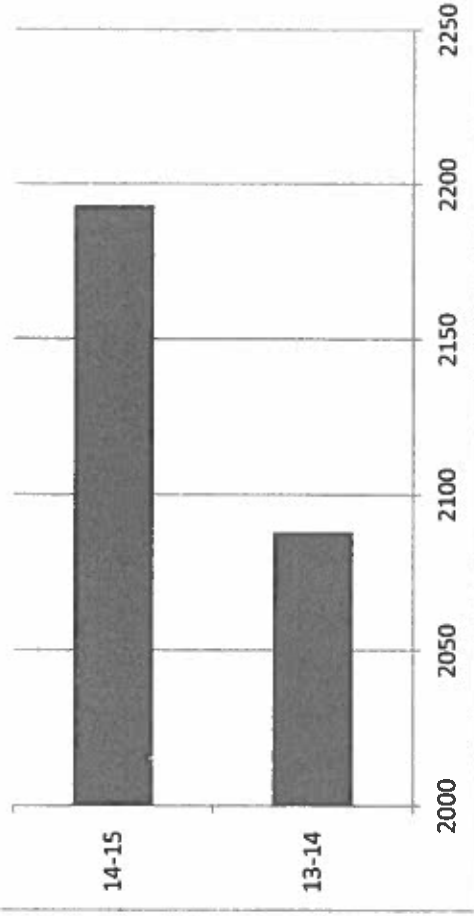


Informal Conf. Conducted

	13-14	14-15	
Jul	303	100	33.0%
Aug	176	508	288.6%
Sep	376	294	78.2%
Oct	158	258	163.3%
Nov	314	222	70.7%
Dec	178	180	101.1%
Jan	220	225	102.3%
Feb	46	141	306.5%
Mar	317	265	83.6%
Apr	136		0.0%
May	195		0.0%
Jun	326		0.0%
Total	2745	2193	

Y-T-D
 13-14 **2088** 14-15 **2193** **105.0%**

IC's to Date v. Prior

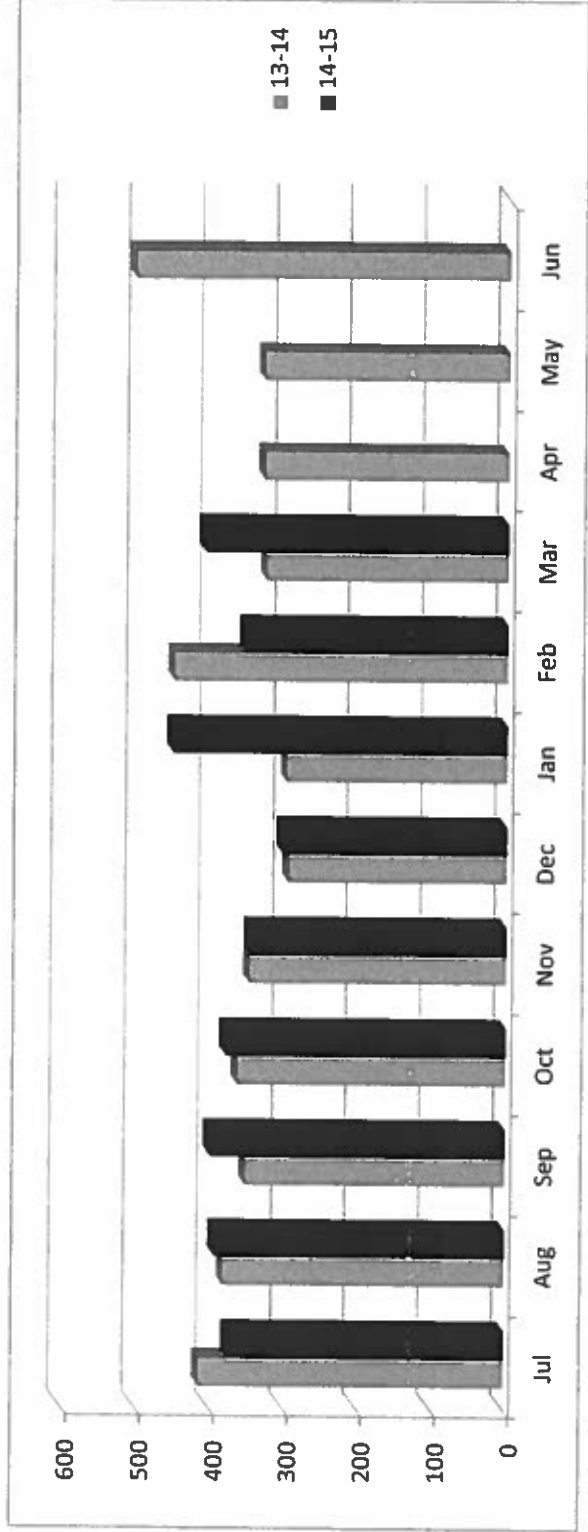
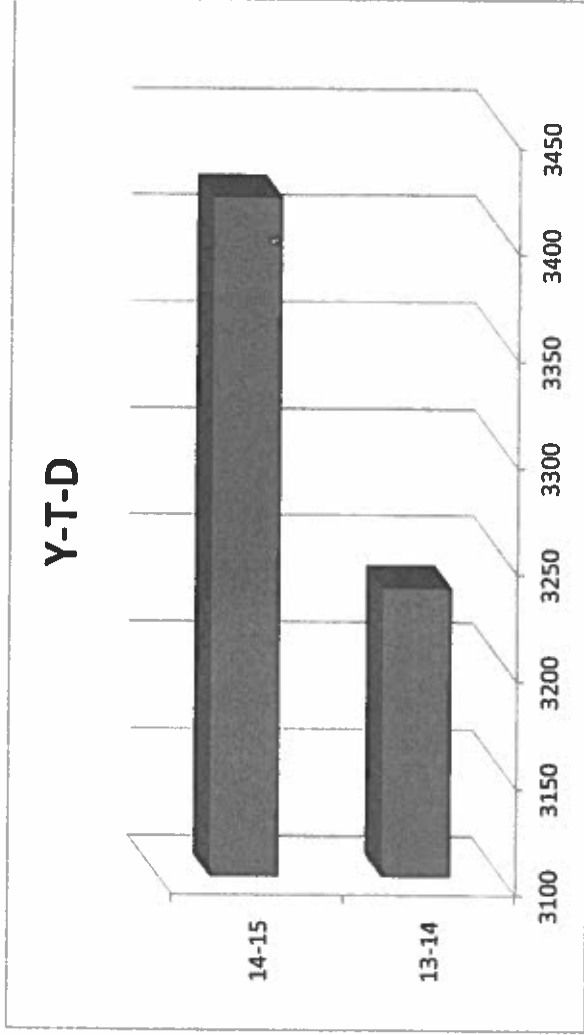


Informal Conf. Requested

	13-14	14-15
Jul	414	375
Aug	382	393
Sep	352	400
Oct	364	380
Nov	348	347
Dec	296	304
Jan	299	453
Feb	452	355
Mar	328	411
Apr	331	
May	332	
Jun	506	
Total	4404	3418

13-14 **3235** 14-15 **3418** **1.056569**

Y-T-D



State of South Carolina

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Workers' Compensation Commission

Executive Director's Report Gary M. Cannon

April 17, 2015

Debit Card Ad Hoc Advisory Committee

The Debit Card Ad Hoc Advisory Committee met on Wednesday, April 1, 2015 at 1:30 p.m. in the First Floor Conference Room.

FY 2015-16 Budget

The FY 2015-16 Budget was presented to the Senate Transportation and Regulatory Committee on March 19, 2015.

Personnel Recruitment

Administrative Specialist II (Receptionist)

245 individuals submitted applications for the Administrative Specialist II (Receptionist) position in the Insurance, Medical and Administration Services Department. Four candidates were scheduled to be interviewed on March 20. One candidate withdrew application. Anita East was selected for the position. She began employment with the Commission on April 13.

S.C. Treasurer's Office Unclaimed Funds

The Executive Director received a letter from an individual notifying the Commission of unclaimed funds due the Commission being held by the State Treasurer's Office. Upon filing a request for the unclaimed funds with the Treasurer's Office, the Commission received a check in the amount of \$15,221.51 on April 1, 2015.

Employee Meetings

The Executive Director met with the Department Heads on March 23, 2015. The next All Employee meeting is Thursday, April 23, 2015 at 10:00 a.m.

Other Meetings/Activities

The Executive Director participated in the following meetings/activities:

- Worked with IMAS Director on proposed revisions to the Medical Fee Schedule
- Worked with Judicial Director and General Counsel on the Judicial Conference Agenda
- Attended IAIABC Board of Directors and Forum meeting April 13-16 in Myrtle Beach

Constituent /Public Information Services

For the period March 11, 2015 through April 15, 2015 the Executive Director's Office and the General Counsel's office had 583 contacts with various system constituents and stakeholders. The contacts included telephone communications; electronic and personal contacts with claimants or constituents, state agencies, federal agencies, attorneys, service providers, business partners; and letters with congressional offices.

SCWCC Stakeholder Electronic Distribution List

For the period March 11, 2015 through April 15, 2015, we added six individual to the Commission's stakeholder distribution list. A total of 525 individuals currently receive notifications from the Commission.

SC Vocational Rehabilitation Department (SCVRD)

SCVRD notified the Commission Mr. Jordon Fosque has been assigned as liaison to the Commission. He replaces Chuck Hamden. The SCVRD monthly report was not available at publication time.

State of South Carolina



Workers' Compensation Commission

To: Gary Cannon
SCWCC Executive Director

From: Grant Duffield
IMAS Director

Date: 14 – April – 2015

CC:

Subj: Proposed 2015 Medical Services Provider Manual

Medical service fees represent slightly less than 50% of the cost of Workers' Compensation benefits in South Carolina. The SCWCC regulates medical benefit costs through four separate medical fee reimbursement programs (fee schedules). The Commission's Medical Services Provider Manual represents the fee schedule that governs out-patient medical services for Workers' Compensation in SC. The current version of the MSPM was adopted by the Commission in 2010. Although the Commission's stated intent was to conduct annual reviews/revisions to the MSPM following 2010, changes within the legislative environment precluded the Commission from implementing such revisions.

In August of 2014, the Commission gave its approval to staff to conduct a MSPM revision study using the most recent medical cost data available. Attached, please find the summary findings of this study. Based on these findings, staff recommends that the Commission maintain the current fifty dollar (\$50) conversion factor and adopt the revisions to the Medical Services Provider Manual as described within the attached. By so doing, the MSPM will be updated to reflect current CPT coding standards and thus improve the Commission's service to injured workers and other stakeholders. Staff further recommends that the proposed revisions become effective July 1, 2015.

Please note that staff is currently reviewing the guidance policy text of the 2010 MSPM. In certain areas, it is likely that modifications to the 2010 guidance language will need to be modified to reflect current medical standards and practices. Staff anticipates presenting these text edits to the Commission in the coming weeks for review and approval.



January 21, 2015

Grant W. Duffield
Insurance and Medical Services Director
South Carolina Workers' Compensation Commission

Dear Grant,

At the request of the State of South Carolina, Workers' Compensation Commission, OptumInsight performed an analysis to update and compare the current fee schedule to a proposed fee schedule using 2015 RBRVS and Optum Essential RBRVS gapfills. The National Council on Compensation Insurance, Inc. (NCCI) provided summary bill information for calendar year 2013 for the state of South Carolina for services corresponding to the current professional fee schedule. The NCCI data was used to determine the number of occurrences per procedure code to develop a fee schedule neutral conversion factor.

The following bullets outline several validation steps made with the NCCI data.

- Original data contained ~ 5 million occurrences (units) – (includes CPT, HCPCS and Anesthesia records)
- Anesthesia data contained ~ 1.9 million occurrences (units/minutes), this data has been separated from the other CPT and HCPCS codes
- Records that contained units or charges less than or equal to zero were excluded from the database
- Records containing modifiers that could duplicate occurrences were removed from the database (i.e., assistant surgeon modifiers 80-82, AS)
- Records with invalid procedure codes or modifiers were removed from the database
- Records with invalid or improper procedure code/modifier combinations were removed from the database

Project

Upon receipt and validation of the South Carolina Workers' Compensation NCCI data

1. Optum provided an analysis of the 2010 Medical Services Provider fee schedule to a proposed 2015 fee schedule using 2015 RBRVS and Optum's Essential RBRVS gapfills with a conversion factor \$50 and a +/- 9.5% increase or decrease cap on fee value changes.
2. Optum ran an analysis to calculate a conversion factor to meet cost neutrality goals. The analysis indicated that a fee schedule neutral conversion factor is \$50.2257.

3. Per direction of the state, Optum provided a pre-draft fee schedule of the data using the 2015 RBRVS, Optum Essential RBRVS gapfills and a conversion factor of \$50 with a cap of +/- 9.5% increase or decrease. Once the draft is approved, Optum will create a final fee schedule deliverable that will include: fees, professional and technical components, CMS follow-up days and CMS assistant surgery indicators.

Summary

CATEGORY	OCCURRENCES	TOTAL RV UNITS	CURRENT FS \$\$	PROPOSED FS \$\$ 50.00 CF w/ CAPS	% diff FS \$\$ Proposed FS \$\$
HCP	1,017,094	185,942	9,948,628	9,686,305	-2.64%
LAB	85,524	32,810	1,331,099	1,455,728	9.36%
MED	768,314	650,770	30,980,405	32,065,065	3.50%
RAD	80,709	127,612	7,837,331	7,318,644	-6.62%
SUR	65,863	525,100	26,803,384	26,484,210	-1.19%
E&M	235,137	551,899	27,273,950	27,593,939	1.17%
Grand Total	2,252,641	2,074,134	104,174,797	104,603,890	0.41%
Budget Neutral CF			50.2257		
Occurrences where RBRVS valued FS not (mostly new codes since 2010 ~ 400,000)					
Occurrences where FS valued and RBRVS not (mostly older codes or proc/modifier combination differences ~140,000)					

Based on the validated NCCI data, the fee schedule neutral conversion factor using 2015 RBRVS with Optum Essential RBRVS gapfills is \$50.2257. Using the occurrences, conversion factor of \$50, a cap on the current fee schedule of +/- 9.5% increase or decrease and comparing where the procedure code/modifiers exist in both the current and proposed fee schedule, the total dollars expended increases by .41% from the current fee schedule. Codes with fees that fell within the +/- 9.5% cap were updated accordingly per the 2015 relative value and \$50 conversion factor.

There are some occurrences and dollars from the NCCI data that consist of new codes since 2010 that will now be valued for 2015 by using the corresponding 2015 relative value and a \$50 conversion factor. Also, there were occurrences and dollars from the NCCI data that are no longer valid procedure codes.

Sincerely,

Carla Gee
VP – Workers’ Compensation Solutions